



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

March 11, 2025
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

- The meeting was called to order by Mr. Cartier at 04:05 PM.

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham (virtual), Valerie George, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street (virtual), David Tackett, Brandon Toole, Monique Williams-Johns

Members absent: None

B. Approval of Minutes

- Mr. Smiley made a motion and Mr. Carter seconded to approve the minutes of the February 25, 2025 Administrative-Finance meeting.

The vote to approve was unanimous.

C. Review/Discussion of Resolution(s)

R25-043: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX
PARCEL NUMBER 06-064.002-41

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the resolution and explained the resolution.

- No public comment.

R25-044: APPROVING THE REFUND OF TAX PAYMENT AND SEWER FEES PAID IN
ERROR ON TAX PARCEL NUMBER 07-034.203-41

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the resolution and explained the resolution.

-. Mr. Street, Mr. Smiley and Mr. Cartier made comments about the resolution.

- No public comment.

R25-045: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX
PARCEL NUMBER 10-006.000-32

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the resolution and explained the resolution.

- No public comment.

R25-046: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX PARCEL NUMBER 11-022.000-15

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Cartier read the title of the resolution and explained the resolution.
- No public comment.

R25-047: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE 5 REGARDING COUNTY COUNCIL COMMITTEE CO-CHAIRS

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title of the resolution.
- Mr. Smiley explained the resolution.
- No public comment.

D. Review/Discussion of Ordinance(s)

°25-019: AMENDING NEW CASTLE COUNTY CODE CHAPTER 2 ("ADMINISTRATION"), SECTION 2.02.110 ("COUNTY COUNCIL COMMITTEE CO-CHAIRS") REGARDING COUNCIL COMMITTEES AND CHAIRS THEREOF

Prime Sponsor(s): Mr. Smiley

- Mr. Cartier read the title of the ordinance.
- Mr. Smiley explained the ordinance.
- No public comment.

°25-020: TO EXTEND THE DEADLINES RELATED TO REASSESSMENT PERMISSIBLE UNDER 9 DEL. C. § 1371F(d)

Prime Sponsor(s): Mr. Smiley

(This ordinance will be considered at the Special Council Meeting on 3/13/25)

- Mr. Cartier read the title of the ordinance.
- Mr. Smiley explained the ordinance.
- No public comment.

E. New Castle County Grant Requests/Community Events

-3/11/25 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Loving Touch Animal Clinic	Mr. Tackett	\$2,500	Mr. Tackett/Mr. Carter	12-Yes Not Voting-Mr. Smiley
Brandywine Conservancy & Museum of Art	Ms. Durham	\$2,500	Ms. Durham/Mr. Carter	12-Yes Not Voting-Mr. Smiley
Pike Creek Little League	Mr. Sheldon	Mr. Sheldon- \$1,000 Ms. Kilpatrick- \$1000 Mr. Toole- \$500 TOTAL: \$2,500	Mr. Sheldon/Mr. Tackett	12-Yes Not Voting-Mr. Smiley

F. Expense and Revenue Round Table

- None

G. Other

-Presentation concerning changes to the Board of Assessment rules and appeal forms by Scott Wilcox, Bill Martin and staff from NCC Law and Finance Departments.

- Aaron Goldstein, NCC Attorney, gave a presentation concerning a proposal which will be presented to the Board of Assessment, to determine if the author of an appraisal must be present at a BOAR review.
- Scott Wilcox of Giordano and Gagne, LLC gave a presentation on the extension of the proposed application deadline extension and changes to documents related to the reassessment appeals process.
- Mr. Smiley, Mr. Caneco, Ms. Kilpatrick, Ms. Williams-Johns and Mr. Toole commented.
- Mr. Caneco and Mr. Wilcox discussed procedural matters.

- Bill Martin, NCC Assistant Attorney, gave a presentation about the BOAR appeal form.
- Ms. Williams-Johns, Mr. Carter, Mr. Toole, Ms. Kilpatrick, and Ms. George commented and asked questions.

- Denny Hardman, NCC Accounting and Fiscal Manager, Assessments and Finance, addressed issues related to farm assessments.
- Ms. George asked a question.

- NCC Counsel to Council Mike Migliore and Ms. Durham asked questions which were answered by Mr. Martin and Mr. Hardman.
- Mr. Cartier commented.
- Mr. Caneco asked questions which were answered by Mr. Martin.
- Member of the public Kim Robert Scovill made a comment.

- Councilman Carter: Overview of ongoing federal activities on county budgets.

- Mr. Cartier gave a presentation entitled "Overview of the Federal Policy Agenda's Potential Impact on Counties."
 - Mr. Cartier and Mr. Carter commented.
- Mr. Street commented on recent police activity at an elementary school.

H. Public Comment

- No public comment.

I. Adjournment

- Mr. Smiley made a motion and Ms. Kilpatrick seconded to adjourn the Ad-Finance meeting of March 11, 2025. Vote to adjourn was unanimous.
- Mr. Cartier adjourned the meeting at 5:33 PM.

Respectfully submitted by Michele Gildea, Legislative Assistant to Councilman John Cartier. This meeting was recorded and is available online.