



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

June 11, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

REVISED AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes

C. Review/Discussion of Resolution(s)

R24-138: RESOLUTION APPROVING THE ISSUANCE OF CERTAIN BONDS OR NOTES
BY MINQUADALE FIRE CO INC

Prime Sponsor(s): Mr. Street

TEFRA PUBLIC HEARING--MINQUADALE FIRE CO INC

R24-140: URGING THE DELAWARE GENERAL ASSEMBLY TO ENACT HOUSE OF
REPRESENTATIVES BILL NO. 400

D. Review/Discussion of Ordinance(s)

°24-089: AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE
EMPLOYEES AND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE 40 HOUR
WORK WEEK EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES
COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607

Prime Sponsor(s): Ms. Hartley-Nagle

°24-090: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM THE NEW
CASTLE COUNTY COUNCIL FY2024 APPROVED OPERATING BUDGET TO THE SENIOR
HOME REPAIR PROGRAM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF
COMMUNITY SERVICES

Prime Sponsor(s): Mr. Tackett

°24-091: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM NEW
CASTLE COUNTY COUNCIL FY2024 APPROVED OPERATING BUDGET TO THE 2023 NEW
CASTLE COUNTY YOUTH EMPLOYMENT GRANT, WHICH IS ADMINISTERED BY THE
DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES

Prime Sponsor(s): Mr. Street

°24-092: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL FY2024 APPROVED OPERATING BUDGET TO THE NEW CASTLE COUNTY EMERGENCY HOUSING – HOPE CENTER GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING

Prime Sponsor(s): Mr. Street

°24-093: AMEND THE FY2024 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY GRANTS

Prime Sponsor(s): Mr. Tackett, Mr. Street

E. New Castle County Grant Requests/Community Events

-6/11/24 Grant Matrix

F. Expense and Revenue Round Table

G. Other

NCC Collapse Team funding problem

H. Public Comment

I. Adjournment

AGENDA POSTED: June 4, 2024
REVISED AGENDA POSTED: June 6, 2024

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

The revised agenda was posted less than seven days in advance of the meeting to include the addition of an item under Other. The reason for the addition is because it is time sensitive and cannot wait until the next Administrative-Finance meeting.

****Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a**

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

RESOLUTION NO. 24-138

**RESOLUTION APPROVING THE ISSUANCE OF CERTAIN BONDS OR NOTES BY
MINQUADALE FIRE CO INC**

1 **WHEREAS**, MINQUADALE FIRE CO INC (the “Company”) is a fire company
2 organized and existing under the laws of the State of Delaware; and
3

4 **WHEREAS**, the Company has provided and continues to provide firefighting
5 services to an area within New Castle County, Delaware (the “County”); and
6

7 **WHEREAS**, the Company plans to issue tax-exempt bonds/notes in a par
8 amount not to exceed \$650,000 (the “Bonds”) to finance the purchase of a \$914,000
9 Pierce Pumper-Rescue truck (the “Project”) for a period of seven years; and
10

11 **WHEREAS**, it is the intent of the Company that the interest on the Bonds qualify
12 for exclusion from gross income of the owners thereof for federal income tax purposes
13 pursuant to Sections 103 and 150 of the *Internal Revenue Code* of 1986 (26 U.S.C.), as
14 amended (the “Code”); and
15

16 **WHEREAS**, pursuant to Sections 103 and 147 of the Code, interest on the
17 Bonds will not qualify for exclusion from gross income of the owners thereof for federal
18 income tax purposes unless the issuance of the Bonds is approved by the applicable
19 elected representative of a governmental unit with which the Company has entered into
20 an agreement, after a public hearing to consider the issuance of the Bonds has been
21 conducted, following the requisite public notice; and
22

23 **WHEREAS**, the County and the Company entered into an Agreement dated
24 June 11, 2024 (the “Agreement”) pursuant to which the Company agreed, among other
25 things, to provide exclusive firefighting services to the area of the County described
26 therein and such agreement remains in effect as of the date hereof. Territory
27 Agreement attached hereto; and
28

29 **WHEREAS**, notice of the requisite public hearing was published on June 4, 2024
30 on the County’s website pursuant to I.R.C. § 1.147(f)–1(d); and
31

32 **WHEREAS**, on June 11, 2024, the Council conducted a public hearing at its
33 Finance Committee Meeting on behalf of the Company for the purpose of considering
34 the issuance of the Bonds.
35

36 **NOW THEREFORE BE IT RESOLVED** by and for the County Council of New
37 Castle County hereby approves the issuance of the Bonds by MINQUADALE FIRE CO
38 INC in a maximum aggregate principal amount not to exceed \$650,000 to finance the
39 Project, and that such Bonds shall be an obligation of the Company and shall never be
40 a debt of the County and the County shall not be liable for any payment on such Bonds.

41 **BE IT FURTHER RESOLVED** that the approval is for the sole purpose of
42 qualifying the interest payable on the Bonds of the Company for exclusion from the
43 gross income of the owners thereof for federal income tax purposes pursuant to Section
44 103 of the *Internal Revenue Code* of 1986 (26 U.S.C.), as amended.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves of the issuance of tax-exempt bonds/notes in a par amount not to exceed \$650,000 in order to finance the purchase of a \$914,000 Pierce Pumper-Rescue truck.

FISCAL NOTE: The bonds or notes of the Company will be debt of the Company and not of the County. The County's approval of the issuance by the Company of bonds or notes of the Company will have no fiscal impact on the County.

TERRITORY AGREEMENT

THIS AGREEMENT is made as of this 11th day of June, 2024 by and between the New Castle County, Delaware (the “County”), a municipality and political subdivision of the State of Delaware (the “State”) and the MINQUADALE FIRE CO INC (the “Company”), a non-profit corporation of the State.

WHEREAS, the Company has provided fire protection and prevention services to the County as currently regulated pursuant to State law (the “Area”); and

WHEREAS, the County and the Company both desire to continue in this relationship; and

WHEREAS, the Company desires to borrow funds to refinance an existing real estate loan; and

WHEREAS, under Section 150 of the *Internal Revenue Code* of 1986 (26 U.S.C.), as amended, in order for the borrowing to be accorded favorable federal income tax treatment, the Company must have a written agreement with the County to furnish firefighting services to the Area.

NOW THEREFORE, in consideration of their mutual promises and obligations, the parties thereto, intending to be legally bound, hereby agree as follows:

i) The Company shall continue to provide and furnish fire protection, fire prevention and firefighting services to the Area from the date of this Agreement on a volunteer basis.

ii) The County shall continue to allow the Company to provide and furnish fire protection, fire prevention and firefighting services to and within the Area from the date hereof.

iii) The County acknowledges that the Company is the exclusive fire department for the Area established pursuant to State law by the State Fire Prevention Commission and shall not enter into a written agreement with any other person or entity for the

provision of firefighting services to or within the Area except in compliance with mutual aid agreements with the Company and in compliance with applicable State law.

iv) The parties hereto agree that the Area shall automatically change and conform if any changes are required thereto pursuant to 16 Del.C. § 6607.

v) The parties hereto acknowledge that 16 Del.C. § 6607 vests in the State Fire Prevention Commission the power and the authority to determine whether any new fire companies or substations shall be authorized in the State, to prohibit the suspension of fire protection services in the State, to confirm the established geographical boundaries of areas served by all existing fire companies in the State and to resolve boundary disputes between or among such fire companies in the State. Notwithstanding any provision in this Agreement to the contrary, the County is not hereby assuming any power, authority or responsibility with respect to any of the aforementioned powers or authority of the State Fire Prevention Commission.

vi) The provisions of this Agreement shall be binding on the successors of the parties hereto.

vii) The rights, privileges and obligations of the parties hereto shall not be assignable.

viii) This Agreement shall not be nor be implied to be a waiver of any limitation of the liability of the Company or the County as provided by statute or otherwise.

ix) This Agreement shall continue in effect for a period of 10 years from the date hereof. Thereafter, it shall continue on a year to year basis unless and until terminated by either party in writing delivered to the other party at least 30 days before the expiration of that current term.

x) The Company hereby agrees to defend, indemnify and save the County and its officers, employees and agents harmless from and against, all liabilities, losses, damages, costs and expenses (including reasonable attorney fees), causes of action, suits, claims, demands and judgments of any nature arising from or in connection with its entry into this Agreement.

IN WITNESS WHEREOF, the parties hereto have hereunder set their hands and seals the day and year first above written.

NEW CASTLE COUNTY, DELAWARE

By_____

MINQUADALE FIRE CO INC

By_____

NOTICE OF PUBLIC HEARING

NEW CASTLE COUNTY, DELAWARE (the “County”) hereby gives notice that a public hearing will be held on June 11, 2024, during the County’s regular Council Finance Committee Meeting commencing at 4:00 p.m. to be held at 800 N. French Street, 1st Floor Council Chambers, Wilmington, DE 19801, concerning a Resolution to approve the issuance by MINQUADALE FIRE CO INC, a volunteer fire company (the “Company”) providing firefighting services to an area within the County, of a bond or note of the Company in the maximum aggregate principal amount of up to \$650,000, to finance 1) the purchase of a \$914,000 Pierce Pumper-Rescue truck. The Company’s firehouse is owned and operated by the Company.

