



# NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District  
Co-Chair John Cartier, Eighth District

March 25, 2025  
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801

## AGENDA

- A. Call To Order/Roll Call
- B. Approval of Minutes - Finance Committee Meeting - 03-11-2025
- C. Review/Discussion of Resolution(s)
- D. Review/Discussion of Ordinance(s)

°25-021: AMEND THE GRANTS BUDGET: APPROPRIATE \$100,000 FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION THROUGH THE STATE OF DELAWARE, DELAWARE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH TO THE WASTEWATER GRANT DHSS 2025 FOR THE DEPARTMENT OF PUBLIC WORKS

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

°25-022: AMEND THE FY2025 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$29,600 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE, DEPARTMENT OF TRANSPORTATION THROUGH THE COMMUNITY TRANSPORTATION FUND TO THE DEPARTMENT OF PUBLIC WORKS, GREENWAY SYSTEMS CAPITAL PROJECT

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

°25-023: TO PROVIDE FOR THE INSTALLATION OF TRADITIONAIRE STREET LIGHTS WITH LIGHT EMITTING DIODE (LED) BULBS (100 WATT EQUIVALENT) IN THE OVERLOOK AT BAYBERRY SUBDIVISION LOCATED IN ST. GEORGES HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS

Prime Sponsor(s): Mr. Carter

°25-002: (STATUS: TABLED) AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDS OF \$556,302.63 FROM THE CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE PERIMETER FIREWALLS REPLACEMENT (SLCGP) GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY

## AND ADMINISTRATIVE SERVICES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

**E. New Castle County Grant Requests/Community Events****-3/25/25 Grant Matrix****F. Expense and Revenue Round Table****G. Other**

-Travel Request - Councilman Carter

**H. Public Comment****I. Adjournment****AGENDA POSTED: Tuesday, March 18, 2025**

\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

\*\*Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.



**ORDINANCE NO. 25-021**

**AMEND THE GRANTS BUDGET:  
APPROPRIATE \$100,000 FROM THE U.S. DEPARTMENT OF HEALTH AND  
HUMAN SERVICES, SUBSTANCE ABUSE AND MENTAL HEALTH  
SERVICES ADMINISTRATION THROUGH THE STATE OF DELAWARE,  
DELAWARE DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF  
SUBSTANCE ABUSE AND MENTAL HEALTH TO THE WASTEWATER GRANT  
DHSS 2025 FOR THE DEPARTMENT OF PUBLIC WORKS**

1       **WHEREAS**, funding has been awarded from the U.S. Department of Health and Human  
2 Services, Substance Abuse and Mental Health Services Administration through the State of  
3 Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental  
4 Health to the Wastewater Grant DHSS 2025 Grant; and

5  
6       **WHEREAS**, funding shall be used to collect samples from the sanitary sewer system to  
7 be analyzed and will be shared with the State of Delaware, Department of Health and Social  
8 Services and the New Castle County Police Department to track known overdoses with high-  
9 risk substance data to observe trends; and

10  
11       **WHEREAS**, the County Executive has determined that funds received are sufficient  
12 to cover the increase in the Grants Budget as hereinafter amended; and

13  
14       **WHEREAS**, Council has determined that the provisions of this Ordinance  
15 substantially advance, and are reasonably and rationally related to, legitimate government  
16 interests (i.e., promoting the health, safety, morals, convenience, order prosperity and/or  
17 welfare of the present and future inhabitants of this State).

18  
19       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**

20  
21       Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby  
22 amended by adding the material on the attached "Exhibit A," which is considered to be  
23 underscored in its entirety.

24  
25       Section 2. This Ordinance shall become effective immediately upon its adoption by  
26 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* §  
27 1156.

28  
29       Section 3. It is the intent of the County Council that the provisions of this Ordinance  
30 shall be effective retroactive to December 13, 2024.

Adopted by County Council of  
New Castle County on:

---

Monique Williams-Johns  
President of County Council

Approved on:

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Marcus Henry  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will appropriate \$100,000 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration through the State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health to the Wastewater Grant DHSS 2025 Grant. Funding shall be used to collect samples from the sanitary sewer system to be analyzed and will be shared with the State of Delaware, Department of Health and Social Services and the New Castle County Police Department to track known overdoses with high-risk substance data to observe trends.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to December 13, 2024.

**FISCAL NOTE:** This Ordinance, if approved, will amend the Grants Budget by appropriating \$100,000 from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration through the State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health to the Wastewater Grant DHSS 2025 Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$100,000. This increase will impact FY2025 and FY2026, since the targeted program completion date of this award is September 29, 2025.

Acknowledged by the Chief Financial Officer February 19, 2025.

|                       |                      |                      |        |
|-----------------------|----------------------|----------------------|--------|
| <b>DEPARTMENT:</b>    | Public Works         | <b>EXHIBIT:</b>      | "A"    |
| <b>GRANT TITLE:</b>   | Wastewater DHSS 2025 | <b>Ordinance No.</b> | 25-021 |
| <b>PROGRAM TITLE:</b> | Wastewater DHSS 2025 |                      |        |

| Revenue        | Current       | Change | Revised       |
|----------------|---------------|--------|---------------|
| Federal        | \$ 100,000.00 | \$ -   | \$ 100,000.00 |
| State          | \$ -          | \$ -   | \$ -          |
| County         | \$ -          | \$ -   | \$ -          |
| Program Income | \$ -          | \$ -   | \$ -          |
| Other          | \$ -          | \$ -   | \$ -          |
| Total          | \$ 100,000.00 | \$ -   | \$ 100,000.00 |

| Expense                    | Current       | Change | Revised       |
|----------------------------|---------------|--------|---------------|
| Salaries and Wages         | \$ -          | \$ -   | \$ -          |
| Benefits                   | \$ -          | \$ -   | \$ -          |
| Training/Civic Affairs     | \$ -          | \$ -   | \$ -          |
| Communication/Utilities    | \$ -          | \$ -   | \$ -          |
| Materials/Supplies         | \$ -          | \$ -   | \$ -          |
| Contractual Services       | \$ 100,000.00 | \$ -   | \$ 100,000.00 |
| Equipment                  | \$ -          | \$ -   | \$ -          |
| Grants/Fixed Charges       | \$ -          | \$ -   | \$ -          |
| Land and Structures        | \$ -          | \$ -   | \$ -          |
| Contingency                | \$ -          | \$ -   | \$ -          |
| Operating Transfer Charges | \$ -          | \$ -   | \$ -          |
| Operating Transfer Credits | \$ -          | \$ -   | \$ -          |
| Total                      | \$ 100,000.00 | \$ -   | \$ 100,000.00 |

### SUPPLEMENTAL INFORMATION

|                                      |                        |
|--------------------------------------|------------------------|
| <b>Estimated Program Initiation:</b> | 12/13/2024             |
| <b>Estimated Program Completion:</b> | 9/29/2025              |
| <b>The Local Match:</b>              | <b>Found in (ORG):</b> |
| <b>Ordinance Passed:</b>             | <b>Date Revised:</b>   |

### PROGRAM DESCRIPTION:

New Castle County will collect samples from the sanitary sewer system. The samples will be analyzed and shared with the State of Delaware, Department of Health and Social Services and NCC Police Departments. NCC will track known overdoses with high-risk substance data to observe trends.

3/11/2025

Prime Sponsor(s): Mr. Sheldon, Mr. Carter  
Requested by: Public Works  
Date of introduction: March 11, 2025

**ORDINANCE NO. 25-022**

**AMEND THE FY2025 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$29,600  
IN FUNDING RECEIVED FROM THE STATE OF DELAWARE, DEPARTMENT OF  
TRANSPORTATION THROUGH THE COMMUNITY TRANSPORTATION FUND TO  
THE DEPARTMENT OF PUBLIC WORKS, GREENWAY SYSTEMS CAPITAL  
PROJECT**

1       **WHEREAS**, the Department of Public Works has received documentation  
2 certifying that the State of Delaware Fiscal Year has appropriated \$29,600 to New Castle  
3 County – Public Works from the State of Delaware, Department of Transportation  
4 (DelDOT) through the Community Transportation Fund (CTF); and  
5

6       **WHEREAS**, the funding is for the installation of a sidewalk along Route 141 in New  
7 Castle County, Delaware.  
8

9       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**  
10

11       Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2024  
12 is hereby amended by deleting the material that is stricken and adding the material that  
13 is underscored on the attached Exhibit “A.”  
14

15       Section 2. The Capital Program Resolution for the fiscal year beginning July 1,  
16 2024 is hereby amended by adding the material on the attached Exhibit “B,” which shall  
17 be considered underscored in its entirety.  
18

19       Section 3. State funding in the amount of \$29,600 is appropriated to the  
20 Department of Public Works, Capital Project for Greenway Systems, for the installation  
21 of a sidewalk along Route 141 in New Castle County, Delaware.  
22

23       Section 3. This Ordinance shall become effective immediately upon its adoption  
24 by County Council and approval by the County Executive, or as otherwise provided in 9  
25 *Del. C. § 1156*.

Adopted by County Council of  
New Castle County on:

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Monique Williams-Johns  
President of County Council  
of New Castle County

Approved on:

---

Marcus Henry  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will appropriate \$29,600 in funding received from the State of Delaware, Department of Transportation (DelDOT) through the Community Transportation Fund (CTF) to the Department of Public Works, Greenway Systems Capital Project for the installation of a sidewalk along Route 141 in New Castle County, Delaware.

**FISCAL NOTE:** This Ordinance, if approved, will amend the FY2025 Capital Budget by appropriating \$29,600 in funding received from the State of Delaware, Department of Transportation (DelDOT) through the Community Transportation Fund (CTF) to the Department of Public Works, Greenway Systems Capital Project.

The revised FY2025 Capital Budget amount for the Greenway Systems Capital Project will be \$1,029,600.

The revised FY2025 New Castle County Capital Budget grand total will be \$82,516,005.

Acknowledged by the Chief Financial Officer February 25, 2025.

