



NEW CASTLE COUNTY COUNCIL BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING

Chair: Dee Durham, Second District

April 15, 2025
2:30 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Meeting Call to Order

B. Approval of Minutes

C. Boards & Commissions Interview

CONSENTING TO THE APPOINTMENT OF CARSON ZULLINGER TO THE NCC PUBLIC ARTS COMMISSION

Prime Sponsor(s): Ms. Durham

D. Boards & Commissions Re-appointments

CONSENTING TO THE REAPPOINTMENT OF GWENDOLYN PIERCE TO THE NCC AGRICULTURAL LAND PRESERVATION ADVISORY COMMITTEE

Prime Sponsor(s): David Carter

CONSENTING TO THE REAPPOINTMENT OF ROBERT A. WEBER TO THE FIRE AND AMBULANCE ADVISORY BOARD

Prime Sponsor(S): David Carter

CONSENTING TO THE REAPPOINTMENT OF RENEE SPRUIEL TO THE NEW CASTLE COUNTY HOUSING ADVISORY BOARD

Prime Sponsor(s): Valerie. George

CONSENTING TO THE REAPPOINTMENT OF MEGHANN O'REILLY KARASIC TO THE NEW CASTLE COUNTY HOUSING ADVISORY BOARD

Prime Sponsor(s): Dee Durham

CONSENTING TO THE REAPPOINTMENT OF SUBIRA IBRAHIM TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

Prime Sponsor(s): Penrose Hollins

CONSENTING TO THE REAPPOINTMENT OF MARGARET ANN RYAN TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

Prime Sponsor(s): Kevin Caneco

CONSENTING TO THE REAPPOINTMENT OF JUDITH A. TAGGART TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

Prime Sponsor(s): Valerie George

CONSENTING TO THE REAPPOINTMENT OF JONATHAN COCHRAN TO THE NEW CASTLE COUNTY BOARD OF LICENSE INSPECTION AND REVIEW

Prime Sponsor(s): Dee Durham

CONSENTING TO THE REAPPOINTMENT OF MICHAEL L. BUTLER TO THE NEW CASTLE COUNTY FINANCIAL ADVISORY COUNCIL

Prime Sponsor(s): George Smiley

CONSENTING TO THE REAPPOINTMENT OF JOSEPH DAIGLE TO THE NEW CASTLE COUNTY PLANNING BOARD

Prime Sponsor(s): John Cartier

E. Other

TRAVEL REQUEST: COUNCILMAN CARTER, NACO AI FORUM

TRAVEL REQUEST: COUNCILWOMAN DURHAM, STRONG TOWNS CONFERENCE

F. Public Comment

G. Adjournment

AGENDA POSTED: DATE

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

RESOLUTION NO. 25-

**APPOINTING CARSON ZULLINGER TO THE NEW CASTLE COUNTY
PUBLIC ARTS COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* Chapter 2 ("Administration"),
2 Article 5 Sec.2.05.516. The Public Arts Commission has the responsibility of looking at
3 public art holistically. They will engage the public, promote, and advocate for permanent
4 or semi-permanent public visual arts projects that reflect the cultural, natural, and
5 historical diversity of New Castle County. The Public Arts Commission also has the
6 responsibility to advise and update the Department of Community Services, the County
7 Executive, and County Council on public arts in New Castle County; and
8

9 **WHEREAS**, *New Castle County code* 2.05.516 provides New Castle County
10 Public Arts Commission ("Commission") shall consist of nine (9) members including the
11 Chair. The County Council shall appoint five (5) members, including ex officio designees,
12 with the advice and consent of the County Executive. The County Executive shall appoint
13 four (4) members with the advice and consent of County Council. The County Executive,
14 with the advice and consent of County Council, shall appoint one member from the nine
15 nominated members as Chairperson who shall serve at the pleasure of the County
16 Executive. Recommendations for membership will be sought from local visual arts
17 organizations, educational institutions, and community leaders in the visual arts field.
18 Except for certain initial appointments as identified below, all Commission members other
19 than the Chair and exofficio positions shall hold 4-year terms, which may be renewed;
20 and
21

