



# NEW CASTLE COUNTY COUNCIL COMMUNITY SERVICES COMMITTEE MEETING

Co-Chair: Penrose Hollins, Fourth District  
Co-Chair: Jea P. Street, Tenth District

October 22, 2024  
3:00 PM

VIRTUAL ZOOM WEBINAR MEETING\*\* &  
LOUIS L. REDDING CITY/COUNTY BUILDING  
1ST FLOOR COUNCIL CHAMBERS  
800 N. FRENCH STREET, WILMINGTON, DE 19801

## AGENDA

**A. Meeting Call to Order/Roll Call**

**B. Approval of Community Services Committee Minutes 09-24-2024**

**C. Review/Discussion of Resolution(s)**

**D. Review/Discussion of Ordinance(s)**

°24-152: (TO BE VOTED 10/22/24) APPROPRIATE \$150,000 IN THE NEW CASTLE COUNTY AFFORDABLE HOUSING FUND, WITH FUNDS THAT ORIGINATED FROM THE GENERAL FUND TAX STABILIZATION RESERVE, FOR A CONTRACT WITH EZION FAIR BAPTIST CHURCH CDC TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES

Prime Sponsor(s): Mr. Hollins, Mr. Street

°24-153: (TO BE VOTED 10/22/24) TO APPROPRIATE \$50,000 IN THE NEW CASTLE COUNTY HOUSING TRUST FUND, FOR A CONTRACT WITH LOVE COMMUNITIES LLC TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES

Prime Sponsor(s): Mr. Hollins, Mr. Street

°24-157: (TO BE VOTED 11/19/24) AMEND THE GRANTS BUDGET: APPROPRIATE \$123,169.86 IN ACTUAL PROGRAM INCOME AND REALIGN \$60,910.70 WITHIN THE COMMUNITY DEVELOPMENT BLOCK GRANT FY2024, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING

Prime Sponsor(s): Mr. Hollins, Mr. Street

°24-158: (TO BE VOTED 11/19/24) AMEND THE GRANTS BUDGET: APPROPRIATE ANTICIPATED ADDITIONAL FEDERAL FUNDS OF \$800,832 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE SECTION 8 HOUSING CHOICE VOUCHERS – 2024 GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING

Prime Sponsor(s): Mr. Hollins, Mr. Street

°24-159: (TO BE VOTED 11/19/24) AMEND THE GRANTS BUDGET: APPROPRIATE ADDITIONAL FEDERAL FUNDS OF \$30,672.54 AND ANTICIPATED FEDERAL FUNDS OF \$10,000.00 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE EMERGENCY HOUSING CHOICE VOUCHERS GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING

Prime Sponsor(s): Mr. Hollins, Mr. Street

**E. Presentations**

Rockwood Park and Museum Strategic Plan

Tree Removal Program

Housing Choice Voucher – Project Based Voucher Request for Proposal

**F. Other**

**G. Public Comment**

**H. Adjournment**

**AGENDA POSTED: OCTOBER 15, 2024**

\*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

\*\*Under Title 29, Section 10006A of the Delaware Code, New Castle County Council is holding this meeting as a telephone and video conference, utilizing a Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smartphone is <https://zoom.us/j/377322142>

You may also call into the meeting (audio) using the following call-in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes>. Members of the public joining the meeting may be provided an opportunity to make comments in real-time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Prime Sponsor(s): Mr. Hollins, Mr. Street  
Requested by: Community Services  
Date of introduction: October 8, 2024

**ORDINANCE NO. 24-152**

**TO APPROPRIATE \$150,000 IN THE NEW CASTLE COUNTY AFFORDABLE HOUSING FUND, WITH FUNDS THAT ORIGINATED FROM THE GENERAL FUND TAX STABILIZATION RESERVE, FOR A CONTRACT WITH EZION FAIR BAPTIST CHURCH CDC TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES**

1       **WHEREAS**, Ordinance 21-110 established the Affordable Housing Fund to preserve and  
2 develop affordable housing within New Castle County (NCC Code 14.01.020); and  
3

4       **WHEREAS**, Ordinance 21-111 allocated \$15,000,000 from the General Fund Tax  
5 Stabilization Fund to the Affordable Housing Fund; and  
6