**EXHIBIT "A"**  
**NEW CASTLE COUNTY**  
**CAPITAL BUDGET - FY2025**

25-022

**DEPARTMENT OF ADMINISTRATION**

|                      |    |           |
|----------------------|----|-----------|
| Firewall Replacement | \$ | 425,000   |
| Reassessment 2024    |    | 5,000,000 |
| Subtotal             | \$ | 5,425,000 |

**DEPARTMENT OF COMMUNITY SERVICES**

|                           |    |           |
|---------------------------|----|-----------|
| Appoquinimink Library     | \$ | 236,482   |
| Glasgow Library           |    | 150,000   |
| Newark Library            |    | 8,200,000 |
| Rockwood Museum           |    | 175,000   |
| Surratte Pool Renovations |    | 50,000    |
| Subtotal                  | \$ | 8,811,482 |

**DEPARTMENT OF PUBLIC SAFETY**

|                                       |    |         |
|---------------------------------------|----|---------|
| Public Safety Equipment               | \$ | 136,000 |
| Public Safety Vest Protection Program |    | 264,515 |
| Subtotal                              | \$ | 400,515 |

**DEPARTMENT OF PUBLIC WORKS**

**Facilities/Equipment**

|                                 |    |             |
|---------------------------------|----|-------------|
| Electric Vehicle Infrastructure | \$ | 1,616,398   |
| Fleet Equipment 2022            |    | (450,000)   |
| Fleet Equipment 2023            |    | (1,900,000) |
| Fleet Equipment 2024            |    | 49,590      |
| Fleet Equipment 2025            |    | 6,510,906   |
| Subtotal                        | \$ | 5,826,894   |

**EXHIBIT "A"**  
**NEW CASTLE COUNTY**  
**CAPITAL BUDGET - FY2025**

25-022

**DEPARTMENT OF PUBLIC WORKS (Continued)**

**Parks**

|                                         |            |    |                   |
|-----------------------------------------|------------|----|-------------------|
| Agricultural Preservation               |            | \$ | 1,000,000         |
| Bechtel Park Improvements               |            |    | 2,250,000         |
| Game Court Improvements Pre-2021        |            |    | (106,744)         |
| Game Court Improvements 2021            |            |    | 181,744           |
| General Parkland Improvements 2024-2025 |            |    | 750,000           |
| Greenway Systems                        | 1,000,000  |    | <u>1,029,600</u>  |
| Open Space Preservation                 |            |    | 1,500,000         |
| Southern Regional Park                  |            |    | <u>4,400,000</u>  |
| Subtotal                                | 10,975,000 | \$ | <u>11,004,600</u> |

**Sewer/Stormwater**

|                                                 |  |    |                  |
|-------------------------------------------------|--|----|------------------|
| Airport Road System Rehabilitation              |  | \$ | 2,500,000        |
| Brandywine Hundred South Rehabilitation Phase I |  |    | (450,000)        |
| Christiana Pump Station Upgrade                 |  |    | (500,000)        |
| Christina River Force Main                      |  |    | 41,000,000       |
| Countywide Drainage Problems                    |  |    | (500,000)        |
| Delaware City Industrial Sewer Expansion        |  |    | (2,500,000)      |
| Delaware City Treatment Plant Rehab             |  |    | (500,000)        |
| DelDOT Coordination Project 2021                |  |    | (500,000)        |
| General Sewer Improvements                      |  |    | 1,000,000        |
| Glasgow Area Sewer Improvements                 |  |    | (400,000)        |
| Holloway Terrace Outfall Replace                |  |    | (1,000,000)      |
| Public Works Complex                            |  |    | 400,000          |
| Pump Station Rehab 2024-2025                    |  |    | 500,000          |
| Septage Receiving Station Upgrade               |  |    | 300,000          |
| Sewer Fleet Equipment 2022                      |  |    | (3,051)          |
| Sewer Fleet Equipment 2023                      |  |    | (764,800)        |
| Sewer Fleet Equipment 2025                      |  |    | 2,665,366        |
| Sewer Repairs and Rehabilitation 2024-2025      |  |    | 2,000,000        |
| Stormwater Basin Renovation II                  |  |    | 1,500,000        |
| Terminal Avenue System Rehabilitation           |  |    | (500,000)        |
| Water Farm #1 System Rehabilitation             |  |    | 300,000          |
| Water Quality Improvement Plans                 |  |    | 2,400,000        |
| White Clay System Rehabilitation                |  |    | <u>4,100,000</u> |
| Subtotal                                        |  | \$ | 51,047,515       |

**CAPITAL BUDGET TOTAL**

**82,486,405**      **\$**      **82,516,005**

**EXHIBIT B****PROJECT PROFILES  
PUBLIC WORKS - PARKS (continued)**

| Project Name (Number): Greenway Systems (C300515)                                    |               |              |              |                        |               |
|--------------------------------------------------------------------------------------|---------------|--------------|--------------|------------------------|---------------|
| Description: Cross county pathway connector system for multi-use walking and biking. |               |              |              | Council Districts: All |               |
| Funding Schedule                                                                     |               |              |              |                        |               |
|                                                                                      | Bonds         | Federal      | State        | Other                  | Total         |
| Prior Authorizations                                                                 | \$ 4,532,676  | \$ 822,800   | \$ 2,093,554 | \$ 225,805             | \$ 7,674,835  |
| FY2025                                                                               | 1,000,000     | -            |              |                        | 1,000,000     |
|                                                                                      |               |              | 29,600       |                        | 1,029,600     |
| FY2026                                                                               | 2,000,000     | -            |              | -                      | 2,000,000     |
| FY2027                                                                               | 1,000,000     | -            | -            | -                      | 1,000,000     |
| FY2028                                                                               | 1,000,000     | -            | -            | -                      | 1,000,000     |
| FY2029                                                                               | 1,000,000     | -            | -            | -                      | 1,000,000     |
| FY2030                                                                               | 1,000,000     | -            | -            | -                      | 1,000,000     |
| Future Years                                                                         | 1,000,000     | -            | -            | -                      | 1,000,000     |
| Total                                                                                | \$ 12,532,676 | \$ 822,800   | \$ 2,093,554 | \$ 225,805             | \$ 15,674,835 |
|                                                                                      |               |              | \$ 2,123,154 |                        | \$ 15,704,435 |
| Available Authorizations:                                                            |               | \$ 2,626,616 |              |                        |               |
| Available Funding:                                                                   |               | \$(751,771)  |              |                        |               |
| Operating Budget Impact:                                                             |               | \$ 2,200     |              |                        |               |

\*Available Authorizations / Funding as of February 29, 2024, net of obligations.

**FY2025 Activity:**

Millcreek, Commons Boulevard Phase 2, EAA work. Sidewalk installation project along Route 141.

**Future Activity:**

Construction for Iron Hill to Glasgow, and/or Newport to Wilmington. Work is done on segments at a time, very large in total.



**ORDINANCE NO. 25-023**

**TO PROVIDE FOR THE INSTALLATION OF TRADITIONAIRE STREET LIGHTS WITH  
LIGHT EMITTING DIODE (LED) BULBS (100 WATT EQUIVALENT) IN THE OVERLOOK  
AT BAYBERRY SUBDIVISION LOCATED IN ST. GEORGES HUNDRED AND FOR A  
LIGHT TAX BASED ON THE COST OF STREET LIGHTS**

1       **WHEREAS**, a petition has been filed with the Clerk of New Castle County Council for  
2 the establishment of a street light tax district in the OVERLOOK AT BAYBERRY SUBDIVISION  
3 and for the installation of TRADITIONAIRE street lights with 100 watt light emitting diode (LED)  
4 bulbs, therein.

5  
6       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**  
7

8       Section 1. The County Executive is hereby authorized to enter a contract, in accordance  
9 with 9 *Del. C.* Chapter 21, to provide for the installation of TRADITIONAIRE street lights with  
10 100 watt light emitting diode (LED) bulbs, according to the standards established by the New  
11 Castle County Department of Land Use, to be erected along ALBERTI PL, EMMANUEL TRL,  
12 MACLAREN LN, OVERLOOK PL, ROSLER WAY, S THALES DR, N THALES DR, TURMBULL  
13 CT as set forth in the petition.  
14

15       Section 2. The properties set forth in the petition shall continue to be subject to an  
16 annual tax based on the full annual cost of the street lighting in an amount to be provided for  
17 in the Annual Revenue Ordinance.  
18

19       Section 3. This Ordinance shall become effective immediately upon its adoption by  
20 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §  
21 1156.

Adopted by County Council of  
New Castle County on:

---

Monique Williams-Johns  
President of Council  
of New Castle County

Approved on:

---

Marcus Henry  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will allow for the installation of TRADITIONAIRE street lights with 100 watt light emitting diode (LED) bulbs in the OVERLOOK AT BAYBERRY SUBDIVISION.

**FISCAL NOTE:** This Ordinance, if approved, provides for the installation of TRADITIONAIRE street lights with 100 watt light emitting diode (LED) bulbs and the assessment of a light tax based on the rates set in the Annual Revenue Ordinance.

The light tax assessed on these OVERLOOK AT BAYBERRY SUBDIVISION properties set forth in the petition filed with the Clerk of County Council will be billed in conjunction with the annual property tax billing. The increased expenditure to the County resulting from the installation and maintenance will be offset by the increased revenues realized from the light tax assessment.

Acknowledged by the Chief Financial Officer February 25, 2025.



Bayberry East-West LLC  
220 Continental Drive, Ste. 410  
Newark, DE 19713  
(302) 254-0100  
[sminner@blenheimhomes.com](mailto:sminner@blenheimhomes.com)

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November 12, 2024

Mr. John Avera  
Finance Operations Supervisor - Treasury  
New Castle County  
87 Reads Way  
New Castle, DE 19720

RE: **Builder's Petition for street lights for The Overlook at Bayberry, App. No. 2021-0504**

Dear Mr. Avera:

Enclosed you will find the following for your use and approval:

- 1) Completed Builder's Petition for The Overlook at Bayberry.
- 2) 2 copies of the deed for The Overlook at Bayberry for the underlying subdivision parcel.
- 3) 2 reduced copies of the recorded Record Major Land Development Plan.
- 4) Contact Person: Shane Minner, please see above for contact information
- 5) The subdivision has 175 lots.

The tax parcel number prior to subdivision was 13-013.00-002 which was previously Lot 1 of an overall Bayberry Town Center plan, App. No 2007-0940 recorded November 10, 2011 at Instrument No. 20111110-0068304.

Should you have any questions or require further information, please email or call me at 254-0100, extension 214.

Sincerely,

A handwritten signature in blue ink that reads "M. Shane Minner". The signature is written in a cursive, flowing style.