Interested persons will be given a reasonable opportunity to be heard at the aforesaid time and place. Copies of the resolution approving the issuance may be examined in advance of the hearing at the office of New Castle County and additional information with respect to the proposed financing may be obtained from Matthew Martin, President of the Company by calling the Company at 302-652-0986.

Prime Sponsor(s): Mr. Street
Date of introduction: June 11, 2024

RESOLUTION NO. 24-140

**URGING THE DELAWARE GENERAL ASSEMBLY
TO ENACT HOUSE OF REPRESENTATIVES BILL NO. 400**

1 **WHEREAS**, the Delaware General Assembly introduced House Bill No. 400 on
2 May 16, 2024 (“HB400”); and
3

4 **WHEREAS**, HB400 proposes certain changes to the election process for various
5 offices in the State of Delaware, including those in the Counties; and
6

7 **WHEREAS**, among other changes, HB400 proposes to move up the date of
8 primary elections for all political parties for State-wide office, County office, and
9 municipal office from the 2d Tuesday in September to the fourth Tuesday in April, which
10 is the date of the presidential primary (in presidential election years); and
11

12 **WHEREAS**, consistent with the above, HB400 proposes to adjust the dates for
13 submitting notification and withdrawing notification of candidacy (from the 2d Tuesday in
14 July to the 4th Tuesday in February), along with certain adjustments to the dates for notice
15 of filing fees and background checks; and
16

17 **WHEREAS**, HB400 also proposes to revise the “closed” period in which a voter is
18 not permitted to change his or her political affiliation to match the 60-day limit in 15 *Del.*
19 C. § 3189 for presidential primaries; and
20

21 **WHEREAS**, HB400 is applicable to all primary elections after December 31, 2025;
22 and
23

24 **WHEREAS**, New Castle County Council supports the changes proposed by
25 HB400.
26

27 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
28 Castle County that County Council hereby urges the Delaware General Assembly to
29 enact House Bill No. 400.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this resolution.

Primary Sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/HR
Date of Introduction: May 28, 2024

ORDINANCE NO. 24-089

**AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE EMPLOYEES
AND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE 40 HOUR WORK
WEEK EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES
COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

1 **WHEREAS**, the County Executive has recommended amendments to the Pay Plans and
2 Rates of Pay for Classified Service Employees and Classified Service 40-hour Work Week
3 Employees represented by Local 1607 of Council 81, AFSCME (hereinafter "Local 1607") to
4 reflect wage increases agreed to during contract negotiations.

5
6 **NOW, THEREFORE, THE NEW CASTLE COUNTY COUNCIL HEREBY ORDAINS:**

7
8 Section 1. The Pay Plan and Rates of Pay for Classified Service Employees represented
9 by Local 1607, for the period July 1, 2023 through June 30, 2024 as set forth in Exhibit "A", all
10 of which shall be considered underscored, is hereby adopted in its entirety retroactive to July 1,
11 2023.

12
13 Section 2. The Pay Plan and Rates of Pay for Classified Service Employees represented
14 by Local 1607, for the period July 1, 2024 through June 30, 2025 as set forth in Exhibit "B", all
15 of which shall be considered underscored, is hereby adopted in its entirety.

16
17 Section 3. The Pay Plan and Rates of Pay for Classified Service Employees represented
18 by Local 1607, effective July 1, 2025 through June 30, 2026 as set forth in Exhibit "C", all of
19 which shall be considered underscored, is hereby adopted in its entirety.

20
21 Section 4. The Pay Plan and Rates of Pay for Classified Service Employees represented
22 by Local 1607, effective July 1, 2026 as set forth in Exhibit "D", all of which shall be considered
23 underscored, is hereby adopted in its entirety.

24
25 Section 5. The Pay Plan and Rates of Pay for Classified Service 40-hour Work Week
26 Employees represented by Local 1607, for the period July 1, 2023 through May 27, 2024 as set
27 forth in Exhibit "A1", all of which shall be considered underscored, is hereby adopted in its
28 entirety retroactive to July 1, 2023.

29
30 Section 6. The Pay Plan and Rates of Pay for Classified Service 40-hour Work Week
31 Employees represented by Local 1607, for the period May 28, 2024 through June 30, 2024 as
32 set forth in Exhibit "B1", all of which shall be considered underscored, is hereby adopted in its
33 entirety.

34
35 Section 7. The Pay Plan and Rates of Pay for Classified Service 40-hour Work Week
36 Employees represented by Local 1607, effective July 1, 2024 through June 30, 2025 as set forth
37 in Exhibit "C1", all of which shall be considered underscored, is hereby adopted in its entirety.

38 Section 8. The Pay Plan and Rates of Pay for Classified Service 40-hour Work Week
39 employees represented by Local 1607, effective July 1, 2025 through June 30, 2026 as set forth
40 in Exhibit "D1", all of which shall be considered underscored, is hereby adopted in its entirety.

41
42 Section 9. The Pay Plan and Rates of Pay for Classified Service 40-hour Work Week
43 employees represented by Local 1607, effective July 1, 2026 as set forth in Exhibit "E1", all of
44 which shall be considered underscored, is hereby adopted in its entirety.

45
46 Section 10. This Ordinance shall be effective upon adoption by New Castle County
47 Council and approval of the County Executive, or as otherwise provided in 9 Del. C. § 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
New Castle County

Approved on:

Matthew Meyer
County Executive

SYNOPSIS: This Ordinance, if approved, amends the Pay Plan and Rates of Pay to implement the wage increases resulting from the County’s collective bargaining negotiations with Local 1607.

This four-year agreement defines the wages and other terms of employment for the bargaining unit retroactive to July 1, 2023. The agreement provides for a 2.5% wage increase for the period July 1, 2023 through June 30, 2024; a 2.5% wage increase for the period July 1, 2024 through June 30, 2025; a 2.5% wage increase for the period July 1, 2025 through June 30, 2026; and a 2.5% wage increase effective July 1, 2026. Additionally, effective July 1, 2023, a new Step 11 is added to the Pay Plans.

FISCAL NOTE: This Ordinance approves and adopts a new pay plan and rates of pay for the Classified Employees represented by Union Local 1607.

The estimated fiscal impacts (Salaries/Wages and Employee Benefits) of the Collective Bargaining agreement for the period of July 1, 2023 through June 30, 2027 are as follows:

FY2024	\$3,764,029
FY2025	\$3,075,641
FY2026	\$3,897,989
FY2027	\$4,740,845

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT A

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
CLERK	12	28,038	29,439	30,911	32,456	34,076	35,781	37,570	39,448	41,421	43,493	45,668
SURVEYOR ASSISTANT	12											
ADMINISTRATIVE SERVICES TECHNICIAN	14	30,911	32,456	34,076	35,781	37,570	39,448	41,421	43,493	45,667	47,950	50,348
AUTOMOTIVE PARTS CLERK	14											
CLERK TYPIST	14											
COMPUTER OPERATOR I	14											
JUNIOR ADMINISTRATIVE AIDE	14											
KEY OPERATOR	14											
MICROFILM TECHNICIAN	14											
PUBLIC SAFETY AIDE	14											
ACCOUNT CLERK I	15	32,456	34,076	35,781	37,570	39,448	41,421	43,493	45,667	47,950	50,349	52,866
CUSTOMER SERVICES COORDINATOR	15											
DRAFTING TECHNICIAN I	15											
INTERLIBRARY LOAN ASSISTANT	15											
LIBRARY ASSISTANT	15											
COMPUTER OPERATOR II	16	34,076	35,781	37,570	39,448	41,421	43,493	45,667	47,950	50,349	52,867	55,510
SURVEY INSTRUMENT OPERATOR	16											
ACCOUNT CLERK II	17	35,781	37,570	39,448	41,421	43,493	45,667	47,950	50,349	52,867	55,511	58,287
COURT CLERK	17											
DEPUTY I	17											
PRINCIPAL LIBRARY ASSISTANT	17											
SECRETARY	17											
STOREKEEPER	17											
PUBLIC WORKS DATA TECHNICIAN	17											
DISPATCHER	18	37,570	39,448	41,421	43,493	45,667	47,950	50,349	52,867	55,511	58,286	61,200
GRAPHIC ARTS DESIGNER	18											
MAINTENANCE PROGRAM TECHNICIAN	18											
RADIO COMMUNICATOR	18											
SANITARY MAINTENANCE TECHNICIAN	18											
TREASURY CUSTOMER SERVICE REPRESENTATIVE	18											
ACCOUNT CLERK III	19	39,448	41,421	43,493	45,667	47,950	50,349	52,867	55,511	58,286	61,200	64,260
ADMINISTRATIVE AIDE	19											
ASSESSMENT TECHNICIAN	19											
ASSESSOR I	19											
BUDGET OFFICE ASSISTANT	19											
LIBRARY SPECIALIST	19											
PARTY CHIEF	19											
PERMIT PROCESS TECHNICIAN	19											
BUILDING AND SITE INSPECTOR	20	41,421	43,493	45,667	47,950	50,349	52,867	55,511	58,286	61,200	64,261	67,474
CERTIFIED ASSESSOR I	20											
COMMUNITY DEVELOPMENT HOUSING INSPECTOR	20											
CUSTOMER INFORMATION & ASSISTANCE SPECIALIST	20											
CUSTOMER SERVICE AND INFORMATION TECHNICIAN	20											
DELINQUENT ACCOUNT COLLECTOR	20											
DEPUTY II	20											
DRAFTING TECHNICIAN II	20											
GRAPHIC ARTS DESIGNER II	20											
HOUSING PROGRAM ASSISTANT	20											
MAINTENANCE OFFICE ADMINISTRATOR	20											
PAYROLL ASSISTANT I	20											
PLAN EXAMINER	20											
PUBLIC WORKS INSPECTOR	20											
SANITARY SEWER INFORMATION SPECIALIST	20											
SENIOR OFFICE ASSISTANT	20											
SENIOR SANITARY MAINTENANCE TECHNICIAN	20											
VICTIM'S ASSISTANCE OFFICER	20											

