



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

July 14, 2026
5:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The Administrative-Finance Committee meeting was called to order by Mr. Cartier at 05:00 PM.

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham, Valerie George, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street (virtual), David Tackett, Brandon Toole, Monique Williams-Johns (virtual)

Members absent: None

B. Approval of Minutes - June 23, 2026

- Mr. Smiley made a motion, and Ms. Kilpatrick seconded, to approve the minutes of the June 23, 2026 AD-Finance minutes. Motion to approve was unanimous.

C. Review/Discussion of Resolution(s)

R26-145: AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND THE CRANSTON-GONZALEZ NATIONAL AFFORDABLE HOUSING ACT, AS AMENDED

Prime Sponsor(s): Mr. Hollins, Mr. Street

- Mr. Cartier read the title of the resolution.
- Mr. Hollins explained the resolution.
- Mr. Cartier commented.
- No public comment.

R26-146: AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PFM GROUP CONSULTING, LLC FOR FINANCIAL ADVISORY SERVICES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the resolution and explained it.
- NCC CFO David DelGrande further explained the resolution.
- Members of council commented on and discussed the resolution with Mr. DelGrande.
- No public comment.

R26-147: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 13 RELATING TO COUNCIL GRANT ACCOUNTS

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title of the resolution.
- Mr. Smiley explained the resolution.
- Mr. Cartier recognized Ms. Williams-Johns as being present online.
- Members of council discussed the resolution.
- No public comment.

R26-148: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 2 RELATING TO SUBMITTAL DEADLINES FOR ITEM G RESOLUTIONS

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title of the resolution.
- Mr. Smiley explained the resolution.
- Members of council discussed the resolution.
- No public comment.

D. Review/Discussion of Ordinance(s)

°26-085: AMEND THE FY2027 APPROVED OPERATING BUDGET: APPROPRIATE FUNDING FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES FOR YOUTH EMPLOYMENT

Prime Sponsor(s): Mr. Hollins, Mr. Street, Mr. Smiley

- Mr. Cartier read the title of the ordinance.
- Mr. Hollins explained the ordinance.
- No public comment.

°25-163: (STATUS:TABLED) AMENDING NEW CASTLE COUNTY CODE CHAPTER 6 ("BUILDING CODE "), ARTICLE 3 ("ADMINISTRATION") TO CODIFY THE PLUMBING AND MECHANICAL TECHNICAL ADVISORY COMMITTEE WITHIN THE NEW CASTLE COUNTY CODE

Prime Sponsor(s): Ms. Durham

- Mr. Cartier indicated that this ordinance will remain tabled.

°25-165: (STATUS: TABLED) AMENDING THE PAY PLANS AND RATES OF PAY FOR ELIGIBLE MEMBERS OF CERTAIN NEW CASTLE COUNTY BOARDS, COMMITTEES, AND COMMISSIONS

Prime Sponsor(s): Ms. Durham

- Mr. Cartier indicated that this ordinance will remain tabled.
- Mr. Smiley indicated he would not be voting on any grants except when he indicates.

E. New Castle County Grant Requests/Community Events

- 7/14/26 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Civic Association of Belvedere & Vicinity	Mr. Toole	Mr. Toole- \$1,000 Mr. Street- \$500 TOTAL- \$1,500	Mr.Toole/Mr. Carter	12-Yes 1- Not Voting
New Castle County FOP Lodge 5	Mr. Toole	Ms. Kilpatrick- \$500 Ms. Williams-Jones- \$500 Mr. Caneco- \$500	Mr. Toole/Ms. Kilpatrick	12-Yes 1- Not Voting

		Mr. Tackett- \$500 Mr. Toole- \$500 TOTAL- \$2,500		
Chinese American Community Center (CACC)	Ms. Kilpatrick	Ms. Kilpatrick- \$2,000 Ms. Williams-Jones- \$500 TOTAL- \$2,500	Ms. Kilpatrick/Mr. Toole	12-Yes 1- Not Voting
Duck Creek Regional Library	Mr. Carter	\$2,500	Mr. Carter/Mr. Toole	12-Yes 1- Not Voting
Brandywine Hundred Historical Society, Inc.	Mr. Cartier	\$1,400	Mr. Cartier/Mr. Toole	12-Yes 1- Not Voting
Newark Union Corporation- Newark Union Church & Cemetery	Mr. Cartier	\$899	Mr. Cartier/Ms. George	12-Yes 1- Not Voting
Towers of Valley Run	Mr. Cartier	\$2,500	Mr. Cartier/Mr. Toole	12-Yes 1- Not Voting
Claymont Historical Society	Mr. Cartier	\$450	Mr. Cartier/Mr. Toole	12-Yes 1- Not Voting
YMCA of Delaware – Bear-Glasgow Branch	Mr. Caneco	\$2,500	Mr. Caneco/Mr. Toole	12-Yes 1- Not Voting
New Castle Public Library	Mr. Caneco	\$2,500	Mr. Caneco/Ms. Kilpatrick	12-Yes 1- Not Voting
Safe United Neighborhoods	Ms. Williams-Johns	\$1,000	Ms. Williams-Johns/Ms. Kilpatrick	12-Yes 1- Not Voting
High Place Outreach	Ms. Williams-Johns	\$1,000	Ms. Williams-Johns/Mr. Toole	12-Yes 1- Not Voting
Community Communications Corporation, Inc.	Ms. Williams-Johns	\$800	Ms. Williams-Johns/Ms. Kilpatrick	12-Yes 1- Not Voting
Stone Square 22**	Ms. Williams-Johns	\$1,000	Ms. Williams-Johns/Ms. Kilpatrick	12-Yes 1- Not Voting
NCC Emergency Medical Services Division/County Pride	Mr. Toole	Mr. Tackett- \$750 Mr. Caneco- \$3,000 Mr. Street- \$1,000 Mr. Cartier- \$2,000 Ms. Durham- \$1,000 Mr. Carter- \$3,000 Ms. George- \$1,000 Mr. Sheldon- \$3,000 Ms. Kilpatrick- \$3,000 Mr. Toole- \$3,000 Mr. Smiley- \$3,000 Ms. Williams-Johns- \$1,000.00 TOTAL- \$24,750	Mr. Toole/Ms. Kilpatrick	12-Yes 1- Not Voting

Western District Advisory Council*	Mr. Sheldon	\$2,000	Mr. Sheldon/ Ms. Kilpatrick	13-Yes
Hilltop Manor Association	Mr. Cartier	\$1,100	Mr. Cartier/Ms. George	12-Yes 1- Not Voting
United Way of Delaware	Mr. Sheldon	\$5,000	Mr. Sheldon/Seconded	12-Yes 1- Not Voting

* The funds for the Western District Advisory Council are earmarked in Council's FY27 budget and will come out of Council's Community Event line. Mr. Smiley commented.

** Mr. Street and Mr. Smiley commented on this grant request.

F. Expense and Revenue Round Table

-None

G. Other

-None

H. Public Comment

- Lisa Rice, from Middletown, asked for measurements of success for non-profit funding.

I. Council Member Comment

- None

J. Adjournment

- Mr. Smiley made a motion, and Ms. Kilpatrick seconded to adjourn the July 14, 2026 AD-Finance meeting. Motion to adjourn was unanimous.

- Mr. Cartier adjourned the July 14, 2026 AD-Finance meeting at 5:44 PM.

Respectfully submitted by Michele Gildea, legislative assistant to Councilman John Cartier. This meeting was recorded and is available online.