M. Shane Minner, P.E.  
Land Resources Manager  
Enclosures

**BLenheim MANAGEMENT COMPANY**  
220 Continental Drive, Suite 410 · Christiana Executive Campus · Newark, DE 19713  
Office: (302) 254-0100 · FAX: (302) 254-0101



OFFICE OF FINANCE

**BUILDERS PETITION FOR STREET LIGHTING**

STATE OF DELAWARE :

SS :

NEW CASTLE COUNTY :

TO: The Honorable President and Members of County Council of New Castle County, Delaware

BE IT KNOWN, that on this 11th Day of November, A.D. 2024 personally appeared before me, the undersigned Notary Public, of the State of Delaware, known to me as such, and being first duly sworn by me according to law, stated and said as follows:

1. BAYBERRY EAST-WEST LLC holds record title to THE OVERLOOK AT BAYBERRY a subdivision located in ST. GEORGES HUNDRED, New Castle County, Delaware, the metes and bounds for which are set forth in the Deed dated OCTOBER 18, 2022, between BAYBERRY TOWN CENTER LLC as grantors, and BAYBERRY EAST-WEST LLC as grantee, recorded in the Office for the Recorder of Deeds in and for New Castle County at Wilmington, Delaware, in Deed Instrument Number 20221019-0100085, a copy of which is attached hereto and made a part hereof as EXHIBIT A. A substantially reduced copy of the record subdivision plan for the portion of the lands known as THE OVERLOOK AT BAYBERRY New Castle County, Delaware, being known as Subdivision Instrument No. 20240410-0022476, is attached hereto and made a part hereof as EXHIBIT B.

2. BAYBERRY EAST-WEST LLC as sole owner of THE OVERLOOK AT BAYBERRY an unincorporated community in ST. GEORGES HUNDRED, New Castle County, Delaware, hereby petitions New Castle County pursuant to 9 Del. C. 2101 et seq. (Rev. 1974) to enter into a contract for the purpose of providing light for the streets running through and within THE OVERLOOK AT BAYBERRY, the boundary lines of which are set forth on EXHIBIT A attached hereto and made part hereof, and more visually represented in EXHIBIT B attached hereto and made part hereof.

3. The type of streetlight and wattage being requested – Select one...

- ☐ Colonial / Traditionaire LED (70 watt HPS equivalent)
- ☒ Colonial / Traditionaire LED (100 watt HPS equivalent)
- ☐ Arlington LED (70 watt HPS equivalent)
- ☐ Arlington LED (100 watt HPS equivalent)

4. List names of all streets you wish to have lights installed on OVERLOOK PLACE, ROSLER WAY, MacLAREN LANE, TRUMBULL COURT, ALBERTI PLACE, EMMANUEL TRAIL, SOUTH THALES DRIVE AND NORTH THALES DRIVE.

BY Jay N. Sarracino  
Managing Member

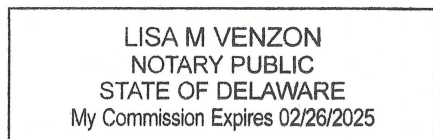
BY \_\_\_\_\_

SWORN TO AND SUBSCRIBED before me the day and year aforesaid.

Lisa M. Venzon  
Notary Public

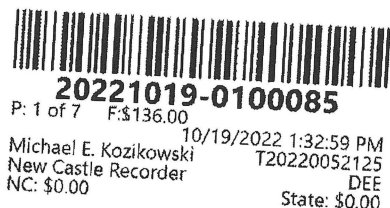
My commission expires: 2/26/25

(Seal)



COPY

25-023



TAX PARCEL NOS.: 13-013.00-002  
13-013.00-067  
13-013.00-248

PREPARED BY AND RETURN TO:  
John H. Newcomer, Jr.  
Morris James LLP  
500 Delaware Avenue, Suite 1500  
Wilmington, DE 19801  
File No.: 126305-0001

**NO SURVEY OR TITLE SEARCH  
WAS REQUESTED OR PERFORMED**

**DEED**

**THIS DEED** made this 18<sup>th</sup> day of October, 2022,

Between:

**BAYBERRY TOWN CENTER LLC**, a Delaware limited liability company, party of the first part,

AND

**BAYBERRY EAST-WEST LLC**, a Delaware limited liability company, party of the second part,

**WITNESSETH**, that the said party of the first part, for and in consideration of the sum of **TEN AND 00/100 DOLLARS (\$10.00)**, lawful money of the United States of America, and other good and valuable consideration, the receipt of which is hereby acknowledged, hereby grants and conveys unto the party of the second part, its successors and assigns, in fee, the following described parcel of real estate:

See Exhibit "A" attached hereto and a part hereof.

**TOGETHER WITH** all trees and landscaping, street and paving and utility systems (subject to rights of third parties therein, if any) easements, rights, interests and claims of the party of the first part which in any way appertain to or benefit the land hereby conveyed, all timber, topsoil, gravel, mineral, subaqueous, riparian and air rights connected with such land; and together with all permits, approvals, plans, engineering work and records related to the land, all of which are hereby assigned to the party of the second part.

**EXCEPTING, HOWEVER**, any buildings foundations or slabs on which no building is presently erected, equipment, fences, cess pools, underground and above ground storage tanks, animal carcasses and buried or surface refuse.

**SUBJECT TO AND WITH THE BENEFIT OF ALL** covenants, conditions, restrictions, plans and easements of record with respect to the property described above, this reference to which shall not be construed to re-impose any such covenants, conditions, restrictions, plans and easements which have otherwise lapsed, expired or have otherwise been terminated in accordance with their terms or otherwise, as applicable.

**BEING**, the same lands and premises which Bayberry Town Center LLC, a Delaware limited liability company (formerly BTCR LLC, a Delaware limited liability), by Deed dated October 24, 2013 and recorded on October 25, 2013, in the Office of the Recorder of Deeds in and for New Castle County, Delaware in Instrument No. 20131025-0068171, did grant and convey unto Bayberry Town Center LLC, a Delaware limited liability company, party of the first part, in fee.

**ALSO, BEING** the same lands and premises which Bayberry Town Center LLC, a Delaware limited liability company (formerly Farmland Holdings III LLC, a Delaware limited liability), by Deed dated October 24, 2013 and recorded on October 25, 2013, in the Office of the Recorder of Deeds in and for New Castle County, Delaware in Instrument No. 20131025-0068174, did grant and convey Bayberry Town Center LLC, a Delaware limited liability company, party of the first part, in fee.

[signature page follows]

IN WITNESS WHEREOF, the said party of the first has caused this Instrument to be executed, delivered and sealed by its duly authorized representatives as of the date and year aforesaid.

**BAYBERRY TOWN CENTER LLC,**  
a Delaware limited liability company

*Dana A. Adlesic*  
WITNESS

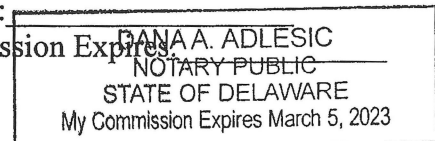
By: *Jay N. Sorensen* (Seal)  
Name: *Jay N. Sorensen*  
Title: *Authorized Member*

STATE OF DELAWARE                    )  
                                                  ): S.S.  
COUNTY OF NEW CASTLE            )

**BE IT REMEMBERED**, that on this *18th* day of October, 2022, came before me, the Subscriber, a Notary Public in and for the State of County aforesaid, *Jay N. Sorensen*, the *Auth Member* of BAYBERRY TOWN CENTER LLC, a Delaware limited liability company, party to this Indenture, known to me personally to be such, and acknowledged this Indenture to be his act and deed and the act and deed of the limited liability company.

**GIVEN UNDER MY HAND AND SEAL** of office the day and year aforesaid.

*Dana A. Adlesic*  
Notary Public or Notarial Officer  
Print Name: \_\_\_\_\_  
My Commission Expires \_\_\_\_\_



**Grantees' Address:**  
220 Continental Drive, Suite 410  
Newark, DE 19713



**Exhibit "A"**

**BAYBERRY TOWN CENTER – LOT 1**  
**TAX PARCEL NO. 13-013.00-002**  
**71.907 ACRES**

Description of property situate in St. Georges Hundred, New Castle County, State of Delaware, being Lot 1 as shown on the Proposed Subdivision Record Resubdivision and Land Development Plan for "BAYBERRY TOWN CENTER" prepared by Karins and Associates, Professional Engineers and Land Surveyors, Drawing No. 2226\ACAD\CONST. PLANS\RESUB-2015\A05, Consisting of 12 Sheets, dated June 03, 2015 and recorded August 03, 2015 in the Office of the Recorded or Deeds in and for New Castle County on Instrument No. 20150803-0038901. Being more particularly bounded and described as follows to wit:

**BEGINNING** at a point on the northeasterly side of Boyds Corner Road (Variable Width R/W), a corner in common for herein described Lot with Lot 4; thence, from said point of Beginning, continuing along the said northeasterly side of Boyds Corner Road by the following three (3) described courses and distances, 1) South 21°-44'-30" West 24.75 feet to a point, 2) North 68°-14'-30" West 785.24 feet to a point of curvature and, 3) Northwesterly, along a 2868.12 feet radius curve to the right, said curve having a chord bearing of North 61°-55'-59" West and a chord distance of 630.34 feet, an arc length of 631.62 feet to a corner in common with lands now or formerly of "Bertha M. Hobson (T.P.# 13-013.00-065)"; thence, leaving the said northeasterly side of Boyds Corner Road, on a line in common with said lands now or formerly of "Bertha M. Hobson (T.P.# 13-013.00-065)", North 13°-36'-47" East 1207.45 feet to a corner in common with lands now or formerly of "Robert L. & Sarah C. Emerson (T.P.# 13.008.00-004)"; thence, on lines in common with said lands now or formerly of "Robert L. & Sarah C. Emerson (T.P.# 13.008.00-004)" by the following four (4) described courses and distances, 1) North 89°-25'-59 East 601.35 feet to a point, 2) South 84°-05'-23" East 334.20 feet to a point, 3) South 06°-09'51" East 86.91 feet to a point and, 4) South 76°-09'-51" East 1461.00 feet to a corner in common with lands now or formerly of "William and Charlotte Goodwin (T.P.# 13-013.00-001)"; thence, on a line in common with said lands now or formerly of "William and Charlotte Goodwin (T.P.# 13-013.00-001)", South 76°-09'-51" East 179.43 feet to a point on the northwesterly side of Jamison Corner Road (122' wide R/W); thence, along the said northwesterly side of Jamison Corner Road by the

following five (5) described courses and distances, 1) South 23°-43'-18" West 39.14 feet to a point of curvature, 2) Southwesterly, along a 777.00 feet radius curve to the right, said curve having a chord bearing of South 33°-32'-18" West and a chord distance of 264.95 feet, an arc length of 266.25 feet to a point of tangency, 3) South 43°-21'-18" West 389.26 feet to a point of curvature, 4) Southwesterly, along a 889.00 feet radius curve to the left, said curve having a chord bearing of South 31°-41'-44" West and a chord distance of 359.32 feet, an arc length of 361.82 feet to a point of tangency and, 5) South 20°-02'-10" West 155.11 feet to a corner in common with Lot 4; thence, on lines in common with said Lot 4, by the following two (2) described courses and distances, 1) North 73°-22'-19" West 707.33 feet to a point and, 2) South 21°-44'-30" West 476.15 feet to the point and place of Beginning.

