



# **NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING**

**Co-Chair George Smiley, Seventh District  
Co-Chair John Cartier, Eighth District**

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**April 8, 2025  
4:00 PM**

**VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801**

## **AGENDA**

**A. Call To Order/Roll Call**

**B. Approval of Minutes**

**C. Review/Discussion of Resolution(s)**

R25-054: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX  
PARCEL NUMBER 11-018.000-59  
Prime Sponsor(s): Mr. Smiley, Mr. Cartier

R25-055: APPROVING REVISED CLASS SPECIFICATION FOR COORDINATOR OF  
EMERGENCY PLANNING PURSUANT TO NEW CASTLE COUNTY CODE SECTION  
26.03.105(F)  
Prime Sponsor(s): Ms. Williams-Johns

**D. Review/Discussion of Ordinance(s)**

°25-031: TO AMEND THE PAY PLANS AND RATES OF PAY FOR NON-UNION  
CLASSIFIED SERVICE EMPLOYEES AND AMEND THE CLASS SPECIFICATIONS FOR  
BENEFITS AND PENSION ADMINISTRATOR INTO TWO NEW CLASS SPECIFICATIONS WITH  
TITLES OF BENEFITS ADMINISTRATOR AND PENSION ADMINISTRATOR  
Prime Sponsor(s): Ms. Williams-Johns

°25-002: (STATUS: TABLED) AMEND THE GRANTS BUDGET: APPROPRIATE  
FEDERAL FUNDS OF \$556,302.63 FROM THE CYBERSECURITY AND INFRASTRUCTURE  
SECURITY AGENCY PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT  
AGENCY TO THE PERIMETER FIREWALLS REPLACEMENT (SLCGP) GRANT, WHICH IS  
ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY  
AND ADMINISTRATIVE SERVICES  
Prime Sponsor(s): Mr. Smiley, Mr. Cartier

**E. New Castle County Grant Requests/Community Events**

**-4/8/25 Grant Matrix**

- F. Expense and Revenue Round Table**
- G. Other**
  - Travel Approval Request-NACo Annual Conference -July 2025
- H. Public Comment**
- I. Adjournment**

**AGENDA POSTED: April 1, 2025**

\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**\*\*Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a**

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.