



NEW CASTLE COUNTY COUNCIL COUNCIL MEETING

April 8, 2025
6:30 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

AGENDA

A. Call to Order

- **Moment of Silence**
- **Pledge of Allegiance**
- **Roll Call**

B. Approval of Minutes

C. Announcements

D. Introduction of Ordinances

°25-035: AMEND THE GRANTS BUDGET: APPROPRIATE \$39,201.00 IN PROGRAM INCOME TO THE SENIOR HOME REPAIR PROGRAM GRANT TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING

Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-036: AMEND THE GRANTS BUDGET: APPROPRIATE \$216,910.42 IN PROGRAM INCOME TO THE DOWN PAYMENT REVOLVING LOANS (DPS) GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING

Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-037: AMEND THE GRANTS BUDGET: APPROPRIATE \$11,181.00 IN PROGRAM INCOME TO THE ABSALOM JONES SENIOR CENTER RECREATION GRANT TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES

Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-038: AMEND THE GRANTS BUDGET: APPROPRIATE \$70,780.00 FROM THE DELAWARE COMMUNITY FOUNDATION TO THE SPECIAL EVENTS FUND GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES

Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-039: AMEND THE GRANTS BUDGET: APPROPRIATE \$41,706.96 IN EMERGENCY ILLEGAL DRUG ENFORCEMENT (EIDE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY AND HOMELAND SECURITY TO THE EIDE FY2025 GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

Prime Sponsor(s): Mr. Toole, Mr. Caneco

°25-040: AMEND THE GRANTS BUDGET: APPROPRIATE \$77,170.44 IN STATE AID TO LOCAL LAW ENFORCEMENT (SALLE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY AND HOMELAND SECURITY TO THE STATE AID TO LOCAL LAW ENFORCEMENT (SALLE) – FY2025 GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

Prime Sponsor(s): Mr. Toole, Mr. Caneco

°25-041: AMEND THE GRANTS BUDGET: APPROPRIATE \$125,000 IN FUNDING FROM THE STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, DIVISION OF PARKS AND RECREATION TO THE KNOLLWOOD PARK COURT IMPROVEMENTS GRANT FOR THE DEPARTMENT OF PUBLIC WORKS

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

°25-042: AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 3109 FOR THE CLASS SPECIFICATION OF PLANNER I FOR THE DEPARTMENT OF LAND USE, DIVISION OF PLANNING

Prime Sponsor(s): Ms. Williams-Johns

E. Reports from Select and Special Committees

F. Consent Calendar

NOTE: If an item on the Consent Calendar is objected to by a Council member, or a member of the public wishes to obtain additional information about the candidate or proposed legislation, or if a Councilmember intends to offer an amendment to a resolution, seek additional information, or state a conflict, it shall be removed from the Consent Calendar and voted upon separately.

G. Presentations

H. Consideration of Resolutions Removed from the Consent Calendar and Other Resolutions

R25-054: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX PARCEL NUMBER 11-018.000-59

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

R25-055: APPROVING REVISED CLASS SPECIFICATION FOR COORDINATOR OF EMERGENCY PLANNING PURSUANT TO NEW CASTLE COUNTY CODE SECTION 26.03.105(F)

Prime Sponsor(s): Ms. Williams-Johns

I. Consideration of Ordinances

°25-026: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 13 ("STORMWATER MAINTENANCE DISTRICTS") REGARDING STORMWATER MAINTENANCE AND THE VILLAGE

OF BAYBERRY SOUTH

Prime Sponsor(s): Mr. Carter

°25-027: AMEND THE GRANTS BUDGET: APPROPRIATE \$39,600.00 FROM THE STATE OF DELAWARE, DEPARTMENT OF JUSTICE – SPECIAL LAW ENFORCEMENT ASSISTANCE FUND (SLEAF) TO THE SLEAF CELLEBRITE TECHNOLOGY UPGRADE GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

Prime Sponsor(s): Mr. Toole, Mr. Caneco

°25-028: AMEND THE GRANTS BUDGET: APPROPRIATE \$45,000 IN ACTUAL PROGRAM INCOME TO THE COMMUNITY POLICING GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

Prime Sponsor(s): Mr. Toole, Mr. Caneco

°25-029: TO APPROPRIATE \$20,000 IN THE NEW CASTLE COUNTY HOUSING TRUST FUND FOR TREE REMOVAL FOR SENIORS TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES

Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-030: AMEND THE FY2025 APPROVED OPERATING BUDGET: REALIGN \$190,000 IN THE DEPARTMENT OF COMMUNITY SERVICES FOR HOPE CENTER EMERGENCY REPAIRS

Prime Sponsor(s): Mr. Hollins, Mr. Street

°25-031: TO AMEND THE PAY PLANS AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES AND AMEND THE CLASS SPECIFICATIONS FOR BENEFITS AND PENSION ADMINISTRATOR INTO TWO NEW CLASS SPECIFICATIONS WITH TITLES OF BENEFITS ADMINISTRATOR AND PENSION ADMINISTRATOR

Prime Sponsor(s): Ms. Williams-Johns

°25-032: AMEND THE FY2025 APPROVED OPERATING BUDGET: REALIGN \$700,000 FROM GENERAL FUND DEBT SERVICE TO THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF FLEET OPERATIONS MATERIALS AND SUPPLIES BUDGET LINE ITEM TO FUND GASOLINE \$350,000 AND TO THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE TO FUND MATERIALS AND SUPPLIES \$350,000

Prime Sponsor(s): Mr. Sheldon, Mr. Carter, Mr. Toole, Mr. Caneco

°25-033: AMEND THE FY2025 APPROVED OPERATING BUDGET: APPROPRIATE \$900,000 FROM THE SEWER FUND TAX STABILIZATION RESERVE ACCOUNT; \$400,000 TO THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF PLANT OPERATIONS, COMMUNICATIONS AND UTILITIES BUDGET LINE ITEM TO FUND PUMP STATION ELECTRIC SERVICE; AND \$500,000 TO SEWER FUND DEBT SERVICE

Prime Sponsor(s): Mr. Sheldon, Mr. Carter, Mr. Smiley, Mr. Cartier

°25-002: (STATUS: TABLED) AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDS OF \$556,302.63 FROM THE CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE PERIMETER FIREWALLS REPLACEMENT (SLCGP) GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

J. Time Sensitive Congratulatory/Honorary Resolutions

R25-056: CONGRATULATING MICHAEL R. BERRY ON 37 YEARS OF SERVICE WITH THE DELAWARE NATIONAL GUARD

Prime Sponsor(s): Mr. Caneco

Co-sponsor(s): Mr. Toole

R25-057: RECOGNIZING THE MONTH OF APRIL 2025 AS AUTISM ACCEPTANCE MONTH

Prime Sponsor(s): Ms. Williams-Johns

Co-Sponsor(s): Mr. Tackett

K. Introduction/Consideration of Emergency Ordinances

L. Public Comment/Other

M. Motion to Adjourn

AGENDA POSTED: April 1, 2025

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccode.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Prime Sponsor(s): Mr. Hollins, Mr. Street
Requested by: Community Services
Date of introduction: April 8, 2025

ORDINANCE NO. 25-035

AMEND THE GRANTS BUDGET:

**APPROPRIATE \$39,201.00 IN PROGRAM INCOME TO THE SENIOR HOME REPAIR
PROGRAM GRANT TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY
SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING**

1 **WHEREAS**, the Senior Home Repair Program Grant is designed to provide minor
2 housing repair assistance to eligible senior homeowners age 60 and older with a maximum grant
3 amount of \$2,500.00; and
4

5 **WHEREAS**, the home must be located in New Castle County, outside the boundaries of
6 Wilmington and Newark; and
7

8 **WHEREAS**, there are currently over 116 seniors on the waiting list for this program; and
9

10 **WHEREAS**, the County Executive has determined that the revenue to be appropriated
11 shall be sufficient to cover the increase in the Grants Budget as hereinafter amended; and
12

13 **WHEREAS**, Council has determined that the provisions of this Ordinance substantially
14 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,
15 promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the
16 present and future inhabitants of this State).
17

18 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
19

20 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended
21 by adding the material underscored and deleting the material bracketed and stricken on the
22 attached "Exhibit A."
23

24 Section 2. This Ordinance shall become effective immediately upon its adoption by
25 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* §
26 1156.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$39,201.00 in program income to the Senior Home Repair Program Grant, which will be administered by the Department of Community Services, Division of Community Development and Housing.

The Senior Home Repair Program Grant is designed to provide minor housing repair assistance to eligible senior homeowners age 60 and older, who own and reside in their home as their primary residence, have assets under the asset limit and have homeowners insurance. The maximum grant amount is \$2,500. The home must be located in New Castle County, outside the boundaries of Wilmington and Newark. There are currently over 116 seniors on the waiting list for this program.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$39,201.00 in program income to the Senior Home Repair Program Grant, which is administered by the Department of Community Services, Division of Community Development and Housing.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$39,201.00 for FY2025. This increase will affect FY2025 and beyond since this program is ongoing, without an expiration date, until all funds have been expended. The Program Income balance after this appropriation will be \$0.00.

Acknowledged by the Chief Financial Officer March 21, 2025.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	Senior Home Repair Program	Ordinance No.	25-035
PROGRAM TITLE:	Senior Home Repair Program		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ 582,334.46		\$ 582,334.46
Program Income	~~\$ 69,235.05~~	\$ 39,201.00	\$ 108,436.05
Other	\$ -	\$ -	\$ -
Total	~~\$ 651,569.51~~	\$ 39,201.00	\$ 690,770.51

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ 60,205.50	\$ -	\$ 60,205.50
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	~~\$ 591,364.01~~	\$ 39,201.00	\$ 630,565.01
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	~~\$ 651,569.51~~	\$ 39,201.00	\$ 690,770.51

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2012

Estimated Program Completion: ongoing

The Local Match: **Found in (ORG):**

Ordinance Passed/Date Revised:			
12-043	4/24/2012	21-106	9/30/2021
18-072	7/16/2018	22-068	5/24/2022
19-065	7/3/2019	23-064	5/23/2023
20-060	6/9/2020	24-090 Sub 1	6/11/2024
21-075 Floor Amend 1	6/16/2021	<u>24-119</u>	<u>7/9/2024</u>

PROGRAM DESCRIPTION:

The Senior Home Repair Program is designed to provide minor housing repair assistance to eligible senior homeowners age 60 and older, who own and reside in their home as their primary residence, have assets under the asset limit and have homeowners insurance. The maximum grant amount is \$2,500. The home must be located in New Castle County, outside the boundaries of Wilmington and Newark. There are currently over 116 seniors on the waiting list for this program. Funding for the program is from the Sheriff's Office, Program Income and the General Fund.

7/9/2024

4/8/2025

Prime Sponsor(s): Mr. Hollins, Mr. Street
Requested by: Community Services
Date of introduction: April 8, 2025

ORDINANCE NO. 25-036

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$216,910.42 IN PROGRAM INCOME TO THE DOWN PAYMENT
REVOLVING LOANS (DPS) GRANT, WHICH IS ADMINISTERED BY THE
DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY
DEVELOPMENT AND HOUSING**

1 **WHEREAS**, the purpose of the Down Payment Revolving Loans grant is to provide aid
2 with housing settlements; and
3

4 **WHEREAS**, authorization is being sought for the appropriation of \$216,910.42 in program
5 income funds to the Down Payment Revolving Loans (DPS) Grant; and
6

7 **WHEREAS**, program income received is sufficient to cover the increase in the Grants
8 Budget as hereinafter amended; and
9

10 **WHEREAS**, Council has determined that the provisions of this Ordinance substantially
11 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,
12 promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the
13 present and future inhabitants of this State).
14

15 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
16

17 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended
18 by adding the material on the attached Exhibits "A", which shall be considered underscored in
19 their entirety.
20

21 Section 2. This Ordinance shall become effective immediately upon its adoption by
22 County Council and approval by the County Executive, or as otherwise provided by 9 Del. C. §
23 1156.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate program income funds of \$216,910.42 to the Down Payment Revolving Loans (DPS) Grant. The program income will be used to provide aid to housing settlements.

The purpose of the Down Payment Revolving Loans grant is to provide aid with housing settlements.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating program income funds of \$216,910.42 in the Down Payment Revolving Loans (DPS) Grant, which is administered by the Department of Community Services, Division of Community Development and Housing.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$216,910.42. This increase will affect FY2025 and beyond, since this is a continuous program. The Program Income balance after this appropriation will be \$0.00.

Acknowledged by the Chief Financial Officer March 21, 2025.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	Down Payment Revolving Loans Grant	Ordinance No.	25-036
PROGRAM TITLE:	Down Payment Revolving Loans Grant		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ <u>639,646.74</u>	\$ <u>216,910.42</u>	\$ <u>856,557.16</u>
Other	\$ -	\$ -	\$ -
Total	\$ <u>639,646.74</u>	\$ <u>216,910.42</u>	\$ <u>856,557.16</u>

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ <u>4,725.50</u>	\$ <u>10,000.00</u>	\$ <u>14,725.50</u>
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ <u>634,921.24</u>	\$ <u>206,910.42</u>	\$ <u>841,831.66</u>
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ <u>639,646.74</u>	\$ <u>216,910.42</u>	\$ <u>856,557.16</u>

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 6/16/1991

Estimated Program Completion: ongoing

The Local Match: **Found in (ORG):**

Ordinance Passed/Date Revised:

03-038	4/10/2003	11-046	3/30/2011
04-052	4/19/2004	12-053	3/28/2012
05-044	4/7/2005	14-123	10/21/2014
06-055	4/21/2006	16-033	3/22/2016
07-059	4/20/2007	17-008	1/20/2017
09-021	3/23/2009	18-006	1/11/2018
10-048	4/20/2010	<u>22-118</u>	<u>9/7/2022</u>

PROGRAM DESCRIPTION:

The purpose of the Down Payment Revolving Loans grant is to provide aid with housing settlements.

9/7/2022

4/8/2025

ORDINANCE NO. 25-037

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$11,181.00 IN PROGRAM INCOME TO THE ABSALOM JONES
SENIOR CENTER RECREATION GRANT TO BE ADMINISTERED BY THE
DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES**

1 **WHEREAS**, the Absalom Jones Senior Center Recreation grant was originally set up
2 to record revenue and expenses for the programs run by New Castle County employees at
3 the State-owned Absalom Jones Recreation Center; and

4
5 **WHEREAS**, authorization is being sought for the appropriation of an additional
6 \$11,181.00 in program income to the Absalom Jones Senior Center Recreation grant; and
7

8 **WHEREAS**, the Absalom Jones Senior Center provides a variety of services for the
9 elderly in the surrounding community including transportation to the center, adult programs,
10 activities, and social services; and
11

12 **WHEREAS**, the County Executive has determined that the revenue to be appropriated
13 shall be sufficient to cover the increase in the Grants Budget as hereinafter amended; and
14

15 **WHEREAS**, Council has determined that the provisions of this Ordinance substantially
16 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,
17 promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the
18 present and future inhabitants of this State).
19

20 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
21

22 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby
23 amended by deleting the material bracketed and stricken and by adding the material
24 underscored on the attached Exhibit "A."
25

26 Section 2. This Ordinance shall become effective immediately upon its adoption by
27 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.*
28 § 1156.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$11,181.00 in program income to the Absalom Jones Senior Center Recreation Grant, which will be administered by the Department of Community Services, Division of Community Resources.

The Absalom Jones Senior Center provides a variety of services for the elderly in the surrounding community including transportation to the center, adult programs, activities, and social services. The revenue appropriation on this request, if approved, will be used for Tour transportation costs.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$11,181.00 in program income funds to the Absalom Jones Senior Center Recreation Grant to be administered by the Department of Community Services, Division of Community Resources. The revenue appropriation on this request, if approved, will be used for the cost of tour transportation.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$11,181.00 for FY2025. This increase will affect FY2025 and beyond since this is a continuous program. The Program Income balance after this appropriation will be \$0.00.

Acknowledged by the Chief Financial Officer March 21, 2025.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	Absalom Jones Senior Center Recreation	Ordinance No.	25-037
PROGRAM TITLE:	Absalom Jones Senior Center Recreation		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ <u>296,219.08</u>	\$ 11,181.00	\$ 307,400.08
Total	\$ <u>296,219.08</u>	\$ 11,181.00	\$ 307,400.08

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 632.05	\$ -	\$ 632.05
Communication/Utilities	\$ 468.33	\$ -	\$ 468.33
Materials/Supplies	\$ 33,217.64	\$ -	\$ 33,217.64
Contractual Services	\$ <u>258,801.06</u>	\$ 11,181.00	\$ 269,982.06
Equipment	\$ 3,100.00	\$ -	\$ 3,100.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ <u>296,219.08</u>	\$ 11,181.00	\$ 307,400.08

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 10/1/1989

Estimated Program Completion: ongoing

The Local Match: **Found in (ORG):**

Ordinance Passed: 22-065 23-014 23-099 24-011 <u>24-162</u>	Date Revised: 5/24/2022 1/24/2023 7/25/2023 2/13/2024 <u>11/19/2024</u>
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PROGRAM DESCRIPTION:

The Absalom Jones Senior Center Recreation grant assists in providing a variety of services to the elderly population in the neighboring community including transportation to the center, adult programs, activities and social services. Major source of revenue is program income with additional revenue from donations and interest income.