Containing within said described metes and bounds 71.907 acres of land, be the same more or less.

**BAYBERRY TOWN CENTER – LOT 3**  
**TAX PARCEL NO. 13-013.00-067**  
**80.494 ACRES**

Description of property situate in St. Georges Hundred, New Castle County, State of Delaware, being Lot 3 as shown on the Proposed Subdivision Record Resubdivision and Land Development Plan for "BAYBERRY TOWN CENTER" prepared by Karins and Associates, Professional Engineers and Land Surveyors, Drawing No. 2226\ACAD\CONST. PLANS\RESUB-2015\A05, Consisting of 12 Sheets, dated June 03, 2015 and recorded August 03, 2015 in the Office of the Recorded or Deeds in and for New Castle County on Instrument No. 20150803-0038901. Being more particularly bounded and described as follows to wit:

**BEGINNING** at a point on the northeasterly side of Boyds Corner Road (Variable Width R/W), said point being the southwesterly end of a line joining the said northeasterly side of Boyds Corner Road with the northwesterly side of North Bayberry Parkway; thence, from said point of Beginning, continuing along the said northeasterly side of Boyds Corner Road by the following three (3) described courses and distances, 1) North 82°-44'-52" West 20.00 feet to a point, 2) South 07°-15'-08" West 26.18 feet to a point and, 3) North 82°-43'-17" West 1879.03 feet to a point; thence, leaving the said northeasterly side of Boyds Corner Road, on lines in common with lands now or formerly of "Middle Kiddie LLC (T.P.# 13-013.00-066)" by the following three (3)

described courses and distances, 1) North 10°-40'-08" East 498.35 feet to a point, 2) North 81°-06'-41" West 139.07 feet to a point and, 3) South 10°-40'-08" West 488.18 feet to a point on the said northeasterly side of Boyds Corner Road; thence, along the said northeasterly side of Boyds Corner Road, North 82°-43'-08" West 66.86 feet to a corner in common with lands designated, "Proposed Sanitary Sewer Pump Station Site (T.P.# 13-013.00-248)"; thence, on lines in common with said lands designated, "Proposed Sanitary Sewer Pump Station Site (T.P.# 13-013.00-248)" by the following three (3) described courses and distances, 1) North 07°-16'-52" East 82.00 feet to a point, 2) North 82°-43'-08" West 95.00 feet to a point and, 3) South 07°-16'-52" West 82.00 feet to a point on the said northeasterly side of Boyds Corner Road; thence, along the said northeasterly side of Boyds Corner Road North 82°-43'-08" West 369.52 feet to the southeasterly end of a line joining the said northeasterly side of Boyds Corner Road with the southeasterly side of North Bayberry Parkway (90' Wide R/W); thence, along the said line joining the northeasterly side of Boyds Corner Road with the southeasterly side of North Bayberry Parkway (90' Wide R/W), North 34°-31'-14" West 73.16 feet to the northwesterly end of the said line joining the northeasterly side of Boyds Corner Road with the southeasterly side of North Bayberry Parkway (90' Wide R/W); thence, along the said southeasterly side of North Bayberry Parkway (90' Wide R/W), North 13°-40'-41" East 1486.32 feet to a line in common with lands now or formerly of "Robert Lee and Sarah C. Emerson (T.P.# 13-013.00-235 erroneously shown as 13-013.00-004)"; thence, thereby, by the following two (2) described courses and distances, 1) South 72°-53'-20" East 668.75 feet to a point and, 2) South 74°-51'-13" East 1895.24 feet to a corner in common with lands now or formerly of "Farm Land Holdings LLC (T.P.# 13-013.21-209)"; thence, on a line in common with said lands now or formerly of "Farm Land Holdings LLC (T.P.# 13-013.21-209)", South 07°-29'-12" East 498.72 feet to a point on the aforesaid northwesterly side of North Bayberry Parkway; thence, along the said North Bayberry Parkway by the following four (4) described courses and distances, 1) South 40°-10'-58" West 19.51 feet to a point, 2) South 34°-32'-09" West 112.58 feet to a point of curvature, 3) Southwesterly, along a 800.00 feet radius curve to the left, said curve having a chord bearing of South 21°-02'-09" West and a chord distance of 373.51 feet, an arc length of 376.99 feet to a point of tangency and, 4) South 07°-32'-09" West 124.62 feet to the northeasterly end of the aforesaid line joining the northeasterly side of Boyds Corner Road with the northwesterly side of North Bayberry Parkway; thence, along the said line

joining the northeasterly side of Boyds Corner Road with the northwesterly side of North Bayberry Parkway, South 52°-23'-38" West 84.64 feet to the point and place of Beginning.

Containing within said described metes and bounds 80.494 acres of land, be the same more or less.

**BAYBERRY TOWN CENTER – SANITARY SEWER PUMP STATION**  
**TAX PARCEL NO. 13-013.00-248**  
**0.177 ACRES**

Description of property situate in St. Georges Hundred, New Castle County, State of Delaware, being a Sanitary Sewer Pump Station as shown on the Proposed Subdivision Record Resubdivision and Land Development Plan for "BAYBERRY TOWN CENTER" prepared by Karins and Associates, Professional Engineers and Land Surveyors, Drawing No. 2226\ACAD\CONST. PLANS\RESUB-2015\A05, Consisting of 12 Sheets, dated June 03, 2015 and recorded August 03, 2015 in the Office of the Recorded or Deeds in and for New Castle County on Instrument No. 20150803-0038901. Being more particularly bounded and described as follows to wit:

**BEGINNING** at a point on the northeasterly side of Boyds Corner Road (Variable Width R/W), said point being further located from the southeasterly end of a line joining the said northeasterly side of Boyds Corner Road with the southeasterly side of North Bayberry Parkway (90' wide R/W) by the following described course and distance, North 82°-43'-08" West 369.52 feet to the point and place of Beginning; thence, from said point of Beginning, leaving the said northeasterly side of Boyds Corner Road, on lines in common with Lot 3 by the following three (3) described courses and distances, 1) North 07°-16'-52" East 82.00 to a point, 2) South 82°-43'-08" East 95.00 feet to a point and, 3) South 07°-16'-52" West 82.00 feet to a point on the aforesaid northeasterly side of Boyds Corner Road; thence, along the said northeasterly side of Boyds Corner Road, North 82°-43'-08" West 95.00 feet to the point and place of Beginning.

Containing within said described metes and bounds 0.177 acres of land, be the same more or less.

RECORD MAJOR LAND DEVELOPMENT PLAN  
FOR

| CURVE | RADIUS   | ARC LENGTH | CHORD LENGTH | CHORD BEARING   |
|-------|----------|------------|--------------|-----------------|
| C180  | 1777.00' | 286.25'    | 286.95'      | 5.35° 52' 18" W |
| C181  | 889.00'  | 361.82'    | 356.32'      | 5.31° 41' 44" W |
| C182  | 2868.12' | 831.62'    | 800.34'      | N 61° 03' 55" W |

| <u>INDEX OF SHEETS</u> |                              |
|------------------------|------------------------------|
| SHEET 1                | INDEX PLAN                   |
| SHEET 2                | NOTES & LEGEND               |
| SHEETS 3-6             | MAJOR LAND DEVELOPMENT PLANS |
| SHEET 7                | LINE AND CURVE DATA          |

|        |
|--------|
| 1-2024 |
| 6-2024 |
| 5-2024 |
| 7-2023 |
| 8-2023 |

**CERTIFICATE OF PLAN ACCURACY**

I DO HEREBY CERTIFY THAT I AM A REGISTERED PROFESSIONAL ENGINEER WITH A BACKGROUND IN CIVIL ENGINEERING IN THE STATE OF DELAWARE AND THAT ALL OF THE INFORMATION ON THIS PLAN IS TRUE AND CORRECT TO THE ACCURACY REQUIRED BY ACCEPTED SURVEYING STANDARDS AND PRACTICES AND BY THE NEW CASTLE COUNTY UNIFIED DEVELOPMENT CODE.

\_\_\_\_\_  
PROFESSIONAL ENGINEER

\_\_\_\_\_  
DATE

**CERTIFICATE OF OWNERSHIP**  
 ANY PARTY ACQUIRING AN INTEREST CERTIFIES THAT IT IS THE OWNER OF THE  
 PROPERTY AND IS SUBJECT TO THE PLAN AND THAT THE LAND USE ACTION  
 PLAN TO BE RECORDED IS IN ACCORDANCE WITH THE REGULATIONS OF THE UNITED  
 DEVELOPMENT CODE.

