



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

March 24, 2026
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes - March 10, 2026

C. Review/Discussion of Resolution(s)

R26-071: AUTHORIZING THE EXECUTION OF ONE CONTRACT AGREEMENT WITH JOSEPH M WALLS TO ASSIST IN THE CREATION OF NEW AFFORDABLE TRANSITIONAL HOUSING FOR VETERANS AND HOMELESS INDIVIDUALS FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$200,000.00

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

R26-072: NEW CASTLE COUNTY COUNCIL URGES THE DELAWARE GENERAL ASSEMBLY TO AMEND DELAWARE CODE TITLE 9, SECTION 1383 IN RELATION TO THE NEW CASTLE COUNTY HUMAN RESOURCES ADVISORY BOARD

Prime Sponsor(s): Mr. Toole

R26-073: RESOLUTION APPROVING ISSUEANCE OF CERTAIN BONDS OR NOTES BY THE CHRISTIANA FIRE COMPANY

Prime Sponsor(s): Mr. Toole, Mr. Caneco, Mr. Smiley

TEFRA PUBLIC HEARING--CHRISTIANA FIRE COMPANY

R26-074: RESOLUTION APPROVING ISSUANCE OF CERTAIN BONDS OR NOTES BY THE BRANDYWINE HUNDRED FIRE COMPANY NO. 1

Prime Sponsor(s): Mr. Cartier

TEFRA PUBLIC HEARING--BRANDYWINE HUNDRED FIRE COMPANY NO. 1

D. Review/Discussion of Ordinance(s)

E. New Castle County Grant Requests/Community Events

- F. Expense and Revenue Round Table
- G. Other
 - Travel Request - NACCo Conference - Councilman Carter
- H. Public Comment
- I. Council Member Comment
- J. Adjournment

AGENDA POSTED: Tuesday, March 17, 2026

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is: https://us02web.zoom.us/webinar/register/WN_nMNvEBVLR4eRRGxQ4a6g7g You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

REQUISITIONER INFORMATION			VENDOR INFORMATION	
NAME	Vincent Garlick		FISCAL YR	2026
DEPARTMENT	COMMUNITY_SERVICES_40		FUND	
ORGANIZATION	11400601 CS - GRANTS		REQ#	2617949
PHONE	302-395-5673			
DELIVERY LOCATION				
SEND VENDOR PO	☒ YES	☐ NO		
CURRENT VENDOR	☒ YES	☐ NO		
VENDOR #	111684			
			NAME	Joseph M. Walls
			ADDRESS	26 West South Street
				Suite A
				Smyrna, DE 19977
			CONTACT NAME	Joseph M. Walls
			PHONE	302-653-3940
			EXT	
			EMAIL	JoeWalls@veterans.services
			FAX #	

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

To assist in the creation of new affordable transitional housing for veterans and homeless individuals.

Its needed to assist in providing access to new affordable transitional housing for veterans and homeless individuals.

New Castle County will be participating in furthering of the affordable housing crisis.

V. IS THIS A PASS THROUGH GRANT?		☐ YES ☒ NO	IF YES, AGENCY
----------------------------------	--	---	----------------

IF YES, AGENCY	
----------------	--

[illegible]

SIGNATURE	DATE

RESOLUTION NO. 26-072

NEW CASTLE COUNTY COUNCIL URGES THE DELAWARE GENERAL ASSEMBLY TO AMEND *DELAWARE CODE* TITLE 9, SECTION 1383 IN RELATION TO THE NEW CASTLE COUNTY HUMAN RESOURCES ADVISORY BOARD

1 **WHEREAS**, 9 *Del. C.* Section 1383 provides for a Human Resources Advisory
2 Board ("HRAB"); and
3

4 **WHEREAS**, the HRAB represents the public interest in the merit system; and
5

6 **WHEREAS**, the HRAB, based on studies and investigations, makes
7 recommendations to the Chief Human Resources Officer, the County Executive, and
8 County Council on ways to improve human resources administration in County
9 government; and
10

11 **WHEREAS**, the HRAB currently provides for only 3 members; and
12

13 **WHEREAS**, the HRAB would tangibly benefit from the addition of members to
14 the board, which would bring with it alternative views, which would lead to a healthy
15 challenge and improvement to existing policies and processes.
16

17 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
18 Castle County that County Council urges the Delaware General Assembly to amend
19 Title 9 of the *Delaware Code*, Section 1383 by adding 4 members to the HRAB (bringing
20 the membership to 7) and reducing the term of membership from 6 to 4 years.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: The proposed amendments, if enacted by the Delaware General Assembly, would increase the membership of the Human Resources Advisory Board from 3 to 7 members. Additionally, it would increase the number of members for a quorum from 2 to 4. Finally, it would reduce the length of a term from 6 to 4 years, which would be less onerous and, consequently, be helpful in finding and maintaining members for the board.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this legislation.