~~11/19/2024~~

4/8/2025

ORDINANCE NO. 25-038

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$70,780.00 FROM THE DELAWARE COMMUNITY FOUNDATION
TO THE SPECIAL EVENTS FUND GRANT, TO BE ADMINISTERED BY THE
DEPARTMENT OF COMMUNITY SERVICES**

1 **WHEREAS**, original allocated funding in the amount of \$80,000.00 from the
2 Delaware Community Foundation was previously approved by County Council and
3 appropriated to the Special Events Fund Grant via Ordinance 20-009; and
4

5 **WHEREAS**, authorization is sought for the appropriation of \$70,780.00 awarded
6 from the fundraising efforts of the Delaware Community Foundation to the Special Events
7 Fund Grant to be used to help offset the costs of New Castle County's Special Events
8 and programs; and
9

10 **WHEREAS**, the County Executive has determined that grants received from
11 Delaware Community Foundation are sufficient to cover the increase in the Grants Budget
12 as hereinafter amended; and
13

14 **WHEREAS**, Council has determined that the provisions of this Ordinance
15 substantially advance, and are reasonably and rationally related to, legitimate
16 government interests (i.e., promoting the health, safety, morals, convenience, order,
17 prosperity and/or welfare of the present and future inhabitants of this State).
18

19 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
20

21 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby
22 amended by adding the material on the attached Exhibit "A," which shall be considered
23 underscored in its entirety.
24

25 Section 2. This Ordinance shall become effective immediately upon its adoption
26 by County Council and approval by the County Executive, or as otherwise provided by 9
27 *Del. C. § 1156.*

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if adopted, will appropriate \$70,780.00 awarded from the fundraising efforts of the Delaware Community Foundation to the Special Events Fund Grant. These funds will be used to assist with the expenses incurred for New Castle County sponsored special events and programs.

FISCAL NOTE: The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget by \$70,780.00. The increase will affect FY2025 and beyond, since this is a continuous program. There is no discernible fiscal impact on the current operating budget.

Acknowledged by the Chief Financial Officer March 21, 2025.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	Special Events Fund Grant	Ordinance No.	25-038
PROGRAM TITLE:	Special Events Fund Grant		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ <u>153,500.00</u>	\$ <u>70,780.00</u>	\$ <u>224,280.00</u>
Total	\$ <u>153,500.00</u>	\$ <u>70,780.00</u>	\$ <u>224,280.00</u>

Expense	Current	Change	Revised
Salaries and Wages	\$ <u>882.69</u>	\$ <u>1,832.92</u>	\$ <u>2,715.61</u>
Benefits	\$ <u>519.21</u>	\$ <u>1,028.84</u>	\$ <u>1,548.05</u>
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ <u>152,098.10</u>	\$ <u>67,918.24</u>	\$ <u>220,016.34</u>
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ <u>153,500.00</u>	\$ <u>70,780.00</u>	\$ <u>224,280.00</u>

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:	12/1/2019
Estimated Program Completion:	ongoing
The Local Match:	Found in (ORG):
Ordinance Passed/Date Revised:	
20-009	2/18/2020
<u>24-004</u>	<u>1/9/2024</u>

PROGRAM DESCRIPTION:

The Special Events Fund grant will be used to assist with the expenses incurred for New Castle County sponsored special events and programs.

1/9/2024

4/22/2025

ORDINANCE NO. 25-039

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$41,706.96 IN EMERGENCY ILLEGAL DRUG ENFORCEMENT
(EIDE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY
AND HOMELAND SECURITY TO THE EIDE FY2025 GRANT, TO BE
ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF
POLICE**

1 **WHEREAS**, funding has been awarded from the State of Delaware, Department
2 of Safety and Homeland Security through the Emergency Illegal Drug Enforcement
3 (EIDE) program to the EIDE FY2025 Grant; and
4

5 **WHEREAS**, this program provides critical funding for the Division of Police in its
6 efforts to remove illegal drugs and drug dealers from the communities of New Castle
7 County; and
8

9 **WHEREAS**, the funding will be used to support overtime and equipment purchases
10 to assist the drug unit in conducting surveillance, investigations and special operations;
11 and
12

13 **WHEREAS**, the County Executive has determined that funds received are
14 sufficient to cover the increase in the Grants Budget as hereinafter amended; and
15

16 **WHEREAS**, Council has determined that the provisions of this Ordinance
17 substantially advance, and are reasonably and rationally related to, legitimate
18 government interests (i.e., promoting the health, safety, morals, convenience, order,
19 prosperity and/or welfare of the present and future inhabitants of this State).
20

21 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
22

23 Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby
24 amended by adding the material on the attached "Exhibit A," which shall be considered
25 underscored in its entirety, attached hereto and made a part thereof.
26

27 Section 2. This Ordinance shall become effective immediately upon its adoption
28 by County Council and approval by the County Executive, or as otherwise provided by 9
29 *Del. C. § 1156*.
30

31 Section 3. It is the intent of the County Council that the provisions of this Ordinance
32 shall be effective retroactive to January 14, 2025.

Adopted by County Council of
New Castle County on:

Williams-John

Monique
President of County Council

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$41,706.96 from the State of Delaware, Department of Safety and Homeland Security through the Emergency Illegal Drug Enforcement (EIDE) program to the EIDE FY2025 Grant. Funds will be used by the New Castle County Department of Public Safety, Division of Police to support overtime and equipment purchases to assist the drug unit in conducting surveillance, investigations and special operations.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to January 14, 2025.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$41,706.96 from the State of Delaware, Department of Safety and Homeland Security through the Emergency Illegal Drug Enforcement (EIDE) program to the EIDE FY2025 Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$41,706.96. This increase will affect FY2025 through FY2028 since the targeted program completion date is February 28, 2028. There will be no fiscal impact beyond FY2028 as a result of this grant award. The fiscal impact on the Operating Budget will be \$21,484.22 to cover benefits for overtime not covered by the grant. This will be covered within the Department of Public Safety, Division of Police Approved Operating Budget.

Acknowledged by the Chief Financial Officer March 19, 2025.

DEPARTMENT:

Public Safety

EXHIBIT:

"A"

GRANT TITLE:

EIDE FY2025

Ordinance No.

25-039

PROGRAM TITLE:

EIDE FY2025

Revenue	Current		Change		Revised	
Federal	\$	-	\$	-	\$	-
State	\$	41,706.96	\$	-	\$	41,706.96
County	\$	-	\$	-	\$	-
Program Income	\$	-	\$	-	\$	-
Other	\$	-	\$	-	\$	-
Total	\$	41,706.96	\$	-	\$	41,706.96

Expense	Current		Change		Revised	
Salaries and Wages	\$	36,706.96	\$	-	\$	36,706.96
Benefits	\$	-	\$	-	\$	-
Training/Civic Affairs	\$	-	\$	-	\$	-
Communication/Utilities	\$	-	\$	-	\$	-
Materials/Supplies	\$	-	\$	-	\$	-
Contractual Services	\$	-	\$	-	\$	-
Equipment	\$	-	\$	-	\$	-
Grants/Fixed Charges			\$	-	\$	-
Land and Structures	\$	-	\$	-	\$	-
Contingency	\$	5,000.00	\$	-	\$	5,000.00
Operating Transfer Charges	\$	-	\$	-	\$	-
Operating Transfer Credits	\$	-	\$	-	\$	-
Total	\$	41,706.96	\$	-	\$	41,706.96

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:

1/14/2025

Estimated Program Completion:

2/28/2028

Operating Budget Impact:

\$

21,484.22

Available in (ORG):

10200305 - Police Patrol

Ordinance Passed:

Date Revised:

PROGRAM DESCRIPTION:

Funding will be used for overtime and operation costs in the Drug Control Unit to conduct surveillance, investigations and operations.

ORDINANCE NO. 25-040

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$77,170.44 IN STATE AID TO LOCAL LAW ENFORCEMENT
(SALLE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY
AND HOMELAND SECURITY TO THE STATE AID TO LOCAL LAW ENFORCEMENT
(SALLE) – FY2025 GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF
PUBLIC SAFETY, DIVISION OF POLICE**

1 **WHEREAS**, funding has been awarded from the State of Delaware, Department
2 of Safety and Homeland Security to the State Aid to Local Law Enforcement (SALLE)
3 FY2025 Grant; and
4

5 **WHEREAS**, the funding will be used by the Department of Public Safety for officer
6 specialized training such as Criminal Investigations, Patrol Tactical Training, Leadership
7 and other courses needed to maintain certifications and memberships as well as overtime
8 for special operations as needed; and
9

10 **WHEREAS**, the County Executive has determined that funds received are
11 sufficient to cover the increase in the Grants Budget as hereinafter amended; and
12

13 **WHEREAS**, Council has determined that the provisions of this Ordinance
14 substantially advance, and are reasonably and rationally related to, legitimate
15 government interests (i.e., promoting the health, safety, morals, convenience, order,
16 prosperity and/or welfare of the present and future inhabitants of this State).
17

18 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
19

20 Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby
21 amended by adding the material on the attached "Exhibit A," which shall be considered
22 underscored in its entirety, attached hereto and made a part thereof.
23

24 Section 2. This Ordinance shall become effective immediately upon its adoption
25 by County Council and approval by the County Executive, or as otherwise provided by 9
26 *Del. C. § 1156*.
27

28 Section 3. It is the intent of the County Council that the provisions of this Ordinance
29 shall be effective retroactive to January 14, 2025.

Adopted by County Council of
New Castle County on:

Williams-John

Monique
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$77,170.44 in State Aid to Local Law Enforcement (SALLE) funds from the State of Delaware, Department of Safety and Homeland Security to the State Aid Legal Law Enforcement SALLE FY2025 Grant. Funds will be used by the Department of Public Safety for officer specialized training such as Criminal Investigations, Patrol Tactical Training, Leadership and other courses needed to maintain certifications and memberships as well as overtime for special operations as needed.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to January 15, 2025.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$77,170.44 in State Aid to Local Law Enforcement (SALLE) funds from the State of Delaware, Department of Safety and Homeland Security to the State in Aid to Local Law Enforcement (SALLE) FY2025 Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$77,170.44. This increase will affect FY2025 through FY2028 since the targeted program completion date is February 28, 2028. There will be no fiscal impact beyond FY2028 as a result of this grant award. The fiscal impact on the Operating Budget will be \$17,658.46 to cover benefits for overtime not covered by the grant. This will be covered within the Department of Public Safety, Division of Police Approved Operating Budget.

Acknowledged by the Chief Financial Officer March 19, 2025.

DEPARTMENT:	Public Safety	EXHIBIT:	"A"
GRANT TITLE:	SALLE FY2025	Ordinance No.	25-040
PROGRAM TITLE:	SALLE FY2025		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 77,170.44	\$ -	\$ 77,170.44
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 77,170.44	\$ -	\$ 77,170.44

Expense	Current	Change	Revised
Salaries and Wages	\$ 30,170.44	\$ -	\$ 30,170.44
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 47,000.00	\$ -	\$ 47,000.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 77,170.44	\$ -	\$ 77,170.44

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:	1/14/2025
Estimated Program Completion:	2/28/2028
Operating Budget Impact:	\$ 17,658.46
Available in (ORG):	10200305 - Police Patrol
Ordinance Passed:	
Date Revised:	

PROGRAM DESCRIPTION:

Funding will be used to cover overtime for special operations and the training needs of the Division of Police.

4/8/2025

Prime Sponsor(s): Mr. Sheldon, Mr. Carter
Requested by: Public Works
Date of introduction: April 8, 2025

ORDINANCE NO. 25-041

AMEND THE GRANTS BUDGET:

**APPROPRIATE \$125,000 IN FUNDING FROM THE STATE OF DELAWARE,
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL,
DIVISION OF PARKS AND RECREATION TO THE KNOLLWOOD PARK COURT
IMPROVEMENTS GRANT FOR THE DEPARTMENT OF PUBLIC WORKS**

1 **WHEREAS**, an agreement between New Castle County and the State of
2 Delaware, Department of Natural Resources and Environmental Control (DNREC),
3 Division of Parks and Recreation has awarded \$125,000 in state funding provided by
4 the Delaware Land & Water Conservation Trust Fund (Outdoor Recreation, Parks and
5 Trails Program); and
6

7 **WHEREAS**, these funds will be used to improve the existing basketball court and
8 add a second multi-use court facility and related improvements at Knollwood Park; and
9

10 **WHEREAS**, the purpose of the project is to assist the Building Better
11 Communities Initiative (BBC) in violence reduction and increase community
12 engagement in the Knollwood neighborhood by improving the courts to help revitalize
13 this small neighborhood; and
14

15 **WHEREAS**, the County Executive has determined that grants anticipated to be
16 received from the DNREC Division of Parks and Recreation are sufficient to cover the
17 increase in the Grants Budget as hereinafter amended; and
18

19 **WHEREAS**, Council has determined that the provisions of this Ordinance
20 substantially advance, and are reasonably and rationally related to, legitimate
21 government interests (i.e., promoting the health, safety, morals, convenience, order,
22 prosperity and/or welfare of the present and future inhabitants of this State).
23

24 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
25

26 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby
27 amended by adding the material on the attached Exhibit "A," which is considered to be
28 underscored in its entirety.
29

30 Section 2. This Ordinance shall become effective immediately upon its adoption
31 by County Council and approval by the County Executive, or as otherwise provided by 9
32 *Del. C. § 1156.*

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$125,000 in State funding from the State of Delaware, Department of Natural Resources and Environmental Control (DNREC), Division of Parks and Recreation through the Delaware Land & Water Conservation Trust Fund (Outdoor Recreation, Parks and Trails Program) to the Knollwood Park Court Improvements Grant. Funding will be used to improve the existing basketball court and add a second multi-use court facility and related improvements at Knollwood Park.

FISCAL NOTE: This Ordinance, if approved, will appropriate \$125,000 in State funding from the State of Delaware, Department of Natural Resources and Environmental Control (DNREC), Division of Parks and Recreation through the Delaware Land & Water Conservation Trust Fund (Outdoor Recreation, Parks and Trails Program) to the Knollwood Park Court Improvements Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$125,000. This increase will affect FY2025 and FY2026 as the estimated program completion is June 30, 2026. There is a required match of \$125,000 which is included in the Approved Capital Budget in the General Parkland Improvements 24-25 Capital Project. The County anticipates to receive \$15,000 in donations that would offset the County's match and reduce it to \$110,000.

Acknowledged by the Chief Financial Officer March 21, 2025.

DEPARTMENT:	Public Works	EXHIBIT:	"A"
GRANT TITLE:	Knollwood Park Court Improvements	Ordinance No.	25-041
PROGRAM TITLE:	Knollwood Park Court Improvements		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 125,000.00	\$ -	\$ 125,000.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 125,000.00	\$ -	\$ 125,000.00

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ 125,000.00	\$ -	\$ 125,000.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 125,000.00	\$ -	\$ 125,000.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:	4/22/2025
Estimated Program Completion:	6/30/2026
County Match:	\$ 125,000.00
Available in (ORG):	Capital Project - C302404
Ordinance Passed:	
Date Revised:	

PROGRAM DESCRIPTION:

The Knollwood Park Court Improvements grant will assist in the improvements to the existing basketball court, the addition of a second multi-court facility and other related improvements at Knollwood Park.

4/8/2025

ORDINANCE NO. 25-042

**AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE
PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC
EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 3109 FOR THE
CLASS SPECIFICATION OF PLANNER I FOR THE DEPARTMENT OF LAND USE,
DIVISION OF PLANNING**

1 **WHEREAS**, the Department of Land Use has determined that it is necessary to
2 make organizational changes to operate most effectively and to continue to deliver high
3 quality customer service to the residents and businesses of New Castle County;
4

5 **WHEREAS**, the Department of Land Use has determined the class specification
6 for the Planner I needs to be changed from a Pay Grade 22 to Pay Grade 24 (Exhibits
7 "A-C") to reflect the work currently being performed; and
8

9 **WHEREAS**, the Human Resources Advisory Board at its meeting on March 6,
10 2025, reviewed and recommended to change the Planner I from Pay Grade 22 to Pay
11 Grade 24 on the Pay Plan and Rates of Pay for Classified Service Professional
12 Employees Represented by the Delaware Public Employees Council 81, AFSCME,
13 AFL-CIO, Affiliate Local 3109; and
14

15 **WHEREAS**, the Chief Human Resources Officer concurs with the
16 recommendation of the Human Resources Advisory Board.
17

18 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
19

20 Section 1. The Pay Plan and Rates of Pay for Classified Service Professional
21 Employees Represented by the Delaware Public Employees Council 81, AFSCME,
22 AFL-CIO, Affiliate Local 3109, for the period July 1, 2024 through June 30, 2025 as set
23 forth in Exhibit "A", is hereby amended by adding the material that is underscored and
24 deleting the material that is stricken.
25

26 Section 2. The Pay Plan and Rates of Pay for Classified Service Professional
27 Employees Represented by the Delaware Public Employees Council 81, AFSCME,
28 AFL-CIO, Affiliate Local 3109, for the period July 1, 2025 through June 30, 2026 as set
29 forth in Exhibit "B", is hereby amended by adding the material that is underscored and
30 deleting the material that is stricken.
31

32 Section 3. The Pay Plan and Rates of Pay for Classified Service Professional
33 Employees Represented by the Delaware Public Employees Council 81, AFSCME,
34 AFL-CIO, Affiliate Local 3109, effective July 1, 2026 as set forth in Exhibit "C", is hereby
35 amended by adding the material that is underscored and deleting the material that is
36 stricken.
37

38 Section 4. This Ordinance shall become effective immediately upon its adoption
39 by County Council and approval by the County Executive, or as otherwise provided in 9
40 *Del. C. § 1156.*

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, changes the Pay Grade for the position title of Planner I from Pay Grade 22 to Pay Grade 24 on the Pay Plan and Rates of Pay for Classified Service Professional Employees Represented by the Delaware Public Employees Council 81, AFSCME, AFL-CIO, Affiliate Local 3109. This change was reviewed and recommended by the Human Resources Advisory Board at their meeting on March 6, 2025, and the Chief Human Resources Officer concurs with the recommendation.