7       **WHEREAS**, New Castle County Department of Community Services held public  
8 stakeholder meetings to receive feedback and input on the Affordable Housing Fund created to  
9 preserve and create affordable housing in New Castle County; and  
10

11       **WHEREAS**, from that feedback, New Castle County Department of Community Services  
12 released a public Request for Proposal for eligible applicants to apply for funding through the  
13 Affordable Housing Fund; and  
14

15       **WHEREAS**, Ezion Fair Baptist Church CDC was identified during this process to assist  
16 with construction of five new affordable townhouse units for seniors on Bradford Street in  
17 Wilmington, Delaware; and  
18

19       **WHEREAS**, the Housing Trust Fund is a separate fund from the Affordable Housing  
20 Fund, and the Housing Trust Fund can only be expended for projects within unincorporated  
21 areas of New Castle County and there are no Housing Trust Funds included in the funding of  
22 this Ordinance; and  
23

24       **WHEREAS**, the revenue measures heretofore adopted by County Council are necessary  
25 to preserve and develop affordable housing within New Castle County; and  
26

27       **WHEREAS**, each contract or purchase order funded through this Affordable Housing  
28 Fund appropriation will be submitted on a Resolution for Council's consideration as required by  
29 *New Castle County Code § 2.02.004*.  
30

31       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**  
32

33       Section 1. To preserve and develop an affordable housing project, \$150,000 in the New  
34 Castle County Affordable Housing Fund is hereby appropriated to be administered by the  
35 Department of Community Services.  
36

37       Section 2. This Ordinance shall become effective immediately upon its adoption by  
38 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C. §*  
39 1156.

Adopted by County Council of  
New Castle County on:

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Karen Hartley-Nagle  
President of County Council  
of New Castle County

Approved on:

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Matthew Meyer  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, appropriates \$150,000 in the New Castle County Affordable Housing Fund. The available funding in the Affordable Housing Fund was transferred from the General Fund via Ordinance 21-111. There are no Housing Trust Funds included in the funding of this Ordinance. The funds will be administered by the Department of Community Services for Ezion Fair Baptist Church CDC to assist with construction of five new affordable townhouse units for seniors on Bradford Street in Wilmington, Delaware.

**FISCAL NOTE:** This Ordinance, if approved, will appropriate \$150,000 in the New Castle County Affordable Housing Fund. There is no discernible impact to the Operating Budget since this is an appropriation in the Affordable Housing Fund. The intent is to appropriate funds in the Grant and Fixed Charges Budget Line Item. The Affordable Housing Fund balance available for appropriation is \$398,000 as of September 24, 2024.

**ORDINANCE NO. 24-153**

**TO APPROPRIATE \$50,000 IN THE NEW CASTLE COUNTY HOUSING TRUST FUND,  
FOR A CONTRACT WITH LOVE COMMUNITIES LLC TO BE ADMINISTERED BY THE  
DEPARTMENT OF COMMUNITY SERVICES**

1       **WHEREAS**, the New Castle County Housing Trust Fund was created with the support  
2 of County Council for the “purpose of dedicating public funds and revenues from other sources  
3 to address the housing needs of very low income households earning less than 50% of median  
4 income, low income households earning 50 to 80% of median income, and moderate income  
5 households earning 80% to 120% of median income” (see Resolution No. 07-176 as amended  
6 by Amendment No. 1); and  
7

8       **WHEREAS**, the Housing Trust Fund will be used to promote the preservation and  
9 development of affordable housing within New Castle County with priorities recommended by  
10 the Housing Advisory Board; and  
11

12       **WHEREAS**, the appropriation of \$50,000 will be used to assist with the rehabilitation of  
13 88 units in Riverview Apartments located at 1 Golden Acres Drive in Wilmington, Delaware  
14 which will be rented to families earning less than 80% area median income (AMI); and  
15

16       **WHEREAS**, the Housing Trust Fund is a separate fund from the Affordable Housing  
17 Fund, and the Housing Trust Fund can only be expended for projects within unincorporated  
18 areas of New Castle County and there are no Affordable Housing Funds included in the  
19 funding of this Ordinance; and  
20

