



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

May 13, 2025
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 4:00 PM by Councilman Cartier.

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham, Valerie George (virtual), Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street (virtual), David Tackett, Brandon Toole, Monique Williams-Johns

B. Approval of Minutes

Motion by George Smiley, **second** by Janet Kilpatrick, to approve the minutes from April 22, 2025 . The minutes were unanimously approved by voice vote.

C. Review/Discussion of Resolution(s)

R25-080: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR PICTOMETRY INTERNATIONAL CORPORATION FOR RENEWAL OF AERIAL PHOTOGRAPHY SOFTWARE LICENSES FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$83,070.00

Prime Sponsor(s): Mr.Smiley, Mr.Cartier

- Mr. Cartier read the title into the record and explained the resolution.
- No questions or comments from Council Members.
- No questions or comments from the public.

R25-081: TO SET NEW CASTLE COUNTY'S FISCAL YEAR 2026 CONTRIBUTION RATE FOR THE COUNTY'S PENSION PLANS

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title into the record and explained the resolution.
- No questions or comments from Council Members.
- No questions or comments from the public.

R25-082: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX PARCEL NUMBER 09-018.000-30

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title into the record and explained the resolution.
- No questions or comments from Council Members.
- No questions or comments from the public.

R25-084: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 4 ("REGULAR COUNCIL MEETINGS") RELATING TO ORDER OF BUSINESS

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title into the record.
- Mr. Smiley explained the resolution.
- Counsel to Council Mike Migliore explained further.
- Questions/comments from Council Members: Mr. Caneco, Mr. Carter, Mr. Smiley, Mr. Street.
- No questions or comments from the public.

R25-085: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 12 ("EXPENDITURES FOR TRIPS BY COUNCIL MEMBERS OR EMPLOYEES") RELATING TO REPORTING

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title into the record.
- Mr. Smiley explained the resolution.
- Questions/Comments from Council Members: Mr. Hollins, Mr. Cartier, Mr. Carter, Mr. Smiley, Ms. George.
- No questions or comments from the public.

R25-086: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 13 ("COUNCIL GRANTS") RELATING TO PURCHASES

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title into the record.
- Mr. Smiley explained the resolution.
- Questions/Comments from Council Members: Ms. Williams-Johns, Mr. Smiley, Mr. Carter, Mr. Hollins, Mr. Cartier, Mr. Street, Ms. Durham
- No questions or comments from the public.

R25-088: (STATUS: TO BE TABLED) ADOPTING THE NEW CASTLE COUNTY CAPITAL PROGRAM FOR FISCAL YEAR 2026 THROUGH 2031

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title into the record.
- Mr. Smiley explained the resolution and announced that it would be tabled this evening.
- No questions or comments from Council Members.
- No questions or comments from the public.

R25-090: IN SUPPORT OF ACTIONS BY THE DELAWARE GENERAL ASSEMBLY TO UPDATE DELAWARE CODE TITLE 14, SECTION 1902 REGARDING TAX EXEMPTIONS AND MODIFICATION THEREOF

Prime Sponsor(s): Mr. Smiley, Ms. Kilpatrick

- Mr. Cartier read the title into the record.
- Ms. Kilpatrick explained the resolution.
- Questions/comments from Council Members: Mr. Smiley, Mr. Hollins, Mr. Cartier, Mr. Street, Ms. George.
- No questions or comments from the public.

D. Review/Discussion of Ordinance(s)

°25-044: AMEND THE FY2025 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$16,820,000 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE, DEPARTMENT OF TRANSPORTATION TO THE DEPARTMENT OF PUBLIC WORKS, CHRISTINA RIVER FORCE MAIN CAPITAL PROJECT

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Cartier read the title into the record.
- Mr. Sheldon explained the ordinance.
- No questions or comments from Council Members.
- No questions or comments from the public.

°25-046: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 7 (“PROPERTY MAINTENANCE CODE”), ARTICLE 2 (“REGISTRATION AND PAYMENT OF FEES FOR VACANT PREMISES”)

Prime Sponsor(s): Mr. Cartier

- Mr. Cartier read the title into the record and explained the ordinance.
- Dave Culver, Department of Land Use General Manager, discussed the substitute ordinance and responded to Council Members' questions.
- Questions/comments from Council Members: Mr. Smiley, Mr. Cartier, Mr. Toole, Mr. Caneco, Mr. Street, Ms. Kilpatrick, Ms. Durham, Mr. Hollins, Ms. Williams-Johns.
- Public Comment: Rob Bullock

°25-047: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 14 (“FINANCE AND TAXATION”), ARTICLE 6 (“EXEMPTION FROM REAL PROPERTY TAXATION”) REGARDING PARTIAL COUNTY PROPERTY TAX EXEMPTION FOR PROPERTY OWNED BY LOW-INCOME RESIDENTS

Prime Sponsor(s): Mr. Cartier

- Mr. Cartier read the title into the record and explained the ordinance.
- Questions/comments from Council Members: Mr. Smiley, Mr. Hollins, Mr. Carter, Mr. Street, Ms. Kilpatrick, Mr. Caneco, Mr. Cartier, Mr. Sheldon.
- Jill Floore, CFO, responded to Council Members' questions.
- Further comments from Council Members: Mr. Caneco, Mr. Carter, Ms. Kilpatrick, Ms. Durham, Mr. Smiley, Mr. Street, Ms. Williams-Johns, Mr. Cartier.
- Public Comment: Rob Bullock

E. New Castle County Grant Requests/Community Events

- 5/13/25 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
United Way of Delaware	Sheldon	\$5000	Sheldon/Tackett	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Bear-Glasgow YMCA	Tackett	\$2000	Tackett/Sheldon	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Cranston Heights Fire Company	Toole	\$2831.80	Toole/Tackett	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Five Points Fire Company	Toole	\$2500	Toole/Kilpatrick	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Christiana Fire Company	Toole	\$4032.00 -Toole \$2688 -Tackett \$1344	Toole/Kilpatrick	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Phoenix Family Resources	Toole	\$2500	Toole/Tackett	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Four Seasons Homeowners Association	George	\$1750	Tackett/Carter	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)

Interfaith Housing of DE, Inc.	Carter	\$7500	Carter/Kilpatrick	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Shiloh Baptist Church	Street	\$4000 -Street \$2500 - Hollins \$1500	Street/Carter	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)
Cannonshire Maintenance Association	George	\$1000	Tackett/Kilpatrick	11 Yes, 0 No, 1 Not Voting (Smiley), 1 Absent (George)

F. Expense and Revenue Round Table

- None

G. Other

- Mr. Smiley noted that the County's FY26 Proposed Budget is posted online and warned Council Members that they may receive questions from constituents about the increase in budget from FY25 to FT26 as it relates to revenue neutrality.
- Mr. Street stated that he is glad that MLB has made Pete Rose eligible for the Hall of Fame.

H. Public Comment

- Public Comment: Rob Bullock

I. Adjournment

- Mr. Smiley moved to adjourn the meeting. The motion was seconded by Mr. Carter and the meeting was adjourned at 5:50 PM.