



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

July 23, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

- The meeting was called to order at 4:00 pm by Co-Chair Smiley.
- Council members present were Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Ms. George, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street (Visibly Virtual), and Mr. Toole.
- Mr. Tackett sent advance notice that he would be absent.
- Ms. Hartley-Nagle was absent.

B. Approval of Minutes - July 9, 2024

- A motion was made by Mr. Carter, seconded by Mr. Bell to approve the minutes of the July 9, 2024, Finance Committee meeting. All in favor.

C. Review/Discussion of Resolution(s)

R24-157: ALLOCATING \$33,000 FROM THE NEW CASTLE COUNTY COUNCIL CONTINGENCY FUND TO THE NEW CASTLE COUNTY FIRE CHIEFS' ASSOCIATION TO FUND THE NEW CASTLE COUNTY COLLAPSE TEAM

Prime Sponsor(s): Mr. Cartier, Mr. Smiley

- Mr. Smiley read the title of the Resolution into the record.
- Mr. Cartier explained the Resolution.
- Comments from Ms. Kilpatrick, Mr. Bell, Mr. Hollins, and Mr. Smiley.
- No public comment.

D. Review/Discussion of Ordinance(s)

°24-118: AMEND THE FY2025 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$5,000,000 IN FUNDING FROM THE REASSESSMENT RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REASSESSMENT 2024 CAPITAL PROJECT

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Ordinance and the section related to Reassessment into the record and explained it.
- No discussion or comments from Council or the Public.

°24-119: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL FY2025 APPROVED OPERATING BUDGET TO THE SENIOR HOME REPAIR PROGRAM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF

COMMUNITY SERVICES

Prime Sponsor(s): Mr. Smiley

- Mr. Smiley read the title of the Ordinance into the record and explained it.
- No discussion or comments from Council or the Public.

°24-120: AMEND THE FY2025 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY OPERATING PROGRAMS AND GRANTS

Prime Sponsor(s): Mr. Smiley

- Mr. Smiley read the title of the Ordinance into the record and explained it.
- No discussion or comments from Council or the Public.

°24-121: AMEND THE FY2024 APPROVED OPERATING BUDGET: REALIGN \$375,000 WITHIN THE SEWER FUND IN ORDER TO PROVIDE FUNDING FOR SALARIES AND WAGES

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Ordinance into the record and explained it.
- No discussion or comments from Council or the Public.

°24-122: AMEND THE FY2024 APPROVED OPERATING BUDGET: APPROPRIATE STATE OF DELAWARE FUNDING RECEIVED FOR THE NEW CASTLE COUNTY POLICE EMPLOYEE'S RETIREMENT SYSTEM TO THE DEPARTMENT OF PUBLIC SAFETY EMPLOYEE BENEFITS BUDGETARY LINE ITEM

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Ordinance into the record and explained it.
- No discussion or comments from Council or the Public.

°24-123: TO AMEND NEW CASTLE COUNTY CODE, CHAPTER 38 ("UTILITIES") REGARDING ARTICLE 2 ("SEWERS AND SEWAGE DISPOSAL") AND ARTICLE 3 ("PROHIBITIONS, ENFORCEMENT, AND PENALTIES")

Prime Sponsor(s): Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Carter explained the Ordinance.
- No discussion or comments from Council or the Public.

E. New Castle County Grant Requests/Community Events

- 7/23/24 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
St. Daniel's Community Church of Iron Hill	George	\$1,339	George/Kilpatrick	10 - Yes 1 - Not Voting 2 - Absent
Safe United Neighborhood	Hollins	\$2,000	Hollins/Kilpatrick	10 - Yes 1 - Not Voting 2 - Absent
Catalyst For Change, Inc./Girls with Pearls	Hollins	\$2,500	Hollins/Kilpatrick	10 - Yes 1 - Not Voting 2 - Absent
Duffy's Hope, Inc.	Hartley-Nagle	\$2,500	*Toole/Kilpatrick	10 - Yes 1 - Not Voting 2 - Absent

YMCA of DE/ Bear Glasgow YMCA	Tackett	\$1,000	**Toole/Kilpatrick	10 - Yes 1 - Not Voting 2 - Absent
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*Mr. Toole floor managed grant application for Ms. Hartley-Nagle.

**Mr. Toole floor managed grant application for Mr. Tackett.

F. Expense and Revenue Round Table

-None

G. Other

-Motion was made by Mr. Smiley, seconded by Mr. Kilpatrick for Ms. Hill, Clerk of Council, to purchase and replace broken blinds in Council offices needed.

-Mr. Sheldon made a motion, seconded by Mr. Cartier, for Council Staff to work remotely from August 1, 2024 thru August 26, 2024. All in favor.

-Mr. Toole suggested notifying the City Finance Department of the new carpet being installed. There was discussion that offices must be packed up by August 9, 2024.

-Mr. Sheldon made a motion, seconded by Mr. Cartier to suspend all meetings on September 10, 2024 and move them to September 17, 2024. All in favor except Mr. Smiley abstained from voting.

-Mr. Smiley made a motion, seconded by Ms. Kilpatrick to suspend all meetings on November 12, 2024 to November 19, 2024. All in favor.

-Ms. Durham advised Council of the Council vacancies on the Board of Assessment.

-Mr. Sheldon had questions about the Sewer bills and Property tax bills.

-Mr. Carter wants future discussion on moving committee meetings back upstairs to the 8th floor.

-Mr. Street has concerns about the height of the Landfill.

H. Public Comment

-None

I. Adjournment

-A motion was made by Mr. Cartier, seconded by Mr. Carter to adjourn the Administrative-Finance Committee meeting. The motion was approved, and the meeting was adjourned at 4:39 pm.

-Respectfully submitted by Christine Roberts, Legislative Assistant to Mr. Smiley. The meeting was also recorded and is available online.