



NEW CASTLE COUNTY COUNCIL BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING

Chair: Dee Durham, Second District

April 21, 2026
3:30 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

AGENDA

A. Meeting Call to Order

B. Approval of Minutes from March 17, 2026

C. Boards & Commissions Interview

CONSENTING TO THE APPOINTMENT OF HERB INDEN AS CHAIR OF THE NCC
BOARD OF ADJUSTMENT

Prime Sponsor: Mr. Hollins

APPOINTING CHRISTOPHER DEMARCO TO THE NEW CASTLE COUNTY AUDIT
COMMITTEE

Prime Sponsor: Mr. Cartier

CONSENTING TO THE APPOINTMENT OF SHAUN MICHAEL KELLY TO THE NEW
CASTLE COUNTY ETHICS COMMISSION

Prime Sponsor: Ms. Durham

CONSENTING TO THE APPOINTMENT OF MONICA GONZALEZ-GILLESPIE TO THE
NEW CASTLE COUNTY HUMAN RESOURCES ADVISORY BOARD

Prime Sponsor: Ms. Durham

CONSENTING TO THE APPOINTMENT OF RAINA HARPER ALLEN TO THE NEW
CASTLE COUNTY DIVERSITY COMMISSION

Prime Sponsor: Mr. Hollins

D. Boards & Commissions Re-appointments

E. Other

F. Public Comment

G. Adjournment

AGENDA POSTED: DATE 4/14/26

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is:

https://us02web.zoom.us/webinar/register/WN_nMNvEBVLR4eRRGxQ4a6g7g You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Introduced by: Mr. Hollins
Requested by: Executive Office
Date of introduction: March 24, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE APPOINTMENT OF HERB INDEN AS CHAIR
TO THE NEW CASTLE COUNTY BOARD OF ADJUSTMENT**

1 **WHEREAS**, the New Castle County Board of Adjustment ("Board") consists of 7
2 members who are required to be residents of New Castle County, who have knowledge
3 of, and experience in, the problems of urban and rural development, and who, at the
4 time of appointment, are not permitted to be candidates or candidates-elect for, or
5 incumbents of, elective public office pursuant to 9 *Del. C. §§1311-1314* and *New Castle*
6 *County Code §40.30.320*); and
7

8 **WHEREAS**, the Board is empowered to hear and decide appeals in zoning
9 matters, applications for special exceptions or special permits, and, in specific cases,
10 variance requests from any zoning ordinance, code or regulation that will not be
11 contrary to the public interest; and
12

13 **WHEREAS**, the County Executive, with the advice and consent of the County
14 Council, appoints six (6) members for terms of four (4) years. Further, the County
15 Executive, with the advice and consent of the County Council, appoints 1 member who
16 is the chairperson and who serves at the pleasure of the County Executive; and
17

18 **WHEREAS**, Herb Inden possesses extensive professional experience in
19 planning, land use policy, and governmental coordination; and
20

21 **WHEREAS**, Mr. Inden served as Director of Planning for the City of Wilmington
22 under Mayor James M. Frawley and Mayor Michael S. Purzycki, where he played a key
23 role in shaping the City's long-term development strategy; and
24

25 **WHEREAS**, during his tenure with the City of Wilmington, Mr. Inden was part of
26 the team that developed the original Riverfront Pilot Plan that guided the redevelopment
27 of the western Christina Riverfront and contributed to the development plan for the
28 eastern Christina Riverfront that is currently under development; and
29

30 **WHEREAS**, Mr. Inden also led the development of the City's state-required
31 comprehensive plan, Wilmington 2028, establishing a long-range framework for land
32 use, development, and community growth; and
33

34 **WHEREAS**, Mr. Inden was part of the original staff responsible for the creation of
35 the Office of State Planning Coordination for the State of Delaware, where he served as
36 a liaison to New Castle County and municipalities throughout the state, working with
37 local leaders on land use issues related to state interests and attending relevant
38 meetings and planning commissions; and
39

WHEREAS, in that capacity, Mr. Inden co-authored several versions of the Delaware Strategies for State Policies and Spending and contributed to numerous land use efforts and legislative initiatives; and

WHEREAS, Mr. Inden's extensive experience in planning, intergovernmental coordination, and land use policy makes him well qualified to serve on the Board of Adjustment.

