



NEW CASTLE COUNTY COUNCIL ECONOMIC DEVELOPMENT SUBCOMMITTEE MEETING

Chair: Valerie George, Fifth District

March 4, 2025
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Meeting Call to Order

The Economic Development Subcommittee meeting was called to order at 04:00 PM by Ms. George

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham, Valerie George, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street, David Tackett, Brandon Toole, Monique Williams-Johns

Members absent:

B. Approval of Minutes - Approval of minutes from December 3, 2024

Motion by Councilman Smiley, second by Councilman Caneco, to approve the minutes from the Economic Development Subcommittee Meeting from December 3, 2024. The minutes were approved by voice vote.

C. Presentations

Introduction of new Office of Economic Director Jeff Burhman.

-Overview of current OED operations.

Jeff Burhman, the new Director of the Office of Economic Development, gave an overview of the current OED operations. This included: the SBE office, the Grow NCC Fund, and the Corridor Revitalization.

Helen Foster, Small Business Enterprises Office Report.

-Performance metrics and upcoming plans.

Helen Foster, SBE Coordinator, gave an SBE update, specifically on the Newark Free Library construction project and bid proposals.

Questions and comments by Councilmembers Smiley, Sheldon, Hollins, and Cartier.

D. Other

None

E. Public Comment

None

F. Adjournment

Mr. Smiley moved to adjourn the meeting. The motion was seconded by Mr. Sheldon and the meeting was adjourned at 04:13 PM.