



NEW CASTLE COUNTY COUNCIL PERSONNEL SUBCOMMITTEE MEETING

Co-Chairs: Janet Kilpatrick, Third District
Valerie George, Fifth District

October 21, 2025
3:15 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Meeting Call to Order

-The Personnel Subcommittee meeting was called to order at 03:21 PM by Councilwoman Valerie George.

Members present: David Carter, John Cartier, Dee Durham, Valerie George, Penrose Hollins, Timothy Sheldon, George Smiley, Jea Street, David Tackett, Brandon Toole, Janet Kilpatrick

Members absent: Kevin Caneco, Monique Williams-Johns

B. Approval of Minutes: September 16, 2025

- Motion by Mr. Smiley, second by Mr. Sheldon, to approve the minutes from the September 16, 2025, Personnel Subcommittee Meeting. The minutes were approved by voice vote.

C. Discussion: New Castle County Council Employee Handbook-Chapter 6: Benefits

-Attachments - NCC Council Handbook Ch. 6 and NCC HR Personnel Policy 5.05

- Ms. George stated that she would read Chapter 6: Benefits first and address any questions or concerns when she finished.

- Comments from Council — None

D. Public Comment

- None

E. Adjournment

- Motion by Mr. Smiley, second by Mr. Carter, to adjourn the Personnel Subcommittee Meeting. The motion was approved, and the meeting was adjourned at 3:28 PM.