



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

October 8, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 04:00 PM.

Members present: J. William Bell, David Carter, John Cartier, Dee Durham, Valerie George, Karen Hartley-Nagle, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street (virtual), David Tackett, Brandon Toole

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B. Approval of Minutes

- Mr. Smiley made a motion and Mr. Tackett seconded to approve the minutes of the September 24, 2004 Ad-Finance meeting. Vote to approve was unanimous.

C. Review/Discussion of Resolution(s)

R24-175: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER WITH DOCUMENT TECHNOLOGY SYSTEMS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$63,000.00

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr Cartier read the title and explained the resolution.
- No public comment.

D. Review/Discussion of Ordinance(s)

°24-141: AMEND THE PAY PLAN AND RATES OF PAY FOR HOURLY RATED CLASSIFIED SERVICE EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFFILIATE LOCAL 459 AND ADOPT THE REVISED CLASS SPECIFICATION FOR TELEVISION GROUTER EQUIPMENT OPERATOR FOR THE DEPARTMENT OF PUBLIC WORKS

Prime Sponsor(s): Ms. Hartley-Nagle

- Mr. Cartier read the title of the ordinance.
- Ms. Hartley Nagle indicated per title.
- No public comment.

°24-143: DECLARING TAX PARCEL 24-003.00-020 AS SURPLUS LAND AND AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE DOCUMENTS NECESSARY TO TRANSFER SAID LAND TO VETERANS WATCHMAKERS INITIATIVE FOR \$267,000

Prime Sponsor(s): Mr. Bell

- Mr. Cartier read the title of the ordinance.
- Mr. Bell explained briefly and invited NCC Deputy Chief Administrative Officer Kenny Dunn to further explain ordinance.
- NCC Deputy Chief Administrative Officer Kenny Dunn explained ordinance.
- Members of council and NNCC Deputy Chief Administrative Officer Kenny Dunn discussed the ordinance.
- No public comment.

°24-144: AUTHORIZING THE ISSUANCE OF UP TO \$40,000,000 IN A GENERAL OBLIGATION BOND THROUGH THE U.S. ENVIRONMENTAL PROTECTION AGENCY ACTING BY AND THROUGH THE ADMINISTRATOR OF THE ENVIRONMENTAL PROTECTION AGENCY FOR THE DEPARTMENT OF PUBLIC WORKS CHRISTINA RIVER FORCE MAIN REHABILITATION PROJECT

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Cartier read the title of the ordinance.
- Mr. Carter explained the ordinance.
- Mr. Cartier recognized that Mr. Street was in attendance by ZOOM.
- No public comment.

°24-145: AMEND THE FY2025 CAPITAL PROGRAM AND BUDGET: INCREASE BOND AUTHORIZATIONS IN THE AMOUNT UP TO \$40,000,000 TO THE DEPARTMENT OF PUBLIC WORKS, CHRISTINA RIVER FORCE MAIN REHABILITATION PROJECT

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Cartier read the title of the ordinance.
- Mr. Carter explained the ordinance.
- No public comment.

°24-146: AMEND THE FY2025 CAPITAL PROGRAM AND BUDGET BY REDUCING BOND AUTHORIZATIONS IN THE AMOUNT OF \$403,310 IN THE ELECTRICAL VEHICLE INFRASTRUCTURE CAPITAL PROJECT AND AMEND THE GRANTS BUDGET BY APPROPRIATING \$403,310 FROM THE U.S. DEPARTMENT OF ENERGY TO THE EECBG EV INFRASTRUCTURE DOE GRANT FOR THE DEPARTMENT OF PUBLIC WORKS

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Cartier read the title of the ordinance.
- Mr. Carter explained the ordinance.
- No public comment.

°24-147: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 7 ("PROPERTY MAINTENANCE CODE"), SECTION 7.01.002 ("AMENDMENTS TO THE INTERNATIONAL PROPERTY MAINTENANCE CODE") REGARDING RUBBISH AND GARBAGE CONTAINERS

Prime Sponsor(s): Mr. Tackett

- Mr. Cartier read the title of the ordinance.
- Mr. Tackett explained the ordinance.
- Mike Migliore, Counsel to Council, further explained the ordinance.
- Members of council and Counsel to Council Mike Migliore discussed the ordinance.
- No public comment.

