



NEW CASTLE COUNTY COUNCIL BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING

Chair: Dee Durham, Second District

May 21, 2024
2:30 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

REVISED AGENDA

A. Meeting Call to Order

B. Approval of Minutes

C. Boards & Commissions Interview

CONSENTING TO THE APPOINTMENT OF ALLAN ZABACK TO THE NCC ETHICS COMMISSION

CONSENTING TO THE APPOINTMENT OF KEITH JACKSON TO THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD

CONSENTING TO THE APPOINTMENT OF JOHN BILEK TO THE CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE

CONSENTING TO THE APPOINTMENT OF TODD BRECK TO THE CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE

CONSENTING TO THE APPOINTMENT OF ANNE CANBY TO THE CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE

CONSENTING TO THE APPOINTMENT OF JAMES DALLE PAZZE TO THE CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE

D. Boards & Commissions Re-appointments

CONSENTING TO THE REAPPOINTMENT OF DANIEL MCFADDEN TO THE NEW CASTLE COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES

CONSENTING TO THE REAPPOINTMENT OF DARYL B. BROWN TO THE NEW CASTLE COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES

CONSENTING TO THE REAPPOINTMENT OF STEPHEN LARRIMORE TO THE BOARD OF ASSESSMENT REVIEW

CONSENTING TO THE REAPPOINTMENT OF CONNIE ROBERTS TO THE BOARD OF ASSESSMENT REVIEW

CONSENTING TO THE REAPPOINTMENT OF KIANA DRAKE TO THE NEW CASTLE COUNTY PLANNING BOARD

CONSENTING TO THE RE-APPOINTMENT OF BRIAN REEDER TO THE FIRE AND AMBULANCE ADVISORY BOARD

CONSENTING TO THE RE-APPOINTMENT OF DAVID J. MAJEWSKI, SR. TO THE FIRE AND AMBULANCE ADVISORY BOARD

CONSENTING TO THE REAPPOINTMENT OF BARBARA CHI HSIAO SILBER TO THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD

CONSENTING TO THE REAPPOINTMENT OF KAREN ANDERSON TO THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD

CONSENTING TO THE REAPPOINTMENT OF JANET DEAN TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

CONSENTING TO THE REAPPOINTMENT OF KAY BOWES TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

CONSENTING TO THE REAPPOINTMENT OF SOPHIA SOTILLO TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD

CONSENTING TO THE RE-APPOINTMENT OF LINDA BAILEY TO THE NEW CASTLE COUNTY AUDIT COMMITTEE

E. Other

F. Public Comment

G. Adjournment

**AGENDA POSTED: MAY 14, 2024
REVISED AGENDA POSTED MAY 17, 2024**

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

This agenda was revised so that it could reflect a removed nominee who was not a county resident.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

RESOLUTION NO. 24-

**REAPPOINTING ALLAN ZABACK TO THE NEW
CASTLE COUNTY ETHICS COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* Sections 2.04.101 and
2 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all
3 County business is conducted ethically and responsibly, the Ethics Commission may
4 compile statements on financial interests, investigate claims, issue findings, hold
5 hearings, make recommendations, and prepare reports regarding ethical concerns
6 within the County; and

7
8 **WHEREAS**, *New Castle County Code* Section 2.04.101 provides that the Ethics
9 Commission shall consist of seven (7) members, of which County Council, with the
10 advice and consent of the County Executive, shall appoint four (4) members, and the
11 County Executive, with the advice and consent of County Council, shall appoint three
12 (3) members, each of whom shall serve for a term of three (3) years; and

13
14 **WHEREAS**, this appointment fulfills the requirement in *New Castle County Code*
15 Section 2.04.101.A that no more than two members appointed by an entity shall be of
16 the same political party and that the appointee may not be employed by New Castle
17 County, hold or campaign for any County office or hold office in any political party,
18 among other criteria; and

19
20 **WHEREAS**, Allan Zaback is the retired director of the Office of Professional
21 Development at the Division of Developmental Disabilities Services. He administered the
22 statewide training program for over 400 staff as well as developed the DDDS' training
23 curriculum. He was the statewide administrator for the College of Direct Support, a
24 national online learning system developed by Elsevier. He works now as an assistant
25 professor at Wilmington University and is also an advisor in the doctoral program there;
26 and,

27
28 **WHEREAS**, County Council has nominated Allan Zaback for appointment to the
29 Ethics Commission with his term expiring on May 28, 2027.