22 **WHEREAS**, membership of the Commission shall consist of at least 1
23 representative from visual arts organizations, including art museums, that are located or
24 operate within the County; at least 2 County residents who are visual artists (including but
25 not limited to a sculptor and painter) or who have a demonstrated involvement in public
26 art; at least 1 representative from the faculty or governing body of an educational
27 institution with art or architecture programs; at least 1 representative from a non-profit
28 organization engaged in supporting the visual arts; at least 1 registered landscape
29 architect; the Director of the Delaware Art Museum [ex officio] or their designee; and
30

31 **WHEREAS**, the Department of Community Services shall provide the
32 administrative and community support required by the Commission in the performance of
33 its official duties. The Department of Public Works shall provide technical and project
34 management support for the public art installations directed by the Commission. The
35 Commission may engage with other County departments in the performance of its official
36 duties; and
37

38 **WHEREAS**, the initial appointments of the members of the Commission shall be
39 2 or 4 years to stagger the terms so that approximately half the members will be up for
40 reappointment every 2 years; and

41 **WHEREAS**, Carson Zullinger is a resident of New Castle County and an award
42 winning visual artist and photographer who has displayed his work all over the region,
43 country, and world. He has published articles in multiple art journals and maintains
44 affiliations with several art institutions and organizations.

45 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
46 Castle County that County Council, with the consent of the County Executive, hereby
47 appoints Carson Zullinger to the New Castle County Public Arts Commission for a 4-year
48 term to begin on April 22, 2025
49

Adopted by County Council
of New Castle County on:

Monique Williams Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this resolution.

Prime Sponsor: Mr. Carter
Requested by: Executive Office
Date of Introduction: April 22, 2025

RESOLUTION NO. 25-

**CONSENTING TO THE REAPPOINTMENT OF GWENDOLYN W. PIERCE TO THE
NEW CASTLE COUNTY AGRICULTURAL LAND PRESERVATION ADVISORY
COMMITTEE**

1 **WHEREAS**, pursuant to *New Castle County Code* Section 2.05.106, the
2 Agricultural Land Preservation Advisory Committee ("Committee") is vested with the
3 responsibility to advise the Department of Land Use and the Department of Public Works
4 on implementing best practices in preserving agricultural land within the County; and
5

6 **WHEREAS**, the Committee shall consist of seven (7) members. The County
7 Executive shall appoint the chairperson and vice chairperson of the Committee from
8 among the seven (7) appointed members. Except for certain initial appointments, all
9 Committee members shall serve four-year terms, which may be renewed; and
10

11 **WHEREAS**, the Committee shall review and recommend funding sources,
12 financing tools, potential partnerships, and coordination with other preservation
13 programs; review land preservation acquisition priorities, targets, selection criteria, and
14 process; periodically review and comment on the impact of land development on
15 preservation priorities; and provide recommendations to the Department of Land Use and
16 Department of Public Works concerning the Comprehensive Development Plan; and
17

18 **WHEREAS**, the Committee shall review land preservation funding needs in terms
19 of staff, administration, maintenance, and programming; research and report on local
20 agribusiness, and current and potential markets, including value-added agriculture;
21 review the Delaware Agricultural Land Preservation Fund Program and develop
22 recommendations for refinements; develop and distribute an annual report summarizing
23 the Committee's activities, recommendations, and workplan for the coming year, including
24 actions for collaborative effort; and coordinate with the Delaware Farmland Preservation
25 Advisory Board; and
26

27 **WHEREAS**, Mrs. Pierce has lives in the Townsend area and is owner of Union
28 Ridge Farms farm near Townsend, DE.; she has an Associates Science Degree in
29 General Studies from Widener University; a Certificate in Applied Supervision from
30 Widener University; and became a Certified Pharmacy Technician in December 2011.
31 She started her career with ICI Americas/AstraZeneca Pharmaceuticals in 1972 and
32 worked for 38 years preparing and administering formulations, collecting data &
33 specimens for Toxicology/Safety Evaluation studies; developed and manufactured
34 formulations, coordinated the purchase and release testing of the raw materials used to
35 support clinical supply chain and commercial product manufacturing meeting FDA and
36 global regulatory requirements; and
37

WHEREAS, the County Executive has submitted for the advice and consent of County Council to the reappointment of Gwendolyn W. Pierce to the Agricultural Land Preservation Advisory Committee pursuant to *New Castle County Code* Section 2.05.106 (A)(4), and who shall serve a four (4) year term pursuant to *New Castle County Code* Section 2.05.106 (B).