WHEREAS, the County Executive has submitted the name of Herb Inden to County Council for its advice and consent for appointment as Chair of the Board of Adjustment.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Herb Inden as Chair of the New Castle County Board of Adjustment.

Adopted by the County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Prime Sponsor(s): Mr. Cartier
Date of Introduction: April 28, 2026

RESOLUTION NO. 26-

**APPOINTING CHRIS DI MARCO TO THE NEW CASTLE
COUNTY BOARD OF ASSESSMENT REVIEW**

1 **WHEREAS**, Chris DiMarco has expressed interest in serving on the New Castle
2 County Board of Assessment Review; and
3

4 **WHEREAS**, pursuant to 9 Del C. Sec. 1318 and New Castle County Code Sec.
5 2.05.102, the Board of Assessment Review is vested with the responsibility of hearing
6 appeals from property owners regarding improper assessment, following the hearing of
7 any property owner and determining whether the assessment is correct, and reviewing
8 the methods by which the general manager of the Department of Land Use has
9 established the assessments, among other duties; and
10

11 **WHEREAS**, pursuant to 9 Del C. Sec. 1317, Mr.DiMarco is a resident and
12 property owner in the County; and
13

14 **WHEREAS**, Mr. DiMarco resides in Council District 8 in New Castle County; and
15

16 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
17 Castle County that County Council hereby appoints Chris DiMarco to the New Castle
18 County Board of Assessment Review for a term beginning on April 28, 2026 and
19 expiring on April 28, 2030.

Adopted by County Council of
New Castle County on April 28, 2026

Monique Williams-Johns
President of County Council of New Castle
County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: April 28, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE APPOINTMENT OF SHAUN MICHAEL KELLY TO
THE NEW CASTLE COUNTY ETHICS COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* §2.04.101 and 2.04.102, the
2 Ethics Commission is vested with the responsibility of ensuring that all County business
3 is conducted ethically and responsibly, the Ethics Commission may compile statements
4 on financial interests, investigate claims, issue findings, hold hearings, make
5 recommendations, and prepare reports regarding ethical concerns with the County; and
6

7 **WHEREAS**, New Castle County Code Section 2.04.101 provides that the Ethics
8 Commission shall consist of seven (7) members, of which County Council, with the advice
9 and consent of the County Executive, shall appoint four (4) members, and the County
10 Executive, with the advice and consent of County Council, shall appoint three (3)
11 members, each of whom shall serve for a term of three (3) years; and
12

13 **WHEREAS**, this appointment fulfills the requirement in *New Castle County Code*
14 Section 2.04.101.A that no more than two members appointed by an entity shall be of the
15 same political party and that the appointee may not be employed by New Castle County,
16 hold or campaign for any County office or hold office in any political party, among other
17 criteria; and
18

19 **WHEREAS**, Shaun Michael Kelly is an experienced attorney with more than a
20 decade of combined experience in private legal practice and public sector service,
21 including extensive litigation experience before the Delaware Court of Chancery and
22 Delaware Superior Court; and
23

24 **WHEREAS**, Mr. Kelly most recently served as a Partner at Connolly Gallagher
25 LLP, where he led the firm's Delaware Business, Commercial, and Corporate Litigation
26 Group, overseeing legal strategy, personnel, and operations while advising public and
27 private clients, including state agencies and the Office of the Governor, on complex legal,
28 regulatory, and governance matters; and
29

30 **WHEREAS**, Mr. Kelly has significant public service experience, including serving
31 as Director of Consumer Protection for the Delaware Department of Justice, where he led
32 a multidisciplinary team, oversaw policy development and program implementation, and
33 worked collaboratively with state and federal partners to advance consumer welfare
34 initiatives; and
35

36 **WHEREAS**, Mr. Kelly also served as a Deputy Attorney General in the Fraud
37 Division, where he managed civil and criminal matters involving fraud, consumer

38 protection, and regulatory compliance, and provided guidance on government contracting
39 and ethical policy development; and
40