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31 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
32 Castle County that County Council, subject to the consent of the County Executive,
33 hereby reappoints Allan Zaback as member of the New Castle County Ethics
34 Commission for a term to begin on May 28, 2024, and to expire on May 28, 2027.

Adopted by the County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council of New
Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Tackett
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE APPOINTMENT OF KEITH JACKSON TO THE
NEW CASTLE COUNTY HISTORIC REVIEW BOARD**

WHEREAS, Pursuant to *New Castle County Code* Section 40.30.330, the Historic Review Board is vested with the responsibility to make recommendations for historic district boundaries, maintain a survey of historic properties, review permits relative to historic properties, and to make recommendations to the County Executive, County Council, and to the Department of Land Use concerning the use of grants, gifts, and budgeting appropriations to promote the preservation of historic sites, among other duties; and

WHEREAS, the Historic Review Board shall consist of nine (9) members who shall be residents of the County and who shall be appointed by the County Executive with the advice and consent of a majority of the County Council. The terms of office shall be four (4) years, provided that the terms of the members other than the Chairman shall be established in a manner that two (2) shall expire each year. The County Executive shall appoint one (1) member as Chairman who shall serve at the pleasure of the County Executive. One (1) member of the Historic Review Board shall be an architect and one (1) member shall be from the field of historic preservation. Seven (7) members shall be individuals who have demonstrated a concern in the field of historic preservation, have some knowledge of the County's history, or have reasonable knowledge of historic architecture or construction techniques; and

WHEREAS, Mr. Jackson is the President of the Pencader Heritage Area Association, where he is responsible for the operations of this historical society and museum, as well as established ongoing and successful history presentations and public events; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the appointment of Keith Jackson to the Historic Review Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Keith Jackson to the New Castle County Historic Review Board for a term to begin immediately upon adoption of this resolution and to expire on May 28, 2028.

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Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE APPOINTMENT OF JOHN BILEK TO THE
NEW CASTLE COUNTY CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE**

1 **WHEREAS**, *New Castle County Code* Section 40.26.420 provides that County
2 Council may establish Hometown (HT) Overlay Zoning Districts that encompass the
3 boundaries of communities and neighborhoods that will be subject to a modification of
4 dimensional standards as set forth herein and by an approved Community
5 Redevelopment Plan; and
6

7 **WHEREAS**, *New Castle County Code* Section 40.26.440 provides that a Design
8 Review Advisory Committee (DRAC) shall be established pursuant to Section 40.30.450
9 for each Hometown Zoning Overlay District created; and
10

11 **WHEREAS**, *New Castle County Code* Section 40.30.450C also provides that “the
12 District Council person(s) in whose Councilmanic district a Hometown Overlay is found,
13 shall make recommendations to the County Executive who shall appoint members subject
14 to County Council consent”; and
15

16 **WHEREAS**, John Bilek lives in the Centreville Hometown Overlay District. He is
17 the national head of sales management for Compass Real Estate. His name was
18 submitted to the County Executive from the District Council member for appointment to
19 the Centreville Design Review Advisory Committee, subject to the advice and consent of
20 Council; and
21

22 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
23 Castle County that County Council hereby consents to the appointment of John Bilek to
24 the New Castle County Centreville Design Review Advisory Committee for a term to begin
25 immediately upon adoption of this resolution and to expire on May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE APPOINTMENT OF TODD T. BRECK TO THE
NEW CASTLE COUNTY CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE**