SPONSOR: Rep. K. Williams

HOUSE OF REPRESENTATIVES
153rd GENERAL ASSEMBLY

HOUSE BILL

AN ACT TO AMEND TITLE 9 OF THE DELAWARE CODE RELATING TO THE NEW CASTLE COUNTY HUMAN RESOURCES ADVISORY BOARD.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

1 Section 1. Amend § 1383, Title 9 of the Delaware Code by making deletions as shown by strike through and
2 insertions as shown by underline as follows:

3 § 1383. Human Resources Advisory Board.

4 (a) County Council, by ordinance, shall provide for the establishment of a Human Resources Advisory Board. The
5 Board shall consist of 3 7 members appointed by the County Executive, with the advice and consent of the County Council,
6 who shall serve for terms of 6 4 years or until their successors are appointed.

7 (b) The ordinance shall further provide ~~that:~~ all of the following:

8 (1) The members of the Board ~~shall~~ must be residents of New Castle ~~County;~~ County.

9 (2) ~~They shall~~ The members of the Board must be persons of recognized character and ability whose
10 experience provides knowledge of human resources practices and procedures and knowledge and support of merit
11 principles as applied to public ~~employment;~~ employment.

12 (3) ~~No~~ A member of the Board ~~shall~~ may not be a member of any local, ~~state~~ state, or national committee of a
13 political party or an officer or a member of a committee of any partisan or political group, or ~~shall~~ hold or be a
14 candidate for any political ~~office;~~ and office.

15 (4) The members ~~shall~~ of the Board must be registered voters of the County and no more than 2 4 of the
16 members ~~shall~~ may be of the same political party.

17 (c) The ordinance shall further provide that the members of the Board shall elect 1 of their number to serve as
18 ~~chairperson;~~ chair, and that ~~they shall be~~ the members are entitled to compensation ~~of \$50 per meeting, not to exceed 25~~
19 ~~meetings in any fiscal year.~~ as established by ordinance, with the number of meetings determined by the chair, as needed, in
20 consultation with the Board and the Administration.

21 Section 2. The change in number of years for each term under § 1383(a) of Title 9 does not apply to an individual
22 who is a member of the Human Resources Advisory Board on [the date this Act is enacted]. An individual who is a
23 member on [the date this Act is enacted] may complete that individual's 6-year term. After that 6-year term is expired, or if

24 that individual no longer serves that term for any other reason, the individual's successor and each subsequent successor
25 shall serve a 4-year term as provided under § 1383(a), including if it is the same individual who completed the final 6-year
26 term.

SYNOPSIS

New Castle County's Human Resources Advisory Board is responsible for making recommendations to the Chief Human Resources Officer, the County Executive, and County Council on ways to improve human resources administration in County government. This Act increases Board membership from 3 to 7 members and reduces members' terms from 6 to 4 years. The Board will tangibly benefit from these changes, which will bring with them alternative views and will lead to a healthy challenge and improvement to existing policies and processes.

This Act also provides that a member who is serving when this Act is enacted may complete the member's 6-year term, and the member's successor and each successor thereafter will serve the 4-year term provided under this Act.

Finally, this Act makes technical changes to conform existing law to the standards of the Delaware Legislative Drafting Manual.

Prime Sponsor(s): Mr. Toole, Mr. Caneco
Mr. Smiley
Date of introduction: March 24, 2026

RESOLUTION NO. 26-073

RESOLUTION APPROVING ISSUEANCE OF CERTAIN BONDS OR NOTES BY THE CHRISTIANA FIRE COMPANY

1 **WHEREAS**, the Christiana Fire Company (the "Company") is a fire company
2 organized and existing under the laws of the State of Delaware; and
3

4 **WHEREAS**, the Company has provided and continues to provide firefighting
5 services to an area within New Castle County, Delaware (the "County"); and
6

7 **WHEREAS**, the Company has advised the County Council of New Castle County
8 (the "Council") that the Company proposes to issue up to \$3,843,378.00 of bonds or
9 notes of the Company (the "Bonds") to finance (1) the acquisition costs of one (1) 2026
10 Seagrave Maurader Aerialscope fire truck that will be housed in the Company's fire
11 house located at 2 East Main Street, Christiana, Delaware 19702 (the "Fire House"),
12 and (2) the acquisition costs of one (1) 2026 Seagrave Maurader Pumper fire engine
13 that will be housed in the Company's fire house located at 2 East Main Street,
14 Christiana, Delaware 19702 (the "Fire House") and the remainder of the Bond proceeds,
15 if any, will be used to pay a portion of the issuance costs associated with issuing the
16 Bonds (the "Project"); and
17