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT A

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ASSISTANT PROCUREMENT AGENT	21	43,493	45,667	47,950	50,349	52,867	55,511	58,286	61,200	64,261	67,474	70,848
CERTIFIED PERMIT PROCESS TECHNICIAN	21											
CODE ENFORCEMENT OFFICER	21											
CONSTRUCTION INSPECTOR	21											
DRAFTING TECHNICIAN III	21											
ENVIRONMENTAL ANALYST	21											
PLUMBING AND MECHANICAL CODE SUPERVISOR	21											
RIGHT-OF-WAY AGENT	21											
ACCOUNTANT I	22	45,667	47,950	50,349	52,867	55,511	58,286	61,200	64,261	67,474	70,850	74,393
ASSESSOR II	22											
GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN	22											
HOUSING REHABILITATION SPECIALIST I	22											
OPERATIONS SPECIALIST	22											
ACCOUNTING OPERATIONS ASSISTANT	23	47,950	50,349	52,867	55,511	58,286	61,200	64,261	67,474	70,850	74,391	78,111
CENTRAL RECEIVING SUPERVISOR	23											
CENTRAL SERVICES TECHNICIAN	23											
CERTIFIED ASSESSOR II	23											
CERTIFIED BUILDING AND SITE INSPECTOR	23											
CERTIFIED PLAN EXAMINER	23											
CERTIFIED PLUMBING & MECHANICAL PLAN EXAMINER	23											
CERTIFIED PROPERTY MAINTENANCE & HOUSING INSPECT	23											
COMPLAINTS SPECIALIST	23											
CONSTRUCTION INSPECTION SUPERVISOR	23											
EQUESTRIAN PROGRAM COORDINATOR	23											
HOUSING REHABILITATION SPECIALIST II	23											
SURVEY PARTIES SUPERVISOR	23											
TREASURY ASSOCIATE	23											
CHIEF RIGHT-OF-WAY AGENT	24	50,349	52,867	55,511	58,286	61,200	64,261	67,474	70,850	74,391	78,111	82,017
CUSTOMER SERVICES SPECIALIST	24											
GEOGRAPHIC INFORMATION SYSTEMS SPECIALIST	24											
PUBLIC WORKS CONTRACTS OFFICER	24											
SCHOOL CROSSING GUARD SUPERVISOR	24											
SITE INSPECTIONS SUPERVISOR	24											
STAFF ENGINEER	24											
ACCOUNTANT II	25	52,867	55,511	58,286	61,200	64,261	67,474	70,850	74,391	78,111	82,015	86,116
CHIEF CONSTRUCTION INSPECTOR	25											
CHIEF FIELD SUPERVISOR	25											
EQUESTRIAN PROGRAM SUPERVISOR	25											
PROCUREMENT AGENT	25											
SUPERINTENDENT OF WASTEWATER TREATMENT	25											
CIVIL ENGINEER I	26	55,511	58,286	61,200	64,261	67,474	70,850	74,391	78,111	82,015	86,117	90,423
DRAFTING AND DESIGN SUPERVISOR	26											
ENVIRONMENTAL PROGRAM MANAGER I	26											
GEOGRAPHIC INFORMATION SYSTEMS ANALYST	26											
PAYROLL ASSISTANT II	26											
PROGRAMMER ANALYST	26											
ARCHITECT	28	61,200	64,261	67,474	70,850	74,391	78,111	82,015	86,117	90,422	94,943	99,690
CIVIL ENGINEER II	28											
ENVIRONMENTAL PROGRAM MANAGER II	28											
SENIOR PROCUREMENT AGENT	28											
SEWER MANAGEMENT ENGINEER	28											
SENIOR APPLICATION ENGINEER	28											
CHIEF OF FACILITY MAINTENANCE	30	67,474	70,850	74,391	78,111	82,015	86,117	90,422	94,943	99,692	104,678	109,912
CHIEF OF PROJECT MANAGEMENT	30											
CIVIL ENGINEER III	30											
ENVIRONMENTAL PROGRAM MANAGER III	30											
PUBLIC WORKS PROJECT ADMINISTRATOR	30											
CHIEF OF DRAINAGE OPERATIONS	32	74,391	78,111	82,015	86,117	90,422	94,943	99,692	104,678	109,912	115,407	121,177
CHIEF OF SITE MANAGEMENT	32											

Effective: 07/01/2023 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT B

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
CLERK	12	28,739	30,175	31,684	33,267	34,928	36,676	38,509	40,434	42,457	44,580	46,810
SURVEYOR ASSISTANT	12											
ADMINISTRATIVE SERVICES TECHNICIAN	14	31,684	33,267	34,928	36,676	38,509	40,434	42,457	44,580	46,809	49,149	51,607
AUTOMOTIVE PARTS CLERK	14											
CLERK TYPIST	14											
COMPUTER OPERATOR I	14											
JUNIOR ADMINISTRATIVE AIDE	14											
KEY OPERATOR	14											
MICROFILM TECHNICIAN	14											
PUBLIC SAFETY AIDE	14											
ACCOUNT CLERK I	15	33,267	34,928	36,676	38,509	40,434	42,457	44,580	46,809	49,149	51,608	54,188
CUSTOMER SERVICES COORDINATOR	15											
DRAFTING TECHNICIAN I	15											
INTERLIBRARY LOAN ASSISTANT	15											
LIBRARY ASSISTANT	15											
COMPUTER OPERATOR II	16	34,928	36,676	38,509	40,434	42,457	44,580	46,809	49,149	51,608	54,189	56,898
SURVEY INSTRUMENT OPERATOR	16											
ACCOUNT CLERK II	17	36,676	38,509	40,434	42,457	44,580	46,809	49,149	51,608	54,189	56,899	59,744
COURT CLERK	17											
DEPUTY I	17											
PRINCIPAL LIBRARY ASSISTANT	17											
SECRETARY	17											
STOREKEEPER	17											
PUBLIC WORKS DATA TECHNICIAN	17											
DISPATCHER	18	38,509	40,434	42,457	44,580	46,809	49,149	51,608	54,189	56,899	59,743	62,730
GRAPHIC ARTS DESIGNER	18											
MAINTENANCE PROGRAM TECHNICIAN	18											
RADIO COMMUNICATOR	18											
SANITARY MAINTENANCE TECHNICIAN	18											
TREASURY CUSTOMER SERVICE REPRESENTATIVE	18											
ACCOUNT CLERK III	19	40,434	42,457	44,580	46,809	49,149	51,608	54,189	56,899	59,743	62,730	65,867
ADMINISTRATIVE AIDE	19											
ASSESSMENT TECHNICIAN	19											
ASSESSOR I	19											
BUDGET OFFICE ASSISTANT	19											
LIBRARY SPECIALIST	19											
PARTY CHIEF	19											
PERMIT PROCESS TECHNICIAN	19											
BUILDING AND SITE INSPECTOR	20	42,457	44,580	46,809	49,149	51,608	54,189	56,899	59,743	62,730	65,868	69,161
CERTIFIED ASSESSOR I	20											
COMMUNITY DEVELOPMENT HOUSING INSPECTOR	20											
CUSTOMER INFORMATION & ASSISTANCE SPECIALIST	20											
CUSTOMER SERVICE AND INFORMATION TECHNICIAN	20											
DELINQUENT ACCOUNT COLLECTOR	20											
DEPUTY II	20											
DRAFTING TECHNICIAN II	20											
GRAPHIC ARTS DESIGNER II	20											
HOUSING PROGRAM ASSISTANT	20											
MAINTENANCE OFFICE ADMINISTRATOR	20											
PAYROLL ASSISTANT I	20											
PLAN EXAMINER	20											
PUBLIC WORKS INSPECTOR	20											
SANITARY SEWER INFORMATION SPECIALIST	20											
SENIOR OFFICE ASSISTANT	20											
SENIOR SANITARY MAINTENANCE TECHNICIAN	20											
VICTIM'S ASSISTANCE OFFICER	20											