WHEREAS, *New Castle County Code* Section 40.26.420 provides that County Council may establish Hometown (HT) Overlay Zoning Districts that encompass the boundaries of communities and neighborhoods that will be subject to a modification of dimensional standards as set forth herein and by an approved Community Redevelopment Plan; and

WHEREAS, *New Castle County Code* Section 40.26.440 provides that a Design Review Advisory Committee (DRAC) shall be established pursuant to Section 40.30.450 for each Hometown Zoning Overlay District created; and

WHEREAS, *New Castle County Code* Section 40.30.450C also provides that “the District Council person(s) in whose Councilmanic district a Hometown Overlay is found, shall make recommendations to the County Executive who shall appoint members subject to County Council consent”; and

WHEREAS, Todd T. Breck is an architect living in New Castle County, in Council District 2. His name was submitted to the County Executive from the District Council member for appointment to the Centreville Design Review Advisory Committee, subject to the advice and consent of Council; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Todd T. Breck to the New Castle County Centreville Design Review Advisory Committee for a term to begin immediately upon adoption of this resolution and to expire on May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE APPOINTMENT OF ANN CANBY TO THE
NEW CASTLE COUNTY CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE**

WHEREAS, *New Castle County Code* Section 40.26.420 provides that County Council may establish Hometown (HT) Overlay Zoning Districts that encompass the boundaries of communities and neighborhoods that will be subject to a modification of dimensional standards as set forth herein and by an approved Community Redevelopment Plan; and

WHEREAS, *New Castle County Code* Section 40.26.440 provides that a Design Review Advisory Committee (DRAC) shall be established pursuant to Section 40.30.450 for each Hometown Zoning Overlay District created; and

WHEREAS, *New Castle County Code* Section 40.30.450C also provides that “the District Council person(s) in whose Councilmanic district a Hometown Overlay is found, shall make recommendations to the County Executive who shall appoint members subject to County Council consent”; and

WHEREAS, Ann Canby is a resident of Centreville, Delaware who has lead Delaware’s Department of Transportation. Her name was submitted to the County Executive from the District Council member for appointment to the Centreville Design Review Advisory Committee, subject to the advice and consent of Council; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Ann Canby to the New Castle County Centreville Design Review Advisory Committee for a term to begin immediately upon adoption of this resolution and to expire on May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE APPOINTMENT OF JAMES DALLE PAZZE AS CHAIR TO THE
NEW CASTLE COUNTY CENTREVILLE DESIGN REVIEW ADVISORY COMMITTEE**

WHEREAS, *New Castle County Code* Section 40.26.420 provides that County Council may establish Hometown (HT) Overlay Zoning Districts that encompass the boundaries of communities and neighborhoods that will be subject to a modification of dimensional standards as set forth herein and by an approved Community Redevelopment Plan; and

WHEREAS, *New Castle County Code* Section 40.26.440 provides that a Design Review Advisory Committee (DRAC) shall be established pursuant to Section 40.30.450 for each Hometown Zoning Overlay District created; and

WHEREAS, *New Castle County Code* Section 40.30.450C also provides that “the District Council person(s) in whose Councilmanic district a Hometown Overlay is found, shall make recommendations to the County Executive who shall appoint members subject to County Council consent”; and

WHEREAS, the position of chair is currently a vacancy on the Centreville Design Review Advisory Committee; and

WHEREAS, the County Executive has submitted the appointment of James Dalle Pazzе as chair to the Centreville Design Advisory Committee for the advice and consent of Council.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby appoints James Dalle Pazzе as chair to the New Castle County Centreville Design Review Advisory Committee for a term to begin immediately upon adoption of this resolution and to expire on May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Introduced by: Ms. Durham
Date of introduction: May 28, 2024

