



NEW CASTLE COUNTY COUNCIL BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING

Chair: Dee Durham, Second District

June 16, 2026
2:30 PM

[VIRTUAL ZOOM WEBINAR MEETING**](#) &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Meeting Call to Order

B. Approval of Minutes from April 21, 2026

C. Boards & Commissions Interview

APPOINTING RYAN WILSON TO THE NEW CASTLE COUNTY ETHICS COMMISSION

Prime Sponsor(s): Ms. George

CONSENTING TO THE APPOINTMENT OF BEATRICE "BETTY" ARREOLA TO THE
NEW CASTLE COUNTY CLAYMONT DESIGN REVIEW ADVISORY COMMITTEE

Prime Sponsor(s): Mr. Cartier

D. Boards & Commissions Re-appointments

REAPPOINTING ROBERT HICKS TO THE NEW CASTLE COUNTY ETHICS
COMMISSION

Prime Sponsor(s): Mr. Tackett

REAPPOINTING DELORES MCLAMB TO THE NEW CASTLE COUNTY DIVERSITY
COMMISSION

Prime Sponsor(s): Mr. Smiley

REAPPOINTING WILLIAM E. SMITH TO THE NEW CASTLE COUNTY FINANCIAL
ADVISORY COUNCIL

Prime Sponsor(s): Mr. Cartier

CONSENTING TO THE RE-APPOINTMENT OF ROSE PASSARELLA, Ph.D., J.D. TO
THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE
DEPARTMENT OF COMMUNITY SERVICES BOARD

Prime Sponsor(s): Ms. Durham

CONSENTING TO THE RE-APPOINTMENT OF ERIC "CEASAR" HALEY TO THE FIRE
AND AMBULANCE ADVISORY BOARD

Prime Sponsor(s): Mr. Sheldon

REAPPOINTING SALLY JENSEN TO THE NEW CASTLE COUNTY ETHICS
COMMISSION

Prime Sponsor(s): Mr. Toole

E. Other

F. Public Comment

G. Adjournment

AGENDA POSTED: 6/9/26

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is: <https://us02web.zoom.us/j/86973545695> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Prime Sponsor(s): Ms. George
Requested by: Executive Office
Date of introduction: June 16, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE APPOINTMENT OF RYAN WILSON TO
THE NEW CASTLE COUNTY ETHICS COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* Sections 2.04.101 and 2.04.102, the
2 Ethics Commission is vested with the responsibility of ensuring that all County business is
3 conducted ethically and responsibly, the Ethics Commission may compile statements on financial
4 interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare
5 reports regarding ethical concerns within the County; and
6

7 **WHEREAS**, *New Castle County Code* Section 2.04.101 provides that the Ethics
8 Commission shall consist of seven (7) members, of which County Council, with the advice and
9 consent of the County Executive, shall appoint four (4) members, and the County Executive, with
10 the advice and consent of County Council, shall appoint three (3) members, each of whom shall
11 serve for a term of three (3) years; and
12

13 **WHEREAS**, this appointment fulfills the requirement in *New Castle County Code* Section
14 2.04.101.A that no more than two members appointed by an entity shall be of the same political
15 party and that the appointee may not be employed by New Castle County, hold or campaign for
16 any County office or hold office in any political party, among other criteria; and
17

18 **WHEREAS**, Mr. Wilson is a respected professional in his field and a community advocate
19 with extensive experience in conflict resolution and stakeholder negotiations, Mr. Wilson has a
20 strong passion for serving the public interest and believes in the importance of transparency and
21 practical integrity in local government.
22

23 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
24 County that County Council hereby consents to the appointment of Ryan Wilson to the New
25 Castle County Ethics Commission for a term to begin immediately upon the adoption of this
26 resolution and expiration on June 16, 2029.

Adopted by County Council
of New Castle County on

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this legislation.

