



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

February 18, 2025
2:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 02:00 PM.

Members present: David Carter, John Cartier, Dee Durham, Valerie George (virtual), Penrose Hollins, Janet Kilpatrick, George Smiley, David Tackett (virtual), Brandon Toole, Monique Williams-Johns

Members absent: Kevin Caneco, Timothy Sheldon, Jea Street

B. Approval of Minutes

- Mr. Smiley made a motion, and Ms. Kilpatrick seconded, to approve the minutes of the January 28, 2025 Ad-Finance meeting. Vote to approve was unanimous.

C. Review/Discussion of Resolution(s)

- None

D. Review/Discussion of Ordinance(s)

°25-016: TO AMEND THE PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607, AMEND THE PAY PLANS AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES, AMEND CLASS SPECIFICATIONS AND ADOPT NEW CLASS SPECIFICATIONS FOR LAND USE LICENSING/CODE ENFORCEMENT AND ADMINISTRATION RELATED POSITIONS

Prime Sponsor(s): Ms. Williams-Johns

- Mr. Cartier read the title of the ordinance.
- Mr. Smiley explained the ordinance.
- No public comment.

E. New Castle County Grant Requests/Community Events

- 2/18/25 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
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Good Neighbors	Mr. Tackett	\$2,000	Mr. Tackett/Mr.Carter	9- Yes 3- Absent Not Voting-Mr. Smiley
Hockessin Historical Society	Ms. Kilpatrick	\$1,500	Ms. Kilpatrick/Mr.Carter	9- Yes 3- Absent Not Voting-Mr. Smiley
Newark Symphony Orchestra	Ms. George	\$2,485	Ms. George/Mr. Carter	9- Yes 3- Absent Not Voting-Mr. Smiley

F. Expense and Revenue Round Table

- None

G. Other

- Mr. Smiley raised the topic of reimbursement for council members' travel expenses. Council members can use personal credit cards and be reimbursed from office accounts or be issued a "P" card and the funds will come directly from their office accounts. Members of council discussed. Mr. Smiley made a motion to adopt the process for each member. Mr. Carter seconded. Vote to approve was unanimous.

H. Public Comment

- None

I. Adjournment

- Mr. Smiley made a motion and Mr. Carter seconded, to adjourn the meeting. Vote to adjourn was unanimous.

- Mr. Cartier adjourned the meeting at 2:13 PM.

- Respectfully submitted by Michele Gildea, legislative assistant to Councilman John Cartier. The meeting was recorded and available online.