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT B

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ASSISTANT PROCUREMENT AGENT	21	44,580	46,809	49,149	51,608	54,189	56,899	59,743	62,730	65,868	69,161	72,619
CERTIFIED PERMIT PROCESS TECHNICIAN	21											
CODE ENFORCEMENT OFFICER	21											
CONSTRUCTION INSPECTOR	21											
DRAFTING TECHNICIAN III	21											
ENVIRONMENTAL ANALYST	21											
PLUMBING AND MECHANICAL CODE SUPERVISOR	21											
RIGHT-OF-WAY AGENT	21											
ACCOUNTANT I	22	46,809	49,149	51,608	54,189	56,899	59,743	62,730	65,868	69,161	72,621	76,253
ASSESSOR II	22											
GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN	22											
HOUSING REHABILITATION SPECIALIST I	22											
OPERATIONS SPECIALIST	22											
ACCOUNTING OPERATIONS ASSISTANT	23	49,149	51,608	54,189	56,899	59,743	62,730	65,868	69,161	72,621	76,251	80,064
CENTRAL RECEIVING SUPERVISOR	23											
CENTRAL SERVICES TECHNICIAN	23											
CERTIFIED ASSESSOR II	23											
CERTIFIED BUILDING AND SITE INSPECTOR	23											
CERTIFIED PLAN EXAMINER	23											
CERTIFIED PLUMBING & MECHANICAL PLAN EXAMINER	23											
CERTIFIED PROPERTY MAINTENANCE & HOUSING INSPECT	23											
COMPLAINTS SPECIALIST	23											
CONSTRUCTION INSPECTION SUPERVISOR	23											
EQUESTRIAN PROGRAM COORDINATOR	23											
HOUSING REHABILITATION SPECIALIST II	23											
SURVEY PARTIES SUPERVISOR	23											
TREASURY ASSOCIATE	23											
CHIEF RIGHT-OF-WAY AGENT	24	51,608	54,189	56,899	59,743	62,730	65,868	69,161	72,621	76,251	80,064	84,067
CUSTOMER SERVICES SPECIALIST	24											
GEOGRAPHIC INFORMATION SYSTEMS SPECIALIST	24											
PUBLIC WORKS CONTRACTS OFFICER	24											
SCHOOL CROSSING GUARD SUPERVISOR	24											
SITE INSPECTIONS SUPERVISOR	24											
STAFF ENGINEER	24											
ACCOUNTANT II	25	54,189	56,899	59,743	62,730	65,868	69,161	72,621	76,251	80,064	84,065	88,269
CHIEF CONSTRUCTION INSPECTOR	25											
CHIEF FIELD SUPERVISOR	25											
EQUESTRIAN PROGRAM SUPERVISOR	25											
PROCUREMENT AGENT	25											
SUPERINTENDENT OF WASTEWATER TREATMENT	25											
CIVIL ENGINEER I	26	56,899	59,743	62,730	65,868	69,161	72,621	76,251	80,064	84,065	88,270	92,684
DRAFTING AND DESIGN SUPERVISOR	26											
ENVIRONMENTAL PROGRAM MANAGER I	26											
GEOGRAPHIC INFORMATION SYSTEMS ANALYST	26											
PAYROLL ASSISTANT II	26											
PROGRAMMER ANALYST	26											
ARCHITECT	28	62,730	65,868	69,161	72,621	76,251	80,064	84,065	88,270	92,683	97,317	102,182
CIVIL ENGINEER II	28											
ENVIRONMENTAL PROGRAM MANAGER II	28											
SENIOR PROCUREMENT AGENT	28											
SEWER MANAGEMENT ENGINEER	28											
SENIOR APPLICATION ENGINEER	28											
CHIEF OF FACILITY MAINTENANCE	30	69,161	72,621	76,251	80,064	84,065	88,270	92,683	97,317	102,184	107,295	112,660
CHIEF OF PROJECT MANAGEMENT	30											
CIVIL ENGINEER III	30											
ENVIRONMENTAL PROGRAM MANAGER III	30											
PUBLIC WORKS PROJECT ADMINISTRATOR	30											
CHIEF OF DRAINAGE OPERATIONS	32	76,251	80,064	84,065	88,270	92,683	97,317	102,184	107,295	112,660	118,292	124,206
CHIEF OF SITE MANAGEMENT	32											

Effective: 07/01/2024 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT C

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
CLERK	12	29,457	30,929	32,476	34,099	35,801	37,593	39,472	41,445	43,518	45,695	47,980
SURVEYOR ASSISTANT	12											
ADMINISTRATIVE SERVICES TECHNICIAN	14	32,476	34,099	35,801	37,593	39,472	41,445	43,518	45,695	47,979	50,378	52,897
AUTOMOTIVE PARTS CLERK	14											
CLERK TYPIST	14											
COMPUTER OPERATOR I	14											
JUNIOR ADMINISTRATIVE AIDE	14											
KEY OPERATOR	14											
MICROFILM TECHNICIAN	14											
PUBLIC SAFETY AIDE	14											
ACCOUNT CLERK I	15	34,099	35,801	37,593	39,472	41,445	43,518	45,695	47,979	50,378	52,898	55,543
CUSTOMER SERVICES COORDINATOR	15											
DRAFTING TECHNICIAN I	15											
INTERLIBRARY LOAN ASSISTANT	15											
LIBRARY ASSISTANT	15											
COMPUTER OPERATOR II	16	35,801	37,593	39,472	41,445	43,518	45,695	47,979	50,378	52,898	55,544	58,320
SURVEY INSTRUMENT OPERATOR	16											
ACCOUNT CLERK II	17	37,593	39,472	41,445	43,518	45,695	47,979	50,378	52,898	55,544	58,321	61,238
COURT CLERK	17											
DEPUTY I	17											
PRINCIPAL LIBRARY ASSISTANT	17											
SECRETARY	17											
STOREKEEPER	17											
PUBLIC WORKS DATA TECHNICIAN	17											
DISPATCHER	18	39,472	41,445	43,518	45,695	47,979	50,378	52,898	55,544	58,321	61,237	64,298
GRAPHIC ARTS DESIGNER	18											
MAINTENANCE PROGRAM TECHNICIAN	18											
RADIO COMMUNICATOR	18											
SANITARY MAINTENANCE TECHNICIAN	18											
TREASURY CUSTOMER SERVICE REPRESENTATIVE	18											
ACCOUNT CLERK III	19	41,445	43,518	45,695	47,979	50,378	52,898	55,544	58,321	61,237	64,298	67,514
ADMINISTRATIVE AIDE	19											
ASSESSMENT TECHNICIAN	19											
ASSESSOR I	19											
BUDGET OFFICE ASSISTANT	19											
LIBRARY SPECIALIST	19											
PARTY CHIEF	19											
PERMIT PROCESS TECHNICIAN	19											
BUILDING AND SITE INSPECTOR	20	43,518	45,695	47,979	50,378	52,898	55,544	58,321	61,237	64,298	67,515	70,890
CERTIFIED ASSESSOR I	20											
COMMUNITY DEVELOPMENT HOUSING INSPECTOR	20											
CUSTOMER INFORMATION & ASSISTANCE SPECIALIST	20											
CUSTOMER SERVICE AND INFORMATION TECHNICIAN	20											
DELINQUENT ACCOUNT COLLECTOR	20											
DEPUTY II	20											
DRAFTING TECHNICIAN II	20											
GRAPHIC ARTS DESIGNER II	20											
HOUSING PROGRAM ASSISTANT	20											
MAINTENANCE OFFICE ADMINISTRATOR	20											
PAYROLL ASSISTANT I	20											
PLAN EXAMINER	20											
PUBLIC WORKS INSPECTOR	20											
SANITARY SEWER INFORMATION SPECIALIST	20											
SENIOR OFFICE ASSISTANT	20											
SENIOR SANITARY MAINTENANCE TECHNICIAN	20											
VICTIM'S ASSISTANCE OFFICER	20											

