



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

November 18, 2025
5:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The Administrative-Finance Committee meeting was called to order at 05:00 PM by Councilman Cartier.

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham, Valerie George, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street (virtual), David Tackett, Brandon Toole, Monique Williams-Johns

Members absent: None

B. Approval of Minutes - 10-28-2025

- Mr. Smiley made a motion and was seconded by Ms. Kilpatrick, to approve the minutes of the 10-28-25 Administrative-Finance Committee meeting. Vote to approve was unanimous.

C. Review/Discussion of Resolution(s)

D. Review/Discussion of Ordinance(s)

°25-139: AMEND THE FY2026 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$2,000,000 IN FUNDING FROM THE REASSESSMENT RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REASSESSMENT 2024 CAPITAL PROJECT

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the ordinance and explained it.
- Mr. Smiley commented.
- No public comment.

°25-142: AMEND THE FY2026 APPROVED ANNUAL OPERATING BUDGET: APPROPRIATE \$300,000 TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE CONTRACTUAL SERVICES BUDGET LINE ITEM FOR LEGAL FEES FOR MONITIONS

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the ordinance and explained it.
- Mr. Street and Mr. Cartier commented.
- NCC Chief Financial Officer David DelGrande commented.
- No public comment.

E. New Castle County Grant Requests/Community Events

- 11/18/25 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Sam's KIDS	Mr. Toole	\$1,000	Mr. Toole/ Mr. Carter	12- Yes 1 - Not Voting
Event Allies T/A – Wilmington Grand Prix	Ms. Durham	\$2,500	Ms. Durham/Ms. Kilpatrick	12- Yes 1 - Not Voting
Delaware Institute for the Arts in Education (DiAE)	Mr. Caneco/Mr. Carter	\$2,100 Mr. Caneco- \$1,050 Mr. Carter \$1,050	Mr.Caneco/Mr. Carter	12- Yes 1 - Not Voting
The MC917 Foundation, Inc. and The Monday Club, Inc.	Mr. Street*	\$2,500	Mr. Street/Ms. Kilpatrick	12- Yes 1 - Not Voting

* Mr. Street shared the history of The Monday Club, Inc. Mr. Cartier thanked him.

F. Expense and Revenue Round Table

- None

G. Other

Councilman Dave Carter, Travel Request.

- Councilman Carter made a motion to approve \$1,888.94 in funding to attend the NACo Board Meeting in February 2026. Mr. Caneco seconded. Vote to approve was unanimous.

Council President Monique Williams-Johns - Travel Request

- Ms. Williams-Johns made a motion for \$368.17 for travel expenses incurred during a week-long conference.
- Members of Council discussed the motion.
- The motion was not seconded nor voted upon.

H. Public Comment

- No public comment.

I. Adjournment

- Mr. Smiley made a motion, and Mr. Carter seconded, to adjourn the 11-18-25 Ad-Finance Meeting.
- Mr. Cartier adjourned the meeting at 5:23 PM.

Respectfully submitted by Michele Gildea, legislative assistant to Councilman John Cartier. The meeting was also recorded and is available online.