



# NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District  
Co-Chair John Cartier, Eighth District

January 14, 2025  
4:00 PM

**VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801**

## MINUTES

### A. Call To Order/Roll Call

The meeting was called to order at 04:00 PM.

Members present: Kevin Caneco, David Carter, John Cartier, Dee Durham, Valerie George (virtual), Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street (virtual), David Tackett, Brandon Toole, Monique Williams-Johns

Members absent: None

### B. Approval of Minutes

- Mr. Smiley made a motion and Mr. Tackett seconded to approve the minutes of the December 10, 2024 AD-Finance meeting. Vote to approve was unanimous.

### C. Review/Discussion of Resolution(s)

- None

### D. Review/Discussion of Ordinance(s)

°24-179: TO AMEND THE PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607 AND TO ADOPT NEW AND AMEND CLASS SPECIFICATIONS FOR LAND USE LICENSING RELATED POSITIONS

Prime Sponsor(s): Ms. Williams-Johns

- Mr. Cartier read and explained the ordinance.  
- No public comment.

°24-180: AMEND THE GRANTS BUDGET: APPROPRIATING BUDGET FOR A DONATION OF LAND FROM PAR 1, INC. AND A DONATION FROM VERINO PETTINARO IN THE AMOUNT OF \$70,000 TO BE USED FOR MAINTENANCE COSTS

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Cartier read the title of the ordinance.  
- Mr. Sheldon explained.  
- Ms. Kilpatrick, Mr. Smiley and Mr. Cartier commented.  
- No public comment.

### E. New Castle County Grant Requests/Community Events

**-1/14/25 Grant Matrix**

| <b>Grant Applicant</b>             | <b>Sponsor</b> | <b>Amount Approved</b>                                                                                                                                                                                                                               | <b>Council Member<br/>First/Second</b> | <b>Vote</b>                     |
|------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------------|
| Tomaro's Change                    | Mr. Cartier    | \$2,500                                                                                                                                                                                                                                              | Mr. Cartier/Mr. Carter                 | 12-Yes<br>Not Voting-Mr. Smiley |
| Town of Townsend                   | Mr. Carter     | \$500                                                                                                                                                                                                                                                | Mr. Carter/Mr. Toole                   | 12-Yes<br>Not Voting-Mr. Smiley |
| MOT Charter School                 | Mr. Carter     | \$1,000                                                                                                                                                                                                                                              | Mr. Carter/Mr. Toole                   | 12-Yes<br>Not Voting-Mr. Smiley |
| Vernacular<br>Architecture Forum   | Ms. Durham     | Ms. Durham -\$1,250<br>Mr. Cartier - \$1,250<br>TOTAL: \$2,500                                                                                                                                                                                       | Ms.Durham/Mr. Carter                   | 12-Yes<br>Not Voting-Mr. Smiley |
| Faithful Friends<br>Animal Society | Mr. Toole      | Up to \$5,000<br>Mr. Toole - \$1,000<br>Mr. Cartier - \$1,000<br>Ms. George - \$1,000<br>Mr. Carter- \$500<br>Ms. Durham - \$500<br>Ms. Williams-Johns - \$300<br>Mr. Caneco - \$250<br>Mr. Sheldon - \$250<br>Mr. Hollins - \$200<br>TOTAL- \$5,000 | Mr. Toole/Mr. Carter                   | 12-Yes<br>Not Voting-Mr. Smiley |

**F. Expense and Revenue Round Table**

- None

**G. Other**

- None

**H. Public Comment**

- None

**I. Adjournment**

- Mr. Smiley made a motion and Mr. Tackett seconded to adjourn the meeting. Vote to adjourn was unanimous.

- Mr. Carter adjourned the meeting at 4:16 PM

Respectfully submitted by Michele Gildea, Legislative Assistant Councilman Cartier. This meeting was recorded and is available online.