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT C

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ASSISTANT PROCUREMENT AGENT	21	45,695	47,979	50,378	52,898	55,544	58,321	61,237	64,298	67,515	70,890	74,434
CERTIFIED PERMIT PROCESS TECHNICIAN	21											
CODE ENFORCEMENT OFFICER	21											
CONSTRUCTION INSPECTOR	21											
DRAFTING TECHNICIAN III	21											
ENVIRONMENTAL ANALYST	21											
PLUMBING AND MECHANICAL CODE SUPERVISOR	21											
RIGHT-OF-WAY AGENT	21											
ACCOUNTANT I	22	47,979	50,378	52,898	55,544	58,321	61,237	64,298	67,515	70,890	74,437	78,159
ASSESSOR II	22											
GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN	22											
HOUSING REHABILITATION SPECIALIST I	22											
OPERATIONS SPECIALIST	22											
ACCOUNTING OPERATIONS ASSISTANT	23	50,378	52,898	55,544	58,321	61,237	64,298	67,515	70,890	74,437	78,157	82,066
CENTRAL RECEIVING SUPERVISOR	23											
CENTRAL SERVICES TECHNICIAN	23											
CERTIFIED ASSESSOR II	23											
CERTIFIED BUILDING AND SITE INSPECTOR	23											
CERTIFIED PLAN EXAMINER	23											
CERTIFIED PLUMBING & MECHANICAL PLAN EXAMINER	23											
CERTIFIED PROPERTY MAINTENANCE & HOUSING INSPECT	23											
COMPLAINTS SPECIALIST	23											
CONSTRUCTION INSPECTION SUPERVISOR	23											
EQUESTRIAN PROGRAM COORDINATOR	23											
HOUSING REHABILITATION SPECIALIST II	23											
SURVEY PARTIES SUPERVISOR	23											
TREASURY ASSOCIATE	23											
CHIEF RIGHT-OF-WAY AGENT	24	52,898	55,544	58,321	61,237	64,298	67,515	70,890	74,437	78,157	82,066	86,169
CUSTOMER SERVICES SPECIALIST	24											
GEOGRAPHIC INFORMATION SYSTEMS SPECIALIST	24											
PUBLIC WORKS CONTRACTS OFFICER	24											
SCHOOL CROSSING GUARD SUPERVISOR	24											
SITE INSPECTIONS SUPERVISOR	24											
STAFF ENGINEER	24											
ACCOUNTANT II	25	55,544	58,321	61,237	64,298	67,515	70,890	74,437	78,157	82,066	86,167	90,476
CHIEF CONSTRUCTION INSPECTOR	25											
CHIEF FIELD SUPERVISOR	25											
EQUESTRIAN PROGRAM SUPERVISOR	25											
PROCUREMENT AGENT	25											
SUPERINTENDENT OF WASTEWATER TREATMENT	25											
CIVIL ENGINEER I	26	58,321	61,237	64,298	67,515	70,890	74,437	78,157	82,066	86,167	90,477	95,001
DRAFTING AND DESIGN SUPERVISOR	26											
ENVIRONMENTAL PROGRAM MANAGER I	26											
GEOGRAPHIC INFORMATION SYSTEMS ANALYST	26											
PAYROLL ASSISTANT II	26											
PROGRAMMER ANALYST	26											
ARCHITECT	28	64,298	67,515	70,890	74,437	78,157	82,066	86,167	90,477	95,000	99,750	104,737
CIVIL ENGINEER II	28											
ENVIRONMENTAL PROGRAM MANAGER II	28											
SENIOR PROCUREMENT AGENT	28											
SEWER MANAGEMENT ENGINEER	28											
SENIOR APPLICATION ENGINEER	28											
CHIEF OF FACILITY MAINTENANCE	30	70,890	74,437	78,157	82,066	86,167	90,477	95,000	99,750	104,739	109,977	115,477
CHIEF OF PROJECT MANAGEMENT	30											
CIVIL ENGINEER III	30											
ENVIRONMENTAL PROGRAM MANAGER III	30											
PUBLIC WORKS PROJECT ADMINISTRATOR	30											
CHIEF OF DRAINAGE OPERATIONS	32	78,157	82,066	86,167	90,477	95,000	99,750	104,739	109,977	115,477	121,249	127,311
CHIEF OF SITE MANAGEMENT	32											

Effective: 07/01/2025 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT D

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
CLERK	12	30,193	31,702	33,288	34,951	36,696	38,533	40,459	42,481	44,606	46,837	49,180
SURVEYOR ASSISTANT	12											
ADMINISTRATIVE SERVICES TECHNICIAN	14	33,288	34,951	36,696	38,533	40,459	42,481	44,606	46,837	49,178	51,637	54,219
AUTOMOTIVE PARTS CLERK	14											
CLERK TYPIST	14											
COMPUTER OPERATOR I	14											
JUNIOR ADMINISTRATIVE AIDE	14											
KEY OPERATOR	14											
MICROFILM TECHNICIAN	14											
PUBLIC SAFETY AIDE	14											
ACCOUNT CLERK I	15	34,951	36,696	38,533	40,459	42,481	44,606	46,837	49,178	51,637	54,220	56,932
CUSTOMER SERVICES COORDINATOR	15											
DRAFTING TECHNICIAN I	15											
INTERLIBRARY LOAN ASSISTANT	15											
LIBRARY ASSISTANT	15											
COMPUTER OPERATOR II	16	36,696	38,533	40,459	42,481	44,606	46,837	49,178	51,637	54,220	56,933	59,778
SURVEY INSTRUMENT OPERATOR	16											
ACCOUNT CLERK II	17	38,533	40,459	42,481	44,606	46,837	49,178	51,637	54,220	56,933	59,779	62,769
COURT CLERK	17											
DEPUTY I	17											
PRINCIPAL LIBRARY ASSISTANT	17											
SECRETARY	17											
STOREKEEPER	17											
PUBLIC WORKS DATA TECHNICIAN	17											
DISPATCHER	18	40,459	42,481	44,606	46,837	49,178	51,637	54,220	56,933	59,779	62,768	65,905
GRAPHIC ARTS DESIGNER	18											
MAINTENANCE PROGRAM TECHNICIAN	18											
RADIO COMMUNICATOR	18											
SANITARY MAINTENANCE TECHNICIAN	18											
TREASURY CUSTOMER SERVICE REPRESENTATIVE	18											
ACCOUNT CLERK III	19	42,481	44,606	46,837	49,178	51,637	54,220	56,933	59,779	62,768	65,905	69,202
ADMINISTRATIVE AIDE	19											
ASSESSMENT TECHNICIAN	19											
ASSESSOR I	19											
BUDGET OFFICE ASSISTANT	19											
LIBRARY SPECIALIST	19											
PARTY CHIEF	19											
PERMIT PROCESS TECHNICIAN	19											
BUILDING AND SITE INSPECTOR	20	44,606	46,837	49,178	51,637	54,220	56,933	59,779	62,768	65,905	69,203	72,662
CERTIFIED ASSESSOR I	20											
COMMUNITY DEVELOPMENT HOUSING INSPECTOR	20											
CUSTOMER INFORMATION & ASSISTANCE SPECIALIST	20											
CUSTOMER SERVICE AND INFORMATION TECHNICIAN	20											
DELINQUENT ACCOUNT COLLECTOR	20											
DEPUTY II	20											
DRAFTING TECHNICIAN II	20											
GRAPHIC ARTS DESIGNER II	20											
HOUSING PROGRAM ASSISTANT	20											
MAINTENANCE OFFICE ADMINISTRATOR	20											
PAYROLL ASSISTANT I	20											
PLAN EXAMINER	20											
PUBLIC WORKS INSPECTOR	20											
SANITARY SEWER INFORMATION SPECIALIST	20											
SENIOR OFFICE ASSISTANT	20											
SENIOR SANITARY MAINTENANCE TECHNICIAN	20											
VICTIM'S ASSISTANCE OFFICER	20											

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 35-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT D

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ASSISTANT PROCUREMENT AGENT	21	46,837	49,178	51,637	54,220	56,933	59,779	62,768	65,905	69,203	72,662	76,295
CERTIFIED PERMIT PROCESS TECHNICIAN	21											
CODE ENFORCEMENT OFFICER	21											
CONSTRUCTION INSPECTOR	21											
DRAFTING TECHNICIAN III	21											
ENVIRONMENTAL ANALYST	21											
PLUMBING AND MECHANICAL CODE SUPERVISOR	21											
RIGHT-OF-WAY AGENT	21											
ACCOUNTANT I	22	49,178	51,637	54,220	56,933	59,779	62,768	65,905	69,203	72,662	76,298	80,113
ASSESSOR II	22											
GEOGRAPHIC INFORMATION SYSTEMS TECHNICIAN	22											
HOUSING REHABILITATION SPECIALIST I	22											
OPERATIONS SPECIALIST	22											
ACCOUNTING OPERATIONS ASSISTANT	23	51,637	54,220	56,933	59,779	62,768	65,905	69,203	72,662	76,298	80,111	84,118
CENTRAL RECEIVING SUPERVISOR	23											
CENTRAL SERVICES TECHNICIAN	23											
CERTIFIED ASSESSOR II	23											
CERTIFIED BUILDING AND SITE INSPECTOR	23											
CERTIFIED PLAN EXAMINER	23											
CERTIFIED PLUMBING & MECHANICAL PLAN EXAMINER	23											
CERTIFIED PROPERTY MAINTENANCE & HOUSING INSPECT	23											
COMPLAINTS SPECIALIST	23											
CONSTRUCTION INSPECTION SUPERVISOR	23											
EQUESTRIAN PROGRAM COORDINATOR	23											
HOUSING REHABILITATION SPECIALIST II	23											
SURVEY PARTIES SUPERVISOR	23											
TREASURY ASSOCIATE	23											
CHIEF RIGHT-OF-WAY AGENT	24	54,220	56,933	59,779	62,768	65,905	69,203	72,662	76,298	80,111	84,118	88,323
CUSTOMER SERVICES SPECIALIST	24											
GEOGRAPHIC INFORMATION SYSTEMS SPECIALIST	24											
PUBLIC WORKS CONTRACTS OFFICER	24											
SCHOOL CROSSING GUARD SUPERVISOR	24											
SITE INSPECTIONS SUPERVISOR	24											
STAFF ENGINEER	24											
ACCOUNTANT II	25	56,933	59,779	62,768	65,905	69,203	72,662	76,298	80,111	84,118	88,321	92,738
CHIEF CONSTRUCTION INSPECTOR	25											
CHIEF FIELD SUPERVISOR	25											
EQUESTRIAN PROGRAM SUPERVISOR	25											
PROCUREMENT AGENT	25											
SUPERINTENDENT OF WASTEWATER TREATMENT	25											
CIVIL ENGINEER I	26	59,779	62,768	65,905	69,203	72,662	76,298	80,111	84,118	88,321	92,739	97,376
DRAFTING AND DESIGN SUPERVISOR	26											
ENVIRONMENTAL PROGRAM MANAGER I	26											
GEOGRAPHIC INFORMATION SYSTEMS ANALYST	26											
PAYROLL ASSISTANT II	26											
PROGRAMMER ANALYST	26											
ARCHITECT	28	65,905	69,203	72,662	76,298	80,111	84,118	88,321	92,739	97,375	102,244	107,355
CIVIL ENGINEER II	28											
ENVIRONMENTAL PROGRAM MANAGER II	28											
SENIOR PROCUREMENT AGENT	28											
SEWER MANAGEMENT ENGINEER	28											
SENIOR APPLICATION ENGINEER	28											
CHIEF OF FACILITY MAINTENANCE	30	72,662	76,298	80,111	84,118	88,321	92,739	97,375	102,244	107,357	112,726	118,364
CHIEF OF PROJECT MANAGEMENT	30											
CIVIL ENGINEER III	30											
ENVIRONMENTAL PROGRAM MANAGER III	30											
PUBLIC WORKS PROJECT ADMINISTRATOR	30											
CHIEF OF DRAINAGE OPERATIONS	32	80,111	84,118	88,321	92,739	97,375	102,244	107,357	112,726	118,364	124,280	130,494
CHIEF OF SITE MANAGEMENT	32											

