



# NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District  
Co-Chair John Cartier, Eighth District

January 28, 2025  
4:00 PM

**VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801**

## MINUTES

### **A. Call To Order/Roll Call**

-The meeting was called to order by Co-Chair Smiley at 4:05 pm.  
-Council members present were; Mr. Caneco, Mr. Carter, Mr. Cartier (Virtual), Ms. Durham, Ms. George, Mr. Hollins, Ms. Kilpatrick (Virtual), Mr. Sheldon, Mr. Smiley, Mr. Street (Virtual), Mr. Tackett, Mr. Toole, and Ms. Williams- Johns.

### **B. Approval of Minutes - January 14, 2025**

-A motion by Mr. Cartier, seconded by Ms. George to approve the minutes of the January 14, 2025 Finance Committee meeting. All in favor.

### **C. Review/Discussion of Resolution(s)**

R25-033: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A SEWER AGREEMENT WITH THE CITY OF NEWARK

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

-Mr. Smiley read the title of the Resolution into the record.  
-Mr. Sheldon explained the Resolution.  
-Comments from Mr. Cartier.  
-No public comment.

### **D. Review/Discussion of Ordinance(s)**

°25-002: AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDS OF \$556,302.63 FROM THE CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE PERIMETER FIREWALLS REPLACEMENT (SLCGP) GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley stated that this Resolution will be tabled this evening at the Council meeting.  
-No questions or comments from Council or the Public.

°25-003: AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDS OF \$103,632.00 FROM THE CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY

PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE REBLAZE RENEWAL (SLCGP) GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record and explained the Ordinance.

-No questions or comments from Council or the Public.

°25-004: AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDS OF \$100,283.68 FROM THE CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE NETSKOPE RENEWAL (SLCGP) GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record and explained the Ordinance.

-No questions or comments from Council or the Public.

°25-005: AMEND THE GRANTS BUDGET: AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND APPROPRIATE \$84,396.50 FROM THE STATE OF DELAWARE, DEPARTMENT OF TRANSPORTATION TO THE CHRISTIANA FIRE COMPANY COMMAND VEHICLE AND BOAT TRAILER GRANT FOR THE DEPARTMENT OF PUBLIC SAFETY

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record.

-Mr. Toole explained the Ordinance.

-No questions or comments from Council or the Public.

°25-006: AMEND THE GRANTS BUDGET: APPROPRIATE \$145,140.19 IN FEDERAL FUNDING FROM THE DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR THE PURCHASE AND RECEIPT OF EQUIPMENT FOR THE DEPARTMENT OF PUBLIC SAFETY

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record.

-Mr. Toole explained the Ordinance.

-Comments from Mr. Street.

-No public comments.

°25-007: AMEND THE GRANTS BUDGET: APPROPRIATE \$105,744.14 IN FEDERAL FUNDING FROM THE DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR TRAINING AND THE PURCHASE AND RECEIPT OF EQUIPMENT FOR THE DEPARTMENT OF PUBLIC SAFETY

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record.

-Mr. Caneco explained the Ordinance.

-No questions or comments from Council or the Public.

°25-008: AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDING OF \$163,814.00 TO THE JUSTICE ASSISTANCE GRANT (JAG) 2024 GRANT FOR THE NEW CASTLE COUNTY DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record.

-Mr. Caneco explained the Ordinance.

-No questions or comments from Council or the Public.

°25-009: AMEND THE GRANTS BUDGET: APPROPRIATE \$1,000,000.00 IN FEDERAL PASS THROUGH FUNDING FROM THE U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL HIGHWAY ADMINISTRATION THROUGH THE STATE OF DELAWARE, DEPARTMENT OF TRANSPORTATION (DELDOT) TO THE COMMONS BOULEVARD PATHWAY PHASE 2 GRANT FOR THE DEPARTMENT OF PUBLIC WORKS

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

-Mr. Smiley read the title of the Ordinance into the record.  
 -Mr. Carter explained the Ordinance.  
 No questions or comments from Council or the Public.

**°25-013: AMEND THE FY2025 APPROVED OPERATING BUDGET: TRANSFER FUNDS FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO THE CONTRACTUAL SERVICES BUDGET LINE ITEM FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF PARKS**

Prime Sponsor(s): Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record.  
 -Mr. Cartier explained the Ordinance.  
 -Comments from Mr. Hollins.  
 -No public comment.

**°25-014: TO AMEND THE PAY PLANS AND RATES OF PAY FOR MEMBERS OF THE BOARD OF ASSESSMENT REVIEW, TO AUTHORIZE APPOINTMENT OF REFEREES TO HEAR APPEALS OF PROPERTY ASSESSMENTS AND TO PROVIDE FOR BOARD MEMBERS' AND REFEREES' COMPENSATION FOR REASSESSMENT APPEALS**

Prime Sponsor(s): Mr. Smiley, Ms. Kilpatrick

Co-sponsor(s): Mr. Cartier

-Mr. Smiley read the title of the Ordinance into the record.  
 -Mr. Denzil Hardman, Accounting & Fiscal Manager Finance - Assessment, and Mike McFarland, Tyler Technology, explained the appeal process.  
 -Comments and questions from Mr. Carter, Mr. Smiley, Mr. Tackett, Ms. George, Mr. Hollins and Mr. Caneco.  
 -No public comment.

#### **E. New Castle County Grant Requests/Community Events**

##### **- 1/28/25 Grant Matrix**

| <b>Grant Applicant</b> | <b>Sponsor</b> | <b>Amount Approved</b>                                                                                                                                                               | <b>Council Member First/Second</b> | <b>Vote</b>                |
|------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------|
| Village of Ardencroft  | Cartier        | \$2,654                                                                                                                                                                              | Cartier/Carter                     | 12 - Yes<br>1 - Not voting |
| Friendship House       | Street         | \$9,250.<br>Street - \$2,500<br>Hollins - \$1,000<br>Carter - \$1,000<br>Kilpatrick - \$750<br>Williams-Johns - \$1,000<br>Sheldon - \$1,000<br>George - \$1,000<br>Smiley - \$1,000 | Street/Carter                      | 13 - Yes                   |
| ONCOR Coalition, Inc   | Caneco         | \$2,500                                                                                                                                                                              | Caneco/Carter                      | 12 - Yes<br>1 - Not voting |

#### **F. Expense and Revenue Round Table**

-None

#### **G. Other**

##### **-FY2024 Annual Comprehensive Financial Report (ACFR)**

-Bob Wasserbach, County Auditor, and Remi Omisore, Principal, Clifton Larson Allen, presented to Council the FY2024 Annual Comprehensive Financial Report (ACFR) .  
 -Questions from Mr. Carter

-No public comment.

**H. Public Comment**

-None

**I. Adjournment**

--Motion by Mr. Cartier, seconded by Ms. George to adjourn the Administrative-Finance Committee meeting. The motion was approved, and the meeting adjourned at 4:55 pm.

-Respectfully submitted by Christine Roberts, Legislative Assistant to Mr. Smiley. The meeting was also recorded and is available online.