Primary Sponsor: Mr. Cartier
Requested by: Executive Office
Date of Introduction: June 23, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE APPOINTMENT OF BEATRICE “BETTY” ARREOLA, PMP
TO THE NEW CASTLE COUNTY
CLAYMONT DESIGN REVIEW ADVISORY COMMITTEE**

WHEREAS, *New Castle County Code §40.26.420* provides that “County Council may establish Hometown (HT) Overlay Zoning Districts and encompass the boundaries of communities and neighborhoods that will be subject to a modification of dimensional standards as set forth herein and by an approved Community Redevelopment Plan;” and

WHEREAS, *New Castle County Code §40.26.440* provides that “a Design Review Advisory Committee shall be established pursuant to §40.30.450 for each Hometown Zoning Overlay District created;” and

WHEREAS, *New Castle County Code §40.30.450C* also provides that “the District Council person(s) in whose Councilmanic district a Hometown Overlay is found, shall make recommendations to the County Executive who shall appoint members subject to County Council consent; and

WHEREAS, Beatrice “Betty” Arreola is a resident of Claymont and has demonstrated a longstanding commitment to public service, professional excellence, and community involvement; and

WHEREAS, Ms. Arreola holds a Bachelor of Science degree in Civil Engineering from the University of Delaware and is a certified Project Management Professional (PMP); and

WHEREAS, Ms. Arreola has more than fifteen years of experience with the United States Army Corps of Engineers, serving in progressively responsible positions involving project management, design management, contract administration, engineering review, structural inspections, and stakeholder coordination; and

WHEREAS, throughout her professional career, Ms. Arreola has managed complex design and construction projects, coordinated multidisciplinary engineering reviews, and worked closely with government agencies, contractors, and community stakeholders to ensure successful project outcomes; and

WHEREAS, Ms. Arreola’s extensive background in engineering, design review, project planning, and community engagement provides valuable expertise that will benefit the Claymont Design Review Advisory Committee in its review of development proposals and its efforts to enhance the Claymont community; and

WHEREAS, the County Executive has determined that Ms. Arreola possesses the qualifications, experience, and dedication necessary to serve effectively as a member of the Claymont Design Review Advisory Committee; and

WHEREAS, the County Executive has submitted the advice and consent of County Council to appoint Beatrice “Betty” Arreola to the Claymont Design Review Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Beatrice “Betty” Arreola to the Claymont Design Review Advisory Committee for a term to begin immediately upon adoption of this resolution and to expire June 23, 2029.

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 26-

**REAPPOINTING ROBERT HICKS TO THE NEW
CASTLE COUNTY ETHICS COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* Sections 2.04.101 and
2 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all
3 County business is conducted ethically and responsibly, the Ethics Commission may
4 compile statements on financial interests, investigate claims, issue findings, hold
5 hearings, make recommendations, and prepare reports regarding ethical concerns
6 within the County; and

7
8 **WHEREAS**, *New Castle County Code* Section 2.04.101 provides that the Ethics
9 Commission shall consist of seven (7) members, of which County Council, with the
10 advice and consent of the County Executive, shall appoint four (4) members, and the
11 County Executive, with the advice and consent of County Council, shall appoint three
12 (3) members, each of whom shall serve for a term of three (3) years; and

13
14 **WHEREAS**, this appointment fulfills the requirement in *New Castle County Code*
15 Section 2.04.101.A that no more than two members appointed by an entity shall be of
16 the same political party and that the appointee may not be employed by New Castle
17 County, hold or campaign for any County office or hold office in any political party,
18 among other criteria; and

19
20 **WHEREAS**, the current term of Mr. Hicks expires on June 27, 2026; and

21
22 **WHEREAS**, County Council has nominated Robert Hicks for reappointment to
23 the Ethics Commission with his term expiring on June 23, 2029; and

24
25 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
26 Castle County that County Council, subject to the consent of the County Executive,
27 hereby reappoints Robert Hicks as a member of the New Castle County Ethics
28 Commission for a term to begin on June 23, 2026, and to expire on June 23, 2029.