Effective: 07/01/2026 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 40-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT A1

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
BUILDING MAINTENANCE SUPERVISOR	23	54,802	57,540	60,419	63,441	66,614	69,944	73,441	77,114	80,970	85,019	89,270
GARAGE SUPERVISOR	23											
MASTER MECHANIC	23											
PROPERTY MAINTENANCE TECHNICIAN	23											
BUILDINGS SUPERVISOR	25	60,419	63,441	66,614	69,944	73,441	77,114	80,970	85,019	89,269	93,732	98,419
MASTER ELECTRONICS TECHNICIAN	25											
PARKS FORESTRY TECHNICIAN	25											
PROPERTY SUPERVISOR	25											
PUBLIC WORKS EQUIPMENT COORDINATOR	25											
FACILITY MAINTENANCE SUPERVISOR	28	61,200	64,261	67,474	70,850	74,391	78,111	82,015	86,117	90,422	94,943	99,690
SUPERINTENDENT OF SEWER MAINTENANCE	28											
SUPERVISOR OF CONSTRUCTION SUPPORT	28											

Effective: 07/01/2023 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 40-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT B1

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
BUILDING MAINTENANCE SUPERVISOR	23	54,802	57,540	60,419	63,441	66,614	69,944	73,441	77,114	80,970	85,019	89,270
GARAGE SUPERVISOR	23											
MASTER MECHANIC	23											
PROPERTY MAINTENANCE TECHNICIAN	23											
BUILDINGS SUPERVISOR	25	60,419	63,441	66,614	69,944	73,441	77,114	80,970	85,019	89,269	93,732	98,419
MASTER ELECTRONICS TECHNICIAN	25											
PARKS FORESTRY TECHNICIAN	25											
PROPERTY SUPERVISOR	25											
PUBLIC WORKS EQUIPMENT COORDINATOR	25											
FACILITY MAINTENANCE SUPERVISOR	28	69,943	73,441	77,114	80,969	85,017	89,270	93,734	98,421	103,340	108,507	113,932
SUPERINTENDENT OF SEWER MAINTENANCE	28											
SUPERVISOR OF CONSTRUCTION SUPPORT	28											

Effective: 05/28/2024 (Ordinance 24-xxx)

Amends PG28 to harmonize the pay rates to a 40-hour / week

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 40-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT C1

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
BUILDING MAINTENANCE SUPERVISOR	23	56,172	58,979	61,929	65,027	68,279	71,693	75,277	79,042	82,994	87,144	91,502
GARAGE SUPERVISOR	23											
MASTER MECHANIC	23											
PROPERTY MAINTENANCE TECHNICIAN	23											
BUILDINGS SUPERVISOR	25	61,929	65,027	68,279	71,693	75,277	79,042	82,994	87,144	91,501	96,075	100,879
MASTER ELECTRONICS TECHNICIAN	25											
PARKS FORESTRY TECHNICIAN	25											
PROPERTY SUPERVISOR	25											
PUBLIC WORKS EQUIPMENT COORDINATOR	25											
FACILITY MAINTENANCE SUPERVISOR	28	71,692	75,277	79,042	82,993	87,142	91,502	96,077	100,882	105,924	111,220	116,780
SUPERINTENDENT OF SEWER MAINTENANCE	28											
SUPERVISOR OF CONSTRUCTION SUPPORT	28											

Effective: 07/01/2024 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 40-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT D1

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
BUILDING MAINTENANCE SUPERVISOR	23	57,576	60,453	63,477	66,653	69,986	73,485	77,159	81,018	85,069	89,323	93,790
GARAGE SUPERVISOR	23											
MASTER MECHANIC	23											
PROPERTY MAINTENANCE TECHNICIAN	23											
BUILDINGS SUPERVISOR	25	63,477	66,653	69,986	73,485	77,159	81,018	85,069	89,323	93,789	98,477	103,401
MASTER ELECTRONICS TECHNICIAN	25											
PARKS FORESTRY TECHNICIAN	25											
PROPERTY SUPERVISOR	25											
PUBLIC WORKS EQUIPMENT COORDINATOR	25											
FACILITY MAINTENANCE SUPERVISOR	28	73,484	77,159	81,018	85,068	89,321	93,790	98,479	103,404	108,572	114,001	119,700
SUPERINTENDENT OF SEWER MAINTENANCE	28											
SUPERVISOR OF CONSTRUCTION SUPPORT	28											

Effective: 07/01/2025 (Ordinance 24-xxx)

**PAY PLANS AND RATES OF PAY FOR CLASSIFIED SERVICE 40-HOUR WORKWEEK EMPLOYEES
REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 1607**

24-089
EXHIBIT E1

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
BUILDING MAINTENANCE SUPERVISOR	23	59,015	61,964	65,064	68,319	71,736	75,322	79,088	83,043	87,196	91,556	96,135
GARAGE SUPERVISOR	23											
MASTER MECHANIC	23											
PROPERTY MAINTENANCE TECHNICIAN	23											
BUILDINGS SUPERVISOR	25	65,064	68,319	71,736	75,322	79,088	83,043	87,196	91,556	96,134	100,939	105,986
MASTER ELECTRONICS TECHNICIAN	25											
PARKS FORESTRY TECHNICIAN	25											
PROPERTY SUPERVISOR	25											
PUBLIC WORKS EQUIPMENT COORDINATOR	25											
FACILITY MAINTENANCE SUPERVISOR	28	75,321	79,088	83,043	87,195	91,554	96,135	100,941	105,989	111,286	116,851	122,693
SUPERINTENDENT OF SEWER MAINTENANCE	28											
SUPERVISOR OF CONSTRUCTION SUPPORT	28											

Effective: 07/01/2026 (Ordinance 24-xxx)

Prime Sponsor(s): Mr. Tackett
Requested by: County Council
Date of introduction: May 28, 2024

ORDINANCE NO. 24-090

AMEND THE GRANTS BUDGET:

**APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL FY2024
APPROVED OPERATING BUDGET TO THE SENIOR HOME REPAIR PROGRAM GRANT,
WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES**

1 **WHEREAS**, the Senior Home Repair Program Grant is designed to provide minor
2 housing repair assistance to eligible senior homeowners age 60 and older with a maximum grant
3 amount of \$2,500.00; and
4

5 **WHEREAS**, the home must be located in New Castle County, outside the boundaries of
6 Wilmington and Newark; and
7

8 **WHEREAS**, there are currently over 129 seniors on the waiting list for this program; and
9

10 **WHEREAS**, New Castle County Council has determined that there will be unspent
11 funding available in the Grants and Fixed Charges Budget Line Item at the end of FY2024; and
12

13 **WHEREAS**, New Castle County Council wishes to provide \$5,000 to the Senior Home
14 Repair Program Grant from their Grants and Fixed Charges Budget Line Item within the FY2024
15 Approved Operating Budget; and
16

17 **WHEREAS**, Council has determined that the provisions of this Ordinance substantially
18 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,
19 promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the
20 present and future inhabitants of this State).
21

22 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
23

24 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended
25 by adding the material underscored and deleting the material bracketed and stricken on the
26 attached "Exhibit A."
27

28 Section 2. This Ordinance shall become effective immediately upon its adoption by
29 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C. §*
30 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$5,000 from the County Council – Grants and Fixed Charges Budget Line Item within the FY2024 Approved Operating Budget to the Senior Home Repair Program Grant. In order to complete this transaction, **Ordinance No. 24-093 must be passed by County Council to complete this transaction.**