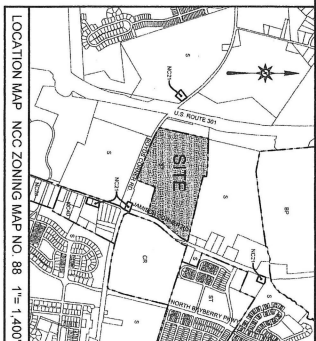
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M. SHAUN WINNER, AUTHORIZED PERSON \_\_\_\_\_

\_\_\_\_\_

DATE \_\_\_\_\_

LOCATION MAP NCC ZONING MAP NO. 88 | 1,400



- [illegible]

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INDEX PLAN

MAJOR LAND DEVELOPMENT PLAN  
FOR  
**THE OVERLOOK AT BAYBERRY**  
SITUATE IN: ST. GEORGES HUNDRED, NEW CASTLE COUNTY, DELAWARE

IN: ST. GEORGES HUNDRED, NEW CASTLE COUNTY, DELAWARE

ENGINEERS • PLANNERS • SURVEYORS  
NEWARK, DE & GLOUSETOWN, DE  
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17 POLLY DRUMMOND CENTER • SUITE 201

200' 200' 400'

2023 SHEET 1 OF 7

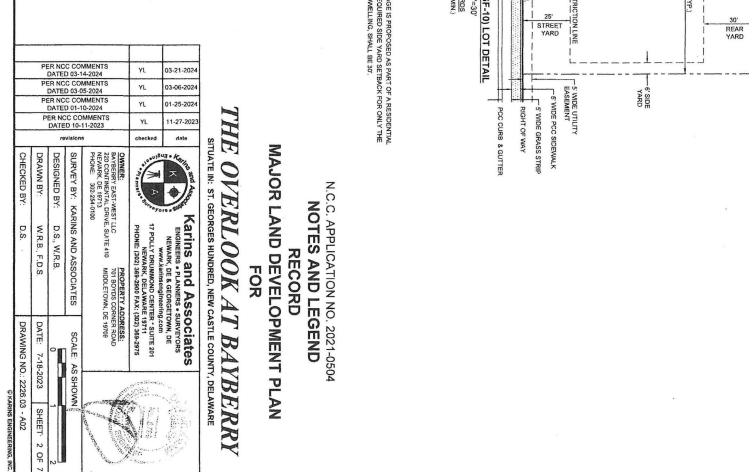
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G. KARINS ENGINEERING, INC. 2023

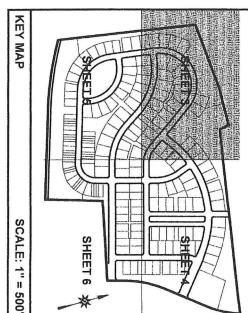
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THE LANDING SHALL BE CONSISTENT WITH THE FINDINGS, STATISTICS AND EVIDENCE

| TYPICAL TOWNHOUSE PH LOT DETAIL      |                                                           | FOR C&C OFFICER |
|--------------------------------------|-----------------------------------------------------------|-----------------|
| DISTRICT 10 AND BLOCK 22 (TOWNHOUSE) |                                                           |                 |
| LOT AREA:                            | 118.6 sq. ft. (AREA) (TABLE 40.115 & SECTION 40.134, 107) |                 |
| STREET:                              | 118.6 sq. ft. (AREA) (TABLE 40.115 & SECTION 40.134, 107) |                 |
| STREET WIDTH:                        | 6' 6" (ENCL. 100)                                         |                 |
| 6' 6" (STREET) TO PROPERTY:          | 10' (TABLE 40.014, 112)                                   |                 |
| FRONT YARD:                          | 22'                                                       |                 |
| REAR YARD:                           | 22'                                                       |                 |
| BUILDING:                            | 42' (MAX.)                                                |                 |
| HEIGHT:                              | 22' (MAX.)                                                |                 |
| MAX. LOT AREA IN ROW:                | 8                                                         |                 |

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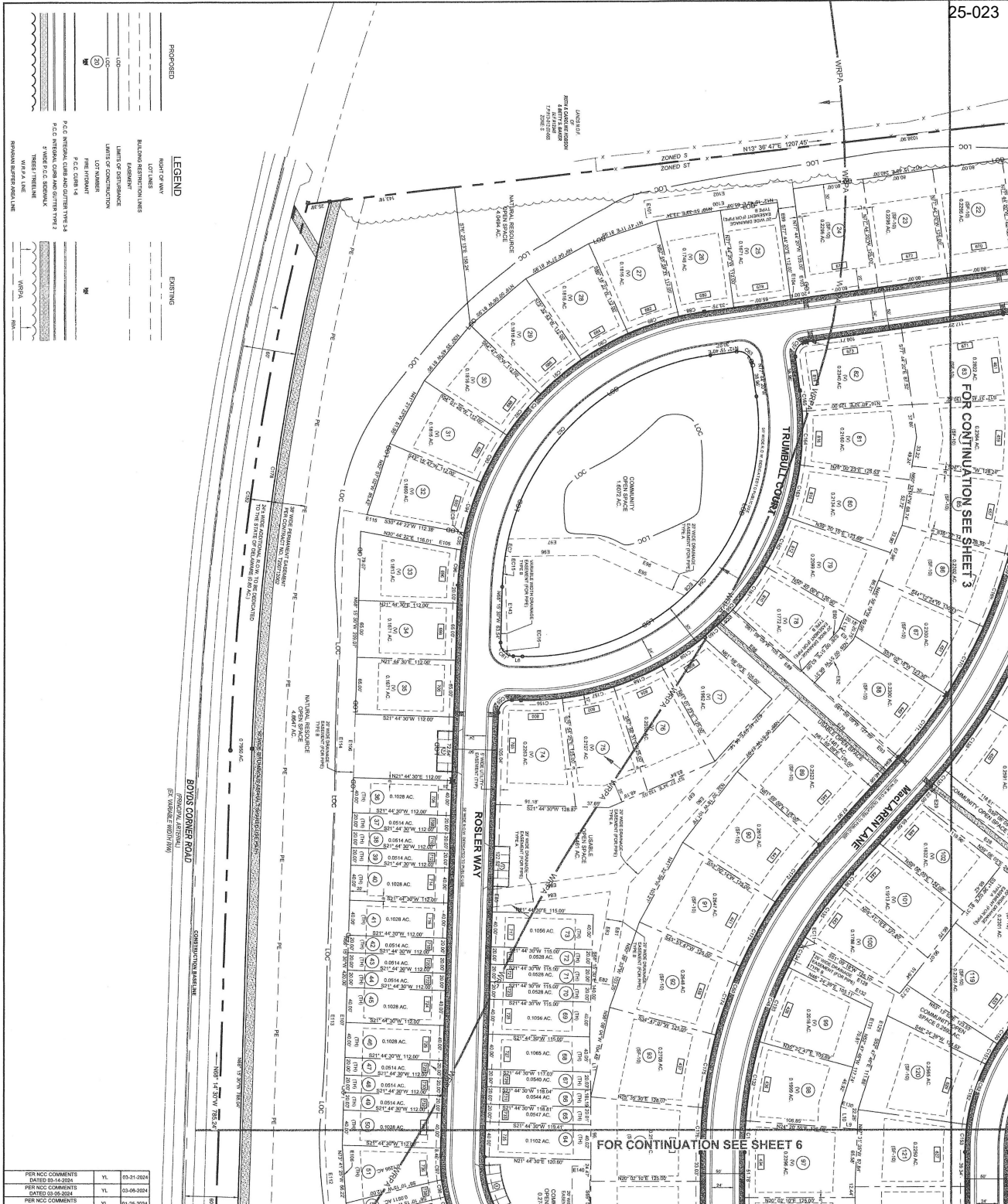


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| PER NO COMMENT COMMENTS<br>DATED 05-14-2024                                                                                                                                                                                                                                                                                                                                                    |      | YL   | 05-21-2024 |
| PER NO COMMENT COMMENTS<br>DATED 05-25-2024                                                                                                                                                                                                                                                                                                                                                    |      | YL   | 05-29-2024 |
| PER NO COMMENT COMMENTS<br>DATED 05-15-2024                                                                                                                                                                                                                                                                                                                                                    |      | YL   | 01-25-2024 |
| PER NO COMMENT COMMENTS<br>DATED 05-11-2023                                                                                                                                                                                                                                                                                                                                                    |      | YL   | 11-27-2023 |
| PER GEOLGY COMMENTS<br>DATED 05-31-2023                                                                                                                                                                                                                                                                                                                                                        |      | URUG | 06-26-2023 |
| revisions                                                                                                                                                                                                                                                                                                                                                                                      |      |      |            |
| checked                                                                                                                                                                                                                                                                                                                                                                                        | date |      |            |
| <div> <div> </div> <div> <p><b>OWNER:</b><br/>JAYSON PEREZ, 1471 E. 10TH AVE<br/>SUITE 200, FT. LAUDERDALE, FL 33304<br/>TEL: 954-561-1000<br/>FAX: 954-561-1001<br/>WWW.JAYSONPEREZ.COM</p> <p><b>PROPERTY ADDRESS:</b><br/>1471 E. 10TH AVE<br/>SUITE 200<br/>FT. LAUDERDALE, FL 33304</p> <p><b>PROJECT DESCRIPTION:</b><br/>REBAR REINFORCED CONCRETE<br/>RETAINING WALL</p> </div> </div> |      |      |            |
| <p><b>ENGINEERED BY:</b> J. A. KRAMER &amp; ASSOCIATES<br/> <b>DESIGNED BY:</b> J. A. KRAMER &amp; ASSOCIATES<br/> <b>DRAWN BY:</b> D. S. WATKINS<br/> <b>CHECKED BY:</b> D. S. WATKINS</p>                                                                                                                                                                                                    |      |      |            |
| <p><b>SCALE:</b> 1" = 8'</p>                                                                                                                                                                                                                                                                                                                                                                   |      |      |            |
| <p><b>DATE:</b> 7-15-2023 <b>SHEET:</b> 3 OF 7</p>                                                                                                                                                                                                                                                                                                                                             |      |      |            |
| <p><b>DRAWING NO:</b> 2226-03-01</p>                                                                                                                                                                                                                                                                                                                                                           |      |      |            |







FOR CONTINUATION SEE SHEET 3

FOR CONTINUATION SEE SHEET 6

**LEGEND**

| PROPOSED                               | EXISTING                               |
|----------------------------------------|----------------------------------------|
| LOT LINES                              | LOT LINES                              |
| BUILDING FOOTPRINTS                    | BUILDING FOOTPRINTS                    |
| UNITS OF CONSTRUCTION                  | UNITS OF CONSTRUCTION                  |
| LOT NUMBERS                            | LOT NUMBERS                            |
| PERMANENT                              | PERMANENT                              |
| P.C. INTERIOR CORNER AND CENTER TYPE 1 | P.C. INTERIOR CORNER AND CENTER TYPE 1 |
| P.C. INTERIOR CORNER AND CENTER TYPE 2 | P.C. INTERIOR CORNER AND CENTER TYPE 2 |
| P.C. INTERIOR CORNER AND CENTER TYPE 3 | P.C. INTERIOR CORNER AND CENTER TYPE 3 |
| P.C. INTERIOR CORNER AND CENTER TYPE 4 | P.C. INTERIOR CORNER AND CENTER TYPE 4 |
| WATER LINE                             | WATER LINE                             |
| SEWER LINE                             | SEWER LINE                             |
| UTILITY LINE                           | UTILITY LINE                           |

