



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

July 8, 2025
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

- The meeting was called to order at 4:04 PM by Councilman John Cartier.

Members present: Mr. Caneco, Mr. Carter, Mr. Cartier, Ms. Durham (Virtual), Ms. George, Mr. Hollins, Ms. Kilpatrick, Mr. Smiley, Mr. Street (Virtual), Mr. Tackett, Mr. Toole (Virtual), and Ms. Williams-Johns.

Absent: Mr. Sheldon

B. Approval of Minutes - June 24, 2025

- Mr. Smiley made a motion and Ms. Kilpatrick seconded to approve the minutes of the AD-Finance meeting of June 24, 2025. Motion to approve was unanimous.

C. Review/Discussion of Resolution(s)

- None

D. Review/Discussion of Ordinance(s)

°25-092: AMEND THE GRANTS BUDGET: APPROPRIATE UP TO \$150,000 ANTICIPATED TO BE RECEIVED FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION THROUGH THE STATE OF DELAWARE, DELAWARE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH TO THE WASTEWATER GRANT DHSS 2025 FOR THE DEPARTMENT OF PUBLIC WORKS

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Cartier read the title of the ordinance.
- Ms. Kilpatrick explained the ordinance.
- Mr. Cartier commented.
- No public comment.

°25-093: TO AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF COUNTY COUNCIL AND CREATE THE CLASS SPECIFICATION OF LEGAL ASSISTANT TO COUNSEL TO COUNCIL

Prime Sponsor(s): Ms. George, Ms. Kilpatrick

- Mr. Cartier read the title of the ordinance.
- Ms. George explained the ordinance.

- County council members and Counsel to Council Mike Migliore discussed the ordinance.
- No public comment.

°25-082: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 26 ("HUMAN RESOURCES"), ARTICLE 4 ("PENSIONS") REGARDING PLAN CHANGES TO THE COUNTY 2011 PLAN

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the ordinance and explained.
- NCC CFO Jill Floore explained further.
- NCC Treasury-Finance assistant Stephanie Scola also explained and answered questions from Mr. Cartier.
- Mr. Cartier commented.
- No public comment.

E. New Castle County Grant Requests/Community Events

- 7/8/25 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Claymont Community Center Summer Program	Mr. Cartier	\$2,500	Mr. Cartier/Mr. Carter	Yes-11 Absent-1 Not Voting-Mr. Smiley
Village of Ardencroft	Mr. Cartier	\$2,000	Mr. Cartier/Mr. Carter	Yes-12 Not Voting-Mr. Smiley
Rockwood Park Preservation Society, Inc.	Mr. Cartier	\$1,500	Mr. Cartier/Ms. Kilpatrick	Yes-12 Absent-1 Not Voting-Mr. Smiley
YMCA of Delaware – Brandywine Branch	Mr. Cartier	\$3,900	Mr. Cartier/Ms. Kilpatrick	Yes-12 Absent-1 Not Voting-Mr. Smiley
Brookstone Maintenance Corporation	Mr. Cartier	\$1,500	Mr. Cartier/Mr. Tackett	Yes-12 Absent-1 Not Voting-Mr. Smiley
Grooming to Greatness, Inc.	Mr. Cartier	\$3,000	Mr. Cartier/seconded	Yes-12 Absent-1 Not Voting-Mr. Smiley
New Castle County Fraternal Order of Police Lodge #5	Mr. Toole	Mr. Toole- \$1,000 Mr. Caneco- \$1,000 Mr. Carter- \$1,000 Ms. Williams-Johns- \$1,000 Ms. Kilpatrick- \$1,000 TOTAL: \$5,000	Mr. Toole/Ms. Kilpatrick	Yes-12 Absent-1 Not Voting-Mr. Smiley
Sportsman Association Prices	Ms. Williams-Johns	\$500	Ms. Williams-Johns/Ms. Kilpatrick	Yes-11 Absent- 1

Run Originals (SAPRO)				Not Voting-Mr. Smiley
Delaware Sexuality and Gender Collective	Mr. Caneco	\$1,500	Mr. Caneco/Mr. Carter	Yes-12 Absent-1 Not Voting-Mr. Smiley
Hope Dining Room, Inc.	Mr. Sheldon	\$2,500	Ms. Kilpatrick(for Mr. Sheldon)/Mr. Carter	Yes-12 Absent-1 Not Voting-Mr. Smiley
Centreville Civic Association	Ms. Durham	\$2,500	Ms. Durham/Mr. Carter	Yes-12 Absent-1 Not Voting-Mr. Smiley
Western District Advisory Council	Mr. Tackett	\$2,500	Mr. Tackett/Mr. Carter	Yes-9* No-1 Absent-1 Not Voting- Mr. Smiley, Mr. Caneco
The August Quarterly Festival Committee, Inc.	Mr. Street	\$1,000	Mr. Street/Mr. Carter	Yes-12 Absent-1 Not Voting-Mr. Smiley
Harmony Hills Civic Association	Mr. Tackett	\$2,500	Ms. Kilpatrick(for Mr. Sheldon)/Mr. Carter	Yes-12 Absent-1 Not Voting-Mr. Smiley

* Mr. Smiley questioned the wording of the grant. Mr. Tackett made a motion to approve the grant pending clarification from Western District Advisory Council that grant be used for National Night Out. (If yes, funding would come from the Council Events Funding Line.) Mr. Carter seconded. Ms. Kilpatrick, Mr. Smiley, Mr. Tackett, Mr. Caneco, Mr. Hollins, Mr. Cartier, Counsel to Council Mike Migliore, Ms. Williams-Johns, and Mr. Street commented.

F. Expense and Revenue Round Table

- None

G. Other

- Councilwoman Valerie George - Approval of Council/Staff training.
- Ms. George proposed training for council staff from the Institute for Public Administration. Councilwoman George made a motion authorizing the Clerk of Council to pay \$10,000 for nine training modules. Mr. Carter seconded.
- Mr. Smiley asked questions and Ms. George answered.
- Mr. Cartier commented.
- Mr. Street asked a question and Ms. George and Mr. Cartier answered.
- Vote to approve was unanimous.

- Council President Williams-Johns: Travel Request - Congressional Black Caucus Legislative Conference
- Ms. Williams-Johns requested to attend the Congressional Black Caucus Foundation Annual Legislation Conference in September, 2025. Ms. Williams-Johns made a motion to approve \$2,783.40 in funding to pay for conference fees. Mr. Carter seconded.
- Mr. Smiley commented and indicated that he will vote "Not Voting."
- Mr. Toole commented.

- Vote was 12 Yes and 1 Not Voting. Funding approved.

- Councilwoman Valerie George - Discussion of grant funding for Good Neighbors
- Discussion regarding a question from grant recipient Good Neighbors to clarify qualifying receipts for their follow-up report.
- Comments and questions from council members: Ms. George, Mr. Smiley, Mr. Caneco, Ms. Durham, Mr. Carter, Mr. Street, Mr. Hollins, Mr. Cartier and Counsel to Council Michael Migliore.
- Comments and questions from the public: Advancement Director for Good Neighbors, Mr. Brad Dunn
- No vote was taken.

H. Public Comment

- No public comment.

I. Adjournment

- Mr. Smiley made a motion and Ms. Kilpatrick seconded to adjourn the July 8, 2025 Ad-Finance meeting. Vote to approve was unanimous.
- Mr. Cartier adjourned the meeting at 5:04 PM.