21       **WHEREAS**, the revenue measures heretofore adopted by County Council are  
22 necessary to preserve and development affordable housing within New Castle County; and  
23

24       **WHEREAS**, each contract or purchase order funded through this Housing Trust Fund  
25 appropriation will be submitted on a Resolution for Council’s consideration as required by *New*  
26 *Castle County Code* § 2.02.004.  
27

28       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**  
29

30       Section 1. To promote the preservation and development of affordable housing within  
31 New Castle County, \$50,000 in the New Castle County Housing Trust Fund is hereby  
32 appropriated to be administered by the Department of Community Services.  
33

34       Section 2. This Ordinance shall become effective immediately upon its adoption by  
35 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §  
36 1156.

Adopted by County Council of  
New Castle County on:

---

Karen Hartley-Nagle  
President of County Council  
of New Castle County

Approved on:

---

Matthew Meyer  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, appropriates \$50,000 in the New Castle County Housing Trust Fund. There are no Affordable Housing Funds included in the funding of this Ordinance. The funds will be administered by the Department of Community Services for Love Communities LLC to assist with the rehabilitation of 88 units in Riverview Apartments located at 1 Golden Acres Drive in Wilmington, Delaware which will be rented to families earning less than 80% area median income (AMI).

**FISCAL NOTE:** This Ordinance, if approved, will appropriate \$50,000 in the New Castle County Housing Trust Fund. There is no discernible impact to the Operating Budget since this is an appropriation in the Housing Trust Fund. The intent is to appropriate funds in the Grant and Fixed Charges Budget Line Item. The Housing Trust Fund balance available for appropriation is \$1,177,417.25 as of September 24, 2024.

**ORDINANCE NO. 24-157**

**AMEND THE GRANTS BUDGET:**

**APPROPRIATE \$123,169.86 IN ACTUAL PROGRAM INCOME AND REALIGN  
\$60,910.70 WITHIN THE COMMUNITY DEVELOPMENT BLOCK GRANT FY2024,  
WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES,  
DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING**

1       **WHEREAS**, original allocated funding in the amount of \$2,383,060.00 from the U.S.  
2 Department of Housing and Urban Development (HUD) and estimated program income in  
3 the amount of \$350,000.00 was previously approved by County Council and appropriated  
4 to the Community Development Block Grant FY2024 via Ordinance 23-058; and  
5

6       **WHEREAS**, authorization is sought to appropriate \$123,169.86 in actual program  
7 income to the Community Development Block Grant FY2024 Grant and reallocate  
8 \$60,910.70 within the Grant from Cooperating Communities to Program Delivery; and  
9

10       **WHEREAS**, the Community Development Block Grant (CDBG) is funded through  
11 the U.S. Department of Housing and Urban Development (HUD) and through loan  
12 repayments from rehabilitation projects and down payment and settlement loans; and  
13

14       **WHEREAS**, the major objectives of the CDBG program include providing financial  
15 assistance to moderate to low-income residents of New Castle County, most of which are  
16 elderly, to rehabilitate their homes; down payment and settlement help for low to moderate  
17 income residents buying their first home; funding to agencies that provide housing support  
18 services; grants for emergency repairs; funding for the revitalization of aging  
19 neighborhoods throughout the County; and social services; and  
20

21       **WHEREAS**, the County Executive has determined that grants anticipated to be  
22 received from estimated program income will be sufficient to cover the increase in the  
23 Grants Budget as hereinafter amended; and  
24

25       **WHEREAS**, Council has determined that the provisions of this Ordinance  
26 substantially advance, and are reasonably and rationally related to, legitimate government  
27 interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or  
28 welfare of the present and future inhabitants of this State).  
29

30       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**  
31

32       Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby  
33 amended by adding the material on the attached Exhibits "A," which shall be considered  
34 underscored in their entirety.  
35

36       Section 2. The provisions of this Ordinance shall be effective July 1, 2023.  
37

38       Section 3. This Ordinance shall become effective immediately upon its adoption by  
39 County Council and approval by the County Executive, or as otherwise provided by 9 Del.  
40 C. § 1156.