**THE OVERLOOK AT BAYBERRY**

RECORD  
MAJOR LAND DEVELOPMENT PLAN  
FOR

N.C. APPLICATION NO. 2021-0504

**Karins and Associates**  
ARCHITECTS, INC. & ASSOCIATES  
17701 COUNTRY CLUB DRIVE, SUITE 201  
DALLAS, TEXAS 75248  
PHONE: (214) 230-2000 FAX: (214) 230-2010

**OWNER:** KARINS AND ASSOCIATES, INC.  
3200 COUNTRY CLUB DRIVE, SUITE 400  
DALLAS, TEXAS 75248  
PHONE: (214) 230-2000

**DESIGNED BY:** KARINS AND ASSOCIATES  
W.B. F.O.S.  
DATE: 7-14-2023  
DRAWING NO. 2223-01-005

**SCALE:** 1" = 50'

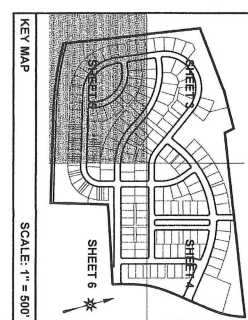
**DATE:** 7-14-2023  
**SHEET:** 5 OF 7

**CHECKED BY:** D.S.

**PER NCC COMMENTS:**  
DATED 03-14-2024  
DATED 03-09-2024  
DATED 01-25-2024  
DATED 01-11-2023  
DATED 09-28-2023

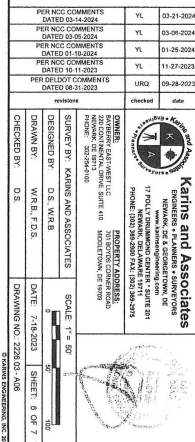
**PER NCC COMMENTS:**  
DATED 03-14-2024  
DATED 03-09-2024  
DATED 01-25-2024  
DATED 01-11-2023  
DATED 09-28-2023

**PER NCC COMMENTS:**  
DATED 03-14-2024  
DATED 03-09-2024  
DATED 01-25-2024  
DATED 01-11-2023  
DATED 09-28-2023



**Easement Curve Table**

| Curve # | Radius | Length | Chord | Chord Direction | Chord Length |
|---------|--------|--------|-------|-----------------|--------------|
| 1       | 111.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 2       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 3       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 4       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 5       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 6       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 7       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 8       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 9       | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 10      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 11      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 12      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 13      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 14      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 15      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 16      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 17      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 18      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 19      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 20      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 21      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 22      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 23      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 24      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 25      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 26      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 27      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 28      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 29      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 30      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 31      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 32      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 33      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 34      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 35      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 36      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 37      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 38      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 39      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 40      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 41      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 42      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 43      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 44      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 45      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 46      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 47      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 48      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 49      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 50      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 51      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 52      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 53      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 54      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 55      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 56      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 57      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 58      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 59      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 60      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 61      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 62      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 63      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 64      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 65      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 66      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 67      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 68      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 69      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 70      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 71      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 72      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 73      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 74      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 75      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 76      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 77      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 78      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 79      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 80      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 81      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 82      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 83      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 84      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 85      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 86      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 87      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 88      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 89      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 90      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 91      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 92      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 93      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 94      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 95      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 96      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 97      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 98      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 99      | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |
| 100     | 210.00 | 20.00  | 20.00 | N 0° 0' 0" W    | 20.00        |



| Curve A |        |        |                 | Curve B |        |        |                 | Curve C |        |        |                 |
|---------|--------|--------|-----------------|---------|--------|--------|-----------------|---------|--------|--------|-----------------|
| Curve # | Radius | Length | Chord Direction | Curve # | Radius | Length | Chord Direction | Curve # | Radius | Length | Chord Direction |
| C1      | 15.00  | 47.12  | 90.9000°        | C21     | 15.00  | 23.06  | 90.9000°        | C41     | 15.00  | 23.06  | 90.9000°        |
| C2      | 15.00  | 20.87  | 179.933°        | C22     | 15.00  | 23.06  | 90.9000°        | C42     | 15.00  | 23.06  | 90.9000°        |
| C3      | 142.00 | 38.37  | 179.933°        | C23     | 15.00  | 23.06  | 90.9000°        | C43     | 15.00  | 23.06  | 90.9000°        |
| C4      | 15.00  | 23.06  | 90.9000°        | C24     | 15.00  | 23.06  | 90.9000°        | C44     | 15.00  | 23.06  | 90.9000°        |
| C5      | 15.00  | 23.06  | 90.9000°        | C25     | 15.00  | 23.06  | 90.9000°        | C45     | 15.00  | 23.06  | 90.9000°        |
| C6      | 15.00  | 23.06  | 90.9000°        | C26     | 15.00  | 23.06  | 90.9000°        | C46     | 15.00  | 23.06  | 90.9000°        |
| C7      | 15.00  | 23.06  | 90.9000°        | C27     | 15.00  | 23.06  | 90.9000°        | C47     | 15.00  | 23.06  | 90.9000°        |
| C8      | 15.00  | 23.06  | 90.9000°        | C28     | 15.00  | 23.06  | 90.9000°        | C48     | 15.00  | 23.06  | 90.9000°        |
| C9      | 15.00  | 23.06  | 90.9000°        | C29     | 15.00  | 23.06  | 90.9000°        | C49     | 15.00  | 23.06  | 90.9000°        |
| C10     | 15.00  | 23.06  | 90.9000°        | C30     | 15.00  | 23.06  | 90.9000°        | C50     | 15.00  | 23.06  | 90.9000°        |
| C11     | 15.00  | 23.06  | 90.9000°        | C31     | 15.00  | 23.06  | 90.9000°        | C51     | 15.00  | 23.06  | 90.9000°        |
| C12     | 15.00  | 23.06  | 90.9000°        | C32     | 15.00  | 23.06  | 90.9000°        | C52     | 15.00  | 23.06  | 90.9000°        |
| C13     | 15.00  | 23.06  | 90.9000°        | C33     | 15.00  | 23.06  | 90.9000°        | C53     | 15.00  | 23.06  | 90.9000°        |
| C14     | 15.00  | 23.06  | 90.9000°        | C34     | 15.00  | 23.06  | 90.9000°        | C54     | 15.00  | 23.06  | 90.9000°        |
| C15     | 15.00  | 23.06  | 90.9000°        | C35     | 15.00  | 23.06  | 90.9000°        | C55     | 15.00  | 23.06  | 90.9000°        |
| C16     | 15.00  | 23.06  | 90.9000°        | C36     | 15.00  | 23.06  | 90.9000°        | C56     | 15.00  | 23.06  | 90.9000°        |
| C17     | 15.00  | 23.06  | 90.9000°        | C37     | 15.00  | 23.06  | 90.9000°        | C57     | 15.00  | 23.06  | 90.9000°        |
| C18     | 15.00  | 23.06  | 90.9000°        | C38     | 15.00  | 23.06  | 90.9000°        | C58     | 15.00  | 23.06  | 90.9000°        |
| C19     | 15.00  | 23.06  | 90.9000°        | C39     | 15.00  | 23.06  | 90.9000°        | C59     | 15.00  | 23.06  | 90.9000°        |
| C20     | 15.00  | 23.06  | 90.9000°        | C40     | 15.00  | 23.06  | 90.9000°        | C60     | 15.00  | 23.06  | 90.9000°        |
| C21     | 15.00  | 23.06  | 90.9000°        | C41     | 15.00  | 23.06  | 90.9000°        | C61     | 15.00  | 23.06  | 90.9000°        |
| C22     | 15.00  | 23.06  | 90.9000°        | C42     | 15.00  | 23.06  | 90.9000°        | C62     | 15.00  | 23.06  | 90.9000°        |
| C23     | 15.00  | 23.06  | 90.9000°        | C43     | 15.00  | 23.06  | 90.9000°        | C63     | 15.00  | 23.06  | 90.9000°        |
| C24     | 15.00  | 23.06  | 90.9000°        | C44     | 15.00  | 23.06  | 90.9000°        | C64     | 15.00  | 23.06  | 90.9000°        |
| C25     | 15.00  | 23.06  | 90.9000°        | C45     | 15.00  | 23.06  | 90.9000°        | C65     | 15.00  | 23.06  | 90.9000°        |
| C26     | 15.00  | 23.06  | 90.9000°        | C46     | 15.00  | 23.06  | 90.9000°        | C66     | 15.00  | 23.06  | 90.9000°        |
| C27     | 15.00  | 23.06  | 90.9000°        | C47     | 15.00  | 23.06  | 90.9000°        | C67     | 15.00  | 23.06  | 90.9000°        |
| C28     | 15.00  | 23.06  | 90.9000°        | C48     | 15.00  | 23.06  | 90.9000°        | C68     | 15.00  | 23.06  | 90.9000°        |
| C29     | 15.00  | 23.06  | 90.9000°        | C49     | 15.00  | 23.06  | 90.9000°        | C69     | 15.00  | 23.06  | 90.9000°        |
| C30     | 15.00  | 23.06  | 90.9000°        | C50     | 15.00  | 23.06  | 90.9000°        | C70     | 15.00  | 23.06  | 90.9000°        |
| C31     | 15.00  | 23.06  | 90.9000°        | C51     | 15.00  | 23.06  | 90.9000°        | C71     | 15.00  | 23.06  | 90.9000°        |
| C32     | 15.00  | 23.06  | 90.9000°        | C52     | 15.00  | 23.06  | 90.9000°        | C72     | 15.00  | 23.06  | 90.9000°        |
| C33     | 15.00  | 23.06  | 90.9000°        | C53     | 15.00  | 23.06  | 90.9000°        | C73     | 15.00  | 23.06  | 90.9000°        |
| C34     | 15.00  | 23.06  | 90.9000°        | C54     | 15.00  | 23.06  | 90.9000°        | C74     | 15.00  | 23.06  | 90.9000°        |
| C35     | 15.00  | 23.06  | 90.9000°        | C55     | 15.00  | 23.06  | 90.9000°        | C75     | 15.00  | 23.06  | 90.9000°        |
| C36     | 15.00  | 23.06  | 90.9000°        | C56     | 15.00  | 23.06  | 90.9000°        | C76     | 15.00  | 23.06  | 90.9000°        |
| C37     | 15.00  | 23.06  | 90.9000°        | C57     | 15.00  | 23.06  | 90.9000°        | C77     | 15.00  | 23.06  | 90.9000°        |
| C38     | 15.00  | 23.06  | 90.9000°        | C58     | 15.00  | 23.06  | 90.9000°        | C78     | 15.00  | 23.06  | 90.9000°        |
| C39     | 15.00  | 23.06  | 90.9000°        | C59     | 15.00  | 23.06  | 90.9000°        | C79     | 15.00  | 23.06  | 90.9000°        |
| C40     | 15.00  | 23.06  | 90.9000°        | C60     | 15.00  | 23.06  | 90.9000°        | C80     | 15.00  | 23.06  | 90.9000°        |
| C41     | 15.00  | 23.06  | 90.9000°        | C61     | 15.00  | 23.06  | 90.9000°        | C81     | 15.00  | 23.06  | 90.9000°        |
| C42     | 15.00  | 23.06  | 90.9000°        | C62     | 15.00  | 23.06  | 90.9000°        | C82     | 15.00  | 23.06  | 90.9000°        |
| C43     | 15.00  | 23.06  | 90.9000°        | C63     | 15.00  | 23.06  | 90.9000°        | C83     | 15.00  | 23.06  | 90.9000°        |
| C44     | 15.00  | 23.06  | 90.9000°        | C64     | 15.00  | 23.06  | 90.9000°        | C84     | 15.00  | 23.06  | 90.9000°        |
| C45     | 15.00  | 23.06  | 90.9000°        | C65     | 15.00  | 23.06  | 90.9000°        | C85     | 15.00  | 23.06  | 90.9000°        |
| C46     | 15.00  | 23.06  | 90.9000°        | C66     | 15.00  | 23.06  | 90.9000°        | C86     | 15.00  | 23.06  | 90.9000°        |
| C47     | 15.00  | 23.06  | 90.9000°        | C67     | 15.00  | 23.06  | 90.9000°        | C87     | 15.00  | 23.06  | 90.9000°        |
| C48     | 15.00  | 23.06  | 90.9000°        | C68     | 15.00  | 23.06  | 90.9000°        | C88     | 15.00  | 23.06  | 90.9000°        |
| C49     | 15.00  | 23.06  | 90.9000°        | C69     | 15.00  | 23.06  | 90.9000°        | C89     | 15.00  | 23.06  | 90.9000°        |
| C50     | 15.00  | 23.06  | 90.9000°        | C70     | 15.00  | 23.06  | 90.9000°        | C90     | 15.00  | 23.06  | 90.9000°        |
| C51     | 15.00  | 23.06  | 90.9000°        | C71     | 15.00  | 23.06  | 90.9000°        | C91     | 15.00  | 23.06  | 90.9000°        |
| C52     | 15.00  | 23.06  | 90.9000°        | C72     | 15.00  | 23.06  | 90.9000°        | C92     | 15.00  | 23.06  | 90.9000°        |
| C53     | 15.00  | 23.06  | 90.9000°        | C73     | 15.00  | 23.06  | 90.9000°        | C93     | 15.00  | 23.06  | 90.9000°        |
| C54     | 15.00  | 23.06  | 90.9000°        | C74     | 15.00  | 23.06  | 90.9000°        | C94     | 15.00  | 23.06  | 90.9000°        |
| C55     | 15.00  | 23.06  | 90.9000°        | C75     | 15.00  | 23.06  | 90.9000°        | C95     | 15.00  | 23.06  | 90.9000°        |
| C56     | 15.00  | 23.06  | 90.9000°        | C76     | 15.00  | 23.06  | 90.9000°        | C96     | 15.00  | 23.06  | 90.9000°        |
| C57     | 15.00  | 23.06  | 90.9000°        | C77     | 15.00  | 23.06  | 90.9000°        | C97     | 15.00  | 23.06  | 90.9000°        |
| C58     | 15.00  | 23.06  | 90.9000°        | C78     | 15.00  | 23.06  | 90.9000°        | C98     | 15.00  | 23.06  | 90.9000°        |
| C59     | 15.00  | 23.06  | 90.9000°        | C79     | 15.00  | 23.06  | 90.9000°        | C99     | 15.00  | 23.06  | 90.9000°        |
| C60     | 15.00  | 23.06  | 90.9000°        | C80     | 15.00  | 23.06  | 90.9000°        | C100    | 15.00  | 23.06  | 90.9000°        |
| C61     | 15.00  | 23.06  | 90.9000°        | C81     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C62     | 15.00  | 23.06  | 90.9000°        | C82     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C63     | 15.00  | 23.06  | 90.9000°        | C83     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C64     | 15.00  | 23.06  | 90.9000°        | C84     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C65     | 15.00  | 23.06  | 90.9000°        | C85     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C66     | 15.00  | 23.06  | 90.9000°        | C86     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C67     | 15.00  | 23.06  | 90.9000°        | C87     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C68     | 15.00  | 23.06  | 90.9000°        | C88     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C69     | 15.00  | 23.06  | 90.9000°        | C89     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C70     | 15.00  | 23.06  | 90.9000°        | C90     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C71     | 15.00  | 23.06  | 90.9000°        | C91     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C72     | 15.00  | 23.06  | 90.9000°        | C92     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C73     | 15.00  | 23.06  | 90.9000°        | C93     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C74     | 15.00  | 23.06  | 90.9000°        | C94     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C75     | 15.00  | 23.06  | 90.9000°        | C95     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C76     | 15.00  | 23.06  | 90.9000°        | C96     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C77     | 15.00  | 23.06  | 90.9000°        | C97     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C78     | 15.00  | 23.06  | 90.9000°        | C98     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C79     | 15.00  | 23.06  | 90.9000°        | C99     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C80     | 15.00  | 23.06  | 90.9000°        | C100    | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |
| C81     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C82     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C83     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C84     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C85     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C86     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C87     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C88     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C89     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C90     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C91     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C92     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C93     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C94     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C95     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C96     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C97     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C98     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C99     | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |
| C100    | 15.00  | 23.06  | 90.9000°        |         |        |        |                 |         |        |        |                 |