°24-148: AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES FOR THE CLASS SPECIFICATION OF ASSISTANT CHIEF OF EMERGENCY COMMUNICATIONS FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY COMMUNICATIONS

Prime Sponsor(s): Ms. Hartley-Nagle

- Mr. Cartier read the title of the ordinance.
- Ms. Hartley-Nagle invited a member of the administration to comment.
- NCC Director of Public Safety explained the ordinance.

- Mr. Smiley commented.
- No public comment.

°24-149: TO ADOPT THE CLASS SPECIFICATION OF SENIOR ASSISTANT COUNTY ATTORNEY AND TO AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE AND NON-UNION CLASSIFIED SERVICE EMPLOYEES TO MAKE ORGANIZATIONAL CHANGES FOR THE FIRST ASSISTANT COUNTY ATTORNEY CLASS SPECIFICATION IN THE DEPARTMENT OF ADMINISTRATION, OFFICE OF LAW

Prime Sponsor(s): Ms. Hartley-Nagle

- Mr. Cartier read the title of the ordinance.
- Ms. Hartley- Nagle invited NCC Attorney Wilson Davis to explain the ordinance.
- NCC Attorney Wilson Davis explained the ordinance.
- Members of council and NCC Attorney Wilson Davis discussed the ordinance.
- No public comment.

°24-150: AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE MANAGERS AND ADMINISTRATORS AND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE PROFESSIONAL EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME (AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES) AFL-CIO AND ITS AFFILIATE, LOCAL 3109

Prime Sponsor(s): Ms. Hartley-Nagle

- Mr. Cartier read the title of the ordinance.
- Ms. Hartley- Nagle indicated per title.
- No public comment.

°24-151: AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES, NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE, NON-UNION CLASSIFIED SERVICE ROW OFFICE EMPLOYEES, NON-UNION UNCLASSIFIED SERVICE ROW OFFICE EMPLOYEES AND CLASSIFIED SERVICE EMPLOYEES REPRESENTED BY FRATERNAL ORDER OF POLICE (FOP) LODGE #5 SWORN DEPUTY SHERIFFS

Prime Sponsor(s): Ms. Hartley-Nagle

- Mr. Cartier read the title of the ordinance.
- Ms. Hartley-Nagle invited NCC Deputy Chief of Administration Kenny Dunn to explain the ordinance.
- NCC Deputy Chief of Administration Kenny Dunn to explained the ordinance
- NCC Chief Financial Officer Mike Smith further explained the ordinance.
- Mr. Smiley commented.
- No public comment.

E. New Castle County Grant Requests/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Blackbird Community Center	Mr. Carter	Mr. Carter-\$500 Mr. Bell- \$500 TOTAL- \$1,000	Mr.Carter/Mr. Bell *	12-Yes Not Voting - Mr. Smiley
Christina Manor Civic Association	Ms. George	\$269.56	Ms. Geroge/Mr. Carter	12-Yes Not Voting - Mr. Smiley
Robscott Manor Civic Association	Ms. George	\$250	Ms. George/Mr. Carter	12-Yes Not Voting - Mr. Smiley
Naamans Little League	Ms. Durham	\$2,500	Ms. Durham/Ms. Kilpatrick	12-Yes Not Voting - Mr. Smiley

* Mr. Carter made a motion for \$500 and Ms. Kilpatrick seconded. Mr. Bell offered an additional \$500. New motion was made for \$1,000

-10/8/24 Grant Matrix

F. Expense and Revenue Round Table

-None

G. Other

-None

H. Public Comment

- None

I. Adjournment

- Mr. Smiley made a motion and Mr. Carter seconded to adjourn the meeting. Vote to adjourn was unanimous.

- Mr. Cartier adjourned the meeting at 4:46 PM

- Respectfully submitted by Michele Gildea, legislative assistant to Councilman John Cartier. The meeting was recorded and is available online.