Adopted by County Council of  
New Castle County on:

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President of County Council  
of New Castle County

Approved on:

---

Matthew Meyer  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will appropriate \$123,169.86 in actual program income to the Community Development Block Grant FY2024 Grant and reallocate \$60,910.70 within the Grant from Cooperating Communities to Program Delivery. The realignment of funds will be used for Program Delivery.

The Community Development Block Grant (CDBG) is funded through HUD and through loan repayments from rehabilitation projects and down payment and settlement loans. The major objectives of the CDBG program include providing financial assistance to moderate to low-income residents of New Castle County, most of which are elderly, to rehab their homes; down payment and settlement help for low to moderate income residents buying their first home; funding to agencies that provide housing support services; grants for emergency repairs; funding for the revitalization of aging neighborhoods throughout the County; and social services.

**FISCAL NOTE:** This Ordinance, if approved, will amend the Grants Budget by appropriating \$123,169.86 in actual program income to the Community Development Block Grant FY2024 and reallocating \$60,910.70 within the Grant from Cooperating Communities to Program Delivery.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$123,169.86. This increase will affect FY2024 through FY2031, since the targeted program completion date is September 1, 2030.

|                       |                                                 |                      |        |
|-----------------------|-------------------------------------------------|----------------------|--------|
| <b>DEPARTMENT:</b>    | Community Services                              | <b>EXHIBIT:</b>      | "A"    |
| <b>GRANT TITLE:</b>   | Community Development Block Grant FY2024 (CDBG) | <b>Ordinance No.</b> | 24-157 |
| <b>PROGRAM TITLE:</b> | Community Development Block Grant FY2024 (CDBG) |                      |        |

| Revenue        | Current |              | Change |            | Revised         |
|----------------|---------|--------------|--------|------------|-----------------|
| Federal        | \$      | 2,383,060.00 | \$     | -          | \$ 2,383,060.00 |
| State          | \$      | -            | \$     | -          | \$ -            |
| County         | \$      | -            | \$     | -          | \$ -            |
| Program Income | \$      | 350,000.00   | \$     | 123,169.86 | \$ 473,169.86   |
| Other          | \$      | -            | \$     | -          | \$ -            |
| Total          | \$      | 2,733,060.00 | \$     | 123,169.86 | \$ 2,856,229.86 |

| Expense                    | Current |              | Change |             | Revised         |
|----------------------------|---------|--------------|--------|-------------|-----------------|
| Salaries and Wages         | \$      | 548,553.90   | \$     | 116,117.91  | \$ 664,671.81   |
| Benefits                   | \$      | 323,681.95   | \$     | 67,962.65   | \$ 391,644.60   |
| Training/Civic Affairs     | \$      | 6,845.00     | \$     | -           | \$ 6,845.00     |
| Communication/Utilities    | \$      | 20,346.32    | \$     | -           | \$ 20,346.32    |
| Materials/Supplies         | \$      | 15,509.65    | \$     | -           | \$ 15,509.65    |
| Contractual Services       | \$      | 176,764.10   | \$     | -           | \$ 176,764.10   |
| Equipment                  | \$      | 193.45       | \$     | -           | \$ 193.45       |
| Grants/Fixed Charges       | \$      | 1,596,484.67 | \$     | (60,910.70) | \$ 1,535,573.97 |
| Land and Structures        | \$      | -            | \$     | -           | \$ -            |
| Contingency                | \$      | -            | \$     | -           | \$ -            |
| Operating Transfer Charges | \$      | 44,680.96    | \$     | -           | \$ 44,680.96    |
| Operating Transfer Credits | \$      | -            | \$     | -           | \$ -            |
| Total                      | \$      | 2,733,060.00 | \$     | 123,169.86  | \$ 2,856,229.86 |

#### SUPPLEMENTAL INFORMATION

|                                        |                                       |
|----------------------------------------|---------------------------------------|
| <b>Estimated Program Initiation:</b>   | 7/1/2023                              |
| <b>Estimated Program Completion:</b>   | 9/1/2030                              |
| <b>The Local Match:</b>                | <b>Found in (ORG):</b>                |
| <b>Ordinance Passed:</b> <u>23-058</u> | <b>Date Revised:</b> <u>6/16/2023</u> |

#### PROGRAM DESCRIPTION:

Funding is provided through the Department of Housing and Urban Development (HUD) to assist low to moderate income residents of New Castle County with various housing support services such as: home rehabilitation, first time homebuyer down payment and settlement help, grants for minor home repairs, the revitalization of aging neighborhoods and other social services.