RESOLUTION NO. 24-

**RE-APPOINTING DANIEL MCFADDEN TO THE NEW CASTLE COUNTY EMPLOYEES'
RETIREMENT SYSTEM BOARD OF TRUSTEES**

1 **WHEREAS**, Daniel McFadden's term on the New Castle County Employees'
2 Retirement System Board of Trustees has expired; and
3

4 **WHEREAS**, pursuant to *New Castle County Code* Sec. 2.05.505., the Employees'
5 Retirement System Board of Trustees is vested with the responsibility of directing and
6 operating the County's Employees' Retirement System, among other duties; and
7

8 **WHEREAS**, Section 2.05.505(A)(4). of the *New Castle County Code* states that County
9 Council shall appoint four (4) members to the Board and outlines parameters for three (3)
10 of Council's four
11 (4) Board appointments, but lists no parameters for the fourth appointment; and
12

13 **WHEREAS**, this appointment fulfills one of County Council's four (4) appointments
14 outlined in Section 2.05.505(A)(4).; and
15

16 **WHEREAS**, pursuant to Section 2.05.505(A)(4)., County Council is responsible for
17 appointing a Chairperson; and
18

19 **WHEREAS**, County Council nominates Daniel McFadden for re-appointment to the
20 New Castle County Employees' Retirement System Board of Trustees as Chairperson.
21

22 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
23 County that County Council hereby re-appoints Daniel McFadden to the New Castle County
24 Employees' Retirement System Board of Trustees as Chairperson for a term to begin on May
25 28, 2024 and to expire on April 28, 2027.
26

Adopted by the County Council of New Castle
County on

Karen Hartley-Nagle
President of County Council of New Castle
County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Carter
Date of introduction: May 28, 2024

RESOLUTION NO. 24-

**RE-APPOINTING DARYL BROWN TO THE NEW CASTLE COUNTY EMPLOYEES'
RETIREMENT SYSTEM BOARD OF TRUSTEES**

1 **WHEREAS**, Daryl Brown's term on the New Castle County Employees' Retirement
2 System Board of Trustees has expired; and
3

4 **WHEREAS**, pursuant to *New Castle County Code* Sec. 2.05.505., the Employees'
5 Retirement System Board of Trustees is vested with the responsibility of directing and operating
6 the County's Employees' Retirement System, among other duties; and
7

8 **WHEREAS**, Section 2.05.505(A)(4). of the *New Castle County Code* states that County
9 Council shall appoint four (4) members to the Board and outlines parameters for three (3) of
10 Council's four (4) Board appointments, but lists no parameters for the fourth appointment; and
11

12 **WHEREAS**, this appointment fulfills one of County Council's four (4) appointments
13 outlined in Section 2.05.505(A)(4).; and
14

15 **WHEREAS**, pursuant to Section 2.05.505(A)(4)., County Council is responsible for
16 appointing a Chairperson; and
17

18 **WHEREAS**, County Council nominates Daryl Brown for re-appointment to the New
19 Castle County Employees' Retirement System Board of Trustees as Chairperson.
20

21 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
22 County that County Council hereby re-appoints Daryl Brown to the New Castle County
23 Employees' Retirement System Board of Trustees as Chairperson for a term to begin on May
24 28, 2024 and to expire on April 28, 2027.

Adopted by the County Council of New Castle
County on

Karen Hartley-Nagle
President of County Council of New Castle
County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO.

**REAPPOINTING STEPHEN LARRIMORE TO THE
NEW CASTLE COUNTY BOARD OF ASSESSMENT REVIEW**

1 **WHEREAS**, Stephen Larrimore was appointed by New Castle County Council to
2 the New Castle County Board of Assessment Review, effective October 25, 2011; and
3

4 **WHEREAS**, pursuant to the *Board of Assessment Review of New Castle County*
5 *Rules of Procedure* Article IV ("Board Members"), Sec. 2, any member of the Board,
6 such as Mr. Larrimore, whose term has expired shall hold over and continue in his office
7 he is reappointed or until a successor has been duly appointed; and
8