18 **WHEREAS**, it is the intent of the Company that the interest on the Bonds qualify
19 for exclusion from gross income of the owners thereof for federal income tax purposes
20 pursuant to Sections 103 and 150 of the Internal Revenue Code of 1986, as amended
21 (the "Code"); and
22

23 **WHEREAS**, pursuant to Sections 103 and 147 of the Code, interest on the Bonds
24 will not qualify for exclusion from gross income of the owners thereof for federal income
25 tax purposes unless the issuance of the Bonds is approved by the applicable elected
26 representative of a governmental unit with which the Company has entered into an
27 agreement, after a public hearing to consider the issuance of the Bonds has been
28 conducted, following reasonable public notice; and
29

30 **WHEREAS**, the County and the Company entered into an Agreement dated
31 August 14, 2025 (the "Agreement") pursuant to which the Company agreed, among
32 other things, to provide exclusive firefighting services to the area of the County
33 described therein and such agreement remains in effect as of the date hereof; and
34

35 **WHEREAS**, notice of the requisite public hearing was published on March 17,
36 2026 on the County website and as part of the 3/24/26 Finance Committee meeting
37 agenda; and
38

39 **WHEREAS**, on March 24, 2026 the Council conducted a public hearing on behalf
40 of the Company for the purpose of considering the issuance of the Bonds.

41 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
42 Castle County that County Council hereby , for the sole purpose of qualifying the
43 interest payable on the Bonds of the Company for exclusion from the gross income of
44 the owners thereof for federal income tax purposes pursuant to Section 103 of the
45 Code, does hereby approve the issuance of bonds or notes by the Company in a
46 maximum aggregate principal amount of up to \$3,843,378.00 for the purpose of
47 financing a portion of the costs of the Project, provided, that such financing closes in
48 calendar year 2026, and that such bonds or notes shall be an obligation of the Company
49 and shall never be a debt of the County and the County shall not be liable for any
50 payment on such bonds or notes.

Adopted by County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: The Resolution approves of the issuance by the Christiana Fire Company (the "Company") of up to \$3,843,378.00 of bonds or notes of the Company to finance a portion of the costs of the fire trucks.

FISCAL NOTE: The bonds and notes of the Company will be debt of the Company and not of the County. The County's approval of the issuance by the Company of bonds or notes of the Company will have no fiscal impact on the County.

NOTICE OF PUBLIC HEARING

Notice is hereby given that the New Castle County Council, at its regularly scheduled meeting to be held Tuesday, March 24, 2026 at 6:30 p.m. at the City/County Council Chambers, First Floor, City/County Building, 800 French Street, Wilmington, Delaware will hold a PUBLIC HEARING with respect to a Resolution to approve the issuance by the Christiana Fire Company, 2 East Main Street, Christiana, Delaware 19702, a volunteer fire company (the "Company") providing firefighting services to an area within New Castle County, of a note of the Company in the maximum aggregate principal amount of up \$3,843,378.00, the proceeds of which will be used to finance a portion of the costs for the acquisition costs of a fire pumper engine and a fire aerialscope truck that will be housed in the Company's fire house located at 2 East Main Street, Christiana, Delaware, and to pay issuance costs associated therewith. The new fire pumper engine and a fire aerialscope truck will be owned and operated by the Company.

Interested persons will be given a reasonable opportunity to be heard at the aforesaid time and place. Copies of the proposed resolution approving the issuance may be examined in advance of the hearing at the office of the County Clerk and additional information with respect to the proposed Project may be obtained from the President of the Company.