5/23/2023

10/22/2024

**ORDINANCE NO. 24-158**

**AMEND THE GRANTS BUDGET:**

**APPROPRIATE ANTICIPATED ADDITIONAL FEDERAL FUNDS OF \$800,832  
FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT TO THE  
SECTION 8 HOUSING CHOICE VOUCHERS – 2024 GRANT, WHICH IS ADMINISTERED  
BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY  
DEVELOPMENT AND HOUSING**

1       **WHEREAS**, original allocated funding in the amount of \$16,425,000 from the U.S.  
2 Department of Housing and Urban Development (HUD) was previously approved by County  
3 Council and appropriated to the Section 8 Housing Choice Vouchers – 2024 Grant via Ordinance  
4 23-162; and

5  
6       **WHEREAS**, authorization is being sought to appropriate anticipated additional federal  
7 funds of \$800,832 from the U.S. Department of Housing and Urban Development (HUD) to the  
8 Section 8 Housing Choice Vouchers – 2024 Grant; and

9  
10       **WHEREAS**, this funding will be used by the Department of Community Services, Division  
11 of Community Housing and Development to cover the October, November and December check  
12 runs due to the increase in voucher use; and

13  
14       **WHEREAS**, the County Executive has determined that revenues anticipated to be  
15 received shall be sufficient to cover the increase in the Grants Budget as hereinafter amended;  
16 and

17  
18       **WHEREAS**, Council has determined that the provisions of this Ordinance substantially  
19 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,  
20 promoting the health, safety, morals, convenience, order prosperity and/or welfare of the present  
21 and future inhabitants of this State).

22  
23       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**

24  
25       Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby amended  
26 by adding the material in Exhibit “A,” which is underscored in its entirety, which is attached hereto  
27 and made a part hereof.

28  
29       Section 2. This Ordinance shall become effective immediately upon its adoption by New  
30 Castle County Council and approval by the County Executive, or as otherwise provided by 9 Del.  
31 C. § 1156.

32  
33       Section 3. It is the intent of the County Council that the provisions of this Ordinance shall  
34 be effective retroactive to January 1, 2024.

Adopted by County Council of  
New Castle County on:

---

President of County Council  
of New Castle County

Approved on:

---

Matthew Meyer  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will appropriate anticipated additional federal funds of \$800,832 from the U.S. Department of Housing and Urban Development (HUD) to the Section 8 Housing Choice Vouchers – 2024 Grant. This funding will be used to cover the October, November and December check runs due to the increase in voucher use.

**FISCAL NOTE:** This Ordinance, if approved, will amend the Grants Budget by appropriating anticipated additional federal funds of \$800,832 from the U.S. Department of Housing and Urban Development (HUD) to the Section 8 Housing Choice Vouchers – 2024 Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$800,832. This increase will affect FY2025 only since the targeted program completion date of the program is December 31, 2024.

DEPARTMENT:

GRANT TITLE:

PROGRAM TITLE:

Community Services

Section 8 Housing Choice Vouchers - 2024

Section 8 Housing Choice Vouchers - 2024

EXHIBIT:

Ordinance No.

"A"

24-158

| Revenue        | Current          | Change        | Revised          |
|----------------|------------------|---------------|------------------|
| Federal        | \$ 16,425,000.00 | \$ 800,832.00 | \$ 17,225,832.00 |
| State          | \$ -             | \$ -          | \$ -             |
| County         | \$ -             | \$ -          | \$ -             |
| Program Income | \$ -             | \$ -          | \$ -             |
| Other          | \$ -             | \$ -          | \$ -             |
| Total          | \$ 16,425,000.00 | \$ 800,832.00 | \$ 17,225,832.00 |