Adopted by the County Council
of New Castle County on:

Monique Williams Johns
President of County Council of New
Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

Prime Sponsor(s): Mr. Smiley
Date of introduction: June 23, 2026

RESOLUTION NO. 26-

**REAPPOINTING DELORES MCLAMB TO THE
NEW CASTLE COUNTY DIVERSITY COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* Section 2.05.509, the Diversity
2 Commission is vested with responsibility of monitoring the County's policies to promote
3 and encourage opportunities for minority and women-owned businesses, to ensure that
4 all human resources activities are conducted in a manner to provide opportunity for all
5 and ensure that the workforce is representative of the community which it serves; and
6

7 **WHEREAS**, *New Castle County Code* Section 2.05.509, provides that the
8 Diversity Commission shall consist of (7) members, of which County Council shall
9 appoint four (4) members with the advise and consent of the County Executive, who
10 shall serve for terms of two (2) years, except that members shall continue to serve
11 until their successors are appointed and qualified; provided, however, that no
12 member shall hold over more than six (6) months after the end of his or her term;
13 and
14

15 **WHEREAS**, the term of Ms. McLamb's appointment to the Diversity
16 Commission has expired and it has been recommended that she be reappointed for
17 another term, pending the consent of the County Executive.
18

19 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
20 Castle County that County Council hereby approves the reappointment of Delores
21 McLamb as a member of the New Castle County Diversity Commission for a term to begin
22 immediately upon the adoption of this resolution and to expire June 23, 2028.

Adopted by County Council
of New Castle County on:

Monique Williams Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this Resolution.

RESOLUTION NO.

**REAPPOINTING WILLIAM E. SMITH TO THE NEW CASTLE
COUNTY FINANCIAL ADVISORY COUNCIL**

1 **WHEREAS**, the New Castle County Financial Advisory Council is composed of 9
2 residents of New Castle County. Pursuant to New Castle County Code §14.01.019,
3 County Council shall appoint 4 members with the advice and consent of the County
4 Executive, and 5 members shall be appointed by the County Executive with the advice
5 and consent of County Council. The County Executive shall designate a Chairperson
6 from among its members; and

7
8 **WHEREAS**, members of the NCCFAC shall possess the ability to review, comprehend,
9 and comment on financial data and project future revenue and expenditures based on
10 available data relevant to past trends and the current economic environment. No more
11 than 3 of the members appointed by the County Executive or County Council shall be
12 of the same political party. County Council and the County Executive may each appoint
13 no more than one representative from New Castle County government; and

14
15 **WHEREAS**, members of the CCFAC shall serve for a term of 3 years, with said term
16 to begin from the date of appointment with no limitation on reappointment; and

17
18 **WHEREAS**, the NCCFAC advises the County Executive, County Council, and the
19 Chief Financial Officer on economic conditions and trends as they affect NCC; and

20
21 **WHEREAS**, Mr. Smith is a resident of New Castle County and has contributed to the
22 NCCFAC via his experience serving as the CFO of the NCC Board of Realtors from
23 2000 until his installment as the president of the Board of Realtors in 2018; and

24
25 **WHEREAS**, County Council has submitted the reappointment of Mr. Smith for the
26 advice and consent of the County Executive and has received a positive response from
27 the County Executive to the re-appointment of Mr. Smith to the NCCFAC; and

28
29 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
30 County that County Council hereby reappoints William E. Smith to the NCC Financial
31 Advisory Council for a term beginning on June 23, 2026 and expiring on June 23, 2029.

Adopted by the County Council of
New Castle County on June 23, 2026

Monique Williams Johns
President of County Council of New
Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernable fiscal impact upon the adoption of this
legislation.