FISCAL IMPACT: This Ordinance, if approved, changes the Pay Grade for the position title of Planner I from Pay Grade 22 to Pay Grade 24 on the Pay Plan and Rates of Pay for Classified Service Professional Employees Represented by the Delaware Public Employees Council 81, AFSCME, AFL-CIO, Affiliate Local 3109.

There are currently two filled positions and one vacant position with the title of Planner I. The estimated fiscal impact (Salaries/Wages and Benefits) of reclassifying the two employees currently in these positions is \$1,840 in FY2025, \$10,096 in FY2026 and \$10,863 in FY2027.

Acknowledged by the Chief Financial Officer March 21, 2025.

**PAY PLANS AND RATES OF PAY FOR
CLASSIFIED SERVICE PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC
EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 3109**

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
HOUSING SPECIALIST	19	40,419	42,440	44,562	46,791	49,130	51,587	54,168	56,876	59,721	62,706	65,841
RECREATION SPECIALIST	19											
AUTOMOTIVE PARTS SUPERVISOR	22	46,791	49,130	51,587	54,168	56,876	59,721	62,706	65,844	69,134	72,593	76,223
PLANNER I	22											
COMMUNITY SERVICES COORDINATOR	23	49,130	51,587	54,168	56,876	59,721	62,706	65,844	69,134	72,593	76,222	80,033
CUSTOMER INFO AND ASSISTANCE COORD	23											
HEALTH SERVICES NURSE	23											
ASSESSMENT ANALYST	24	51,587	54,168	56,876	59,721	62,706	65,844	69,134	72,593	76,222	80,033	84,035
EMERGENCY PREPAREDNESS PLANNER	24											
HOUSING FINANCIAL ADVISOR	24											
PLANNER I	24											
PROGRAM ANALYST	24											
JUNIOR SYSTEMS PROGRAMMER	26	56,876	59,721	62,706	65,844	69,134	72,593	76,222	80,033	84,035	88,236	92,648
LIBRARIAN I	26											
PENSION PROGRAM ANALYST	26											
PLANNER II	26											
BUDGET AND PROCEDURES ANALYST	27	59,721	62,706	65,844	69,134	72,593	76,222	80,033	84,035	88,236	92,648	97,280
COORDINATOR OF EMERGENCY PLANNING	28	62,706	65,844	69,134	72,593	76,222	80,033	84,035	88,236	92,648	97,281	102,145
HOUSING MANAGEMENT ANALYST	28											
INFORMATION SYSTEMS SPECIALIST	28											
LANDSCAPE ARCHITECT	28											
SENIOR PENSION PROGRAM ANALYST	28											
SEWER SYSTEM ANALYST	28											
SYSTEMS PROGRAMMER	28											
TRAFFIC ENGINEER	28											
SENIOR BUDGET AND PROCEDURES ANALYST	29	65,844	69,134	72,593	76,222	80,033	84,035	88,236	92,648	97,281	102,145	107,252
INFORMATION SYSTEMS COORDINATOR	30	69,134	72,593	76,222	80,033	84,035	88,236	92,648	97,281	102,145	107,253	112,616
OPERATIONS ENGINEER	30											
PARKS DEVELOPMENT PLANNER	30											
PLANNER III	30											
TRAINING ADMINISTRATOR	30											
SENIOR NETWORK ENGINEER	31	72,593	76,222	80,033	84,035	88,236	92,648	97,281	102,145	107,253	112,616	118,247
GEOGRAPHIC INFORMATION SYSTEMS MANAGER	32	76,222	80,033	84,035	88,236	92,648	97,281	102,145	107,253	112,616	118,246	124,158
CHIEF PROCUREMENT OFFICER	34	84,035	88,236	92,648	97,281	102,145	107,253	112,616	118,246	124,157	130,366	136,884

Effective: 07/01/2024 (Ord 24-150)

Revised: 11/19/2024 (Ord 24-160)

Revised: xx/xx/xxxx (Ord xx-xxx)

**PAY PLANS AND RATES OF PAY FOR
CLASSIFIED SERVICE PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC
EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 3109**

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
HOUSING SPECIALIST	19	41,429	43,501	45,676	47,961	50,358	52,877	55,522	58,298	61,214	64,274	67,487
RECREATION SPECIALIST	19											
AUTOMOTIVE PARTS SUPERVISOR	22	47,961	50,358	52,877	55,522	58,298	61,214	64,274	67,490	70,862	74,408	78,129
PLANNER-I	22											
COMMUNITY SERVICES COORDINATOR	23	50,358	52,877	55,522	58,298	61,214	64,274	67,490	70,862	74,408	78,128	82,034
CUSTOMER INFO AND ASSISTANCE COORD	23											
HEALTH SERVICES NURSE	23											
ASSESSMENT ANALYST	24	52,877	55,522	58,298	61,214	64,274	67,490	70,862	74,408	78,128	82,034	86,136
EMERGENCY PREPAREDNESS PLANNER	24											
HOUSING FINANCIAL ADVISOR	24											
PLANNER I	24											
PROGRAM ANALYST	24											
JUNIOR SYSTEMS PROGRAMMER	26	58,298	61,214	64,274	67,490	70,862	74,408	78,128	82,034	86,136	90,442	94,964
LIBRARIAN I	26											
PENSION PROGRAM ANALYST	26											
PLANNER II	26											
BUDGET AND PROCEDURES ANALYST	27	61,214	64,274	67,490	70,862	74,408	78,128	82,034	86,136	90,442	94,964	99,712
COORDINATOR OF EMERGENCY PLANNING	28	64,274	67,490	70,862	74,408	78,128	82,034	86,136	90,442	94,964	99,713	104,699
HOUSING MANAGEMENT ANALYST	28											
INFORMATION SYSTEMS SPECIALIST	28											
LANDSCAPE ARCHITECT	28											
SENIOR PENSION PROGRAM ANALYST	28											
SEWER SYSTEM ANALYST	28											
SYSTEMS PROGRAMMER	28											
TRAFFIC ENGINEER	28											
SENIOR BUDGET AND PROCEDURES ANALYST	29	67,490	70,862	74,408	78,128	82,034	86,136	90,442	94,964	99,713	104,699	109,933
INFORMATION SYSTEMS COORDINATOR	30	70,862	74,408	78,128	82,034	86,136	90,442	94,964	99,713	104,699	109,934	115,431
OPERATIONS ENGINEER	30											
PARKS DEVELOPMENT PLANNER	30											
PLANNER III	30											
TRAINING ADMINISTRATOR	30											
SENIOR NETWORK ENGINEER	31	74,408	78,128	82,034	86,136	90,442	94,964	99,713	104,699	109,934	115,431	121,203
GEOGRAPHIC INFORMATION SYSTEMS MANAGER	32	78,128	82,034	86,136	90,442	94,964	99,713	104,699	109,934	115,431	121,202	127,262
CHIEF PROCUREMENT OFFICER	34	86,136	90,442	94,964	99,713	104,699	109,934	115,431	121,202	127,261	133,625	140,306

Effective: 07/01/2025 (Ord 24-150)

Revised: 11/19/2024 (Ord 24-160)

Revised: xx/xx/xxxx (Ord xx-xxx)

**PAY PLANS AND RATES OF PAY FOR
CLASSIFIED SERVICE PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC
EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 3109**

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
HOUSING SPECIALIST	19	42,465	44,589	46,818	49,160	51,617	54,199	56,910	59,755	62,744	65,881	69,174
RECREATION SPECIALIST	19											
AUTOMOTIVE PARTS SUPERVISOR	22	49,160	51,617	54,199	56,910	59,755	62,744	65,881	69,177	72,634	76,268	80,082
PLANNER I	22											
COMMUNITY SERVICES COORDINATOR	23	51,617	54,199	56,910	59,755	62,744	65,881	69,177	72,634	76,268	80,081	84,085
CUSTOMER INFO AND ASSISTANCE COORD	23											
HEALTH SERVICES NURSE	23											
ASSESSMENT ANALYST	24	54,199	56,910	59,755	62,744	65,881	69,177	72,634	76,268	80,081	84,085	88,289
EMERGENCY PREPAREDNESS PLANNER	24											
HOUSING FINANCIAL ADVISOR	24											
PLANNER I	24											
PROGRAM ANALYST	24											
JUNIOR SYSTEMS PROGRAMMER	26	59,755	62,744	65,881	69,177	72,634	76,268	80,081	84,085	88,289	92,703	97,338
LIBRARIAN I	26											
PENSION PROGRAM ANALYST	26											
PLANNER II	26											
BUDGET AND PROCEDURES ANALYST	27	62,744	65,881	69,177	72,634	76,268	80,081	84,085	88,289	92,703	97,338	102,205
COORDINATOR OF EMERGENCY PLANNING	28	65,881	69,177	72,634	76,268	80,081	84,085	88,289	92,703	97,338	102,206	107,316
HOUSING MANAGEMENT ANALYST	28											
INFORMATION SYSTEMS SPECIALIST	28											
LANDSCAPE ARCHITECT	28											
SENIOR PENSION PROGRAM ANALYST	28											
SEWER SYSTEM ANALYST	28											
SYSTEMS PROGRAMMER	28											
TRAFFIC ENGINEER	28											
SENIOR BUDGET AND PROCEDURES ANALYST	29	69,177	72,634	76,268	80,081	84,085	88,289	92,703	97,338	102,206	107,316	112,681
INFORMATION SYSTEMS COORDINATOR	30	72,634	76,268	80,081	84,085	88,289	92,703	97,338	102,206	107,316	112,682	118,317
OPERATIONS ENGINEER	30											
PARKS DEVELOPMENT PLANNER	30											
PLANNER III	30											
TRAINING ADMINISTRATOR	30											
SENIOR NETWORK ENGINEER	31	76,268	80,081	84,085	88,289	92,703	97,338	102,206	107,316	112,682	118,317	124,233
GEOGRAPHIC INFORMATION SYSTEMS MANAGER	32	80,081	84,085	88,289	92,703	97,338	102,206	107,316	112,682	118,317	124,232	130,444
CHIEF PROCUREMENT OFFICER	34	88,289	92,703	97,338	102,206	107,316	112,682	118,317	124,232	130,443	136,966	143,814

Effective: 07/01/2026 (Ord 24-150)

Revised: 11/19/2024 (Ord 24-160)

Revised: xx/xx/xxxx (Ord xx-xxx)

Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Requested by: Administration/Finance
Date of introduction: April 8, 2025

RESOLUTION NO. 25-054

**APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX PARCEL NUMBER
11-018.000-59**

1 **WHEREAS**, LPC First State Holding Company, LP Tax Parcel Number 11-018.000-59
2 located in Council District 11 has submitted to County Council, through the Chief Financial
3 Officer, an affidavit requesting a refund of taxes which they believe were paid in duplicate and
4 which total more than \$20,000.00; and
5

6 **WHEREAS**, the Chief Financial Officer has approved the payment of said refund in the
7 amount of \$26,575.05 on the grounds that said amount was a duplicate payment; and
8

9 **WHEREAS**, the Chief Financial Officer shall not, without the express approval of County
10 Council by Resolution, refund any payment as permitted in §14.03.001, received more than five
11 (5) years prior to the date of receipt by the Office of Finance of the refund application, unless the
12 amount of the refund is not more than twenty thousand dollars (\$20,000.00), in which case the
13 Chief Financial Officer may process it in accordance with the procedures set forth in §14.03.001;
14 and
15

16 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
17 County, that New Castle County Council hereby authorizes the Chief Financial Officer to refund
18 taxes paid in duplicate in the amount of \$26,575.05 to LPC First State Holding Company, LP.

Adopted by County Council
of New Castle County on:

Monique Williams-Johns
President of County Council of
New Castle County

SYNOPSIS: This Resolution allows for the refund of a duplicate tax payment on Tax Parcel Number 11-018.000-59 totaling \$26,575.05. According to *New Castle County Code* Article 3, §14.03.001.C, the Chief Financial Officer's authority to approve refunds is limited to \$20,000.00 and pursuant to Article 3, §14.03.002.A, the Chief Financial Officer shall not "without the express approval of County Council by resolution, refund any payment as permitted in §14.03.001, received more than five (5) years prior to the date of receipt by the Office of Finance of the refund application, unless the amount of the refund is not more than twenty thousand dollars (\$20,000.00), in which case the Chief Financial Officer may process it in accordance with the procedures set forth in §14.03.001."

FISCAL NOTE: This Resolution, if adopted, will authorize the refund of a duplicate tax payment in the amount of \$26,575.05 paid in duplicate comprised of taxes.

Acknowledged by the Chief Financial Officer March 21, 2025.

Prime Sponsor(s): Ms. Williams-Johns
Requested by: Administration/HR
Date of introduction: April 8, 2025

RESOLUTION NO. 25-055

**APPROVING REVISED CLASS SPECIFICATION FOR COORDINATOR OF
EMERGENCY PLANNING PURSUANT TO *NEW CASTLE COUNTY CODE* SECTION
26.03.105(F)**

1 **WHEREAS**, the *New Castle County Code*, Section 26.03.105 (F), mandates that
2 any change in a position description for a position in either the classified or unclassified
3 service at a pay grade of 28 or above shall be submitted to the County Council for its
4 approval before the change may take effect; and
5

6 **WHEREAS**, the Human Resources Advisory Board at its meeting on March 6,
7 2025, recommended the revisions to the class specification for the position title of
8 Coordinator of Emergency Planning; and
9

10 **WHEREAS**, the Chief Human Resources Officer concurs with the
11 recommendation of the Human Resources Advisory Board.
12

13 **NOW, THEREFORE, BE IT RESOLVED** by and for the Council of New Castle
14 County that County Council hereby approves the updated class specification for the
15 position of Coordinator of Emergency Planning "Exhibit A."

Adopted by the County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
New Castle County

SYNOPSIS: This Resolution updates the class specification for the position of Coordinator of Emergency Planning. A new date will be assigned to the specification to designate when the changes were made in accordance with the *New Castle County Code*.

FISCAL IMPACT: There will be no discernable fiscal impact upon the adoption of this Resolution.

Acknowledged by the Chief Financial Officer March 21, 2025.

NEW CASTLE COUNTY GOVERNMENT**Number** 1090**Page** 1 of 2**Date** 06/29/06**CLASS SPECIFICATION****Title:** COORDINATOR OF EMERGENCY PLANNING**Approved:**

GENERAL STATEMENT OF DUTIES: Directs the activities for ~~the development~~ developing and maintenance of emergency preparedness plans and programs and governmental disaster response and recovery coordination; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class organizes and directs the activities of professional and support staff in developing, maintaining, and coordinating plans and programs to mitigate, prepare for, respond to, and recover from natural and man made disasters and major emergencies. This employee works under the general direction of the Director of Public Safety and exercises considerable judgement in technical planning and operational matters; serves as the primary County representative on the State Emergency Response Team for hazardous material field responses; may represent the Director of Public Safety during nuclear power generating plant accidents and other disaster responses; manages the Emergency Operations Center to facilitate efficient, centralized decision making during practice exercises and actual disasters.

EXAMPLES OF WORK: (Illustrative only)

- Develops and maintains a facility for use as an emergency operating center (EOC) including essential communications, support staff, maps, materials, and supplies;
- Develops and maintains a comprehensive County emergency operations plan;
- Develops and maintains a comprehensive County mitigation plan
- Develops Recovery framework for the County
- _____
- Participates in the development of emergency operations plans to address specific disaster agents, including nuclear power generating plants and chemical industry;
- Advises local government staff, community groups, and private sector agencies/organizations on the development of emergency operations plans;
- Performs analyses to determine the County's vulnerability to various disaster agents and capability to address the agents;
- Develops plans for sheltering the public;
- Develops and coordinates staff support and response training for emergency operations, including Right-to-Know;
- Meets with, makes speeches, and provides information to the public and organizations;
- Coordinates emergency operations plans with nearby local jurisdictions;
- Coordinates County response Acts as a liaison during State Emergency Response Team hazardous material field responses, nuclear power generating plant accidents, and other disasters;
- Makes assignments to and reviews the work of subordinates;
- Participates in the preparation of the capital, grants, and operations budgets;

NEW CASTLE COUNTY GOVERNMENT

Number 1090

Page 2 of 2

Date 06/29/06

CLASS SPECIFICATION

Title: COORDINATOR OF EMERGENCY PLANNING

Approved:

- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a data processing terminal, personal computer, and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Thorough knowledge of planning procedures and practices; extensive knowledge of laws and regulations pertaining to emergency preparedness/management; thorough knowledge of emergency planning and operations; working knowledge of the Office of [Grants & Training Domestic Preparedness](#) to include weapons of mass destruction and grant processes; general knowledge of personal protective equipment and its application; ability to perform technical research work and present facts clearly and concisely; ability to supervise and give reliable advice to subordinates, supervisors, elected officials, media, other agencies, and the public; ability to communicate courteously and effectively, both verbally and in writing; ability to develop and maintain effective working relationships with community organizations, local, state, and Federal governments and private industry; ability to promote legal, professional and ethical values, while maintaining a motivated emergency service that has the public trust and respect; tact; ability to pass a Class III County physical examination.