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Gwendolyn W. Pierce to the New Castle County Agricultural Land Preservation Advisory Committee for a term to begin immediately upon adoption of this Resolution, with such term to expire on February 28, 2029.

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Carter
Requested by: Executive Office
Date of Introduction: April 22, 2025

RESOLUTION NO. 25-

WHEREAS, Robert A. Weber, Sr. is a valued member of the Fire and Ambulance Advisory Board who has served on the Board since 2023, and whose membership term has expired; and

WHEREAS, pursuant to *New Castle County* Code Section 2.05.203(B), the Fire and Ambulance Advisory Board is vested with the responsibility to represent the needs of the County fire, ambulance, and rescue services, to propose equipment changes for the County Emergency Communication Center, to review and make recommendations on the proposed budget of the County Emergency Services Division and to act as a liaison between County government and the volunteer fire and ambulance service, among other duties; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Robert A. Weber, Sr. as the 4th Fire District representative to the Fire and Ambulance Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Robert A. Weber, Sr. to the New Castle County Fire and Ambulance Advisory Board for a term to begin immediately upon the adoption of this resolution and to expire on February 28, 2027.

Adopted by the County Council
of New Castle County on:

SYNOPSIS: Same as title.

Introduced by: Ms. Diller
Date of introduction: July 26, 2022

RESOLUTION NO. 22-

**CONSENTING TO THE REAPPOINTMENT OF RENEE SPRUIEL TO THE NEW
CASTLE COUNTY HOUSING ADVISORY BOARD**

WHEREAS, pursuant to *New Castle County Code* § 2.05.406 the New Castle County Housing Advisory Board shall consist of nine (9) members of the public representing diverse interests, including but not limited to, development and housing, for-profit and non-profit housing providers, realtors, housing and homeless advocates, financial services, tenant advocates, landlords, and community representation; and

WHEREAS, members of the New Castle County Housing Advisory Board shall be appointed by the County Executive with the advice and consent of County Council. The Housing Advisory Board members shall serve at the pleasure of the County Executive and be appointed for a three (3) year term to begin on the date of the appointment pursuant to *New Castle County Code* § 2.05.406 (2); and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Renee Spruiel to the Housing Advisory Board, who has served on the Board since 2019; and

WHEREAS, Ms. Spruiel is a resident of New Castle County and has sixteen (16) years of experience working as a licensed realtor specializing in residential real estate marketing, sales, renovation and property management. Ms. Spruiel's leadership roles include serving on the leadership committee for the Greater Wilmington Housing Providers and spearheading community outreach seminars for a local housing counseling agency, a community church, and young professional organizations.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Renee Spruiel to the New Castle County Housing Advisory Board for a term to begin immediately upon adoption of this resolution and to expire February 26, 2025.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Prime Sponsor: Ms. Durham
Requested By: Executive Office
Date of introduction: April 22, 2025

RESOLUTION NO. 25-

CONSENTING TO THE REAPPOINTMENT OF MEGHANN O'REILLY KARASIC TO THE NEW CASTLE COUNTY HOUSING ADVISORY BOARD

WHEREAS, pursuant to *New Castle County Code* § 2.05.406 the New Castle County Housing Advisory Board shall consist of nine (9) members of the public representing diverse interests, including but not limited to, development and housing, for-profit and non-profit housing providers, realtors, housing and homeless advocates, financial services, tenant advocates, landlords, and community representation; and

WHEREAS, members of the New Castle County Housing Advisory Board shall be appointed by the County Executive with the advice and consent of the County Council. The Housing Advisory Board members shall serve at the pleasure of the County Executive and be appointed for a three (3) year term to begin on the date of the appointment pursuant to *New Castle County Code* § 2.05.406 (2); and

WHEREAS, the County Executive has submitted for the advice and consent of the County Council the reappointment of Meghann O'Reilly Karasic as a member of the Housing Advisory Board; and

WHEREAS, Ms. Karasic has over ten (10) years of experience providing legal representation and advocating for low-income individuals and families. Ms. Karasic's focus on long-term solutions, social services, solving complex problems and experience with underserved populations makes her a valued member of New Castle County's Housing Advisory Board. Additionally, Ms. Karasic has served as a member of the Housing Advisory Board since 2019.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Meghann O'Reilly Karasic to the New Castle County Housing Advisory Board for a term to begin immediately upon adoption of this resolution and to expire March 26, 2028.