Prime Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: June 23, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE RE-APPOINTMENT OF ROSE PASSARELLA, Ph.D., J.D. TO
THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF
THE DEPARTMENT OF COMMUNITY SERVICES BOARD**

WHEREAS, pursuant to 9 *Del. C.* §1352 and *New Castle County Code* §2.05.402(F) the New Castle County Library Advisory Board ("Board") shall serve as a subcommittee to the Department of Community Services Board; and

WHEREAS, the Library Advisory Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council, appoints twelve (12) members--one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or 9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, and six (6) members from among existing friends groups, and one (1) member representing all contractual libraries. All members so appointed serve for a term of three (3) years pursuant to, *New Castle County Code* Section 2.05.403; and

WHEREAS, the Library Advisory Board shall advise the County Library Manager, recommending programs concerning local library needs and the implementation of an effective County Library System and also shall review and render recommendations on such matters as new and modified administrative policies, the budget, long-range plans, site selection for new libraries, conceptual plans for the construction and expansion of new and existing libraries, and material changes in the Master Plan (Section 2.05.403); and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the appointment of Rose Passarella, Ph.D., J.D., representing Council Districts 2 and 8 as a member of the New Castle County Library Advisory Board; and

WHEREAS, Rose Passarella, Ph.D., J.D., is a highly accomplished professional whose career has been dedicated to scientific innovation, regulatory compliance, public policy, and environmental stewardship. As a chemist, attorney, and business leader, she has provided strategic guidance on domestic and international regulations, sustainable chemical management, and product stewardship, helping organizations navigate complex regulatory environments while promoting innovation and public safety; and

WHEREAS, Dr. Passarella's distinguished academic credentials include a Bachelor of Science in Chemistry from St. John's University, a Doctor of Philosophy in Chemistry from Pennsylvania State University, and a Juris Doctor from Widener

University Delaware Law School. Her extensive expertise has made her a sought-after speaker, author, and presenter on regulatory and environmental issues throughout the United States and internationally; and

WHEREAS, in addition to her professional achievements, Dr. Passarella has demonstrated a strong commitment to community service and civic engagement. She currently serves as Vice President of the Friends of the Brandywine Hundred Library, helping to promote public awareness, support, and resources for library services and programs. She has also served on the organization's Board of Directors, led a community civic association as President, held leadership positions within local political organizations, and volunteered as a certified mentor with SCORE to assist aspiring entrepreneurs and nonprofit leaders; and

WHEREAS, Dr. Passarella's extensive professional experience, dedication to lifelong learning, and demonstrated commitment to community service make her exceptionally qualified to serve on the New Castle County Library Advisory Board, where her leadership and insight will contribute to the continued advancement of library services for County residents; and

WHEREAS, Dr. Passarella is a resident of New Castle County's District 2 and has a strong community presence serving as Vice President of the Friends of the Brandywine Hundred Library and serving as President of her community's civic association.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the re-appointment of Rose Passarella, Ph.D., J.D, as the Districts 2 and 8 representative to the New Castle County Library Advisory Board for a term to begin immediately upon adoption of this resolution and to expire June 23, 2029.

Adopted by the County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Sheldon
Requested by: Executive Office
Date of Introduction: June 23, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE RE-APPOINTMENT OF ERIC “CEASAR” HALEY
TO THE FIRE AND AMBULANCE ADVISORY BOARD**

1 **WHEREAS**, Eric “Ceasar” Haley has been recommended to represent the 2nd Fire
2 District by the New Castle County Fire and Ambulance Advisory Board and has the
3 support and endorsement of the active fire chiefs and active presidents from all three (3)
4 stations in the 2nd Fire District pursuant to *New Castle County Code* Section 2.05.203(A);
5 and

6
7 **WHEREAS**, the County Executive has advised that the nomination followed the
8 process set forth in *New Castle County Code* Section 2.05.203(A); and
9