ACCEPTABLE EXPERIENCE AND TRAINING: At least three years experience in planning, including at least one year experience in emergency planning and operations, and possession of a Bachelor's degree from an accredited college or university with major course work in planning or related field; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

ADDITIONAL REQUIREMENTS: The employee shall take the following Federal Emergency Management Agency sponsored training courses during the course of employment as funds and scheduling permits:

Professional Development Series in Emergency Management
 Fundamentals Course for Radiological Monitors
 Fundamentals Course for Radiological Response Teams
 Fundamentals Course for Radiological Defense Officers
 Radiological Emergency Preparedness (REP) Planning
 Radiological Emergency Response and Operations Course (Nevada Test Site)

HISTORY OF REVISIONS:

Established: 01/12/82
Revised: 04/17/89
Revised: 01/19/93
Revised: 07/01/97
Revised: 05/01/01
Revised: 03/01/04
Revised: 06/29/06
Revised: 2024

Prime Sponsor(s): Mr. Carter
Requested by: Public Works Department
Date of introduction: March 25, 2025

ORDINANCE NO. 25-026

**TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 13 (“STORMWATER
MAINTENANCE DISTRICTS”) REGARDING STORMWATER MAINTENANCE
AND THE VILLAGE OF BAYBERRY SOUTH**

1 **WHEREAS**, stormwater is an important water resource which supports, among
2 other things, groundwater recharge for drinking water supplies and base-flow of
3 streams; and
4

5 **WHEREAS**, the requirements of the United States Environmental Protection
6 Agency and the Delaware Department of Natural Resources and Environmental Control
7 demand a comprehensive approach to stormwater management by New Castle
8 County; and
9

10 **WHEREAS**, the federal regulations and Delaware state regulations require the
11 County to implement and fund a program of stormwater controls that address
12 discharges from the County’s regulated stormwater flows to local water bodies; and
13

14 **WHEREAS**, inadequate management of stormwater runoff throughout a
15 watershed can increase flood depths and velocities, contribute to erosion and sediment,
16 overtax the carrying capacity of existing streams and storm sewers, greatly increase the
17 cost of public facilities to convey and manage stormwater, undermine floodplain
18 management and flood reduction efforts in upstream and downstream communities,
19 reduce groundwater recharge, and impact other related water resource needs and
20 threaten public health and safety; and
21

22 **WHEREAS**, in order to establish, operate, enhance, and maintain an effective
23 and efficient stormwater management, ensure the continued effective operation of the
24 system through installation and best management practices, and to provide other
25 services such as appropriate inspections, asset management, and regulatory oversight
26 associated with stormwater and watershed management, sufficient and stable funding
27 is required to fund these public services; and
28

29 **WHEREAS**, given the above, New Castle County Council determined it to be in
30 the best interests of the County and its residents to create stormwater maintenance
31 districts to accomplish the above and, thereby, promote more attractive, safer, and
32 healthier neighborhoods; and

33 **WHEREAS**, County Council enacted *New Castle County Code* Chapter 13,
34 Sections 13.01.001 – 13.01.007 (by means of Ordinance No. 21-144), creating
35 stormwater maintenance districts to provide an alternative to and assist property
36 owners who are responsible for performing maintenance of stormwater management
37 facilities within residential and mixed-use subdivisions, and to relieve property owners
38 of the burden of the actual maintenance; and
39

40 **WHEREAS**, Chapter 13 provides that a maintenance organization responsible
41 for a stormwater management facility within a subdivision established prior to enactment
42 thereof may petition to establish a stormwater maintenance district (“SWD”), using
43 forms established by the Public Works Department (the “Department”); moreover, the
44 Department is authorized to determine whether a SWD should be established based on
45 a maintenance organization’s compliance with *New Castle County Code* Chapter 12,
46 Article 6 (“Stormwater Management Facility, Watercourse, and Drainage System
47 Maintenance”); and
48

49 **WHEREAS**, the stormwater management facility in the Village of Bayberry South
50 is under the County’s jurisdiction, and is, in the opinion of County government,
51 necessary for efficient and economical stormwater management; and
52

53 **WHEREAS**, by way of background, the Village of Bayberry South maintenance
54 organization timely petitioned the Department for creation of a SWD; the petition
55 (attached hereto) reflects the affirmative vote for inclusion in the SWD program by the
56 Village of Bayberry South community; and
57

58 **WHEREAS**, the petition includes, among other things, the requisite description of
59 the area incorporated in the proposed SWD, a list of the community members and
60 mailing addresses, applicable parcel numbers, signatures of the community members
61 by parcel, and the individual votes, either yes or no, by community members; and
62

63 **WHEREAS**, the Department supports the petition, which awaits the approval of
64 County Council; and
65

66 **WHEREAS**, if County Council enacts this Ordinance, the SWD program will be
67 approved for the Village of Bayberry South community; subsequent to any approval by
68 County Council, all relevant information evidencing the establishment of the SWD will
69 be recorded with the Office of the Recorder of Deeds; and
70

71 **WHEREAS**, County Council has determined that the provisions of this
72 Ordinance substantially advance and are reasonably and rationally related to
73 legitimate government interests, including, but not limited to, promoting the public
74 health, safety, welfare, and quality of life of the present and future inhabitants of New
75 Castle County, generally, and the Village of Bayberry South community, in particular.

76 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
77

78 Section 1. *New Castle County Code* Chapter 13 (“Stormwater Maintenance
79 Districts”) is hereby amended by adding the material that is underscored and deleting the
80 material that is stricken, as set forth below.

81 ...

82 Sec. 13.01.008. Stormwater maintenance districts - approved.

83 A. Following are the Stormwater Maintenance Districts approved by County Council:

84 1. Whispering Woods...

85
86 5. Village of Fox Meadow.

87
88 6. Village of Bayberry South.
89

90 Section 2. This Ordinance shall become effective upon its adoption by County
91 Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §
92 1156.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
of New Castle County

SYNOPSIS: By way of this Ordinance, New Castle County Council approves a
Stormwater Maintenance District in the Village of Bayberry South.

FISCAL NOTE: This Ordinance, if approved, creates a Stormwater Maintenance District
and will establish a Stormwater District Maintenance Fee for the Village of Bayberry South
community. The fee will be included on the County tax bills beginning in the 2025 tax
year to cover anticipated costs for a period of 16 months (April 2025 – June 2026). After
which time, the annual tax bills beginning with the 2026 tax year will cover anticipated
costs for a period of 12 months (July – June). There will be no fiscal impact since the fee
shall cover the maintenance and operational costs of the stormwater infrastructure.

Acknowledged by the Chief Financial Officer April 7, 2025.

Prime Sponsor(s): Mr. Toole, Mr. Caneco
Requested by: Public Safety
Date of introduction: March 25, 2025

ORDINANCE NO. 25-027

AMEND THE GRANTS BUDGET:

APPROPRIATE \$39,600.00 FROM THE STATE OF DELAWARE, DEPARTMENT OF JUSTICE – SPECIAL LAW ENFORCEMENT ASSISTANCE FUND (SLEAF) TO THE SLEAF CELLEBRITE TECHNOLOGY UPGRADE GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

1 **WHEREAS**, funding has been awarded from the State of Delaware, Department of
2 Justice-Special Law Enforcement Assistance Fund (SLEAF), to the New Castle County
3 Department of Public Safety SLEAF Cellebrite Technology Upgrade Grant; and
4

5 **WHEREAS**, this funding will be used by the New Castle County Department of
6 Public Safety, Division of Police for the purchase of Cellebrite Technology Upgrade to be
7 used by the Police Department; and
8

9 **WHEREAS**, the County Executive has determined that funds received are
10 sufficient to cover the increase in the Grants Budget as hereinafter amended; and
11

12 **WHEREAS**, Council has determined that the provisions of this Ordinance
13 substantially advance, and are reasonably and rationally related to, legitimate
14 government interests (i.e., promoting the health, safety, morals, convenience, order
15 prosperity and/or welfare of the present and future inhabitants of this State).
16

17 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
18

19 Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby
20 amended by adding the material on the attached “Exhibit A,” which is considered to be
21 underscored in its entirety.
22

23 Section 2. This Ordinance shall become effective immediately upon its adoption
24 by County Council and approval by the County Executive, or as otherwise provided by 9
25 *Del. C. § 1156*.
26

27 Section 3. It is the intent of the County Council that the provisions of this
28 Ordinance shall be effective retroactive to December 3, 2024.

Adopted by County Council of
New Castle County on:

Monique Williams-John
President of County Council of
New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$39,600.00 from the State of Delaware, Department of Justice-Special Law Enforcement Assistance Fund (SLEAF) to the SLEAF Cellebrite Technology Upgrade Grant. These funds will be used by the New Castle County Department of Public Safety, Division of Police for the purchase of Cellebrite Technology Upgrade.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to December 3, 2024.

FISCAL NOTE: This Ordinance, if approved, will appropriate \$39,600.00 from the State of Delaware, Department of Justice-Special Law Enforcement Assistance Fund (SLEAF) to the SLEAF Cellebrite Technology Upgrade Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$39,600.00. This increase will impact FY2025 only, since the targeted program completion date of this award is June 30, 2025. There will be an annual maintenance fee of \$36,983.00 which is currently within Public Safety's Approved Operating Budget.

Acknowledged by the Chief Financial Officer March 11, 2025.

DEPARTMENT:	Public Safety	EXHIBIT:	"A"
GRANT TITLE:	SLEAF Cellebrite Technology Upgrade	Ordinance No.	25-027
PROGRAM TITLE:	SLEAF Cellebrite Technology Upgrade		

Revenue	Current		Change		Revised
Federal	\$	-	\$	-	\$ -
State	\$	39,600.00	\$	-	\$ 39,600.00
County	\$	-	\$	-	\$ -
Program Income	\$	-	\$	-	\$ -
Other	\$	-	\$	-	\$ -
Total	\$	39,600.00	\$	-	\$ 39,600.00

Expense	Current		Change		Revised
Salaries and Wages	\$	-	\$	-	\$ -
Benefits	\$	-	\$	-	\$ -
Training/Civic Affairs	\$	-	\$	-	\$ -
Communication/Utilities	\$	-	\$	-	\$ -
Materials/Supplies	\$	-	\$	-	\$ -
Contractual Services	\$	-	\$	-	\$ -
Equipment	\$	39,600.00	\$	-	\$ 39,600.00
Grants/Fixed Charges	\$	-	\$	-	\$ -
Land and Structures	\$	-	\$	-	\$ -
Contingency	\$	-	\$	-	\$ -
Operating Transfer Charges	\$	-	\$	-	\$ -
Operating Transfer Credits	\$	-	\$	-	\$ -
Total	\$	39,600.00	\$	-	\$ 39,600.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:	12/3/2024
Estimated Program Completion:	6/30/2025
The Local Match:	Found in (ORG):
Ordinance Passed:	Date Revised:

PROGRAM DESCRIPTION:

Funds will allow for the purchase of Cellebrite Technology Upgrade to be used by the Tech Crimes Unit.

3/25/2025

Prime Sponsor(s): Mr. Toole, Mr. Caneco
Requested by: Public Safety
Date of introduction: March 25, 2025

ORDINANCE NO. 25-028

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$45,000 IN ACTUAL PROGRAM INCOME TO THE
COMMUNITY POLICING GRANT, WHICH IS ADMINISTERED BY THE
DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE**

1 **WHEREAS**, the County Executive has determined that funds received are sufficient to
2 cover the increase in the Grants Budget as hereinafter amended; and
3

4 **WHEREAS**, a Community Policing Grant was established to provide the New Castle
5 County Police additional funds related to the cost of overtime patrols in defined high crime
6 areas of the county and support the costs related to training, supplies, and equipment
7 associated with community related policing; and
8

9 **WHEREAS**, beginning in January 2016 a Community Policing Fee was added to the
10 hourly rate of the Contracted Police Duty Rate to provide funding for the Community Policing
11 Grant; and
12

13 **WHEREAS**, the actual program income collected from the community policing fee will
14 be transferred to the Community Policing Grant annually; and
15

16 **WHEREAS**, Council has determined that the provisions of this Ordinance substantially
17 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,
18 promoting the health, safety, morals, convenience, order prosperity and/or welfare of the
19 present and future inhabitants of this State).
20

21 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
22

23 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended
24 by adding the material that is underscored and deleting the material that is bracketed and
25 stricken on the attached "Exhibit A."
26

27 Section 2. This Ordinance shall become effective immediately upon its adoption by
28 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C. §*
29 1156.

Adopted by County Council of
New Castle County on:

Monique Williams-John
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$45,000.00 in actual program income to the Community Policing Grant. This funding will be used to further address community related concerns and issues.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$45,000.00 in actual program income to the Community Policing Grant, which is administered by the Department of Public Safety, Division of Police.

The Community Policing Grant was established to provide the New Castle County Police additional funds related to the cost of overtime patrols in defined high crime areas of the county and support the costs related to training, supplies, and equipment associated with community policing. Beginning in January 2016, a Community Policing Fee was added to the hourly rate of the Contracted Police Duty Rate to provide funding for the Community Policing Grant. The actual program income collected from the community policing fee is transferred to the Community Policing Grant annually.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$45,000.00. This increase will affect FY2025 and beyond since this is a continuous program. Previous program income funding was authorized in the amount of \$187,065.75. This appropriation will increase the aggregate amount to \$232,065.75. The Program Income balance after this appropriation will be \$121,698.88.

Acknowledged by the Chief Financial Officer March 13, 2025.

DEPARTMENT:	Public Safety	EXHIBIT:	"A"
GRANT TITLE:	Community Policing Grant	Ordinance No.	25-028
PROGRAM TITLE:	Community Policing Grant		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ <u>187,065.75</u>	\$ <u>45,000.00</u>	\$ <u>232,065.75</u>
Other	\$ -	\$ -	\$ -
Total	\$ <u>187,065.75</u>	\$ <u>45,000.00</u>	\$ <u>232,065.75</u>

Expense	Current	Change	Revised
Salaries and Wages	\$ <u>19,950.78</u>	\$ <u>(5,000.00)</u>	\$ <u>14,950.78</u>
Benefits	\$ <u>23,167.22</u>	\$ <u>(14,420.42)</u>	\$ <u>8,746.80</u>
Training/Civic Affairs	\$ <u>12,174.00</u>	\$ <u>1,000.00</u>	\$ <u>13,174.00</u>
Communication/Utilities	\$ <u>7,360.00</u>	\$ -	\$ <u>7,360.00</u>
Materials/Supplies	\$ <u>70,572.00</u>	\$ <u>59,920.42</u>	\$ <u>130,492.42</u>
Contractual Services	\$ <u>15,688.00</u>	\$ <u>6,000.00</u>	\$ <u>21,688.00</u>
Equipment	\$ <u>38,153.75</u>	\$ <u>(2,500.00)</u>	\$ <u>35,653.75</u>
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ <u>187,065.75</u>	\$ <u>45,000.00</u>	\$ <u>232,065.75</u>

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 8/1/2016

Estimated Program Completion: ongoing

The Local Match: **Found in (ORG):**

Ordinance Passed:	Date Revised:
18-002	2/20/2018
18-121	12/11/2018
19-097	9/20/2019
<u>22-009</u>	<u>1/25/2022</u>

PROGRAM DESCRIPTION:

The Community Policing Grant supports the Department of Safety, Division of Police to further address community related concerns and issues.

4/25/2022

3/25/2025

ORDINANCE NO. 25-029

**TO APPROPRIATE \$20,000 IN THE NEW CASTLE COUNTY HOUSING TRUST FUND
FOR TREE REMOVAL FOR SENIORS TO BE ADMINISTERED BY THE DEPARTMENT OF
COMMUNITY SERVICES**

1 **WHEREAS**, the New Castle County Housing Trust Fund was created with the support of
2 County Council for the “purpose of dedicating public funds and revenues from other sources to
3 address the housing needs of very low income households earning less than 50% of median
4 income, low income households earning 50 to 80% of median income, and moderate income
5 households earning 80% to 120% of median income” (see Resolution No. 07-176 as amended
6 by Amendment No. 1); and
7

8 **WHEREAS**, the Housing Trust Fund will be used to promote the preservation and
9 development of affordable housing within New Castle County with priorities recommended by
10 the Housing Advisory Board; and
11

12 **WHEREAS**, the appropriation of \$20,000 from the fund is necessary to support tree and
13 tree debris removal for income eligible (80% AMI) senior homeowners; and
14

15 **WHEREAS**, these funds are matching the \$20,000 in the FY2025 Approved Operating
16 Budget in the Department of Community Services, Division of Administration that is being used
17 for tree and tree debris removal for income eligible (80% AMI) senior homeowners; and
18

19 **WHEREAS**, the senior citizen tree program is for income eligible senior homeowners to
20 help with the removal of dead, dying or damaged trees or significant debris from trees that was
21 caused by storms; and
22

23 **WHEREAS**, the senior applicants will follow the same application process that is used for
24 the senior repair program and the homes have to be owner occupied; and
25

26 **WHEREAS**, during FY2024, \$40,000 was able to assist eight homeowners and remove
27 seventeen hazardous trees; and
28

29 **WHEREAS**, the Housing Trust Fund is a separate fund from the Affordable Housing
30 Fund, and the Housing Trust Fund can only be expended for projects within unincorporated
31 areas of New Castle County and there are no Affordable Housing Funds included in the
32 funding of this Ordinance; and
33

34 **WHEREAS**, the revenue measures heretofore adopted by County Council are necessary
35 to preserve and development affordable housing within New Castle County; and
36

37 **WHEREAS**, each contract or purchase order funded through this Housing Trust Fund
38 appropriation will be submitted on a Resolution for Council’s consideration as required by *New*
39 *Castle County Code* § 2.02.004.
40

41 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
42

43 Section 1. To promote the preservation and development of affordable housing within
44 New Castle County, \$20,000 in the New Castle County Housing Trust Fund is hereby
45 appropriated to be administered by the Department of Community Services.
46

47 Section 2. This Ordinance shall become effective immediately upon its adoption by
48 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §
49 1156.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, appropriates \$20,000 in the New Castle County Housing Trust Fund to support tree and tree debris removal for income eligible senior homeowners. There are no Affordable Housing Funds included in the funding of this Ordinance. The funds will be administered by the Department of Community Services to fund housing projects in New Castle County.