Adopted by the County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Prime Sponsor: Mr. Hollins
Requested By: Executive Office
Date of Introduction: April 22, 2025

RESOLUTION NO. 25-

**CONSENTING TO THE RE-APPOINTMENT OF SUBIRA IBRAHIM TO
THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD**

WHEREAS, Pursuant to *New Castle County Code* § 2.05.403, the Library Advisory Board shall advise the County Library Manager, recommending programs concerning local library needs and the implementation of an effective County library system, and reviewing and making recommendations on such matters as all new and modified administrative policies; the budget; long-range plans; site selection for new libraries; conceptual plans for the construction and expansion of new and existing libraries; and material changes in the Master Plan; and

WHEREAS, the term of Subira Ibrahim's appointment to the Library Advisory Board has expired, and it has been recommended that she be reappointed to the Board; and

WHEREAS, Ms. Ibrahim has served as a New Castle County Library Advisory Board member for approximately 6 years, serving Council District 4 and 10; and

WHEREAS, the County Executive has submitted for the advice and consent of the County Council the re-appointment of Subira Ibrahim as a member of the New Castle County Library Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the re-appointment of Subira Ibrahim to the New Castle County Library Advisory Board for a term to begin immediately upon adoption of this resolution and to expire May 14, 2028.

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

1 Prime Sponsor: Mr. Caneco
2 Requested By: Executive Office
3 Date of Introduction: April 22, 2025
4

5 **RESOLUTION NO. 25-**

6
7 **CONSENTING TO THE RE-APPOINTMENT OF MARGARET ANN RYAN TO**
8 **THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD**
9

10 **WHEREAS**, Pursuant to *New Castle County Code* § 2.05.403, the Library
11 Advisory Board shall advise the County Library Manager, recommending programs
12 concerning local library needs and the implementation of an effective County library
13 system, and reviewing and making recommendations on such matters as all new and
14 modified administrative policies; the budget; long-range plans; site selection for new
15 libraries; conceptual plans for the construction and expansion of new and existing
16 libraries; and material changes in the Master Plan; and
17

18 **WHEREAS**, the term of Margaret Ann Ryan’s appointment to the Library
19 Advisory Board has expired, and it has been recommended that she be reappointed to
20 the Board; and
21

22 **WHEREAS**, Ms. Ryan has served as a New Castle County Library Advisory
23 Board member for approximately 12 years, serving as the Contract Representative; and
24

25 **WHEREAS**, the County Executive has submitted for the advice and consent of
26 the County Council the re-appointment of Margaret Ann Ryan as a member of the New
27 Castle County Library Advisory Board.
28

29 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
30 Castle County that County Council hereby consents to the re-appointment of Margaret
31 Ann Ryan to the New Castle County Library Advisory Board for a term to begin
32 immediately upon adoption of this resolution and to expire May 14, 2028.
33

34 Adopted by the County Council
35 of New Castle County on:
36
37

38
39 _____
40 Monique Williams-Johns
41 President of County Council
42 of New Castle County

43 **SYNOPSIS:** Same as title.

44 **FISCAL NOTE:** There will be no discernible fiscal impact upon the adoption of this
45 legislation.