The Senior Home Repair Program Grant is designed to provide minor housing repair assistance to eligible senior homeowners age 60 and older, who own and reside in their home as their primary residence, have assets under the asset limit and have homeowners insurance. The maximum grant amount is \$2,500. The home must be located in New Castle County, outside the boundaries of Wilmington and Newark. There are currently over 129 seniors on the waiting list for this program. Funding for the program is from the Community Development Block Grant Program.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$5,000 in funding to the Senior Home Repair Program Grant, which is administered by the Department of Community Services. Partial funding for this program will be provided from the County Council – Grants and Fixed Charges Budget Line Item in the FY2024 Approved Operating Budget.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget by \$5,000. This increase will affect FY2024 and beyond since this program is ongoing, without an expiration date, until all funds have been expended.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	Senior Home Repair Program	Ordinance No.	24-090
PROGRAM TITLE:	Senior Home Repair Program		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ 617,894.51	\$ 5,000.00	\$ 622,894.51
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 617,894.51	\$ 5,000.00	\$ 622,894.51

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ 60,205.50	\$ -	\$ 60,205.50
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ 557,689.01	\$ 5,000.00	\$ 562,689.01
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 617,894.51	\$ 5,000.00	\$ 622,894.51

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2012

Estimated Program Completion: ongoing

The Local Match: **Found in (ORG):**

Ordinance Passed:	Date Revised:
12-043 4/24/2012	21-106 9/30/2021
18-072 7/16/2018	22-068 5/24/2022
19-065 7/3/2019	<u>23-064 5/23/2023</u>
20-060 6/9/2020	
21-075 Floor Amend 1 6/16/2021	

PROGRAM DESCRIPTION:

The Senior Home Repair Program is designed to provide minor housing repair assistance to eligible senior homeowners age 60 and older, who own and reside in their home as their primary residence, have assets under the asset limit and have homeowners insurance. The maximum grant amount is \$2,500. The home must be located in New Castle County, outside the boundaries of Wilmington and Newark. There are currently over 129 seniors on the waiting list for this program. Funding for the program is from the Sheriff's Office, Program Income and the General Fund.

5/23/2023

5/28/2024

Prime Sponsor(s): Mr. Street
Requested by: County Council
Date of introduction: May 28, 2024

ORDINANCE NO. 24-091

AMEND THE GRANTS BUDGET:

**APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL FY2024 APPROVED
OPERATING BUDGET TO THE 2023 NEW CASTLE COUNTY YOUTH EMPLOYMENT
GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES,
DIVISION OF COMMUNITY RESOURCES**

1 **WHEREAS**, New Castle County Council received funds from the State of Delaware
2 Department of Labor – Delaware Workforce Investment Board to fund the 2023 New Castle
3 County Summer Youth Employment Grants; and

4
5 **WHEREAS**, the New Castle County Youth Employment Program provides employment
6 experiences for youths between the ages of 14 and 20 that will promote responsibility, teamwork,
7 and a work ethic; and

8
9 **WHEREAS**, New Castle County Council has previously contributed funds to the 2023
10 New Castle County Youth Employment Grant in the amount of \$100,000 via Ordinance 23-035,
11 \$5,110 via Ordinance 23-065 and \$110,020 via Ordinance 24-061; and

12
13 **WHEREAS**, New Castle County Council has determined that there will be unspent
14 funding available in the Grants and Fixed Charges Budget Line Item at the end of FY2024; and

15
16 **WHEREAS**, New Castle County Council wishes to provide \$4,500 to the 2023 New Castle
17 County Youth Employment Grant from their Grants and Fixed Charges Budget Line Item within
18 the FY2024 Approved Operating Budget; and

19
20 **WHEREAS**, the revenue measures heretofore adopted by the County Council are, in the
21 opinion of the County Executive, estimated to yield sums at least sufficient to balance the
22 proposed expenditures as set forth in the Annual Operating Budget as hereinafter amended.

23
24 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**

25
26 Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended
27 by deleting the material stricken and adding the material underscored on the attached Exhibit
28 “A.”

29
30 Section 2. This Ordinance shall become effective immediately upon its adoption by
31 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* §
32 1156.

33
34 Section 3. It is the intent of the County Council that the provisions of this Ordinance
35 shall be effective retroactive to June 13, 2023.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$4,500 from the County Council – Grants and Fixed Charges Budget Line Item within the FY2024 Approved Operating Budget to the 2023 New Castle County Youth Employment Grant. **Ordinance No. 24-093 must be passed by County Council to complete this transaction.**

The New Castle County Youth Employment Program provides employment experiences for youths between the ages of 14 and 20 that will promote responsibility, teamwork, and a work ethic.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$4,500 in funding to the 2023 New Castle County Youth Employment Program Grant, which is administered by the Department of Community Services, Division of Community Resources. Funding for this program will be provided from the County Council – Grants and Fixed Charges Budget Line Item within the FY2024 Approved Operating Budget.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget by \$4,500. There is no discernible fiscal impact on the current operating budget.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	NCC Youth Employment 2023	Ordinance No.	24-091
PROGRAM TITLE:	NCC Youth Employment 2023		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ <u>215,130.00</u>	\$ <u>4,500.00</u>	\$ <u>219,630.00</u>
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ <u>215,130.00</u>	\$ <u>4,500.00</u>	\$ <u>219,630.00</u>

Expense	Current	Change	Revised
Salaries and Wages	\$ <u>193,210.65</u>	\$ <u>4,132.00</u>	\$ <u>197,342.65</u>
Benefits	\$ <u>21,919.35</u>	\$ <u>368.00</u>	\$ <u>22,287.35</u>
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ <u>215,130.00</u>	\$ <u>4,500.00</u>	\$ <u>219,630.00</u>

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 6/13/2023

Estimated Program Completion: 6/7/2024

The Local Match: **Found in (ORG):**

Ordinance Passed:	Date Revised:
23-035	4/14/2023
23-065	6/16/2023
<u>24-061</u>	<u>4/23/2024</u>

PROGRAM DESCRIPTION:

The New Castle County Youth Employment Program provides employment experiences for youths between the ages of 14 and 20 that will promote responsibility, teamwork and a work ethic.

4/23/2024

5/28/2024

Prime Sponsor(s): Mr. Street
Requested by: County Council
Date of introduction: May 28, 2024

ORDINANCE NO. 24-092

AMEND THE GRANTS BUDGET:

**APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL FY2024 APPROVED
OPERATING BUDGET TO THE NEW CASTLE COUNTY EMERGENCY HOUSING – HOPE
CENTER GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF
COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING**

1 **WHEREAS**, New Castle County Council has determined that there will be unspent
2 funding available in the Grants and Fixed Charges Budget Line Item at the end of FY2024; and
3

4 **WHEREAS**, New Castle County Council wishes to provide \$4,500 to the New Castle
5 County Emergency Housing – HOPE Center Grant from their Grants and Fixed Charges
6 Budget Line Item within the FY2024 Approved Operating Budget; and
7

8 **WHEREAS**, funding will be used to provide emergency housing for up to a 90 day stay
9 at the HOPE Center; and
10

11 **WHEREAS**, Council has determined that the provisions of this Ordinance substantially
12 advance, and are reasonably and rationally related to, legitimate government interests (i.e.,
13 promoting the health, safety, morals, convenience, order prosperity and/or welfare of the
14 present and future inhabitants of this State).
15

16 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
17

18 Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby
19 amended by adding the material in Exhibit “A,” which is considered to be underscored in its
20 entirety, which is attached hereto and made a part hereof.
21

22 Section 2. This Ordinance shall become effective immediately upon its adoption by
23 New Castle County Council and approval by the County Executive, or as otherwise provided
24 by 9 Del. C. § 1156.
25

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$4,500 from the County Council – Grants and Fixed Charges Budget Line Item within the FY2024 Approved Operating Budget to the New Castle County Emergency Housing – HOPE Center Grant. Funding will be used to provide emergency housing for up to a 90 day stay at the HOPE Center. **Ordinance No. 24-093 must be passed by County Council to complete this transaction.**

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$4,500 in funding to the New Castle County Emergency Housing – HOPE Center Grant, which will be administered by the Department of Community Services, Division of Development and Housing. Funding for this program will be provided from the County Council – Grants and Fixed Charges Budget Line Item within the FY2024 Approved Operating Budget.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget by \$4,500. There is no discernible fiscal impact on the current operating budget.

DEPARTMENT:	Community Services	EXHIBIT:	"A"
GRANT TITLE:	NCC Emergency Housing - HOPE Center	Ordinance No.	24-092
PROGRAM TITLE:	NCC Emergency Housing - HOPE Center		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ 4,500.00	\$ -	\$ 4,500.00
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 4,500.00	\$ -	\$ 4,500.00

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ 4,500.00	\$ -	\$ 4,500.00
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 4,500.00	\$ -	\$ 4,500.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 5/15/2024

Estimated Program Completion: 9/30/2050

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

Funding is provided by New Castle County Council to provide emergency housing for up to a 90 day stay at the HOPE Center.