FISCAL NOTE: This Ordinance, if approved, will appropriate \$20,000 in the New Castle County Housing Trust Fund to support tree and tree debris removal for income eligible senior homeowners. These funds are matching the \$20,000 in the FY2025 Approved Operating Budget in the Department of Community Services, Division of Administration that is being used for tree and tree debris removal for income eligible (80% AMI) senior homeowners. There is no discernible impact to the Operating Budget since this is an appropriation in the Housing Trust Fund. The intent is to appropriate funds in the Contractual Services Budget Line Item. The Housing Trust Fund balance available for appropriation is \$1,198,225.96 as of March 11, 2025.

Acknowledged by the Chief Financial Officer March 13, 2025.

ORDINANCE NO. 25-030

**AMEND THE FY2025 APPROVED OPERATING BUDGET:
REALIGN \$190,000 IN THE DEPARTMENT OF COMMUNITY SERVICES
FOR HOPE CENTER EMERGENCY REPAIRS**

1 **WHEREAS**, the Hope Center anticipates additional expenses to account for
2 unexpected emergency repairs; and
3

4 **WHEREAS**, there is a surplus in electric services from what was initially
5 anticipated; and
6

7 **WHEREAS**, authorization is being sought for the realignment of \$150,000 from
8 Communication and Utilities and \$40,000 from Materials and Supplies to Contractual
9 Services; and
10

11 **WHEREAS**, the revenue measures heretofore adopted by the County Council,
12 are, in the opinion of the County Executive, estimated to yield sums at least sufficient to
13 balance the proposed expenditures as set forth in the Approved Annual Operating
14 Budget as hereinafter amended.
15

16 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
17

18 Section 1. The Annual Operating Budget for the fiscal year beginning July 1,
19 2024, is hereby amended by deleting the material stricken and adding the material
20 underscored on the attached "Exhibit A."
21

22 Section 2. The foregoing amendment shall be considered a part of the Annual
23 Operating Budget for the fiscal year beginning July 1, 2024, and shall be effective
24 retroactively as though incorporated initially in the Annual Operating Budget.
25

26 Section 3. This Ordinance shall become effective immediately upon its adoption
27 by County Council and approval by the County Executive, or as otherwise provided in 9
28 *Del. C. § 1156*.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the FY2025 Approved Operating Budget by realigning \$190,000 in the Department of Community Services, Hope Center for unexpected emergency repairs.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2025 Approved Operating Budget realigning \$190,000 in the Department of Community Services, Hope Center for unexpected emergency repairs.

This realignment of funding will result in no increase to the FY2025 Approved Operating Budget as the legislation is a transfer of funds between Departments and within the same fund.

Acknowledged by the Chief Financial Officer March 12, 2025.

COUNTY COUNCIL

Salaries and Wages		\$	2,552,351
Benefits			1,493,866
Training and Civic Affairs			82,996
Communication and Utilities			18,458
Materials and Supplies			57,760
Contractual Services			255,088
Equipment			14,580
Grants and Fixed Charges			339,988
Operating Transfer Charges			175,627
Intragovernmental Service Credits			
Total		\$	4,990,714
Total Authorized Full-Time Positions	35		

COUNTY EXECUTIVE

Salaries and Wages		\$	2,033,684
Benefits			1,190,296
Training and Civic Affairs			38,904
Communication and Utilities			20,737
Materials and Supplies			19,536
Contractual Services			347,696
Equipment			6,923
Grants and Fixed Charges			638,000
Contingency			1,707
Operating Transfer Charges			105,264
Total		\$	4,402,747
Total Authorized Full-Time Positions	17		

DEPARTMENT OF ADMINISTRATION

Salaries and Wages		\$	12,966,061
Benefits			7,506,461
Training and Civic Affairs			121,475
Communication and Utilities			8,287,620
Materials and Supplies			169,632
Contractual Services			7,837,825
Equipment			405,042
Grants and Fixed Charges			3,932,350
Operating Transfer Charges			1,143,324
Operating Transfer Credits			(12,812,422)
Total		\$	29,557,368
Total Authorized Full-Time Positions	168		

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages		\$	27,135,440
Benefits			15,765,968
Training and Civic Affairs			45,445
Communication and Utilities			26,068,271
Materials and Supplies			4,579,279
Contractual Services			10,818,789
Equipment			524,981
Grants and Fixed Charges			1,193,025
Land and Structures			54,700
Operating Transfer Charges			4,574,405
Operating Transfer Credits			(7,722,122)
Total		\$	83,038,181
Total Authorized Full-Time Positions	389		

DEPARTMENT OF LAND USE

Salaries and Wages		\$	8,156,971
Benefits			4,742,077
Training and Civic Affairs			66,975
Communication and Utilities			111,242
Materials and Supplies			102,227
Contractual Services			1,443,109
Equipment			54,240
Grants and Fixed Charges			56,500
Operating Transfer Charges			1,061,595
Total		\$	15,794,936
Total Authorized Full-Time Positions	112		

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages		\$	12,629,748
Benefits			5,574,747
Training and Civic Affairs			28,228
Communication and Utilities	~~1,597,141~~		<u>1,447,141</u>
Materials and Supplies	~~1,624,057~~		<u>1,584,057</u>
Contractual Services	~~3,727,523~~		<u>3,917,523</u>
Equipment			34,004
Grants and Fixed Charges			3,251,065
Operating Transfer Charges			1,177,395
Operating Transfer Credits			(225,977)
Total		\$	29,417,931
Total Authorized Full-Time Positions	162		

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages		\$	77,334,401
Benefits			42,955,735
Training and Civic Affairs			201,493
Communication and Utilities			1,013,736
Materials and Supplies			1,110,626
Contractual Services			2,175,017
Equipment			1,730,283
Grants and Fixed Charges			8,345,222
Operating Transfer Charges			7,843,655
Intragovernmental Service Credits			
Total		\$	142,710,168
Total Authorized Full-Time Positions	727		

REGISTER OF WILLS

Salaries and Wages		\$	1,159,211
Benefits			660,186
Training and Civic Affairs			34,950
Communication and Utilities			12,209
Materials and Supplies			10,053
Contractual Services			62,715
Equipment			2,800
Operating Transfer Charges			82,214
Intragovernmental Service Credits			
Total		\$	2,024,338
Total Authorized Full-Time Positions	20		

RECORDER OF DEEDS

Salaries and Wages		\$	1,256,525
Benefits			723,402
Training and Civic Affairs			40,170
Communication and Utilities			29,829
Materials and Supplies			10,573
Contractual Services			84,578
Equipment			9,975
Grants and Fixed Charges			18,350
Operating Transfer Charges			162,265
Intragovernmental Service Credits			
Total		\$	2,335,667
Total Authorized Full-Time Positions	23		

SHERIFF

Salaries and Wages		\$	1,380,772
Benefits			804,406
Training and Civic Affairs			29,452
Communication and Utilities			14,993
Materials and Supplies			21,259
Contractual Services			55,999
Equipment			5,000
Operating Transfer Charges			142,020
Intragovernmental Service Credits			
Total		\$	2,453,901
Total Authorized Full-Time Positions	21		

CLERK OF THE PEACE

Salaries and Wages		\$	483,477
Benefits			282,975
Training and Civic Affairs			9,600
Communication and Utilities			5,484
Materials and Supplies			8,754
Contractual Services			18,268
Equipment Replacement			6,000
Operating Transfer Charges			30,824
Intragovernmental Service Credits			
Total		\$	845,382
Total Authorized Full-Time Positions	7		

DEBT SERVICE

Debt Service		\$	45,778,427
Total		\$	45,778,427

ETHICS COMMISSION

Salaries and Wages		\$	40,200
Benefits			4,181
Training and Civic Affairs			10,500
Communication and Utilities			1,898
Materials and Supplies			2,450
Contractual Services			235,747
Equipment			500
Operating Transfer Charges			6,360
Total		\$	301,836
Total Authorized Full-Time Positions	0		

COUNCIL CONTINGENCY

Contingency	\$	207,673
Total	\$	207,673

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(6,164,693)
Personal Services - Employee Benefits	\$	(3,608,135)
Total	\$	(9,772,828)

ONE-TIME CONTINGENCY

Contingency	\$	202,279
Total	\$	202,279

NEW CASTLE COUNTY

Salaries and Wages		\$	140,964,148
Benefits			78,096,165
Training and Civic Affairs			710,188
Communication and Utilities	37,181,618		<u>37,031,618</u>
Materials and Supplies	7,716,206		<u>7,676,206</u>
Contractual Services	27,062,354		<u>27,252,354</u>
Equipment			2,794,328
Grants and Fixed Charges			17,774,500
Debt Service			45,778,427
Land and Structures			54,700
Contingency			866,659
Operating Transfer Charges			16,504,948
Operating Transfer Credits			(20,760,521)
<i>Sub-Total New Castle County</i>		\$	354,743,720
<i>Total Authorized Full-Time Positions</i>	1,681		

RESERVE ACCOUNTS ANTICIPATED BALANCES AS OF FEBRUARY 25, 2025

Tax Stabilization Reserve Account	61,495,003
Sewer Rate Stabilization Reserve Account	6,520,512
General Fund Budget Reserve Account	45,312,006
Sewer Fund Budget Reserve Account	18,734,142
<i>Total Reserves:</i>	132,061,663

Primary Sponsor(s): Ms. Williams-Johns
Requested by: Administration/HR
Date of Introduction: March 25, 2025

ORDINANCE NO. 25-031

**TO AMEND THE PAY PLANS AND RATES OF PAY FOR NON-UNION CLASSIFIED
SERVICE EMPLOYEES AND AMEND THE CLASS SPECIFICATIONS FOR
BENEFITS AND PENSION ADMINISTRATOR INTO TWO NEW
CLASS SPECIFICATIONS WITH TITLES OF BENEFITS ADMINISTRATOR AND
PENSION ADMINISTRATOR**

1 **WHEREAS**, Ordinance 24-036 reallocated the Administrator of the Pension and
2 Retirement System from the Office of Human Resources to the Office of Finance within
3 the Department of Administration; and
4

5 **WHEREAS**, there is a need to revise the class specification of Benefits and
6 Pension Administrator separating it into two new class specifications with titles of
7 Benefits Administrator and Pension Administrator since they report to two different
8 Departments; and
9

10 **WHEREAS**, the Department of Administration has submitted a revised class
11 specification for a Benefits Administrator (Exhibit "A") and a revised class specification
12 for a Pension Administrator (Exhibit "B") which are both a Pay Grade 30 on the Pay
13 Plan and Rates of Pay for Non-Union Classified Service Employees; and
14

15 **WHEREAS**, in accordance with *New Castle County* Code Section 26.03.103, the
16 Human Resources Advisory Board (HRAB) at their meeting on March 6, 2025, reviewed
17 and recommended the amended class specifications and respective changes to pay
18 plans for these positions; and
19

20 **WHEREAS**, the Chief Human Resources Officer concurs with the
21 recommendation of the Human Resources Advisory Board.
22

23 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
24

25 Section 1. The revised Class Specification for Benefits Administrator, as set forth
26 in Exhibit "A", is hereby amended by adding the material that is underscored and
27 deleting the material that is stricken.
28

29 Section 2. The revised Class Specification for Pension Administrator, as set forth
30 in Exhibit "B", is hereby amended by adding the material that is underscored and
31 deleting the material that is stricken.
32

33 Section 3. The Pay Plan and Rates of Pay for Non-Union Classified Service
34 Employees, for the period July 1, 2024 through June 30, 2025 as set forth in Exhibit "C",
35 is hereby amended by adding the material that is underscored and deleting the material
36 that is stricken.
37

38 Section 4. The Pay Plan and Rates of Pay for Non-Union Classified Service
39 Employees, for the period July 1, 2025 through June 30, 2026 as set forth in Exhibit “D”,
40 is hereby amended by adding the material that is underscored and deleting the material
41 that is stricken.

42
43 Section 5. The Pay Plan and Rates of Pay for Non-Union Classified Service
44 Employees, effective July 1, 2026, as set forth in Exhibit “E”, is hereby amended by
45 adding the material that is underscored and deleting the material that is stricken.

46
47 Section 8. This Ordinance shall become effective immediately upon its adoption
48 by County Council and approval by the County Executive, or as otherwise provided in 9
49 *Del. C. § 1156*.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the class specification of Benefits and Pension Administrator separating it into two new class specifications with titles of Benefits Administrator and Pension Administrator and amends the Pay Plans and Rates of Pay for Non-Union Classified Service Employees.

The HRAB reviewed and recommended the amendments and additions on March 6, 2025, and the Chief Human Resource Officer concurs with recommendations of the HRAB.

FISCAL IMPACT: This Ordinance, if approved, amends the class specification of Benefits and Pension Administrator separating it into two new class specifications with titles of Benefits Administrator and Pension Administrator and amends the Pay Plans and Rates of Pay for Non-Union Classified Service Employees.

There is no discernible fiscal impact as these are changes to class specifications and titles only with no change to Pay Grade.

Acknowledged by the Chief Financial Officer March 14, 2025.

NEW CASTLE COUNTY GOVERNMENT

Number xxxx

CLASS SPECIFICATION

Page 1 of 2

Date 07/26/11

Title: ~~PENSION AND~~ BENEFITS ADMINISTRATOR

Approved:

GENERAL STATEMENT OF DUTIES: Performs professional human resources work at a managerial and supervisory level in the administration and coordination of New Castle County's ~~pension and~~ benefits programs; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class manages and coordinates New Castle County's ~~pension and~~ benefit programs and supervises professional, technical and administrative support staff in carrying out pension and benefits activities. Responsibilities include ensuring that all activities are performed in compliance with the New Castle County Code and all applicable ordinances, federal and state laws and regulations, labor contracts and agreements, and relevant policies and procedures. ~~This role involves evaluating, implementing, and improving pension and benefits systems and processes. This employee is the principal liaison between New Castle County and the Pension Board of Trustees, investment managers, pension consultants, benefits consultants, and the actuary.~~ This is a confidential position dealing with highly sensitive labor relations matters. This employee exercises considerable independent judgment under the administrative direction of the Chief Human Resources Officer.

EXAMPLES OF WORK: (Illustrative only)

- Reviews, analyzes and evaluates systems, policies, procedures, programs and services in consultation with the Chief Human Resources Officer, Chief Financial Officer (or their designees), consultants, Benefits Consultants and Benefits Committee and makes recommendations for changes needed to ensure effectiveness and compliance and to improve services and reduce costs to the County.
- ~~— Consults with pension consultants and the pension actuary on annual reports, audits, new plan designs, investment managers, recommendations for review by the Pension Board, and various studies.~~
- Consults with benefits consultants on annual reports, new plan designs, health insurance rates, open enrollment, presentations to the Benefits Committee, contract reviews and requests for proposals for welfare programs.
- Administer the day-to-day operations of employee benefit programs such as health insurance, life insurance, retirement plans (e.g., pension and 401(k)/403(b), and flexible spending accounts (FSA). Serve as the primary point of contact for employees regarding benefits inquiries. Provide guidance on benefits usage, address concerns, assist with benefits enrollment, and conduct informational sessions during open enrollment periods.
- Leads Benefit Committee meetings, prepares information for the meetings and provides education on benefits issues.
- Identifies complex problems and reviews related information to develop and evaluate options and implement solutions.
- Facilitates and oversees the County's leave administration, inclusive of the federally mandated FMLA provisions
- Manage employee leave programs, including Family and Medical Leave Act (FMLA), Paid Parental Leave (PPL), and other related programs. Maintain accurate leave records and ensure compliance with applicable laws.
- Ensure all benefits programs comply with applicable laws and regulations such as the Affordable Care Act (ACA), COBRA, and the Health Insurance Portability and Accountability Act (HIPAA). Work closely with legal and regulatory teams to stay updated on changes in benefits laws.

NEW CASTLE COUNTY GOVERNMENT

Number 1275

Page 2 of 2

Date 07/26/11

CLASS SPECIFICATION

Title: ~~PENSION AND~~ BENEFITS ADMINISTRATOR

Approved:

- Manages employee benefits programs and conducts open enrollment for the selection and adjustment of County-offered employee benefits
- Create, develop, maintain, and distribute materials and communications for all benefit plans including summary plan descriptions, benefit highlight summaries, and open enrollment information.
- Coordinates County's annual employee health fair in collaboration with outside vendors offering wellness services
- Works in conjunction with Workforce Engagement and Training Administrator to achieve learning objectives relative to healthier living
- Drafts, reviews and revises legislation for County Council on issues relating to ~~pension and~~ benefits.
- Draft, review, and revise legislation for County Council on benefits matters. Monitor and adjust policies as needed to ensure legal compliance and program effectiveness.
- Direct role which involve evaluating, implementing, and improving benefits systems and processes.
- ~~Directs the Pension Trust custodian in setting up new investment managers, in the transfer of funds and the payment of invoices.~~
- Review ~~pension and~~ benefits contracts.
- ~~Makes cash forecasts for funding of pension plan.~~
- Develops and monitors budget for ~~pension and~~ benefits section.
- Develop and monitor the budget for benefits programs. Coordinate health insurance rate adjustments with consultants and present recommendations to administration.
- Coordinates health insurance rates in conjunction with the benefits consultant and presents recommendations to administration.
- Liaise with third-party benefits providers and vendors. Assist in negotiating contracts and ensuring that vendors meet service level agreements (SLAs).
- Attends hearings and meetings as a management witness or advisor.
- Participates as a member of the management negotiating team and compiles and analyzes information relating to negotiations.
- Coordinates open enrollment activities.
- Assigns, coordinates and supervises the work of professional, technical and support staff and monitors the progress of work and special projects.
- Reviews work of assigned staff for completeness, accuracy and conformance with County policies, procedures, ordinances, labor contracts and federal and state laws and regulations.
- Supervises the processing of disability claims in collaboration with Employment and Labor Relations ADA requirements as well as pension applications.
- ~~Supervises the preparation of the agenda and recording of the minutes of Pension Board of Trustees meetings.~~
- Supervises the preparation of the monthly pension payroll and maintenance of records.
- Supervises the coordination of pension plan administration with worker's compensation.
- Supervises the processing of refunds for contributions and benefits payable.
- Supervises the preparation of annual reports, ~~audit and actuarial schedules~~, handbooks, benefits profiles and employee communications.
- Reconcile and pay monthly invoices pertaining to benefits.
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service.
- Operates a personal computer and other related equipment in the course of the work.