1 Prime Sponsor: Ms. George
2 Requested By: Executive Office
3 Date of Introduction: April 22, 2025
4

5 **RESOLUTION NO. 25-**

6
7 **CONSENTING TO THE RE-APPOINTMENT OF JUDITH A. TAGGART TO**
8 **THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD**
9

10 **WHEREAS**, Pursuant to *New Castle County Code* § 2.05.403, the Library
11 Advisory Board shall advise the County Library Manager, recommending programs
12 concerning local library needs and the implementation of an effective County library
13 system, and reviewing and making recommendations on such matters as all new and
14 modified administrative policies; the budget; long-range plans; site selection for new
15 libraries; conceptual plans for the construction and expansion of new and existing
16 libraries; and material changes in the Master Plan; and
17

18 **WHEREAS**, the term of Judith A. Taggart's appointment to the Library Advisory
19 Board has expired, and it has been recommended that she be reappointed to the Board;
20 and
21

22 **WHEREAS**, Ms. Taggart has served as a New Castle County Library Advisory
23 Board member for approximately 9 years, serving Council Districts 5 and 11; and
24

25 **WHEREAS**, the County Executive has submitted for the advice and consent of
26 the County Council the re-appointment of Judith A. Taggart as a member of the New
27 Castle County Library Advisory Board.
28

29 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
30 Castle County that County Council hereby consents to the re-appointment of Judith A.
31 Taggart to the New Castle County Library Advisory Board for a term to begin
32 immediately upon adoption of this resolution and to expire May 14, 2028.
33

34 Adopted by the County Council
35 of New Castle County on:
36
37

38
39 _____
40 Monique Williams-Johns
41 President of County Council
42 of New Castle County

43 **SYNOPSIS:** Same as title.

44 **FISCAL NOTE:** There will be no discernible fiscal impact upon the adoption of this
45 legislation.

1 Prime Sponsor: Ms. Durham
2 Requested by: Executive Office
3 Date of introduction: April 22, 2025
4

5 **RESOLUTION NO. 25-**
6

7 **CONSENTING TO THE REAPPOINTMENT OF JONATHAN COCHRAN TO THE**
8 **NEW CASTLE COUNTY BOARD OF LICENSE INSPECTION AND REVIEW**
9

10 **WHEREAS**, pursuant to 9 *Del. C.* § 1315, County Council, by ordinance, may
11 provide for the establishment of a Board of License Inspection and Review, which shall
12 have 5 members to be appointed by the County Executive; and
13

14 **WHEREAS**, pursuant to *New Castle County Code* § 2.05.103, the County
15 Executive, with the advice and consent of County Council, shall appoint four (4)
16 members who shall serve for terms of four (4) years, provided that the terms of the
17 original members shall be established in a manner that one (1) shall expire each year.
18 The County Executive shall appoint one (1) member who shall be Chairperson and who
19 shall serve at the pleasure of the County Executive. Preference shall be given by the
20 County Executive to appointing members who are qualified as professionals and are
21 members of a recognized trade association in the fields of construction engineering,
22 architecture, plumbing, sanitary engineering and the home building and construction
23 industry; and
24

25 **WHEREAS**, the Board is authorized to provide an appeal procedure whereby
26 any person aggrieved by the issuance, transfer, renewal, refusal, suspension,
27 revocation or cancellation of any County license, or by any notice, order or other action
28 as a result of any County inspection affecting him or her directly shall, upon request, be
29 furnished with a written statement of the reasons for the action taken and afforded a
30 hearing thereon by the Board; and
31

32 **WHEREAS**, the Board shall hear any evidence, which the aggrieved party or the
33 County may desire to offer, shall make findings and render a decision in writing within
34 90 days of the filing of the appeal, and that the Board may affirm, modify, reverse,
35 vacate or revoke the action from which the appeal was taken to it; and
36

37 **WHEREAS**, the Board shall have the power to make and revise or rescind such
38 rules as it may deem necessary or appropriate to provide an appeal procedure and
39 otherwise conduct its affairs; and
40

41 **WHEREAS**, the County Executive has submitted for the advice and consent of
42 County Council the reappointment of Jonathan Cochran to the Board; and
43

44 **WHEREAS**, Mr. Cochran is the president, owner and operator of a plumbing and
45 construction business and is a plumbing instructor at St. Georges Technical High
46 School and Hodgson Plumbing School.
47

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Jonathan Cochran to the New Castle County Board of License, Inspection and Review for a term to begin on October 10, 2024, and to expire on October 10, 2028.