RESOLUTION NO. 26-074

**RESOLUTION APPROVING ISSUANCE
OF CERTAIN BONDS OR NOTES BY THE
BRANDYWINE HUNDRED FIRE COMPANY NO. 1**

1 **WHEREAS**, the Brandywine Hundred Fire Company No. 1 (the "Company") is
2 a fire company organized and existing under the laws of the State of Delaware; and
3

4 **WHEREAS**, the Company has provided and continues to provide firefighting
5 services to an area within New Castle County, Delaware (the "County"); and
6

7 **WHEREAS**, the Company has advised the County Council of New Castle
8 County (the "Council") that the Company proposes to issue up to \$1,200,00.00 of
9 bonds or notes of the Company (the "Bonds") to finance a portion of the costs for the
10 construction of an addition of the existing fire station to be located at 1006 Brandywine
11 Boulevard, Bellefonte, Delaware 19809 (the "Fire House") and the remainder of the
12 Bond proceeds, if any, will be used to pay a portion of the issuance costs associated
13 with issuing the Bonds (the "Project"); and
14

15 **WHEREAS**, it is the intent of the Company that the interest on the Bonds
16 qualify for exclusion from gross income of the owners thereof for federal income tax
17 purposes pursuant to Sections 103 and 150 of the Internal Revenue Code of 1986, as
18 amended (the "Code"); and
19

20 **WHEREAS**, pursuant to Sections 103 and 147 of the Code, interest on the
21 Bonds will not qualify for exclusion from gross income of the owners thereof for federal
22 income tax purposes unless the issuance of the Bonds is approved by the applicable
23 elected representative of a governmental unit with which the Company has entered
24 into an agreement, after a public hearing to consider the issuance of the Bonds has
25 been conducted, following reasonable public notice; and
26

27 **WHEREAS**, the County and the Company entered into an Agreement dated
28 August 15, 2025 (the "Agreement") pursuant to which the Company agreed, among
29 other things, to provide exclusive firefighting services to the area of the County
30 described therein and such agreement remains in effect as of the date hereof; and
31

32 **WHEREAS**, notice of the requisite public hearing was advertised on March 17,
33 2026 on the New Castle County Council website and as part of the 3/24/26 Finance
34 Committee meeting agenda; and

35 **WHEREAS**, on March 24, 2026 the Council conducted a public hearing on
36 behalf of the Company for the purpose of considering the issuance of the Bonds.
37

38 **NOW THEREFORE BE IT RESOLVED** by and for the County Council of New
39 Castle County that County Council, for the sole purpose of qualifying the interest
40 payable on the Bonds of the Company for exclusion from the gross income of the
41 owners thereof for federal income tax purposes pursuant to Section 103 of the Code,
42 does hereby approve the issuance of bonds or notes by the Company in a maximum
43 aggregate principal amount of up to \$1,200,000.00 for the purpose of financing a
44 portion of the costs of the Project, provided, that such financing closes in calendar
45 year 2026, and that such bonds or notes shall be an obligation of the Company and
46 shall never be a debt of the County and the County shall not be liable for any payment
47 on such bonds or notes.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves of the issuance by the Brandywine Hundred Fire Company No. 1 (the "Company") of up to \$1,200,000.00 of bonds or notes of the Company to finance a portion of the costs of the construction of an addition to the existing fire station.

FISCAL NOTE: The bonds and notes of the Company will be debt of the Company and not of the County. The County's approval of the issuance by the Company of bonds or notes of the Company will have no fiscal impact on the County.

NOTICE OF PUBLIC HEARING

NEW CASTLE COUNTY, DELAWARE (the “County”) hereby gives notice that a public hearing will be held on March 24, 2026, during the County’s regular County Council Meeting commencing at 6:30 p.m. to be held at 800 N. French Street, City/County Building, 1st Floor Council Chambers, Wilmington, DE 19801, concerning a Resolution to approve the issuance by BRANDYWINE HUNDRED FIRE COMPANY NO. 1, a volunteer fire company (the “Company”) providing firefighting services to an area within the County, of a bond or note of the Company in the maximum aggregate principal amount of up to \$1,200,000.00 to finance renovations to the firehouse property located at 1006 Brandywine Blvd, Wilmington, DE 19809. The Company’s firehouse is and will continue to be owned and operated by the Company.

Interested persons will be given a reasonable opportunity to be heard at the aforesaid time and place. Copies of the resolution approving the issuance may be examined in advance of the hearing at the office of New Castle County and additional information with respect to the proposed financing may be obtained from the President of the Company by calling the Company at 302-764-4901.

EMPLOYEE NAME	David Carter	TELEPHONE	302-395-8346
TITLE	Councilman	DEPARTMENT	County Council
DESTINATION	New Orleans, LA	OCA - GRANT/PROJECT	10100
DATES	July 17-20, 2026		
PURPOSE	NACo Annual Conference		

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

Page 14 of 15

NEW CASTLE COUNTY
DRAFT--TRAVEL & TRAINING EXPENSE FORM
Business Meal Meetings and Entertainment Detail - Cont'd

Employee Name:		Travel Dates:	
Title:		Travel Location:	
Department:		OCA-Grant/Project:	

[illegible]