**THE OVERLOOK AT BAYBERRY**  
SITUATE IN: ST. GEORGES HUNDRED, NEW CASTLE COUNTY, DELAWARE

N.C.C. APPLICATION NO. 2021-0504  
**LINE AND CURVE DATA**  
**RECORD**  
**MAJOR LAND DEVELOPMENT PLAN**

**ORDINANCE NO. 25-002**

**AMEND THE GRANTS BUDGET:  
APPROPRIATE FEDERAL FUNDS OF \$556,302.63 FROM THE CYBERSECURITY  
AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE  
DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE PERIMETER  
FIREWALLS REPLACEMENT (SLCGP) GRANT,  
WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION,  
OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES**

1       **WHEREAS**, the State and Local Cybersecurity Grant Program (SLCGP) provides  
2 funding to eligible state, local, and territorial (SLT) governments to manage and reduce  
3 systemic cyber risk, thus improving the security of critical infrastructure and improving  
4 the resilience of the services SLT governments provide their community; and  
5

6       **WHEREAS**, funding will be transferred to New Castle County upon approval from  
7 the Federal Emergency Management Agency (FEMA); and  
8

9       **WHEREAS**, the County Executive has determined that grants anticipated to be  
10 received from the Cybersecurity and Infrastructure Security Agency (CISA) will be  
11 sufficient to cover the increase in the Grants Budget as hereinafter amended; and  
12

13       **WHEREAS**, Council has determined that the provisions of this Ordinance  
14 substantially advance, and are reasonably and rationally related to, legitimate  
15 government interests (i.e., promoting the health, safety, morals, convenience, order,  
16 prosperity and/or welfare of the present and future inhabitants of this State).  
17

18 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**  
19

20       Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby  
21 amended by adding the material on the attached Exhibits "A", which shall be considered  
22 underscored in its entirety.  
23

24       Section 2. This Ordinance shall become effective immediately upon its adoption  
25 by County Council and approval by the County Executive, or as otherwise provided by 9  
26 *Del. C. § 1156*.  
27

28       Section 3. It is the intent of the County Council that the provisions of this  
29 Ordinance shall be effective retroactive to January 8, 2025.

Adopted by County Council of  
New Castle County on:

---

Monique Williams-Johns  
President of County Council  
of New Castle County

Approved on:

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Marcus Henry  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will appropriate federal funds of \$556,302.63 from the Cybersecurity and Infrastructure Security Agency (CISA) passed through the Delaware Emergency Management Agency (DEMA) to the Perimeter Firewalls Replacement (SLCGP) Grant, which will be administered by the Department of Administration, Office of Technology and Administrative Services.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to January 8, 2025.

**FISCAL NOTE:** This Ordinance, if approved, will amend the Grants Budget by appropriating federal funds of \$556,302.63 from the Cybersecurity and Infrastructure Security Agency (CISA) passed through the Delaware Emergency Management Agency (DEMA) to the Perimeter Firewalls Replacement (SLCGP) Grant, which will be administered by the Department of Administration, Office of Technology and Administrative Services.

The Firewalls include a five-year license and no match is required. The estimated implementation cost of approximately \$10,000 will be absorbed in the Department's existing Approved Operating Budget and no additional budget will be required in FY2026 or FY2027.