41 **WHEREAS**, Mr. Kelly's career reflects a strong commitment to public service,
42 ethical governance, and the rule of law, supported by his leadership roles within the legal
43 community, including service on the Delaware Board of Bar Examiners and the Richard
44 S. Rodney American Inn of Court; and
45

46 **WHEREAS**, Mr. Kelly has received numerous professional honors recognizing the
47 quality of his legal work, including recognition by Chambers and Partners USA, Super
48 Lawyers, and Best Lawyers: Ones to Watch in America; and
49

50 **WHEREAS**, Mr. Kelly holds a Juris Doctor, cum laude, from the University of Notre
51 Dame Law School and a Bachelor of Arts in Political Science from Swarthmore College.
52

53 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
54 Castle County that County Council hereby consents to the appointment of Shaun Michael
55 Kelly to the New Castle County Ethics Commission for a term to begin immediately upon
56 the adoption of this resolution and expiration on April 28, 2029.
57

58 Adopted by the County Council
59 of New Castle County on:
60

61
62
63 _____
64 Monique Williams-Johns
65 President of County Council
66 of New Castle County

67 **SYNOPSIS:** Same as title.
68

69 **FISCAL NOTE:** There will be no discernible fiscal impact upon the adoption of this
70 legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: April 28, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE APPOINTMENT OF MONICA GONZALEZ-GILLESPIE TO
THE NEW CASTLE COUNTY HUMAN RESOURCES ADVISORY BOARD**

1 **WHEREAS**, the Human Resources Advisory Board shall represent the public's
2 interest in the merit system. The Human Resources Advisory Board shall provide advice
3 and make recommendations to the Chief Human Resources Officer. It shall devote its
4 efforts to the broader program through studies, investigations, and recommendations
5 such as advice to the Chief Human Resources Officer, the County Executive and County
6 Council on the improvement of human resources administration in County employment.
7 The Board also shall hear and act upon all appeals as provided in Chapter 26 of the *New*
8 *Castle County Code*. It shall make an annual report to the County Executive and County
9 Council which shall be made public; and

10
11 **WHEREAS**, members of the Board shall be residents of the County. They shall be
12 persons of recognized character and ability whose experience provides knowledge of
13 human resources practices and procedures and knowledge and support of merit
14 principles as applied to public employment. No member of the Board shall be a member
15 of any local, state or national committee of a political party or an officer or a member of a
16 committee of any partisan or political group or shall hold or be a candidate for any political
17 office; this applicant meets these qualifications. Appointees made upon the expiration of
18 any Board member's term shall be before six (6) years before such expiration; and

19
20 **WHEREAS**, Monica Gonzalez-Gillespie is a highly accomplished human
21 resources executive with decades of leadership experience in both state and local
22 government, currently serving as Division Director of Personnel Management for the
23 State of Delaware's Department of Human Resources; and

24
25 **WHEREAS**, in her current role, Ms. Gonzalez-Gillespie directs statewide
26 personnel management functions, including compensation and classification, employee
27 engagement, policy development, and interpretation of Merit Rules, while also leading
28 strategic human resources initiatives and transformational improvements in service
29 delivery; and

30
31 **WHEREAS**, Ms. Gonzalez-Gillespie previously served as Division Director of
32 Labor Relations and Employment Practices, where she oversaw collective bargaining for
33 more than 50 employee units, administered grievance processes, represented the State
34 in labor and employment matters, and led negotiations on behalf of the Governor's Office;
35 and

WHEREAS, Ms. Gonzalez-Gillespie has significant municipal leadership experience, having served as Director of Human Resources for the City of Wilmington, where she developed and implemented comprehensive human resources programs, managed a multi-million-dollar budget, led labor negotiations, and modernized policies and systems to improve efficiency and service delivery; and

WHEREAS, her career also includes service as Executive Director of the Governor's Advisory Council on Hispanic Affairs, where she advocated for the Latino community, coordinated legislative engagement, and advanced statewide initiatives, as well as earlier leadership roles in human resources and organizational management; and

WHEREAS, Ms. Gonzalez-Gillespie has demonstrated a strong commitment to public service, professional development, and community engagement through leadership roles in organizations such as the Delaware Public Employer Labor Relations Association and service on the Delaware Supreme Court Board of Professional Responsibilities; and

WHEREAS, Ms. Gonzalez-Gillespie holds a Master of Business Administration from Wilmington University and a Bachelor of Arts in Communications from the University of Delaware, further supporting her qualifications in leadership and human resources management.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Monica Gonzalez-Gillespie to the New Castle County Human Resources Advisory Board for a term to begin immediately upon the adoption of this resolution and expiration on April 28, 2032.

