



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

**Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District**

**February 25, 2025
5:30 PM**

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

AGENDA - REVISED

- A. Call To Order/Roll Call**
- B. Approval of Minutes - February 18, 2025**
- C. Review/Discussion of Resolution(s)**
- D. Review/Discussion of Ordinance(s)**
- E. New Castle County Grant Requests/Community Events**
 - 2/25/25 Grant Matrix**
- F. Expense and Revenue Round Table**
- G. Other**
 - Presentation - Carlos Dipres, Senior Community Relations Specialist, Waste Management
 - Travel Request Discussion
- H. Public Comment**
- I. Adjournment**

AGENDA POSTED: Tuesday, February 18, 2025

****REVISED AGENDA: Wednesday, February 19, 2025**

****This agenda was revised to satisfy the registration deadline.**

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

REVISED
Grant Matrix
2/25/25

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Village of Arden	\$4000/\$4000	Funds will be used to assist with the installation a gas generator at the Gild Hall and Candlelight Theater in case of an emergency.	Yes/Yes	No	Cartier
Event Allies, T/A Wilmington Grand Prix	\$2500/\$2000	Funds will be used for the annual Wilmington Grand Prix and the Governor's Ride/DE Gran Fondo Event.	Yes/No	No	Durham
True Life Church	\$1250/	Funds will be used for their Special Needs Easter Egg Hunt Event.	Yes/No	No	George

WILLIAMS-JOHNS/HARTLEY-NAGLE – PRESIDENT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Enjoy the Journey DE, Inc.	\$2500	7/26/22	11/26/22		Hartley-Nagle
Afro-American Historical Society of Delaware, Inc.	\$2500	8/30/22	12/30/22	8/29/23-Update received	Hartley-Nagle
The Global Ripple Effect	\$2500	7/11/23	11/11/23		Hartley-Nagle
Duffy's Hope, Inc.	\$2500	7/23/24	11/23/24		Hartley-Nagle
Blackbird Community Association	\$2500	8/27/24	12/27/24		Hartley-Nagle
Nuestras Raices, Inc.	\$2500	8/27/24	12/27/24		Hartley-Nagle
Stop The Violence Prayer Chain	\$1500	9/17/24	1/17/25		Hartley-Nagle
MOT NACCP MLK Event (mini-grant)	\$224.25	12/6/24	4/6/25		Williams-John
Unlimited Alms, Inc./Becoming Esther, Inc.	\$700	12/10/24	4/10/25		Williams-Johns
Project She Blooms-The Bria Maria Nix Memorial Scholarship	\$750	12/10/24	4/10/25		Williams-Johns
Dreim Elite Sport & Mentorship	\$1000	12/10/24	4/10/25		Williams-John

The following grants are noted with asterisks:

***GRANTS OVER \$150 AWARDED WITHOUT COUNCIL APPROVAL** (Follow-up report required except if for a ticket)

****MINI GRANTS OF \$150 OR LESS AWARDED WITHOUT COUNCIL APPROVAL** (Follow-up report not required)

Maximum annual amount that can be awarded without Council approval: \$2,500

TOOLE – FIRST DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Western District Advisory Council	\$2500 -Toole- \$1000 -Cartier-\$500 -George-\$500 -Tackett-\$500	3/26/24 6/11/24 – grant use was amended	7/26/24 10/11/24		Toole

Marshallton United Methodist Church	\$2500	4/9/24	8/9/24		Toole
Eagle Glen Civic Association/ Swim Club	\$2500	6/11/24	10/11/24		Toole
Five Points Fire Company No. 1	\$2500	9/17/24	1/17/25		Toole
Orgullo Delaware (mini-grant)	\$500	10/28/24	2/28/25		Toole
Sam's KIDS	\$1000	11/19/24	3/19/25		Toole
Charity Crossing, Inc.	\$2500	11/26/24	3/26/25		Toole
Everyman Counts	\$1000 Toole - \$500 Kilpatrick \$500	11/26/24	3/26/25		Toole
Faithful Friends Animal Society	\$5000 -Toole-\$1000 -Cartier-\$1000 -George-\$1000 -Carter-\$500 -Durham-\$500 -Williams-Johns-\$300 -Caneco-\$250 -Sheldon-\$250 -Hollins-\$200	1/14/25	5/14/25		Toole

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DURHAM – SECOND DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Talleyville Fire Company, Inc.	\$2500	6/8/21	10/8/21		Durham
Brandywine Hundred Historical Society, Inc.	\$2000	3/26/24	7/26/24		Durham
Alexis I. duPont High School	\$2500	9/17/24	1/17/25		Durham
Naamans Little					

League	\$2500	10/8/24	2/8/25		Durham
The Vernacular Architecture Forum	\$2500 -Durham-\$1250 -Cartier-\$1250	1/14/25	5/14/25		Durham

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KILPATRICK – THIRD DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Hockessin Historical Society	\$1500	2/18/25	6/18/25		Kilpatrick