Adopted by the County Council of
New Castle County on:

Monique Williams-Johns
President of County Council
Of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Prime Sponsor: Mr. Smiley
Requested by: Executive Office
Date of introduction: April 22, 2025

RESOLUTION NO. 25-

**CONSENTING TO THE REAPPOINTMENT OF MICHAEL L. BUTLER TO THE
NEW CASTLE COUNTY FINANCIAL ADVISORY COUNCIL**

WHEREAS, the Financial Advisory Council ("Council") is composed of nine (9) residents of the County. Pursuant to *New Castle County Code* § 14.01.017, County Council shall appoint four (4) members with the advice and consent of the County Executive and five (5) members shall be appointed by the County Executive with the advice and consent of County Council. The County Executive shall designate a Chairperson from among its members; and

WHEREAS, members of the Council shall possess the ability to review, comprehend, and comment upon financial data and project future revenue and expenditures based on available data relevant to past trends and the current economic environment. No more than three (3) of the members appointed by the County Executive or County Council shall be of the same political party. The County Council and the County Executive may each appoint no more than one (1) representative from New Castle County government. Members of the Council shall serve for terms of three (3) years with said term to begin from the date of appointment with no limitation on reappointment; and

WHEREAS, the Financial Advisory Council advises the County Executive, County Council, and the Chief Financial Officer of current and projected economic conditions and trends, particularly as they affect New Castle County; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Michael L. Butler to the New Castle County Financial Advisory Council; and

WHEREAS, Mr. Butler is a resident of New Castle County with experience in finance and has worked with data forecasting and financial modeling. Additionally, Mr. Butler has been a valued member of New Castle County's Financial Advisory Council since 2019.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Michael L. Butler to the New Castle County Financial Advisory Council for a term beginning March 12, 2025, and to expire on March 12, 2028.

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Prime Sponsor: Mr. Cartier
Requested by: Executive Office
Date of introduction: April 22, 2025

RESOLUTION NO. 25-

**CONSENTING TO THE REAPPOINTMENT OF JOSEPH DAIGLE TO THE
NEW CASTLE COUNTY PLANNING BOARD**

WHEREAS, the New Castle County Planning Board ("Planning Board") is composed of nine (9) members. Pursuant to *New Castle County Code* § 40.30.210, County Council has the power and duty to confirm, by majority vote, members of the Planning Board appointed by the County Executive; and

WHEREAS, the Planning Board is responsible for reviewing proposed changes to zoning, subdivision regulations, deed restrictions, and the Comprehensive Development Plan; and

WHEREAS, the Planning Board also renders final decisions on subdivision variances and appeals of Land Use Department interpretations of subdivision regulations; and

WHEREAS, Planning Board Members shall be appointed by the County Executive for a term of three years; and

WHEREAS, the County Executive has submitted for the advice and consent of the County Council the reappointment of Joseph Daigle to the Planning Board; and

WHEREAS, Mr. Daigle has served on the Planning Board since 2018 and brings value to the Board through his background in leadership and community involvement.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Joseph Daigle to the New Castle County Planning Board for a term to begin immediately upon the adoption of this resolution and to expire on November 27, 2024.

Adopted by the County Council
of New Castle County on:

Monique Williams-Johns
President of County Council of
New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this resolution.

NEW CASTLE COUNTY TRAVEL & TRAINING EXPENSE FORM

EMPLOYEE NAME	David Carter	TELEPHONE	302.395.8346
TITLE	Councilman	DEPARTMENT	County Council
DESTINATION	Harrisburg, PA	OCA - GRANT/PROJECT	10100
DATES	April 28-29		
PURPOSE	NACo AI Regional Forum		

