



NEW CASTLE COUNTY COUNCIL PERSONNEL SUBCOMMITTEE MEETING

Co-Chair: Valerie George, Fifth District
Co-Chair: Janet Kilpatrick, Third District

July 21, 2026
3:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Meeting Call to Order

The meeting was called to order at 03:00 PM by Councilwoman Valerie George.

Members present: Kevin Caneco (virtual), David Carter (virtual), John Cartier (virtual), Dee Durham, Valerie George, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon (virtual), George Smiley, Jea Street (virtual), David Tackett (virtual), Brandon Toole, Monique Williams - Johns.

Members absent: 0

B. Approval of Minutes - June 16, 2026

Motion by Councilman Smiley, second by Councilwoman Kilpatrick, to approve the minutes from the June 16, 2026, Personnel Subcommittee Meeting. The minutes were approved by voice vote.

C. Discussion

Discussion of updates to Council's Employee Handbook

- Councilwoman George stated the one item for discussion would be draft resolution R26-158 which updates employee policies.
- Councilwoman George thanked Council Members for their patience, guidance and comments.
- Councilwoman George opened the floor for questions.
- Councilman Toole requested clarification on the sick leave policy.
- Councilman Toole was responded to by Counsel to Council Michael Migliore.
- No public comment.
- No votes were taken.

D. Other

- Councilman Sheldon made a motion to request staff be allowed to work fully remote during Council's August recess.
- Councilman Smiley requested clarification on the motion. The motion will include the prior approval from a staff member's Councilmember.

- The motion was Seconded by Councilwoman Kilpatrick. The vote was taken.
- A voice vote was taken. Yes, 12 and 1 No.

E. Public Comment

No Public Comment.

F. Adjournment

A motion was made by Councilman Smiley, second by Councilwoman Kilpatrick, to adjourn the **Personnel Subcommittee Meeting**. The motion was approved, and the meeting was adjourned at 03:04 PM.