NEW CASTLE COUNTY GOVERNMENTNumber 1275Page 2 of 2Date 07/26/11CLASS SPECIFICATIONTitle: ~~PENSION AND~~ BENEFITS ADMINISTRATORApproved:

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Thorough knowledge of the principles, practices and methods involved in the administration of ~~pension and~~ benefit programs; thorough knowledge of Federal and State laws and regulations relating to ~~pension and~~ benefits; thorough knowledge of insurance industry standard practices used in establishing rates; good knowledge of accounting principles and practices; ability to develop and carry out short- and long-term planning; ability to deal effectively with highly sensitive and confidential issues; ability to plan, coordinate and supervise the work of professional, technical and administrative staff; good knowledge of human resources information systems; ~~some knowledge of sound investment policies and practices, including cash forecasting; some knowledge of principles of actuarial science;~~ ability to prepare complete and accurate accounting and financial reports; ability to interpret ~~pension and~~ benefit laws and regulations; ability to communicate courteously and effectively, both verbally and in writing; ability to establish and maintain effective working relationships with executive staff, general managers, union officials, trustees, actuaries, consultants, employees, subordinates and the general public.

MINIMUM QUALIFICATIONS: At least five (5) years progressively responsible experience in professional pension and benefits administration, to include at least one (1) year managerial experience, and possession of a Bachelor's Degree from an accredited college or university with major course work in business administration, accounting, public administration or closely related field; or an equivalent combination of experience, education or training directly related to the required knowledge, skills and abilities.

ADDITIONAL REQUIREMENTS: Must pass a Class III County physical examination and background check.

PREFERRED REQUIREMENT: Experience in ~~pension and~~ benefits administration in a public sector environment including experience in transitioning to new providers.

HISTORY OF REVISIONS:

Established: 07/26/11

Updated: ~~XX/XX/XXXX~~

NEW CASTLE COUNTY GOVERNMENT

Number 1275

CLASS SPECIFICATION

Page 1 of 2

Date 07/26/11-xx/xx/xx

Title: PENSION ~~AND BENEFITS~~ ADMINISTRATOR

Approved:

GENERAL STATEMENT OF DUTIES: Performs professional ~~financial and/or~~ human resources work at a managerial and supervisory level in the administration and coordination of New Castle County's pension ~~and/or benefits~~ programs; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class manages and coordinates New Castle County's pension ~~and/or benefit~~ programs and supervises professional, technical and administrative support staff in carrying out ~~pension and benefits those~~ activities. Responsibilities include ensuring that all activities are performed in compliance with the New Castle County Code and all applicable ordinances, federal and state laws and regulations, labor contracts and agreements, and relevant policies and procedures. This role involves evaluating, implementing, and improving pension and benefits systems and processes. For the pension plan, t~~t~~his employee is the principal liaison between New Castle County and the Pension Board of Trustees, investment managers advisors, pension consultants, benefits consultants, and the actuary. For benefits, this employee is the principal liaison between New Castle County administration and benefits consultants, advisors and others. This is a confidential position dealing with highly sensitive labor relations matters. This employee exercises considerable independent judgment under the administrative direction of ~~the Chief Human Resources Officer or the Chief Financial Officer.~~

EXAMPLES OF WORK: (Illustrative only)

- Reviews, analyzes and evaluates systems, policies, procedures, programs and services in consultation with the ~~Chief Human Resources Officer,~~ Chief Financial Officer (or their designees), consultants, actuary, and the Pension Board of Trustees and makes recommendations for changes needed to ensure effectiveness and compliance and to improve services and reduce costs to the County;.
- Consults with pension consultants and the pension actuary on annual reports, audits, new plan designs, investment ~~managers advisors~~, recommendations for review by the Pension Board, and various ~~studies; studies.~~
- ~~Consults with benefits consultants on annual reports, new plan designs, health insurance rates, open enrollment, presentations to the Benefits Committee, contract reviews and requests for proposals for welfare programs;.~~
- ~~Administers the day-to-day operations of employee benefit programs such as health insurance, life insurance, retirement plans (e.g., pension and 457(b) and 401(a)-401(k)/403(b));, and flexible spending accounts (FSA). Serve as the primary point of contact for employees regarding benefits inquiries. Provide guidance on benefits usage, address concerns, assist with benefits enrollment, and conduct informational sessions during open enrollment periods.~~
- Leads Benefit-Deferred Compensation Committee meetings, prepares information for the meetings and provides education on ~~benefits issues;.~~
- Identifies complex problems and reviews related information to develop and evaluate options and implement solutions;.
- ~~Facilitates and oversees the County's leave administration, inclusive of the federally mandated FMLA provisions.~~
- ~~Manage employee leave programs, including Family and Medical Leave Act (FMLA), Paid Parental Leave (PPL), and other related programs. Maintain accurate leave records and ensure compliance with applicable laws.~~

- ~~— Ensure all benefits programs comply with applicable laws and regulations such as the Affordable Care Act (ACA), COBRA, and the Health Insurance Portability and Accountability Act (HIPAA). Works closely with legal and regulatory teams to stay updated on changes in benefits—pension and deferred compensation regulation. laws.~~
- ~~—~~
- ~~- Works closely with the Benefits Administrator to identify and address issues effecting retirees and to coordinate data distribution such as annual retiree healthcare rates and retiree open enrollment dates. Manages employee benefits programs and conducts open enrollment for the selection and adjustment of County offered employee benefits.~~
- ~~— Creates, develops, maintains, and distributes materials and communications for all pension plans and/or benefit plans including summary plan descriptions, benefit highlight summaries, and open enrollment information profiles and annual mailings.~~
- ~~—~~
- ~~— Coordinates County's annual employee health fair in collaboration with outside vendors offering wellness services.~~
- ~~— Works in conjunction with Workforce Engagement and Training Administrator to achieve learning objectives relative to healthier living.~~
- ~~- Drafts, reviews and revises legislation for County Council on issues relating to pension and benefits.~~
- ~~— Drafts, reviews, and revises legislation for County Council on pension and/or benefits matters. Monitors and adjusts policies as needed to ensure legal compliance and program effectiveness.~~
- ~~- role involves eContinually eEvaluates, implementing, and for improvement in benefits—pension systems and processes.~~
- ~~- Directs the Pension Trust custodian in setting up new investment managers, in the transfer of funds and the payment of invoices.~~
- ~~- Reviews pension and benefits contracts.~~
- ~~- Makes cash forecasts for funding of pension plan.~~
- ~~— Develops and monitors budget for pension and benefits section.~~
- ~~— Develop and monitor the budget for benefits programs. Coordinate health insurance rate adjustments with consultants and present recommendations to administration.~~
- ~~—~~
- ~~— Coordinates health insurance rates in conjunction with the benefits consultant and presents recommendations to administration.~~
- ~~—~~
- ~~— Liaison with third-party benefits providers and vendors. Assist in negotiating contracts and ensuring that vendors meet service level agreements (SLAs).~~
- ~~- Attends hearings and meetings as a management witness or advisor.~~
- ~~- Participates as a member of the management negotiating team and compiles and analyzes information relating to negotiations.~~
- ~~— Coordinates open enrollment activities.~~
- ~~- Assigns, coordinates and supervises the work of professional, technical and support staff and monitors the progress of work and special projects.~~
- ~~— Reviews work of assigned staff for completeness, accuracy and conformance with County policies, procedures, ordinances, labor contracts and federal and state laws and regulations.~~
- ~~- Supervises the processing of disability claims in collaboration with Employment and Labor Relations ADA requirements, as well as pension applications; applications.~~
- ~~- Supervises the preparation of the agenda and recording of the minutes of Pension Board of Trustees meetings and the Deferred Compensation Committee meetings.~~
- ~~- Supervises the administrative activities of the pension program, including but not limited to: the preparation of the monthly pension payroll, annual audit of 1099R reporting—audit, benefit payment calculations, disability pension applications, contribution refunds and the payment of invoices.~~
- ~~- Reviews work of assigned staff for completeness, accuracy and conformance with County policies, procedures, ordinances, labor contracts and federal and state laws and regulations.~~
- ~~— and preparation of the monthly pension payroll and maintenance of records.~~
- ~~— Supervises the coordination of pension plan administration with workers compensation. Supervises the coordination of pension plan administration with worker's compensation; compensation.~~

~~Supervises the processing of refunds for contributions and benefits payable;~~

~~Supervises the preparation of annual reports, audit and actuarial schedules, handbooks,~~

NEW CASTLE COUNTY GOVERNMENT

Number 1275

CLASS SPECIFICATION

Page 2 of 2

Date 07/26/11xx/xx/xx

Title: PENSION ~~AND BENEFITS~~ ADMINISTRATOR

Approved:

benefits profiles and employee communications;

~~Reconcile and pay monthly invoices pertaining to pension plan or benefits administration.~~

- ~~Interprets and applies laws, regulations, policies and procedures as outlined in Federal, State, County governments and other jurisdictions as applicable.~~
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a personal computer and ~~financial/other software programs; and~~ other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Thorough knowledge of the principles, practices and methods involved in the administration of pension ~~and/or benefit~~ programs; thorough knowledge of Federal and State laws and regulations relating to pension ~~and/or benefits~~; thorough knowledge of insurance industry standard practices used in establishing rates; good knowledge of accounting principles and practices; ability to develop and carry out short- and long-term planning; ability to deal effectively with highly sensitive and confidential issues; ability to plan, coordinate and supervise the work of professional, technical and administrative staff; good knowledge of human resources information systems; some knowledge of sound investment policies and practices, including cash forecasting; some knowledge of principles of actuarial science; ability to prepare complete and accurate accounting and financial reports; ability to interpret pension ~~and/or benefit~~ laws and regulations; ability to communicate courteously and effectively, both verbally and in writing; ability to establish and maintain effective working relationships with executive staff, general managers, union officials, trustees, actuaries, consultants, employees, subordinates and the general public.

MINIMUM QUALIFICATIONS: At least five (5) years progressively responsible experience in professional pension ~~and/or benefits~~ administration, to include at least one (1) year managerial experience, and possession of a Bachelor's Degree from an accredited college or university with major course work in business administration, accounting, public administration or closely related field; or an equivalent combination of experience, education or training directly related to the required knowledge, skills and abilities.

ADDITIONAL REQUIREMENTS: Must pass a Class III County physical examination and background check.

PREFERRED REQUIREMENT: Experience in pension ~~and/or benefits~~ administration in a public sector environment including experience in transitioning to new providers.

HISTORY OF REVISIONS:

Established: 07/26/11

Revised: xx/xx/xx

PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
SENIOR SERVICES TRANS. PROGRAM COORD.	16	34,929	36,675	38,509	40,435	42,456	44,578	46,806	49,147	51,604	54,185	56,894
INSURANCE CLAIMS ASSISTANT	17	36,676	38,510	40,436	42,457	44,580	46,809	49,150	51,607	54,188	56,897	59,742
SENIOR SERVICES CENTER DIRECTOR	18	38,511	40,437	42,458	44,581	46,810	49,151	51,609	54,189	56,898	59,744	62,731
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	42,458	44,581	46,810	49,151	51,609	54,189	56,898	59,744	62,730	65,867	69,160
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	46,809	49,150	51,607	54,188	56,897	59,743	62,729	65,866	69,159	72,617	76,248
REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	49,149	51,606	54,187	56,896	59,742	62,728	65,865	69,158	72,616	76,247	80,059
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	51,609	54,189	56,898	59,744	62,730	65,867	69,160	72,618	76,249	80,062	84,065
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	54,190	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066	88,269
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR LAW OFFICE ADMINISTRATOR	26	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066	88,269	92,682
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	59,744	62,730	65,867	69,160	72,618	76,249	80,062	84,065	88,268	92,682	97,316
ENVIRONMENTAL ADMINISTRATOR FACILITIES PROJECT MANAGER FISCAL AND POLICY ANALYST LAND USE SERVICES ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR, EMPLOYEE ENGAGEMENT AND HIRING SUPPORT PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	62,730	65,867	69,160	72,618	76,249	80,062	84,065	88,268	92,682	97,316	102,182
PAYROLL SUPERVISOR	29	65,869	69,162	72,620	76,251	80,064	84,067	88,270	92,684	97,318	102,184	107,293
<u>BENEFITS ADMINISTRATOR</u> COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER <u>PENSION ADMINISTRATOR</u> ~~PENSION AND BENEFITS ADMINISTRATOR~~ SENIOR FISCAL AND POLICY ANALYST TRANSPORTATION PLANNER	30	69,161	72,619	76,250	80,063	84,066	88,269	92,683	97,317	102,183	107,292	112,657
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	72,623	76,253	80,066	84,069	88,272	92,686	97,320	102,187	107,296	112,660	118,293

PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	76,252	80,065	84,068	88,271	92,685	97,319	102,185	107,294	112,658	118,291	124,206
ACCOUNTING AND FISCAL MANAGER ASSISTANT LAND USE MANAGER CHIEF OF SPECIAL PROJECTS COMMUNITY SERVICES MANAGER ENGINEERING SERVICES MANAGER INFORMATION SYSTEMS MANAGER INSURANCE AND LOSS CONTROL MANAGER INTERNAL SERVICES MANAGER PARKS DIVISION MANAGER PENSION PROGRAM MANAGER SEWER OPERATIONS MANAGER STORMWATER & ENVIRONMENTAL PROGS. MGR TREASURY MANAGER	34	84,067	88,270	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414	136,935
FINANCE LEGAL OFFICER HUMAN RESOURCES MANAGER	35	88,271	92,685	97,319	102,185	107,294	112,658	118,291	124,206	130,416	136,937	143,784
DEPUTY CHIEF FINANCIAL OFFICER FIRST ASSISTANT COUNTY ATTORNEY PUBLIC WORKS SENIOR MANAGER DEPUTY CHIEF OF TECHNOLOGY	36	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414	136,934	143,781	150,970

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	32	81,115	84,927	88,931	93,135	97,547	102,182	107,048	112,157	117,521	123,155	129,312
CHIEF OF EMERGENCY COMMUNICATIONS	36	97,097	101,731	106,596	111,706	117,070	122,702	128,616	134,827	141,347	148,194	155,604
CHIEF OF EMERGENCY MEDICAL SERVICES	38	109,539	114,649	120,013	125,645	131,560	137,771	144,292	151,139	158,328	165,877	174,171

*Effective: 07/01/2024 (Ordinance 23-063)**Revised: 07/01/2024 (Ordinance 23-086)**Revised: 08/29/2023 (Ordinance 23-097)**Revised: 08/01/2023 (Ordinance 23-126)**Revised: 07/07/2023 (Ordinance 24-013)**Revised: 10/8/2024 (Ordinance 24-148 and Ordinance 24-149)**Revised: 10/8/2024 (Ordinance 24-151) - Add Step 11 (Incumbents in Step 10 on 6/30/24, move to Step 11 upon reaching anniversary date following 7/1/24)**Revised: 11/19/2024 (Ordinance 24-160)**Revised: 02/24/2025 (Ordinance 25-016)**Revised: xx/xx/2025 (Ordinance 25-xxx)*

PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
SENIOR SERVICES TRANS. PROGRAM COORD.	16	35,803	37,592	39,472	41,446	43,518	45,693	47,977	50,376	52,895	55,540	58,317
INSURANCE CLAIMS ASSISTANT	17	37,593	39,473	41,447	43,519	45,695	47,980	50,379	52,898	55,543	58,320	61,236
SENIOR SERVICES CENTER DIRECTOR	18	39,474	41,448	43,520	45,696	47,981	50,380	52,900	55,544	58,321	61,238	64,300
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	43,520	45,696	47,981	50,380	52,900	55,544	58,321	61,238	64,299	67,514	70,889
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	47,980	50,379	52,898	55,543	58,320	61,237	64,298	67,513	70,888	74,433	78,155
REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	50,378	52,897	55,542	58,319	61,236	64,297	67,512	70,887	74,432	78,154	82,061
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	52,900	55,544	58,321	61,238	64,299	67,514	70,889	74,434	78,156	82,064	86,167
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	55,545	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168	90,476
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR LAW OFFICE ADMINISTRATOR	26	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168	90,476	95,000
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	61,238	64,299	67,514	70,889	74,434	78,156	82,064	86,167	90,475	95,000	99,749
ENVIRONMENTAL ADMINISTRATOR FACILITIES PROJECT MANAGER FISCAL AND POLICY ANALYST LAND USE SERVICES ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR, EMPLOYEE ENGAGEMENT AND HIRING SUPPORT PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	64,299	67,514	70,889	74,434	78,156	82,064	86,167	90,475	95,000	99,749	104,737
PAYROLL SUPERVISOR	29	67,516	70,892	74,436	78,158	82,066	86,169	90,477	95,002	99,751	104,739	109,976
<u>BENEFITS ADMINISTRATOR</u> COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER <u>PENSION ADMINISTRATOR</u> <u>PENSION AND BENEFITS ADMINISTRATOR</u> SENIOR FISCAL AND POLICY ANALYST TRANSPORTATION PLANNER	30	70,891	74,435	78,157	82,065	86,168	90,476	95,001	99,750	104,738	109,975	115,474
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	74,439	78,160	82,068	86,171	90,479	95,004	99,753	104,742	109,979	115,477	121,251

PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	78,159	82,067	86,170	90,478	95,003	99,752	104,740	109,977	115,475	121,249	127,312
ACCOUNTING AND FISCAL MANAGER ASSISTANT LAND USE MANAGER CHIEF OF SPECIAL PROJECTS COMMUNITY SERVICES MANAGER ENGINEERING SERVICES MANAGER INFORMATION SYSTEMS MANAGER INSURANCE AND LOSS CONTROL MANAGER INTERNAL SERVICES MANAGER PARKS DIVISION MANAGER PENSION PROGRAM MANAGER SEWER OPERATIONS MANAGER STORMWATER & ENVIRONMENTAL PROGS. MGR TREASURY MANAGER	34	86,169	90,477	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675	140,359
FINANCE LEGAL OFFICER HUMAN RESOURCES MANAGER	35	90,478	95,003	99,752	104,740	109,977	115,475	121,249	127,312	133,677	140,361	147,379
DEPUTY CHIEF FINANCIAL OFFICER FIRST ASSISTANT COUNTY ATTORNEY PUBLIC WORKS SENIOR MANAGER DEPUTY CHIEF OF TECHNOLOGY	36	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675	140,358	147,376	154,745

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	32	83,144	87,050	91,155	95,463	99,986	104,738	109,725	114,962	120,459	126,234	132,546
CHIEF OF EMERGENCY COMMUNICATIONS	36	99,525	104,275	109,261	114,499	119,997	125,770	131,832	138,198	144,881	151,899	159,495
CHIEF OF EMERGENCY MEDICAL SERVICES	38	112,278	117,516	123,014	128,787	134,849	141,216	147,900	154,918	162,287	170,024	178,526

*Effective: 07/01/2025 (Ordinance 23-063)**Revised: 07/01/2025 (Ordinance 23-086)**Revised: 08/29/2023 (Ordinance 23-097)**Revised: 08/01/2023 (Ordinance 23-126)**Revised: 07/07/2022 (Ordinance 24-013)**Revised: 10/8/2024 (Ordinance 24-148 and Ordinance 24-149)**Revised: 10/8/2024 (Ordinance 24-151) - Add Step 11**Revised: 11/19/2024 (Ordinance 24-160)**Revised: 02/24/2025 (Ordinance 25-016)**Revised: xx/xx/2025 (Ordinance 25-xxx)*

PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
SENIOR SERVICES TRANS. PROGRAM COORD.	16	36,699	38,532	40,459	42,483	44,606	46,836	49,177	51,636	54,218	56,929	59,775
INSURANCE CLAIMS ASSISTANT	17	38,533	40,460	42,484	44,607	46,838	49,180	51,639	54,221	56,932	59,778	62,767
SENIOR SERVICES CENTER DIRECTOR	18	40,461	42,485	44,608	46,839	49,181	51,640	54,223	56,933	59,780	62,769	65,908
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	44,608	46,839	49,181	51,640	54,223	56,933	59,780	62,769	65,907	69,202	72,662
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	49,180	51,639	54,221	56,932	59,778	62,768	65,906	69,201	72,661	76,294	80,109
REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	51,638	54,220	56,931	59,777	62,767	65,905	69,200	72,660	76,293	80,108	84,113
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	54,223	56,933	59,780	62,769	65,907	69,202	72,662	76,295	80,110	84,116	88,322
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	56,934	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323	92,738
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR LAW OFFICE ADMINISTRATOR	26	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323	92,738	97,375
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	62,769	65,907	69,202	72,662	76,295	80,110	84,116	88,322	92,737	97,375	102,243
ENVIRONMENTAL ADMINISTRATOR FACILITIES PROJECT MANAGER FISCAL AND POLICY ANALYST LAND USE SERVICES ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR, EMPLOYEE ENGAGEMENT AND HIRING SUPPORT PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	65,907	69,202	72,662	76,295	80,110	84,116	88,322	92,737	97,375	102,243	107,356
PAYROLL SUPERVISOR	29	69,204	72,665	76,297	80,112	84,118	88,324	92,739	97,378	102,245	107,358	112,726
<u>BENEFITS ADMINISTRATOR</u> COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER <u>PENSION ADMINISTRATOR</u> ~~PENSION AND BENEFITS ADMINISTRATOR~~ SENIOR FISCAL AND POLICY ANALYST TRANSPORTATION PLANNER	30	72,664	76,296	80,111	84,117	88,323	92,738	97,377	102,244	107,357	112,725	118,361
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	76,300	80,114	84,120	88,326	92,741	97,380	102,247	107,361	112,729	118,364	124,283

PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	80,113	84,119	88,325	92,740	97,379	102,246	107,359	112,727	118,362	124,281	130,495
ACCOUNTING AND FISCAL MANAGER ASSISTANT LAND USE MANAGER CHIEF OF SPECIAL PROJECTS COMMUNITY SERVICES MANAGER ENGINEERING SERVICES MANAGER INFORMATION SYSTEMS MANAGER INSURANCE AND LOSS CONTROL MANAGER INTERNAL SERVICES MANAGER PARKS DIVISION MANAGER PENSION PROGRAM MANAGER SEWER OPERATIONS MANAGER STORMWATER & ENVIRONMENTAL PROGS. MGR TREASURY MANAGER	34	88,324	92,739	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017	143,868
FINANCE LEGAL OFFICER HUMAN RESOURCES MANAGER	35	92,740	97,379	102,246	107,359	112,727	118,362	124,281	130,495	137,019	143,871	151,064
DEPUTY CHIEF FINANCIAL OFFICER FIRST ASSISTANT COUNTY ATTORNEY PUBLIC WORKS SENIOR MANAGER DEPUTY CHIEF OF TECHNOLOGY	36	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017	143,867	151,061	158,614

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	32	85,223	89,226	93,434	97,850	102,486	107,356	112,469	117,836	123,471	129,391	135,860
CHIEF OF EMERGENCY COMMUNICATIONS	36	102,014	106,882	111,993	117,362	122,997	128,915	135,128	141,653	148,504	155,697	163,483
CHIEF OF EMERGENCY MEDICAL SERVICES	38	115,085	120,454	126,090	132,007	138,221	144,747	151,598	158,791	166,345	174,275	182,990

*Effective: 07/01/2026 (Ordinance 23-063)**Revised: 07/01/2026 (Ordinance 23-086)**Revised: 08/29/2023 (Ordinance 23-097)**Revised: 08/01/2023 (Ordinance 23-126)**Revised: 07/07/2022 (Ordinance 24-013)**Revised: 10/8/2024 (Ordinance 24-148 and Ordinance 24-149)**Revised: 10/8/2024 (Ordinance 24-151) - Add Step 11**Revised: 11/19/2024 (Ordinance 24-160)**Revised: 02/24/2025 (Ordinance 25-016)**Revised: xx/xx/2025 (Ordinance 25-xxx)*

Prime Sponsor(s): Mr. Sheldon, Mr. Carter
Mr. Toole, Mr. Caneco
Requested by: Public Works/Public Safety
Date of introduction: March 25, 2025

ORDINANCE NO. 25-032

**AMEND THE FY2025 APPROVED OPERATING BUDGET:
REALIGN \$700,000 FROM GENERAL FUND DEBT SERVICE TO THE
DEPARTMENT OF PUBLIC WORKS, DIVISION OF FLEET OPERATIONS
MATERIALS AND SUPPLIES BUDGET LINE ITEM TO FUND GASOLINE \$350,000
AND TO THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE TO FUND
MATERIALS AND SUPPLIES \$350,000**

1 **WHEREAS**, New Castle County has realized an increase in gasoline expenses
2 due to rising gasoline prices; and
3

4 **WHEREAS**, additional funding is needed to purchase gasoline for the remainder
5 of FY2025 in the amount of \$350,000; and
6

7 **WHEREAS**, New Castle County, Department of Public Safety, Division of Police
8 is projecting a shortfall in the Materials and Supplies Budget Line Item due to higher
9 costs and a police academy of forty recruits that will need uniforms and other materials
10 and supplies to perform their jobs; and
11

12 **WHEREAS**, additional funding is needed to purchase materials and supplies to
13 outfit the current police academy and to provide sufficient funding for every day
14 operational needs for the remainder of FY2025 in the amount of \$350,000; and
15

16 **WHEREAS**, the revenue measures heretofore adopted by the County Council
17 are, in the opinion of the County Executive, estimated to yield sums at least sufficient to
18 balance the proposed expenditures as set forth in the Approved General Fund Annual
19 Operating Budget as hereinafter amended.
20

21 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
22

23 Section 1. The Annual Operating Budget for the fiscal year beginning July 1,
24 2024, is hereby amended by deleting the material stricken and adding the material
25 underscored on the attached "Exhibit A."
26

27 Section 2. The foregoing amendment shall be considered a part of the Annual
28 Operating Budget for the fiscal year beginning July 1, 2024, and shall be effective
29 retroactively as though incorporated initially in the Annual Operating Budget.
30

31 Section 3. This Ordinance shall become effective immediately upon its adoption
32 by County Council and approval by the County Executive, or as otherwise provided in 9
33 *Del. C. § 1156*.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the FY2025 Approved Operating Budget by realigning \$700,000 from General Fund Debt Service to the Department of Public Works, Division of Fleet Operations Materials and Supplies Budget Line Item in the amount of \$350,000 and to the Department of Public Safety, Division of Police Materials and Supplies Budget Line Item in the amount of \$350,000. These funds are needed for gasoline purchases, materials and supplies purchases to outfit the current police academy and to provide sufficient funding for every day operational needs for the Division of Police.

FISCAL NOTE: This Ordinance, if approved, amends the FY2025 Approved Operating Budget by realigning \$700,000 from General Fund Debt Service to the Department of Public Works, Division of Fleet Operations Materials and Supplies Budget Line Item in the amount of \$350,000 and to the Department of Public Safety, Division of Police Materials and Supplies Budget Line Item in the amount of \$350,000. These funds are needed for gasoline purchases, materials and supplies purchases to outfit the current police academy and to provide sufficient funding for every day operational needs for the Division of Police. Additionally, an offset of Operating Budget Charges and Credits is included to appropriately realign expenditures to Departments utilizing fleet services.

This realignment of funding will result in no increase to the FY2025 Approved Operating Budget as the legislation is a transfer of funds between Departments and within the same fund.

Acknowledged by the Chief Financial Officer March 11, 2025.

COUNTY COUNCIL

Salaries and Wages		\$	2,552,351
Benefits			1,493,866
Training and Civic Affairs			82,996
Communication and Utilities			18,458
Materials and Supplies			57,760
Contractual Services			255,088
Equipment			14,580
Grants and Fixed Charges			339,988
Operating Transfer Charges			175,627
Intragovernmental Service Credits			
Total		\$	4,990,714
Total Authorized Full-Time Positions	35		

COUNTY EXECUTIVE

Salaries and Wages		\$	2,033,684
Benefits			1,190,296
Training and Civic Affairs			38,904
Communication and Utilities			20,737
Materials and Supplies			19,536
Contractual Services			347,696
Equipment			6,923
Grants and Fixed Charges			638,000
Contingency			1,707
Operating Transfer Charges			105,264
Total		\$	4,402,747
Total Authorized Full-Time Positions	17		

DEPARTMENT OF ADMINISTRATION

Salaries and Wages		\$	12,966,061
Benefits			7,506,461
Training and Civic Affairs			121,475
Communication and Utilities			8,287,620
Materials and Supplies			169,632
Contractual Services			7,837,825
Equipment			405,042
Grants and Fixed Charges			3,932,350
Operating Transfer Charges			1,143,324
Operating Transfer Credits			(12,812,422)
Total		\$	29,557,368
Total Authorized Full-Time Positions	168		

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages		\$	27,135,440
Benefits			15,765,968
Training and Civic Affairs			45,445
Communication and Utilities			26,068,271
Materials and Supplies	4,579,279		<u>4,929,279</u>
Contractual Services			10,818,789
Equipment			524,981
Grants and Fixed Charges			1,193,025
Land and Structures			54,700
Operating Transfer Charges			4,574,405
Operating Transfer Credits			(7,722,122)
Total	83,038,181	\$	<u>83,388,181</u>
Total Authorized Full-Time Positions	389		

DEPARTMENT OF LAND USE

Salaries and Wages		\$	8,156,971
Benefits			4,742,077
Training and Civic Affairs			66,975
Communication and Utilities			111,242
Materials and Supplies			102,227
Contractual Services			1,443,109
Equipment			54,240
Grants and Fixed Charges			56,500
Operating Transfer Charges			1,061,595
Total		\$	<u>15,794,936</u>
Total Authorized Full-Time Positions	112		

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages		\$	12,629,748
Benefits			5,574,747
Training and Civic Affairs			28,228
Communication and Utilities			1,597,141
Materials and Supplies			1,624,057
Contractual Services			3,727,523
Equipment			34,004
Grants and Fixed Charges			3,251,065
Operating Transfer Charges			1,177,395
Operating Transfer Credits			(225,977)
Total		\$	<u>29,417,931</u>
Total Authorized Full-Time Positions	162		

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages		\$	77,334,401
Benefits			42,955,735
Training and Civic Affairs			201,493
Communication and Utilities			1,013,736
Materials and Supplies	1,110,626		<u>1,460,626</u>
Contractual Services			2,175,017
Equipment			1,730,283
Grants and Fixed Charges			8,345,222
Operating Transfer Charges			7,843,655
Intragovernmental Service Credits			
Total	142,710,168	\$	<u>143,060,168</u>
Total Authorized Full-Time Positions	727		

REGISTER OF WILLS

Salaries and Wages		\$	1,159,211
Benefits			660,186
Training and Civic Affairs			34,950
Communication and Utilities			12,209
Materials and Supplies			10,053
Contractual Services			62,715
Equipment			2,800
Operating Transfer Charges			82,214
Intragovernmental Service Credits			
Total		\$	2,024,338
Total Authorized Full-Time Positions	20		

RECORDER OF DEEDS

Salaries and Wages		\$	1,256,525
Benefits			723,402
Training and Civic Affairs			40,170
Communication and Utilities			29,829
Materials and Supplies			10,573
Contractual Services			84,578
Equipment			9,975
Grants and Fixed Charges			18,350
Operating Transfer Charges			162,265
Intragovernmental Service Credits			
Total		\$	2,335,667
Total Authorized Full-Time Positions	23		

SHERIFF

Salaries and Wages		\$	1,380,772
Benefits			804,406
Training and Civic Affairs			29,452
Communication and Utilities			14,993
Materials and Supplies			21,259
Contractual Services			55,999
Equipment			5,000
Operating Transfer Charges			142,020
Intragovernmental Service Credits			
Total		\$	2,453,901
Total Authorized Full-Time Positions	21		

CLERK OF THE PEACE

Salaries and Wages		\$	483,477
Benefits			282,975
Training and Civic Affairs			9,600
Communication and Utilities			5,484
Materials and Supplies			8,754
Contractual Services			18,268
Equipment Replacement			6,000
Operating Transfer Charges			30,824
Intragovernmental Service Credits			
Total		\$	845,382
Total Authorized Full-Time Positions	7		

DEBT SERVICE

Debt Service	45,778,427	\$	45,078,427
Total	45,778,427	\$	45,078,427

ETHICS COMMISSION

Salaries and Wages		\$	40,200
Benefits			4,181
Training and Civic Affairs			10,500
Communication and Utilities			1,898
Materials and Supplies			2,450
Contractual Services			235,747
Equipment			500
Operating Transfer Charges			6,360
Total		\$	301,836
Total Authorized Full-Time Positions	0		

COUNCIL CONTINGENCY

Contingency	\$	207,673
Total	\$	207,673

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(6,164,693)
Personal Services - Employee Benefits	\$	(3,608,135)
Total	\$	(9,772,828)

ONE-TIME CONTINGENCY

Contingency	\$	202,279
Total	\$	202,279

NEW CASTLE COUNTY

Salaries and Wages		\$	140,964,148
Benefits			78,096,165
Training and Civic Affairs			710,188
Communication and Utilities			37,181,618
Materials and Supplies	7,716,206		<u>8,416,206</u>
Contractual Services			27,062,354
Equipment			2,794,328
Grants and Fixed Charges			17,774,500
Debt Service	45,778,427		<u>45,078,427</u>
Land and Structures			54,700
Contingency			866,659
Operating Transfer Charges			16,504,948
Operating Transfer Credits			(20,760,521)
<i>Sub-Total New Castle County</i>		\$	354,743,720
<i>Total Authorized Full-Time Positions</i>	1,681		

RESERVE ACCOUNTS ANTICIPATED BALANCES AS OF FEBRUARY 25, 2025

Tax Stabilization Reserve Account	61,495,003
Sewer Rate Stabilization Reserve Account	6,520,512
General Fund Budget Reserve Account	45,312,006
Sewer Fund Budget Reserve Account	18,734,142
<i>Total Reserves:</i>	132,061,663

Prime Sponsor(s): Mr. Sheldon, Mr. Carter
Mr. Smiley, Mr. Cartier
Requested by: Public Works/Finance
Date of introduction: March 25, 2025

ORDINANCE NO. 25-033

**AMEND THE FY2025 APPROVED OPERATING BUDGET:
APPROPRIATE \$900,000 FROM THE SEWER FUND TAX STABILIZATION
RESERVE ACCOUNT; \$400,000 TO THE DEPARTMENT OF PUBLIC WORKS,
DIVISION OF PLANT OPERATIONS, COMMUNICATIONS AND UTILITIES BUDGET
LINE ITEM TO FUND PUMP STATION ELECTRIC SERVICE; AND \$500,000 TO
SEWER FUND DEBT SERVICE**

1 **WHEREAS**, additional funding in the amount of \$400,000 is needed for pump
2 station electric service for the remainder of FY2025; and
3

4 **WHEREAS**, this is mainly a result of increases in the electric rates and an
5 approved budget for FY2025 that was not adjusted; and
6

7 **WHEREAS**, additional funding in the amount of \$500,000 is needed based on the
8 current debt schedule for sewer projects; and
9

10 **WHEREAS**, the revenue measures heretofore adopted by the County Council, are,
11 in the opinion of the County Executive, estimated to yield sums at least sufficient to
12 balance the proposed expenditures as set forth in the Approved Sewer Fund Annual
13 Operating Budget as hereinafter amended.
14

15 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS**
16 (10/13^{ths} of all the members elected to the County Council concurring therein):
17

18 Section 1. The Annual Operating Budget for the fiscal year beginning July 1, 2024,
19 is hereby amended by deleting the material stricken and adding the material underscored
20 on the attached "Exhibit A."
21

22 Section 2. The foregoing amendment shall be considered a part of the Annual
23 Operating Budget for the fiscal year beginning July 1, 2024, and shall be effective
24 retroactively as though incorporated initially in the Annual Operating Budget.
25

26 Section 3. This Ordinance shall become effective immediately upon its adoption
27 by County Council and approval by the County Executive, or as otherwise provided in 9
28 *Del. C. § 1156.*

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the FY2025 Approved Operating Budget by appropriating \$400,000 from the Sewer Fund Tax Stabilization Reserve to the Department of Public Works, Division of Plant Operations Communications and Utilities Budget Line Item for pump station electric service and \$500,000 for Sewer Fund Debt Service payments.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2025 Approved Operating Budget by appropriating \$400,000 from the Sewer Fund Tax Stabilization Reserve to the Department of Public Works, Division of Plant Operations Communications and Utilities Budget Line Item for pump station electric service and \$500,000 for Sewer Fund Debt Service payments.