| Expense                    | Current          | Change        | Revised          |
|----------------------------|------------------|---------------|------------------|
| Salaries and Wages         | \$ 810,000.00    | \$ -          | \$ 810,000.00    |
| Benefits                   | \$ 476,459.00    | \$ -          | \$ 476,459.00    |
| Training/Civic Affairs     | \$ 12,110.00     | \$ -          | \$ 12,110.00     |
| Communication/Utilities    | \$ 11,960.00     | \$ -          | \$ 11,960.00     |
| Materials/Supplies         | \$ 6,900.00      | \$ -          | \$ 6,900.00      |
| Contractual Services       | \$ 226,264.00    | \$ 110,832.00 | \$ 337,096.00    |
| Equipment                  | \$ -             | \$ -          | \$ -             |
| Grants/Fixed Charges       | \$ 14,807,807.00 | \$ 675,000.00 | \$ 15,482,807.00 |
| Land and Structures        | \$ -             | \$ -          | \$ -             |
| Contingency                | \$ -             | \$ -          | \$ -             |
| Operating Transfer Charges | \$ 73,500.00     | \$ 15,000.00  | \$ 88,500.00     |
| Operating Transfer Credits | \$ -             | \$ -          | \$ -             |
| Total                      | \$ 16,425,000.00 | \$ 800,832.00 | \$ 17,225,832.00 |

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:

1/1/2024

Estimated Program Completion:

12/31/2024

The Local Match:

Found in (ORG):

Ordinance Passed:

23-162

Date Revised:

12/18/2023

PROGRAM DESCRIPTION:

Section 8 Housing Choice Vouchers - Calendar Year 2024 Grant from the U.S. Department of Housing and Urban Development (HUD) for administrative expenses of the program and for rental and utility subsidies for very low-income families in New Castle County.

Prime Sponsor(s): Mr. Hollins, Mr. Street  
Requested by: Community Services  
Date of introduction: October 22, 2024

**ORDINANCE NO. 24-159**

**AMEND THE GRANTS BUDGET:**

**APPROPRIATE ADDITIONAL FEDERAL FUNDS OF \$30,672.54 AND ANTICIPATED  
FEDERAL FUNDS OF \$10,000.00 FROM THE U.S. DEPARTMENT OF HOUSING AND  
URBAN DEVELOPMENT TO THE EMERGENCY HOUSING CHOICE VOUCHERS GRANT,  
WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES,  
DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING**

1       **WHEREAS**, original allocated funding in the amount of \$555,756.00 from the U.S.  
2 Department of Housing and Urban Development (HUD) was previously approved by County  
3 Council and appropriated to the Emergency Housing Choice Vouchers Grant via Ordinance  
4 21-092; and

5  
6       **WHEREAS**, additional federal funds of \$57,101.12 and anticipated federal funds of  
7 \$180,000.00 from the U.S. Department of Housing and Urban Development (HUD) was  
8 previously approved by County Council and appropriated to the Emergency Housing Choice  
9 Vouchers Grant via Ordinance 24-068; and

10  
11       **WHEREAS**, authorization is being sought to appropriate additional federal funds of  
12 \$30,672.54 and anticipated additional federal funds of \$10,000.00 from the U.S. Department of  
13 Housing and Urban Development (HUD) to the Emergency Housing Choice Vouchers Grant;  
14 and

15  
16       **WHEREAS**, this funding will be used by the Department of Community Services,  
17 Division of Community Housing and Development for the administrative expenses of the  
18 program and for rental and utility subsidies for very low-income families in New Castle County  
19 and, when administering the grant, must follow the applicable Section 8 Housing Choice  
20 Voucher program requirements; and

21  
22       **WHEREAS**, the County Executive has determined that revenues anticipated to be  
23 received shall be sufficient to cover the increase in the Grants Budget as hereinafter amended;  
24 and

25  
26       **WHEREAS**, Council has determined that the provisions of this Ordinance substantially  
27 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,  
28 promoting the health, safety, morals, convenience, order prosperity and/or welfare of the  
29 present and future inhabitants of this State).

30  
31       **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**

32  
33       Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby  
34 amended by adding the material in Exhibit "A," which is considered to be underscored in its  
35 entirety, which is attached hereto and made a part hereof.

