



NEW CASTLE COUNTY COUNCIL BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING

Chair: Dee Durham, Second District

January 20, 2026
2:30 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Meeting Call to Order

Ms. Durham called the meeting to order at 2:30 PM.

Present in chambers were Mr. Smiley, Ms. Kilpatrick, Ms. George, Mr. Hollins, Mr. Carter, Mr. Cartier, Ms. Durham

Present online were Mr. Tackett, Mr. Caneco, Mr. Street, Ms. Johns

Absent were Mr. Sheldon, Mr. Toole

B. Approval of Minutes of November 18, 2025

Mr. Smiley motioned to approve the minutes from Nov. 18th.

Seconded by Mr. Carter.

Motion passed.

C. Boards & Commissions Interview

APPOINTING KENT ST. PIERRE TO THE NEW CASTLE COUNTY AUDIT COMMITTEE

Prime Sponsor: Ms. George

Ms. Durham introduced Mr. St. Pierre's nomination.

Ms. George spoke to his qualifications and noted that Council Auditor, Mr. Wasserbach, spoke very highly of Mr. Kent St. Pierre.

Ms. George thanked Mr. St. Pierre for his willingness to serve on this board.

Ms. Durham also thanked him for serving.

Mr. Wasserbach explained that he met with Kent, explained the workings of the Audit Committee, and came away impressed with Mr. Pierre's qualifications.

CONSENTING TO THE APPOINTMENT OF JULIE ANN BREWER TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

Prime Sponsor: Ms. Durham

Ms. Durham introduced Ms. Brewer's nomination and noted her support for this nominee.

Ms. Brewer was not in chambers or online.

CONSENTING TO THE APPOINTMENT OF CAITLIN F. BRITWUM TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

Prime Sponsor: Mr. Toole

Ms. Durham introduced Ms. Britwum and thanked her for her willingness to serve.

Ms. Durham said that she was aware of Ms. Britwum's work at the Kirkwood Library.

Ms. Britwum addressed Council and explained a bit of her background, experience, and interest in serving on the Library Advisory Board.

CONSENTING TO THE APPOINTMENT OF MATTHEW MORRIS TO THE NEW CASTLE COUNTY CLAYMONT DESIGN REVIEW ADVISORY COMMITTEE

Prime Sponsor: Mr. Cartier

Ms. Durham introduced Mr. Morris's nomination.

Mr. Cartier elaborated on Mr. Morris's qualifications and experience and noted his full support for this nomination.

Mr. Cartier said that Mr. Morris was fully vested in his community and that he would bring an important perspective to the Claymont DRAC.

Mr. Cartier spoke to the importance of the four DRACs.

Mr. Morris thanked Council and went over some of his experience with fighting the opioid epidemic and his work improving the landlord-tenant code.

Ms. Durham thanked him for his willingness to serve.

CONSENTING TO THE APPOINTMENT OF NEDDA MOQTADERI TO THE NEW CASTLE COUNTY HOCKESSIN DESIGN REVIEW ADVISORY COMMITTEE

Prime Sponsor: Ms. Kilpatrick

Ms. Durham introduced Ms. Moqtaderi's nomination.

Ms. Kilpatrick commented on her efforts to find volunteers for the Hockessin Design Review Advisory Committee.

Ms. Kilpatrick's goal is to get the community involved and to help shape the future of the Hockessin area.

Ms. Durham said that Ms. Moqtaderi would be a great addition to that DRAC.

Ms. Moqtaderi addressed Council via Zoom and provided an overview of her experience. She thanked Council for her nomination and was looking forward to being on the committee.

Ms. Moqtaderi noted that she is an historian and archivist as well as an active volunteer and would like to make Hockessin a great place to live.

Ms. Kilpatrick said they would be getting the DRAC to meet soon.

CONSENTING TO THE APPOINTMENT OF TRACY CHAMBLEE TO THE NEW CASTLE COUNTY PLANNING BOARD

Prime Sponsor: Mr. Carter

Ms. Durham introduced Mr. Chamblee's nomination.

Mr. Carter commented that the Henry Administration highly recommended Mr. Chamblee.

Mr. Carter pointed out Mr. Chamblee's 25 years plus experience and his work for a large firm in New Castle County.

His residence in a NCC "growth zone" enhances his qualifications to sit on the Planning Board.

Ms. Durham thanked him for his willingness to serve.

Mr. Chamblee thanked Council and expressed his excitement to serve on the Planning Board.

He addressed his experience and his love for the community and the State of Delaware.

He is looking forward to serving.

Mr. Carter said Mr. Chamblee knows what the infrastructure needs in southern NCC are, having lived in the area.

Mr. Caneco thanked him and asked a couple of questions regarding overdevelopment in southern NCC, specifically about infrastructure needs.

Mr. Chamblee responded that we need better planning to address that issue and the importance of having the necessary infrastructure to accommodate growth.

Ms. Johns thanked him for his volunteering for the board.

Mr. Carter mentioned the importance of building out infrastructure needed to handle the intensive development occurring.

CONSENTING TO THE APPOINTMENT OF LISSA E. BRUTUS TO THE NEW CASTLE COUNTY PLANNING BOARD

Prime Sponsor: Mr. Hollins

Ms. Durham introduced Ms. Brutus' nomination.

Mr. Hollins was not aware of this nominee's background and had not been aware of this nomination.

Ms. Brutus was not in attendance.

Mr. Hollins said that he would support the nomination.

Ms. Durham asked Council if there were any questions or comments.

There were none.

D. Boards & Commissions Re-appointments

CONSENTING TO THE RE-APPOINTMENT OF R. JEAN HERSHNER TO THE NEW
CASTLE COUNTY HISTORIC REVIEW BOARD

Prime Sponsor: Ms. Durham

Ms. Durham introduced Ms. Hershner's nomination and spoke to her qualifications.

Ms. Durham said that she appreciated Ms. Hershner's willingness to continue to serve on the Historic Review Board.

E. Other

Given that two new appointees did not appear before Council, Mr. Smiley made a motion to suspend the rules so that those nominations would move forward and would be put on the January 27th agenda.

Motioned passed.

F. Public Comment

G. Adjournment

Mr. Smiley motioned to adjourn the meeting.

Mr. Carter seconded.

Meeting was adjourned at 2:55 PM.