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Hollins
Requested by: Executive Office
Date of Introduction: April 28, 2026

RESOLUTION NO. 26-

**CONSENTING TO THE APPOINTMENT OF RAINA HARPER ALLEN TO
THE NEW CASTLE COUNTY DIVERSITY COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* §2.05.509, the Diversity
2 Commission is vested with responsibility of monitoring the County's policies to promote
3 and encourage opportunities for small, minority and women-owned business enterprises
4 and to encourage their participation in County contracts as prime vendors and
5 contractors; and
6

7 **WHEREAS**, the Commission monitors the County's policy to ensure that all human
8 resources activities are conducted in a manner to provide opportunity for all and ensure
9 that the workforce is representative of the community which it serves, thereby reflecting
10 diversity in the workplace; and
11

12 **WHEREAS**, *New Castle County Code* §2.05.509 provides that the Diversity
13 Commission shall consist of seven (7) members. With the advice and consent of County
14 Council, the County Executive appoints the Chairperson and two (2) additional members
15 of the Commission; and
16

17 **WHEREAS**, members of the Diversity Commission serve two (2) year terms,
18 except that members shall continue to serve until their successors are appointed and
19 qualified; provided, however, that no member shall hold over more than six (6) months
20 after the end of his or her term; and
21

22 **WHEREAS**, the County Executive has submitted for the advice and consent of
23 County Council the appointment of Raina Harper Allen to the Diversity Commission; and
24

25 **WHEREAS**, Ms. Allen demonstrated a distinguished career in public service,
26 nonprofit leadership, and community engagement, including serving as Director of the
27 Delaware Racial Justice Collaborative at the United Way of Delaware, where she led a
28 200+ member organization and was responsible for strategic planning, communications,
29 advocacy, and stakeholder engagement; and
30

31 **WHEREAS**, Raina has extensive legislative and policy experience, having served
32 as Legislative and Community Director for Wilmington City Council, where she drafted
33 ordinances, resolutions, and policy briefs, and led communications and community
34 outreach efforts; and
35

36 **WHEREAS**, her professional background also includes leadership roles with
37 organizations such as Big Brothers Big Sisters of Delaware, the Metropolitan Wilmington

38 Urban League, and the Office of the Lieutenant Governor, where she developed and
39 implemented programs, built partnerships with nonprofit and faith-based organizations,
40 and supported statewide initiatives; and
41

42 **WHEREAS**, Ms. Allen’s career reflects a strong commitment to advancing equity,
43 strengthening communities, and supporting minority and underserved populations
44 through advocacy, program development, and public service; and
45

46 **WHEREAS**, in addition to her professional accomplishments, Ms. Allen has
47 demonstrated continued civic engagement through service on boards and committees,
48 including the Delaware Women’s Hall of Fame Committee and the Nemours Children’s
49 Health Delaware Valley Board of Managers; and
50

51 **WHEREAS**, Ms. Allen holds a Master of Arts in Urban Affairs and Public Policy
52 from the University of Delaware and a Bachelor of Arts in Government and Politics from
53 the University of Maryland, College Park, further supporting her qualifications for public
54 service.
55

56 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
57 Castle County that County Council hereby consents to the appointment of Raina Harper
58 Allen to the New Castle County Diversity Commission for a term to begin immediately
59 upon the adoption of this resolution and expiration on April 28, 2028.
60

61 Adopted by the County Council
62 of New Castle County on:
63
64

65 _____
66 Monique Williams-Johns
67 President of County Council
68 of New Castle County
69

70 **SYNOPSIS:** Same as title.
71

72 **FISCAL NOTE:** There will be no discernible fiscal impact upon the adoption of this
73 legislation.