36  
37       Section 2. This Ordinance shall become effective immediately upon its adoption by  
38 New Castle County Council and approval by the County Executive, or as otherwise provided  
39 by 9 Del. C. § 1156.

40  
41  
42  
43

Section 3. It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to June 1, 2021.

Adopted by County Council of  
New Castle County on:

---

President of County Council  
of New Castle County

Approved on:

---

Matthew Meyer  
County Executive  
New Castle County

**SYNOPSIS:** This Ordinance, if approved, will appropriate additional federal funds of \$30,672.54 and anticipated federal funds of \$10,000.00 from the U.S. Department of Housing and Urban Development (HUD) to the Emergency Housing Choice Vouchers Grant which is administered by the Department of Community Services, Division of Community Housing and Development.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to June 1, 2021.

**FISCAL NOTE:** This Ordinance, if approved, will amend the Grants Budget by appropriating additional federal funds of \$30,672.54 and anticipated federal funds of \$10,000.00 from the U.S. Department of Housing and Urban Development (HUD) to the Emergency Housing Choice Vouchers Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$40,672.54. This increase will affect FY2025 only since the targeted program completion date is December 31, 2024. There is no local match requirement for this grant award.

|                       |                                   |                      |        |
|-----------------------|-----------------------------------|----------------------|--------|
| <b>DEPARTMENT:</b>    | Community Services                | <b>EXHIBIT:</b>      | "A"    |
| <b>GRANT TITLE:</b>   | Emergency Housing Choice Vouchers | <b>Ordinance No.</b> | 24-159 |
| <b>PROGRAM TITLE:</b> | Emergency Housing Choice Vouchers |                      |        |

| Revenue        | Current       | Change       | Revised       |
|----------------|---------------|--------------|---------------|
| Federal        | \$ 790,141.00 | \$ 39,235.00 | \$ 829,376.00 |
| State          | \$ -          | \$ -         | \$ -          |
| County         | \$ -          | \$ -         | \$ -          |
| Program Income | \$ -          | \$ -         | \$ -          |
| Other          | \$ 2,716.12   | \$ 1,437.54  | \$ 4,153.66   |
| Total          | \$ 792,857.12 | \$ 40,672.54 | \$ 833,529.66 |

| Expense                    | Current       | Change       | Revised       |
|----------------------------|---------------|--------------|---------------|
| Salaries and Wages         | \$ -          | \$ -         | \$ -          |
| Benefits                   | \$ -          | \$ -         | \$ -          |
| Training/Civic Affairs     | \$ -          | \$ -         | \$ -          |
| Communication/Utilities    | \$ -          | \$ -         | \$ -          |
| Materials/Supplies         | \$ -          | \$ -         | \$ -          |
| Contractual Services       | \$ 20,000.00  | \$ 28,300.65 | \$ 48,300.65  |
| Equipment                  | \$ -          | \$ -         | \$ -          |
| Grants/Fixed Charges       | \$ 772,857.12 | \$ 12,371.89 | \$ 785,229.01 |
| Land and Structures        | \$ -          | \$ -         | \$ -          |
| Contingency                | \$ -          | \$ -         | \$ -          |
| Operating Transfer Charges | \$ -          | \$ -         | \$ -          |
| Operating Transfer Credits | \$ -          | \$ -         | \$ -          |
| Total                      | \$ 792,857.12 | \$ 40,672.54 | \$ 833,529.66 |

#### SUPPLEMENTAL INFORMATION

**Estimated Program Initiation:** 6/1/2021

**Estimated Program Completion:** 12/31/2024

**The Local Match:** **Found in (ORG):**

|                          |                      |
|--------------------------|----------------------|
| <b>Ordinance Passed:</b> | <b>Date Revised:</b> |
| 21-092                   | 7/27/2021            |
| <u>24-068</u>            | <u>5/14/2024</u>     |

#### PROGRAM DESCRIPTION:

Emergency Housing Vouchers Grant from the U.S. Department of Housing and Urban Development (HUD), authorized by the American Rescue Plan Act (ARPA), for administrative expenses of the program and for rental and utility subsidies for very low-income families in New Castle County.

5/14/2024

10/22/2024