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HOLLINS – FOURTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Brandywine Village Civic Association	\$2,500	5/22/18	9/22/18		Hollins
Harlan/Haynes Park Civic Association	\$5000	6/13/23	10/13/23		Hollins
Wilmington Senior Center, Inc.	\$2500	11/28/23	3/28/24		Hollins
Christina Cultural Arts Center	\$3000	12/12/23	4/12/23		Hollins
Black Mothers In Power	\$2500	2/13/24	6/13/24		Hollins
Brandywine Hills Civic Association	\$2500	4/9/24	8/9/24		Hollins
The Northern Brandywine Village Civic Association	\$2500	7/9/24	11/9/24		Hollins
Safe United Neighborhoods Catalyst For	\$2000	7/23/24	11/23/24		Hollins

Change, Inc./ Girls with Pearls	\$2500	7/23/24	11/23/24		Hollins
DE Blue Coats- Holiday Basketball Cline Sponsorship (mini grant)	\$152	12/18/24	4/18/25		Hollins

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GEORGE – FIFTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Newark Symphony Orchestra	\$2485	2/18/25	6/18/25		George

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CARTER – SIXTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Whitehall Community Garden Association	\$500	2/13/24	6/13/24		Carter
Blackbird Community Center	\$1000 -Carter \$500 -Bell \$500	10/8/24	2/8/25		Carter
Town of Townsend	\$500	1/14/25	5/14/25		Carter
MOT Charter School	\$1000	1/14/25	5/14/25		Carter

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SMILEY – SEVENTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER

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CARTIER – EIGHTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Overlook Colony Civic Association	\$2500	7/11/23	11/11/23	Update rec'd 11/30/23 Update Rec'd 8/30/24	Cartier
Windybush Civic Association, Inc.	\$2000	12/10/24	4/10/25		Cartier
Tomaro's Change	\$2500	1/14/25	5/14/25		Cartier
Village of Ardencroft	\$2654	1/28/25	5/28/25		Cartier

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*****GRANT AMOUNT** TO BE TAKEN FROM EVENTS LINE IN COUNCIL BUDGET

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SHELDON – NINTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Roseville Park					

Civic Association	\$2500	4/9/24	8/9/24	11/21/24 – update rec'd	Sheldon
Wilmington Jaycees	\$2500	11/19/24	3/19/25		Sheldon

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STREET – TENTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Rosehill Gardens Civic Association	\$1,000	1/10/17	5/10/17		Street
DE Community Foundation Brother2Brother 5 Mile Walk	\$200	9/27/19	11/27/19 11/30/20		Street
Friendship House	\$9,250 -Street-\$2500 -Hollins-\$1000 -Carter-\$1000 -Sheldon-\$1000 -George-\$1000 -Smiley-\$1000 -Williams-Johns-\$1000 -Kilpatrick-\$750	1/28/25	5/28/25		Street

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TACKETT – ELEVENTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Good Neighbors	\$2000	2/18/25	6/18/25		Tackett

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CANECO/BELL – TWELFTH DISTRICT

GRANT APPLICANT	GRANT AMOUNT	DATE OF APPROVAL	DATE FOLLOW-UP REPORT DUE	DATE FOLLOW-UP REPORT RECEIVED	COUNCIL MEMBER
Police and Princess Organization, Inc.	\$5000 Bell- \$1,000 Street- \$1,000 Hollins- \$1,000 Kilpatrick- \$500 Tackett - \$500 Sheldon - \$500 Durham - \$500	8/27/24	12/27/24	-12/12/24 – Update received	Bell
ONCOR Coalition, Inc.	\$2500	1/28/25	5/28/25		Caneco

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NEW CASTLE COUNTY
TRAVEL & TRAINING EXPENSE FORM

EMPLOYEE NAME

John Cartier

TELEPHONE

302-395-8348

TITLE

Council Member

DEPARTMENT

County Council

DESTINATION

Washington DC

OCA - GRANT/PROJECT

10100

DATES

March 1-4, 2025

PURPOSE

NACO Legislative Conference

	Obj									
	Lvl									
Dates	3/1/2025	3/2/2025	3/3/2025	3/4/2025					TOTALS	
TRANSPORTATION										
Airfare									-	2001
Trainfare									-	2002
Taxi & Shuttle									-	2003
Tolls									-	2005
Parking									-	2006
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MILEAGE										
Actual miles										
Allowable Rate										
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2004
LODGING										
Hotel									-	2010
Telephone									-	2030
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MEALS										
Number of days (overnight travel):		Rate per day:		Maximum meal allowance:						
Actual meal costs									-	
Less than full day:										
Breakfast									-	
Lunch									-	
Dinner									-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2020
MISCELLANEOUS										
Conference Fees	705.00								705.00	2101
Seminar Fees									-	2102
ATM Fees									-	2007
Tips									-	2007
Books, Tapes, Etc									-	4101
Auto Rental									-	2008
Other									-	
Total	\$ 705.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705.00	
SUMMARY	\$ 705.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705.00	
Expense Explanations:						Less Pre-payments:				
Councilman Cartier will only be looking for reimbursement for the conference fee.						Less Charges paid by NCC:				
						Due Employee:		\$ 705.00		
Explanation continued on attachment: yes() no()										

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

REVIEW AND APPROVAL:

Employee Signature

Date

Type or print legibly - - Attach approval, receipts and original brochures.
Reference Administrative Policy #1
Form updated March 2006.

Supervisor's Signature

Date

I certify that all expenses are in compliance with all policies and Executive Orders.

General Manager's Signature

Date

VENDOR NUMBER:

VOUCHER NUMBER: **VE**