The revised FY2025 Approved Operating Budget will be \$355,643,720. Fiscal impact for future years will be determined on an as needed basis. The Sewer Fund Tax Stabilization Reserve balance upon passage of this Ordinance will be \$5,620,512.

Acknowledged by the Chief Financial Officer March 11, 2025.

COUNTY COUNCIL

Salaries and Wages		\$	2,552,351
Benefits			1,493,866
Training and Civic Affairs			82,996
Communication and Utilities			18,458
Materials and Supplies			57,760
Contractual Services			255,088
Equipment			14,580
Grants and Fixed Charges			339,988
Operating Transfer Charges			175,627
Intragovernmental Service Credits			
Total		\$	4,990,714
Total Authorized Full-Time Positions	35		

COUNTY EXECUTIVE

Salaries and Wages		\$	2,033,684
Benefits			1,190,296
Training and Civic Affairs			38,904
Communication and Utilities			20,737
Materials and Supplies			19,536
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Equipment			6,923
Grants and Fixed Charges			638,000
Contingency			1,707
Operating Transfer Charges			105,264
Total		\$	4,402,747
Total Authorized Full-Time Positions	17		

DEPARTMENT OF ADMINISTRATION

Salaries and Wages		\$	12,966,061
Benefits			7,506,461
Training and Civic Affairs			121,475
Communication and Utilities			8,287,620
Materials and Supplies			169,632
Contractual Services			7,837,825
Equipment			405,042
Grants and Fixed Charges			3,932,350
Operating Transfer Charges			1,143,324
Operating Transfer Credits			(12,812,422)
Total		\$	29,557,368
Total Authorized Full-Time Positions	168		

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages		\$	27,135,440
Benefits			15,765,968
Training and Civic Affairs			45,445
Communication and Utilities	26,068,271		<u>26,468,271</u>
Materials and Supplies			4,579,279
Contractual Services			10,818,789
Equipment			524,981
Grants and Fixed Charges			1,193,025
Land and Structures			54,700
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Operating Transfer Credits			(7,722,122)
Total	83,038,181	\$	<u>83,438,181</u>
Total Authorized Full-Time Positions	389		

DEPARTMENT OF LAND USE

Salaries and Wages		\$	8,156,971
Benefits			4,742,077
Training and Civic Affairs			66,975
Communication and Utilities			111,242
Materials and Supplies			102,227
Contractual Services			1,443,109
Equipment			54,240
Grants and Fixed Charges			56,500
Operating Transfer Charges			1,061,595
Total		\$	<u>15,794,936</u>
Total Authorized Full-Time Positions	112		

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages		\$	12,629,748
Benefits			5,574,747
Training and Civic Affairs			28,228
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Grants and Fixed Charges			3,251,065
Operating Transfer Charges			1,177,395
Operating Transfer Credits			(225,977)
Total		\$	<u>29,417,931</u>
Total Authorized Full-Time Positions	162		

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages		\$	77,334,401
Benefits			42,955,735
Training and Civic Affairs			201,493
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Materials and Supplies			1,110,626
Contractual Services			2,175,017
Equipment			1,730,283
Grants and Fixed Charges			8,345,222
Operating Transfer Charges			7,843,655
Intragovernmental Service Credits			
Total		\$	142,710,168
Total Authorized Full-Time Positions	727		

REGISTER OF WILLS

Salaries and Wages		\$	1,159,211
Benefits			660,186
Training and Civic Affairs			34,950
Communication and Utilities			12,209
Materials and Supplies			10,053
Contractual Services			62,715
Equipment			2,800
Operating Transfer Charges			82,214
Intragovernmental Service Credits			
Total		\$	2,024,338
Total Authorized Full-Time Positions	20		

RECORDER OF DEEDS

Salaries and Wages		\$	1,256,525
Benefits			723,402
Training and Civic Affairs			40,170
Communication and Utilities			29,829
Materials and Supplies			10,573
Contractual Services			84,578
Equipment			9,975
Grants and Fixed Charges			18,350
Operating Transfer Charges			162,265
Intragovernmental Service Credits			
Total		\$	2,335,667
Total Authorized Full-Time Positions	23		

SHERIFF

Salaries and Wages		\$	1,380,772
Benefits			804,406
Training and Civic Affairs			29,452
Communication and Utilities			14,993
Materials and Supplies			21,259
Contractual Services			55,999
Equipment			5,000
Operating Transfer Charges			142,020
Intragovernmental Service Credits			
Total		\$	2,453,901
Total Authorized Full-Time Positions	21		

CLERK OF THE PEACE

Salaries and Wages		\$	483,477
Benefits			282,975
Training and Civic Affairs			9,600
Communication and Utilities			5,484
Materials and Supplies			8,754
Contractual Services			18,268
Equipment Replacement			6,000
Operating Transfer Charges			30,824
Intragovernmental Service Credits			
Total		\$	845,382
Total Authorized Full-Time Positions	7		

DEBT SERVICE

Debt Service	<u>45,778,427</u>	\$	<u>46,278,427</u>
Total	<u>45,778,427</u>	\$	<u>46,278,427</u>

ETHICS COMMISSION

Salaries and Wages		\$	40,200
Benefits			4,181
Training and Civic Affairs			10,500
Communication and Utilities			1,898
Materials and Supplies			2,450
Contractual Services			235,747
Equipment			500
Operating Transfer Charges			6,360
Total		\$	301,836
Total Authorized Full-Time Positions	0		

COUNCIL CONTINGENCY

Contingency	\$	207,673
Total	\$	207,673

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(6,164,693)
Personal Services - Employee Benefits	\$	(3,608,135)
Total	\$	(9,772,828)

ONE-TIME CONTINGENCY

Contingency	\$	202,279
Total	\$	202,279

NEW CASTLE COUNTY

Salaries and Wages		\$	140,964,148
Benefits			78,096,165
Training and Civic Affairs			710,188
Communication and Utilities	37,181,618		<u>37,581,618</u>
Materials and Supplies			7,716,206
Contractual Services			27,062,354
Equipment			2,794,328
Grants and Fixed Charges			17,774,500
Debt Service	45,778,427		<u>46,278,427</u>
Land and Structures			54,700
Contingency			866,659
Operating Transfer Charges			16,504,948
Operating Transfer Credits			(20,760,521)
Sub-Total New Castle County	354,743,720	\$	<u>355,643,720</u>
Total Authorized Full-Time Positions	1,681		

RESERVE ACCOUNTS ANTICIPATED BALANCES AS OF FEBRUARY 25, 2025

Tax Stabilization Reserve Account			61,495,003
Sewer Rate Stabilization Reserve Account	~~6,520,512~~		<u>5,620,512</u>
General Fund Budget Reserve Account			45,312,006
Sewer Fund Budget Reserve Account			18,734,142
Total Reserves:	~~132,061,663~~		<u>131,161,663</u>

ORDINANCE NO. 25-002

**AMEND THE GRANTS BUDGET:
APPROPRIATE FEDERAL FUNDS OF \$556,302.63 FROM THE CYBERSECURITY
AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE
DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE PERIMETER
FIREWALLS REPLACEMENT (SLCGP) GRANT,
WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION,
OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES**

1 **WHEREAS**, the State and Local Cybersecurity Grant Program (SLCGP) provides
2 funding to eligible state, local, and territorial (SLT) governments to manage and reduce
3 systemic cyber risk, thus improving the security of critical infrastructure and improving
4 the resilience of the services SLT governments provide their community; and
5

6 **WHEREAS**, funding will be transferred to New Castle County upon approval from
7 the Federal Emergency Management Agency (FEMA); and
8

9 **WHEREAS**, the County Executive has determined that grants anticipated to be
10 received from the Cybersecurity and Infrastructure Security Agency (CISA) will be
11 sufficient to cover the increase in the Grants Budget as hereinafter amended; and
12

13 **WHEREAS**, Council has determined that the provisions of this Ordinance
14 substantially advance, and are reasonably and rationally related to, legitimate
15 government interests (i.e., promoting the health, safety, morals, convenience, order,
16 prosperity and/or welfare of the present and future inhabitants of this State).
17

18 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
19

20 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby
21 amended by adding the material on the attached Exhibits "A", which shall be considered
22 underscored in its entirety.
23

24 Section 2. This Ordinance shall become effective immediately upon its adoption
25 by County Council and approval by the County Executive, or as otherwise provided by 9
26 *Del. C. § 1156*.
27

28 Section 3. It is the intent of the County Council that the provisions of this
29 Ordinance shall be effective retroactive to January 8, 2025.

Adopted by County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

Approved on:

Marcus Henry
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate federal funds of \$556,302.63 from the Cybersecurity and Infrastructure Security Agency (CISA) passed through the Delaware Emergency Management Agency (DEMA) to the Perimeter Firewalls Replacement (SLCGP) Grant, which will be administered by the Department of Administration, Office of Technology and Administrative Services.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to January 8, 2025.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating federal funds of \$556,302.63 from the Cybersecurity and Infrastructure Security Agency (CISA) passed through the Delaware Emergency Management Agency (DEMA) to the Perimeter Firewalls Replacement (SLCGP) Grant, which will be administered by the Department of Administration, Office of Technology and Administrative Services.

The Firewalls include a five-year license and no match is required. The estimated implementation cost of approximately \$10,000 will be absorbed in the Department's existing Approved Operating Budget and no additional budget will be required in FY2026 or FY2027.

This increase will affect FY2025 and FY2026, since the targeted program completion date for this grant is July 31, 2025.

DEPARTMENT:	Administration	EXHIBIT:	"A"
GRANT TITLE:	Perimeter Firewalls Replacement (SLCGP)	Ordinance No.	25-002
PROGRAM TITLE:	Perimeter Firewalls Replacement (SLCGP)		

Revenue	Current	Change	Revised
Federal	\$ 556,302.63	\$ -	\$ 556,302.63
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 556,302.63	\$ -	\$ 556,302.63

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ 164,793.48	\$ -	\$ 164,793.48
Equipment	\$ 391,509.15	\$ -	\$ 391,509.15
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 556,302.63	\$ -	\$ 556,302.63

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:	1/8/2025
Estimated Program Completion:	7/31/2025
The Local Match:	Found in (ORG):
Ordinance Passed:	Date Revised:

PROGRAM DESCRIPTION:

The State and Local Cybersecurity Grant Program (SLCGP) provides funding to eligible State, Local and Territorial (SLT) governments to manage and reduce systemic cyber risk, thus improving the security of critical infrastructure and improving the resilience of the services SLT governments provide to their community.

1/14/2025

RESOLUTION NO. 25-056

**CONGRATULATING MICHAEL R. BERRY
ON 37 YEARS OF SERVICE WITH THE DELAWARE NATIONAL GUARD**

1 **WHEREAS**, Major General Michael R. Berry has been a member of the Delaware
2 National Guard since September 1988. During his 37 years of service, MG Berry served in
3 numerous command positions for Delaware National Guard including 262nd Heavy Equipment
4 Maintenance Company, 160th Engineer Company, Delaware Army National Guard Officer
5 Candidate School, 193rd Regiment Regional Training Institute, 72nd Troop Command, Land
6 Component Commander, as well as Director of Joint Staff and Special Assistant to the Adjutant
7 General, Force Headquarters, Delaware; and
8

9 **WHEREAS**, MG Berry's duties were instrumental as the Adjutant General, responsible
10 for the mission readiness of all Delaware National Guard units to include over 1500 Soldiers
11 and 1100 Airmen for both federal state missions; and
12

13 **WHEREAS**, MG Berry's military career began in September 1988 when he enlisted in
14 the Delaware Army National Guard under the Reserve Officers' Training Corps Simultaneous
15 Membership Program. MG Berry received his commission through the Reserve Officer's
16 Training Crops at the University of Delaware in May 1989; and
17

18 **WHEREAS**, MG Berry earned a Bachelor of Arts in Criminal Justice from the University
19 of Delaware in 1989. He then obtained his Law Enforcement Certification from Delaware State
20 Police in 1990, as well as receiving his Masters in Strategic Studies in 2008 from the United
21 States Army War College; and
22

23 **WHEREAS**, MG Berry also served as Commander of the Delaware Embedded
24 Training, Bamyán, Afghanistan attached to the 86th Infantry Brigade Combat Team in support
25 of Operation Enduring Freedom. He has been recognized with several rewards and accolades
26 including Legion of Merit, Bronze Star Medal, Meritorious Service Medal, Army Commendation
27 Medal, Airforce Commendation Medal, National Defense Service Medal, Afghanistan
28 Campaign Medal, NATO Medal, Air Assault Badge, Delaware National Guard Captain Robert
29 Kirkwood Award and many other outstanding recognitions.
30

31 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
32 County that County Council hereby congratulates and commends Major General Michael R.
33 Berry on his 37 years of service with the Delaware National Guard and thanks him for his
34 outstanding service to the citizens of New Castle County. We want to wish him well on his
35 retirement and hope it's as rewarding as his outstanding career.

Adopted by County Council of
New Castle County on: 4/8/2025

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: There is no discernible fiscal impact with the adoption of this resolution.

Prime Sponsor(s): Ms. Williams-Johns
Co-sponsor(s): Mr. Tackett
Date of introduction: April 8, 2025

RESOLUTION NO. 25-057

RECOGNIZING THE MONTH OF APRIL 2025 AS AUTISM ACCEPTANCE MONTH

1 **WHEREAS**, World Autism Acceptance Month 2025, starting with World Autism
2 Awareness Day on April 2nd, aims to promote understanding and acceptance of autism,
3 emphasizing the celebration of differences and fostering inclusivity throughout the year,
4 but especially the month of April; and
5

6 **WHEREAS**, the theme for 2025 is “**Celebrate Differences**,” highlighting the
7 unique qualities of autistic individuals and promoting the idea that differences are a
8 normal part of life; and
9

10 **WHEREAS**, Autism Acceptance Month encourages understanding, acceptance,
11 and support for autistic individuals, moving beyond simply raising awareness and
12 towards taking action for inclusion; and
13

14 **WHEREAS**, the concrete affirmative actions that can be taken to support Autism
15 Acceptance Month include the following:

- 16 • **Promote Inclusion:** Encourage inclusive environments in schools,
17 workplaces, and communities.
- 18 • **Raise Awareness:** Share information and stories about autism to
19 increase understanding, and light your home or business in blue in honor
20 of autism awareness (look for “Autism Speaks” blue light bulbs).
- 21 • **Support Autistic Individuals:** Advocate for their rights and needs and
22 create a world that works for them.
- 23 • **Celebrate Neurodiversity:** Embrace the diversity of human experience,
24 including neurodiversity.
25

26 **WHEREAS**, individuals with developmental disabilities, including less visible
27 disabilities such as autism and intellectual disabilities, make valuable contributions to
28 New Castle County communities; and
29

30 **WHEREAS**, nearly 200,000 adult Delawareans have developmental disabilities,
31 which may impact mobility, cognition, hearing, vision, independent living, and self-care;
32 and
33

34 **WHEREAS**, people with developmental disabilities have higher risks of
35 depression, obesity, diabetes, and substance use; and
36

37 **WHEREAS**, according to the CDC, teenagers with developmental disabilities are
38 more likely to be bullied than teenagers without a disability, and teenagers who are
39 bullied are nearly twice as likely to experience anxiety or depression; and
40

41 **WHEREAS**, County Council promotes and embraces inclusion, equality, and
42 empowerment and is committed to continuing to advocate for marginalized communities
43 such as those with disabilities.
44

45 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
46 Castle County that County Council hereby designates April 2025 as “**Autism**
47 **Acceptance Month 2025**” in the County of New Castle in the State of Delaware, in
48 order to continue to raise community, governmental, and professional awareness about
49 the importance of including people with developmental disabilities as community
50 stakeholders, and to include them as part of the conversation for equity and
51 acceptance;
52

53 **BE IT FURTHER RESOLVED** that County Council reaffirms its commitment to
54 inclusion, understanding, and support for individuals with disabilities;
55

56 **BE IT FURTHER RESOLVED** that County Council shall continue to endeavor to
57 foster an environment where individuals with disabilities are able to participate fully in all
58 aspects of community life.

Adopted by County Council of
New Castle County on: 4/8/2025

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: This Resolution recognizes the month of April 2025 as “**Autism Acceptance Month 2025**” in New Castle County, Delaware.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this Resolution.