This increase will affect FY2025 and FY2026, since the targeted program completion date for this grant is July 31, 2025.

|                       |                                         |                      |        |
|-----------------------|-----------------------------------------|----------------------|--------|
| <b>DEPARTMENT:</b>    | Administration                          | <b>EXHIBIT:</b>      | "A"    |
| <b>GRANT TITLE:</b>   | Perimeter Firewalls Replacement (SLCGP) | <b>Ordinance No.</b> | 25-002 |
| <b>PROGRAM TITLE:</b> | Perimeter Firewalls Replacement (SLCGP) |                      |        |

| Revenue        | Current       | Change | Revised       |
|----------------|---------------|--------|---------------|
| Federal        | \$ 556,302.63 | \$ -   | \$ 556,302.63 |
| State          | \$ -          | \$ -   | \$ -          |
| County         | \$ -          | \$ -   | \$ -          |
| Program Income | \$ -          | \$ -   | \$ -          |
| Other          | \$ -          | \$ -   | \$ -          |
| Total          | \$ 556,302.63 | \$ -   | \$ 556,302.63 |

| Expense                    | Current       | Change | Revised       |
|----------------------------|---------------|--------|---------------|
| Salaries and Wages         | \$ -          | \$ -   | \$ -          |
| Benefits                   | \$ -          | \$ -   | \$ -          |
| Training/Civic Affairs     | \$ -          | \$ -   | \$ -          |
| Communication/Utilities    | \$ -          | \$ -   | \$ -          |
| Materials/Supplies         | \$ -          | \$ -   | \$ -          |
| Contractual Services       | \$ 164,793.48 | \$ -   | \$ 164,793.48 |
| Equipment                  | \$ 391,509.15 | \$ -   | \$ 391,509.15 |
| Grants/Fixed Charges       | \$ -          | \$ -   | \$ -          |
| Land and Structures        | \$ -          | \$ -   | \$ -          |
| Contingency                | \$ -          | \$ -   | \$ -          |
| Operating Transfer Charges | \$ -          | \$ -   | \$ -          |
| Operating Transfer Credits | \$ -          | \$ -   | \$ -          |
| Total                      | \$ 556,302.63 | \$ -   | \$ 556,302.63 |

### SUPPLEMENTAL INFORMATION

|                                      |                        |
|--------------------------------------|------------------------|
| <b>Estimated Program Initiation:</b> | 1/8/2025               |
| <b>Estimated Program Completion:</b> | 7/31/2025              |
| <b>The Local Match:</b>              | <b>Found in (ORG):</b> |
| <b>Ordinance Passed:</b>             | <b>Date Revised:</b>   |

### PROGRAM DESCRIPTION:

The State and Local Cybersecurity Grant Program (SLCGP) provides funding to eligible State, Local and Territorial (SLT) governments to manage and reduce systemic cyber risk, thus improving the security of critical infrastructure and improving the resilience of the services SLT governments provide to their community.

1/14/2025

## Grant Matrix

### 3/25/25

| GRANT APPLICANT                                                   | AMOUNT REQUESTED / AMOUNT PROPOSED | INTENDED USE OF GRANT                                                                                                                                               | Standard Accounting Practices/ Non-Discrimination Policy | PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR | COUNCIL MEMBER |
|-------------------------------------------------------------------|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------|----------------|
| Ancient Order of Hibernians, AOH (Cpl. Bernard McCarren Division) | \$2500/                            | Funds will be used for charitable contributions to Wilmington, VA Medical Center Food Pantry for Veterans, Newark Police Department K9 Unit, Food Bank of Delaware. | Yes/ No                                                  | No                                          | Caneco         |
| Friends of Frist State                                            | \$2000/\$2000                      | Funds will be used for brochures, tent, and banner for events.                                                                                                      | Yes/No                                                   | No                                          | Durham         |

# NEW CASTLE COUNTY TRAVEL & TRAINING EXPENSE FORM

|               |                                          |                     |                |
|---------------|------------------------------------------|---------------------|----------------|
| EMPLOYEE NAME | David Carter                             | TELEPHONE           | 302.395.8346   |
| TITLE         | Councilman                               | DEPARTMENT          | County Council |
| DESTINATION   | Rapid City, SD                           | OCA - GRANT/PROJECT | 10100          |
| DATES         | May 19-May 23                            |                     |                |
| PURPOSE       | NACo Wester Interstate Region Conference |                     |                |

| Dates                                                                                                                                                                  | 5/19/2025          | 5/20/2025        | 5/21/2025        | 5/22/2025               | 5/23/2025       | 5/24/2025                 |             | TOTALS             |      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------|------------------|-------------------------|-----------------|---------------------------|-------------|--------------------|------|
| <b>TRANSPORTATION</b>                                                                                                                                                  |                    |                  |                  |                         |                 |                           |             |                    |      |
| Airfare                                                                                                                                                                | \$773.69           |                  |                  |                         |                 |                           |             | 773.69             | 2001 |
| Trainfare                                                                                                                                                              |                    |                  |                  |                         |                 |                           |             | -                  | 2002 |
| Taxi & Shuttle                                                                                                                                                         | 30.00              | 30.00            | 30.00            | 30.00                   | 30.00           |                           |             | 150.00             | 2003 |
| Tolls                                                                                                                                                                  |                    |                  |                  |                         |                 |                           |             | -                  | 2005 |
| Parking                                                                                                                                                                | \$25               | \$25             | \$25             | \$25                    | 25.00           |                           |             | 125.00             | 2006 |
| <b>Total</b>                                                                                                                                                           | <b>\$ 828.69</b>   | <b>\$ 55.00</b>  | <b>\$ 55.00</b>  | <b>\$ 55.00</b>         | <b>\$ 55.00</b> | <b>\$ -</b>               | <b>\$ -</b> | <b>\$ 1,048.69</b> |      |
| <b>MILEAGE</b>                                                                                                                                                         |                    |                  |                  |                         |                 |                           |             |                    |      |
| Actual miles                                                                                                                                                           |                    |                  |                  |                         |                 |                           |             |                    |      |
| Allowable Rate                                                                                                                                                         | 0.700              | 0.700            | 0.700            | 0.700                   | 0.700           | 0.700                     | 0.700       |                    |      |
| <b>Total</b>                                                                                                                                                           | <b>\$ -</b>        | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>               | <b>\$ -</b> | <b>\$ -</b>        | 2004 |
| <b>LODGING</b>                                                                                                                                                         |                    |                  |                  |                         |                 |                           |             |                    |      |
| Hotel                                                                                                                                                                  | 250.00             | 250.00           | 250.00           | 250.00                  |                 |                           |             | 1,000.00           | 2010 |
| Telephone                                                                                                                                                              |                    |                  |                  |                         |                 |                           |             | -                  | 2030 |
| <b>Total</b>                                                                                                                                                           | <b>\$ 250.00</b>   | <b>\$ 250.00</b> | <b>\$ 250.00</b> | <b>\$ 250.00</b>        | <b>\$ -</b>     | <b>\$ -</b>               | <b>\$ -</b> | <b>\$ 1,000.00</b> |      |
| <b>MEALS</b>                                                                                                                                                           |                    |                  |                  |                         |                 |                           |             |                    |      |
| Number of days (overnight travel):                                                                                                                                     |                    | Rate per day:    |                  | Maximum meal allowance: |                 |                           |             |                    |      |
| Actual meal costs                                                                                                                                                      |                    |                  |                  |                         |                 |                           |             | -                  |      |
| Less than full day:                                                                                                                                                    |                    |                  |                  |                         |                 |                           |             |                    |      |
| Breakfast                                                                                                                                                              |                    |                  |                  |                         |                 |                           |             | -                  |      |
| Lunch                                                                                                                                                                  |                    |                  |                  |                         |                 |                           |             | -                  |      |
| Dinner                                                                                                                                                                 |                    |                  |                  |                         |                 |                           |             | -                  |      |
| <b>Total</b>                                                                                                                                                           | <b>\$ -</b>        | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>               | <b>\$ -</b> | <b>\$ -</b>        | 2020 |
| <b>MISCELLANEOUS</b>                                                                                                                                                   |                    |                  |                  |                         |                 |                           |             |                    |      |
| Conference Fees                                                                                                                                                        | 475.00             |                  |                  |                         |                 |                           |             | 475.00             | 2101 |
| Seminar Fees                                                                                                                                                           |                    |                  |                  |                         |                 |                           |             | -                  | 2102 |
| ATM Fees                                                                                                                                                               |                    |                  |                  |                         |                 |                           |             | -                  | 2007 |
| Tips                                                                                                                                                                   |                    |                  |                  |                         |                 |                           |             | -                  | 2007 |
| Books, Tapes, Etc                                                                                                                                                      |                    |                  |                  |                         |                 |                           |             | -                  | 4101 |
| Auto Rental                                                                                                                                                            |                    |                  |                  |                         |                 |                           |             | -                  | 2008 |
| Other                                                                                                                                                                  |                    |                  |                  |                         |                 |                           |             | -                  |      |
| <b>Total</b>                                                                                                                                                           | <b>\$ 475.00</b>   | <b>\$ -</b>      | <b>\$ -</b>      | <b>\$ -</b>             | <b>\$ -</b>     | <b>\$ -</b>               | <b>\$ -</b> | <b>\$ 475.00</b>   |      |
| <b>SUMMARY</b>                                                                                                                                                         | <b>\$ 1,553.69</b> | <b>\$ 305.00</b> | <b>\$ 305.00</b> | <b>\$ 305.00</b>        | <b>\$ 55.00</b> | <b>\$ -</b>               | <b>\$ -</b> | <b>\$ 2,523.69</b> |      |
| <b>Expense Explanations:</b>                                                                                                                                           |                    |                  |                  |                         |                 | Less Pre-payments:        |             |                    |      |
| An approximation of travel and lodging for the NACo Western Interstate Conference. Prices are approximate and may vary based on availability and pricing when booking. |                    |                  |                  |                         |                 | Less Charges paid by NCC: |             |                    |      |
|                                                                                                                                                                        |                    |                  |                  |                         |                 | Due Employee:             |             | <b>\$ 2,523.69</b> |      |
| <div style="border: 1px solid black; height: 40px; margin-top: 10px;"></div>                                                                                           |                    |                  |                  |                         |                 |                           |             |                    |      |
| Explanation continued on attachment: yes( ) no( )                                                                                                                      |                    |                  |                  |                         |                 |                           |             |                    |      |

*I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.*

## REVIEW AND APPROVAL:

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Type or print legibly - - Attach approval, receipts and original brochures.  
Reference Administrative Policy #1  
Form updated March 2006.

Supervisor's Signature \_\_\_\_\_ Date \_\_\_\_\_

*I certify that all expenses are in compliance with all policies and Executive Orders.*

General Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_

**VENDOR NUMBER:**

**VOUCHER NUMBER:**

VE



**NEW CASTLE COUNTY**  
**DRAFT--TRAVEL & TRAINING EXPENSE FORM**  
**Business Meal Meetings and Entertainment Detail - Cont'd**

|                       |                    |
|-----------------------|--------------------|
| <b>Employee Name:</b> | Travel Dates:      |
| <b>Title:</b>         | Travel Location:   |
| <b>Department:</b>    | OCA-Grant/Project: |

[illegible]