Dates	4/28/2025	4/29/2025							TOTALS	Obj Lvl
TRANSPORTATION										
Airfare									-	2001
Trainfare									-	2002
Taxi & Shuttle									-	2003
Tolls									-	2005
Parking	\$50								50.00	2006
Total	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	
MILEAGE										
Actual miles	122	123.00								
Allowable Rate	0.700	0.700	0.700	0.700	0.700	0.700	0.700	0.700		
Total	\$ 85.40	\$ 86.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171.50	2004
LODGING										
Hotel	250.00								250.00	2010
Telephone									-	2030
Total	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	
MEALS										
Number of days (overnight travel):			Rate per day:		Maximum meal allowance:					
Actual meal costs									-	
Less than full day:										
Breakfast									-	
Lunch									-	
Dinner									-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2020
MISCELLANEOUS										
Conference Fees									-	2101
Seminar Fees									-	2102
ATM Fees									-	2007
Tips									-	2007
Books, Tapes, Etc									-	4101
Auto Rental									-	2008
Other									-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
SUMMARY	\$ 385.40	\$ 86.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 471.50	
Expense Explanations:								Less Pre-payments:		
Lodging and mileage for the NACo Forum on AI - prices are approximate and may change after travel.								Less Charges paid by NCC:		
								Due Employee:		\$ 471.50
Explanation continued on attachment: yes() no()										

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

REVIEW AND APPROVAL:

Employee Signature _____ Date _____

Type or print legibly - - Attach approval, receipts and original brochures.
Reference Administrative Policy #1
Form updated March 2006.

Supervisor's Signature _____ Date _____

I certify that all expenses are in compliance with all policies and Executive Orders.

General Manager's Signature _____ Date _____

VENDOR NUMBER:

VOUCHER NUMBER:

VE

NEW CASTLE COUNTY
DRAFT--TRAVEL & TRAINING EXPENSE FORM
Business Meal Meetings and Entertainment Detail - Cont'd

Employee Name:		Travel Dates:	
Title:		Travel Location:	
Department:		OCA-Grant/Project:	

[illegible]

NEW CASTLE COUNTY TRAVEL & TRAINING EXPENSE FORM

EMPLOYEE NAME	Dee Durham	TELEPHONE	
TITLE	District 2	DEPARTMENT	County Council
DESTINATION	Strong Towns Annual Gathering - Providence	OCA - GRANT/PROJECT	10100
DATES	6/9/25 - 6/11/25		
PURPOSE	Strong Towns Annual Gathering - Providence		

Dates	6/11/2025	6/10/2025	6/11/2025						TOTALS	Obj Lvl
TRANSPORTATION										
Airfare									-	2001
Trainfare	210.00		95.00						305.00	2002
Taxi & Shuttle	20.00		20.00						40.00	2003
Tolls									-	2005
Parking									-	2006
Total	\$ 230.00	\$ -	\$ 115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 345.00	
MILEAGE										
Actual miles										
Allowable Rate	0.700	0.700	0.700	0.700	0.700	0.700	0.700	0.700		
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2004
LODGING										
Hotel			888.95						888.95	2010
Telephone									-	2030
Total	\$ -	\$ -	\$ 888.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 888.95	
MEALS										
Number of days (overnight travel):			Rate per day:		Maximum meal allowance:					
Actual meal costs									-	
Less than full day:										
Breakfast									-	
Lunch									-	
Dinner									-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2020
MISCELLANEOUS										
Conference Fees	275.00								275.00	2101
Seminar Fees									-	2102
ATM Fees									-	2007
Tips									-	2007
Books, Tapes, Etc									-	4101
Auto Rental									-	2008
Other	45.00								45.00	
Total	\$ 320.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 320.00	
SUMMARY	\$ 550.00	\$ -	\$ 1,003.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,553.95	
Expense Explanations:								Less Pre-payments:		
Other = Membership								Less Charges paid by NCC:		
								Due Employee:		\$ 1,553.95
Explanation continued on attachment: yes() no()										

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

REVIEW AND APPROVAL:

Employee Signature _____ Date _____

Type or print legibly - - Attach approval, receipts and original brochures.
Reference Administrative Policy #1
Form updated March 2006.

Supervisor's Signature _____ Date _____

I certify that all expenses are in compliance with all policies and Executive Orders.

General Manager's Signature _____ Date _____

VENDOR NUMBER:

VOUCHER NUMBER:

VE

NEW CASTLE COUNTY
DRAFT--TRAVEL & TRAINING EXPENSE FORM
Business Meal Meetings and Entertainment Detail - Cont'd

Employee Name:	_____	Travel Dates:	_____
Title:	_____	Travel Location:	_____
Department:	_____	OCA-Grant/Project:	_____

[illegible]