10 **WHEREAS**, pursuant to *New Castle County Code* Section 2.05.203(B), the Fire
11 and Ambulance Advisory Board is vested with the responsibility to represent the needs
12 of the County fire, ambulance, and rescue services, to propose equipment changes for
13 the County Emergency Communication Center, to review and make recommendations
14 on the proposed budget of the County Emergency Services Division and to act as a liaison
15 between County government and the volunteer fire and ambulance service, among other
16 duties; and
17

18 **WHEREAS**, Mr. Haley has served the fire service since 1989, beginning as a
19 volunteer for the Claymont Fire Company where he has earned the title of Fire Chief.
20 Additionally, Mr. Haley has served with the Wilmington Fire Department as a firefighter
21 and emergency medical technician for over twenty years, previously earning the rank of
22 Captain and currently holds the position of Battalion Chief; and
23

24 **WHEREAS**, the County Executive has submitted for the advice and consent of
25 County Council the appointment of Eric “Ceasar” Haley as the 2nd Fire District
26 representative to the Fire and Ambulance Advisory Board.
27

28 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
29 Castle County that County Council hereby consents to the appointment of Eric “Ceasar”
30 Haley to the New Castle County Fire and Ambulance Advisory Board for a term to begin
31 immediately upon the adoption of this resolution and to expire on June 23, 2028.
32
33
34

35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Prime Sponsor: Mr. Toole
Requested by: Executive Office
Date of Introduction: June 23, 2026

RESOLUTION NO. 26-

**REAPPOINTING SALLY JENSEN TO THE
NEW CASTLE COUNTY ETHICS COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Sections 2.04.101 and 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly, the Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, *New Castle County Code* Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, shall appoint four (4) members, and the County Executive, with the advice and consent of County Council, shall appoint three (3) members, each of whom shall serve for a term of three (3) years; and

WHEREAS, this reappointment fulfills the requirement in *New Castle County Code* Section 2.04.101.A that no more than two members appointed by an entity shall be of the same political party and that the appointee may not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, Sally Jensen retired in May 2014 after a distinguished career spanning nearly 43 years with New Castle County. She began her service in the County in 1971 as a secretary in the Department of Planning and Zoning and, through dedication and hard work, advanced to the position of Executive Secretary in the Recorder of Deeds Office in 1990. Throughout her tenure, she also served as a Confidential Assistant within the Department of Land Use, supporting the areas of Code Enforcement, Customer Relations and Assistance, and Community Governing; and

WHEREAS, Commissioner Jensen has demonstrated a longstanding commitment to public service and civic engagement. In 2019, she was elected to represent the Second District on the Town of Elsmere Council. Prior to her election, she served on the Town of Elsmere Planning Commission and the Town of Elsmere Real Estate Holding Company, contributing her knowledge and experience to the betterment of her community; and

WHEREAS, Commissioner Jensen has also been an active community volunteer, serving as Chairperson of the Elsmere Community Garden Society during its final years and remaining a dedicated member and gardener. Her commitment to public service,

46 ethical governance, and community involvement has earned the respect of her colleagues
47 and residents alike; and
48

49 **WHEREAS**, Commissioner Jensen faithfully served on the New Castle County
50 Ethics Commission, bringing decades of governmental experience, sound judgment, and
51 integrity to the Commission's important work of promoting public trust and ethical conduct
52 in County government; and
53

54 **WHEREAS**, the County Executive has submitted for the advice and consent of
55 County Council the reappointment of Sally Jensen to the Ethics Commission.
56

57 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
58 Castle County that County Council hereby consents to the reappointment of Sally Jensen
59 as member of the New Castle County Ethics Commission for a term to begin effectively
60 on June 23, 2026 and to expire on June 23, 2029.
61

62 Adopted by the County Council
63 of New Castle County on:
64
65

66
67 _____
68 Monique Williams-Johns
69 President of County Council
70 of New Castle County

71 **SYNOPSIS:** Same as title.
72

73 **FISCAL NOTE:** There will be no discernable fiscal impact upon the adoption of this
74 legislation.