5/28/2024

Prime Sponsor(s): Mr. Tackett, Mr. Street
Requested by: County Council
Date of introduction: May 28, 2024

ORDINANCE NO. 24-093

**AMEND THE FY2024 APPROVED OPERATING BUDGET:
REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY
COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY GRANTS**

1 **WHEREAS**, County Council has budgeted funding available in the Grants and Fixed
2 Charges Budget Line Item; and
3

4 **WHEREAS**, New Castle County Council wishes to provide funding to the Senior Home
5 Repair Program Grant, 2023 New Castle County Youth Employment Grant and New Castle
6 County Emergency Housing – HOPE Center Grant; and
7

8 **WHEREAS**, the revenue measures heretofore adopted by the County Council are, in the
9 opinion of the County Executive, estimated to yield sums at least sufficient to balance the
10 proposed expenditures as set forth in the Annual Operating Budget as hereinafter amended.
11

12 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
13

14 Section 1. The Annual Operating Budget Ordinance for the fiscal year beginning July 1,
15 2023, is hereby amended by deleting the material that is stricken and adding the material that is
16 underscored on the attached Exhibit “A.”
17

18 Section 2. The foregoing amendment shall be considered a part of the Annual Operating
19 Budget for the fiscal year beginning July 1, 2023 and shall be effective as though incorporated
20 initially in the Annual Operating Budget Ordinance.
21

22 Section 3. This Ordinance shall become effective immediately upon its adoption by
23 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §
24 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will transfer \$14,000 from the County Council – Grants and Fixed Charges Budget Line Item within the FY2024 Approved Operating Budget and appropriate \$5,000 to the Senior Home Repair Program Grant, \$4,500 to the 2023 New Castle County Youth Employment Grant and \$4,500 to the New Castle County Emergency Housing – HOPE Center Grant. **Ordinance No. 24-090, No. 24-091 and No. 24-092 must first be passed by County Council in order to amend the existing grants.**

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Approved Operating Budget by reducing the County Council – Grants and Fixed Charges Budget Line Item by \$14,000 and appropriating \$5,000 to the Senior Home Repair Program Grant, \$4,500 to the 2023 New Castle County Youth Employment Grant and \$4,500 to the New Castle County Emergency Housing – HOPE Center Grant.

There will be no net fiscal impact if this Ordinance and its companion Ordinance are approved. The resulting effect will be the transfer of \$14,000 of FY2024 Approved Operating Budget spending authority to the Grants Budget. There is no fiscal impact beyond FY2024.

COUNTY COUNCIL

Salaries and Wages		\$	2,428,665
Benefits			1,428,590
Training and Civic Affairs			79,749
Communication and Utilities			19,649
Materials and Supplies			60,806
Contractual Services			247,171
Equipment			1,600
Grants and Fixed Charges	416,684		<u>402,684</u>
Operating Transfer Charges			162,309
Total	4,845,223	\$	<u>4,831,223</u>
Total Authorized Full-Time Positions	35		

COUNTY EXECUTIVE

Salaries and Wages		\$	1,777,524
Benefits			1,045,578
Training and Civic Affairs			33,904
Communication and Utilities			18,399
Materials and Supplies			15,535
Contractual Services			529,065
Equipment			1,000
Grants and Fixed Charges			1,140,000
Contingency			9,500
Operating Transfer Charges			82,016
Total		\$	<u>4,652,521</u>
Total Authorized Full-Time Positions	16		

DEPARTMENT OF ADMINISTRATION

Salaries and Wages		\$	12,203,612
Benefits			8,338,475
Training and Civic Affairs			125,275
Communication and Utilities			8,314,086
Materials and Supplies			147,505
Contractual Services			6,862,362
Equipment			380,684
Grants and Fixed Charges			3,925,350
Operating Transfer Charges			1,163,553
Operating Transfer Credits			(12,098,321)
Total		\$	<u>27,454,926</u>
Total Authorized Full-Time Positions	172		

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	24,597,539
Benefits		14,348,323
Training and Civic Affairs		52,527
Communication and Utilities		27,018,724
Materials and Supplies		4,971,210
Contractual Services		10,588,055
Equipment		475,133
Grants and Fixed Charges		1,193,757
Land and Structures		35,000
Operating Transfer Charges		4,845,206
Operating Transfer Credits		(7,438,785)
Total	\$	80,686,689
Total Authorized Full-Time Positions		384

DEPARTMENT OF LAND USE

Salaries and Wages	\$	8,375,178
Benefits		4,899,879
Training and Civic Affairs		69,415
Communication and Utilities		111,337
Materials and Supplies		107,807
Contractual Services		1,585,618
Equipment		53,790
Grants and Fixed Charges		56,500
Operating Transfer Charges		1,136,835
Operating Transfer Credits		(803,217)
Total	\$	15,593,142
Total Authorized Full-Time Positions		118

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	11,791,052
Benefits		5,322,217
Training and Civic Affairs		25,392
Communication and Utilities		1,037,676
Materials and Supplies		1,412,563
Contractual Services		2,212,956
Equipment		37,867
Grants and Fixed Charges		3,110,149
Operating Transfer Charges		1,232,337
Operating Transfer Credits		(190,829)
Total	\$	25,991,380
Total Authorized Full-Time Positions		160

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages	\$	67,203,955
Benefits		39,141,888
Training and Civic Affairs		181,191
Communication and Utilities		1,032,702
Materials and Supplies		1,059,997
Contractual Services		2,181,732
Equipment		1,450,572
Grants and Fixed Charges		6,791,770
Operating Transfer Charges		7,298,634
Total	\$	126,342,441
Total Authorized Full-Time Positions		711

REGISTER OF WILLS

Salaries and Wages	\$	1,111,172
Benefits		634,647
Training and Civic Affairs		40,275
Communication and Utilities		12,374
Materials and Supplies		9,925
Contractual Services		56,175
Equipment		4,143
Operating Transfer Charges		85,180
Total	\$	1,953,891
Total Authorized Full-Time Positions		20

RECORDER OF DEEDS

Salaries and Wages	\$	1,232,844
Benefits		712,707
Training and Civic Affairs		36,970
Communication and Utilities		30,977
Materials and Supplies		9,315
Contractual Services		97,001
Equipment		1,150
Grants and Fixed Charges		18,350
Operating Transfer Charges		148,002
Total	\$	2,287,316
Total Authorized Full-Time Positions	23	

SHERIFF

Salaries and Wages	\$	1,260,692
Benefits		737,678
Training and Civic Affairs		29,452
Communication and Utilities		16,189
Materials and Supplies		21,259
Contractual Services		55,999
Equipment		5,000
Operating Transfer Charges		144,938
Total	\$	2,271,207
Total Authorized Full-Time Positions	21	

CLERK OF THE PEACE

Salaries and Wages	\$	474,736
Benefits		279,250
Training and Civic Affairs		14,130
Communication and Utilities		5,168
Materials and Supplies		5,424
Contractual Services		30,043
Equipment Replacement		6,000
Operating Transfer Charges		31,776
Total	\$	846,527
Total Authorized Full-Time Positions	7	

DEBT SERVICE

Debt Service	\$	45,540,069
Land and Structures		
Contingency		
Intragovernmental Service Charges		
Intragovernmental Service Credits		
Total	\$	45,540,069
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	38,000
Benefits		3,385
Training and Civic Affairs		10,500
Communication and Utilities		1,922
Materials and Supplies		2,450
Contractual Services		290,642
Equipment		500
Operating Transfer Charges		6,699
Total	\$	354,098
Total Authorized Full-Time Positions	0	

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(4,293,340)
Personal Services - Employee Benefits	\$	(2,525,429)
Total	\$	(6,818,769)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	1,202,655
Total	\$	1,202,655

NEW CASTLE COUNTY

Salaries and Wages		\$	128,201,629
Benefits			74,367,188
Training and Civic Affairs			698,780
Communication and Utilities			37,619,203
Materials and Supplies			7,823,796
Contractual Services			24,736,819
Equipment			2,417,439
Grants and Fixed Charges	16,652,560		<u>16,638,560</u>
Debt Service			45,540,069
Land and Structures			35,000
Contingency			1,917,155
Operating Transfer Charges			16,337,485
Operating Transfer Credits			(20,531,152)
<i>Sub-Total New Castle County</i>	335,815,971	\$	<u>335,801,971</u>
<i>Total Authorized Full-Time Positions</i>	1,667		

RESERVE ACCOUNTS AS OF APRIL 23, 2024

Tax Stabilization Reserve Account (Unaudited)	72,059,107
Sewer Rate Stabilization Reserve Account (Unaudited)	6,261,142
General Fund Budget Reserve Account	44,592,418
Sewer Fund Budget Reserve Account	18,872,304
<i>Total Reserves:</i>	<u>141,784,971</u>

Grant Matrix 6/11/24

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Charity Crossing	\$1000/\$1000	Funds will be used give away event in District 1 for those with a household income of less \$25K and are non-Caucasian	Yes/Yes	Yes 1/9/24-\$1500 2/13/24-\$1100 3/12/23-\$1000 5/14/24-\$1500	Toole
Newport Skatepark, LLC.	\$2500/\$2500	Funds will be used for utilities, repairs, park maintenance, and necessities to keep the park in a safe and working order.	Yes/No	No	Toole
Crestmoor Swim Club	\$2500/\$2500	Funds will be used for pool maintenance, upkeep, and general business operations to open and run the swim club	Yes/Yes	No	Toole
Eagle Glen Civic Association/ Wedgewood Swim Club	\$5000/\$2500	Funds will be used to assist with capital needs that include general maintenance, electrical issues, pump replacement, baby pool repairs, water pipe leak	Yes/Yes	No	Toole
The August Quarterly Festival Committee, Inc.	\$2500/\$1000	Funds will be used for cost associated with the August Quarterly 2024 Celebration	Yes/Yes	Yes 7/25/24 - \$1000 – Follow-up report rec'd	Street