



## NEW CASTLE COUNTY COUNCIL PERSONNEL SUBCOMMITTEE MEETING

Co-Chair: Valerie George, Fifth District  
Co-Chair: Janet Kilpatrick, Third District

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August 26, 2025  
3:30 PM

VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801

### MINUTES

**A. Meeting Call to Order**

The meeting was called to order by Chairperson Valerie George at 03:00 PM.

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham, Valerie George, Timothy Sheldon, George Smiley, Jea Street, David Tackett, Brandon Toole, Monique Williams-Johns

Members absent: Penrose Hollins, Janet Kilpatrick

**B. Approval of Minutes**

Motion by Councilmember Smiley, seconded by Councilmember Caneco, to approve the minutes from the July 22, 2025, Personnel Subcommittee Meeting. The minutes were approved by voice vote.

**C. Other**

Consideration of Candidate for Legal Assistant to Counsel to Council

Counsel to Council Mike Migliore gave an overview of the hiring process for Rachel Zara as the Legal Assistant to Counsel to the Council's office.

Councilmember Smiley made a motion. It was seconded by Councilmember Tackett. The motion passed by voice vote.

Comments were made by Councilmembers: Carter, Caneco, Mike Migliore, George, Street, and Smiley.

**D. Public Comment**

None

**E. Adjournment**

A motion was made by Councilmember Smiley, seconded by all, to adjourn the Personnel Subcommittee Meeting. The motion was approved, and the meeting was adjourned at 03:37 PM.