9 **WHEREAS**, pursuant to 9 *Del. C.* Sec. 1318, the Board of Assessment Review is
10 vested with the responsibility of hearing appeals from property owners regarding
11 improper assessment, following the hearing of any property owner and determining
12 whether the assessment is correct, and reviewing the methods by which the general
13 manager of the Department of Land Use has established the assessments, among
14 other duties; and
15

16 **WHEREAS**, County Council has nominated Mr. Larrimore for reappointment to
17 the Board of Assessment Review; and
18

19 **NOW, THEREFORE, BE IT RESOLVED**, by and for the County Council of New
20 Castle County that County Council hereby reappoints Stephen Larrimore to the New
21 Castle County Board of Assessment Review for a four-year term (as set forth at 9 *Del.*
22 *C. Sec. 1317*), to begin on May 28, 2024 and to expire on May 28, 2028.

Adopted by County Council of
New Castle County on 5/28/24:

Karen Hartley-Nagle
President of County Council of
New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this Resolution.

RESOLUTION NO.

**REAPPOINTING CONNIE ROBERTS TO THE
NEW CASTLE COUNTY BOARD OF ASSESSMENT REVIEW**

1 **WHEREAS**, pursuant to 9 *Del. C.* Sec. 1318, the New Castle County Board of
2 Assessment Review is vested with, among other duties, the responsibility of hearing
3 appeals from property owners regarding alleged improper assessments, following the
4 hearing of any property owner and determining whether the assessment is correct, and
5 reviewing the methods by which the General Manager of the New Castle County
6 Department of Land Use has established the assessments; and

7
8 **WHEREAS**, the reappointment of Ms. Roberts is consistent with the requirement
9 in 9 *Del. C.* Sec. 1317 that New Castle County Council appoint members to the board
10 from within New Castle County, Delaware as identified therein; and

11
12 **WHEREAS**, County Council has nominated Ms. Roberts for reappointment to the
13 Board of Assessment Review.

14
15 **NOW, THEREFORE, BE IT RESOLVED by** and for the County Council of New
16 Castle County that County Council hereby reappoints Connie Roberts to the New Castle
17 County Board of Assessment Review for a term of four years (as set forth at 9 *Del. C.*
18 Sec. 1317), to begin immediately upon the adoption of this Resolution and to expire on
19 May 28, 2028.

Adopted by County Council
of New Castle County on May 28, 2024

Karen Hartley-Nagle
President of County
Council of New Castle
County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this
Resolution.

Primary Sponsor: Mr. Hollins
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE REAPPOINTMENT OF KIANA DRAKE TO THE NEW
CASTLE COUNTY PLANNING BOARD**

WHEREAS, the New Castle County Planning Board ("Planning Board") is composed of nine (9) members. Pursuant to *New Castle County Code* § 40.30.210, County Council has the power and duty to confirm, by majority vote, members of the Planning Board appointed by the County Executive; and

WHEREAS, the Planning Board is responsible for reviewing proposed changes to zoning, subdivision regulations, deed restrictions, and the Comprehensive Development Plan; and

WHEREAS, the Planning Board also renders final decisions on subdivision variances and appeals of Land Use Department interpretations of subdivision regulations; and

WHEREAS, Planning Board Members shall be appointed by the County Executive for a term of three years; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Kiana Drake to the Planning Board; and

WHEREAS, Ms. Drake has served as a valued and active member of New Castle County's Planning Board since 2018.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Kiana Drake to the New Castle County Planning Board for a term to expire May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Bell
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE RE-APPOINTMENT OF BRIAN REEDER
TO THE FIRE AND AMBULANCE ADVISORY BOARD**

1 **WHEREAS**, Brian Reeder is a valued member of the Fire and Ambulance Advisory
2 Board who has served on the Board since 2011, and whose membership term has
3 expired; and
4

5 **WHEREAS**, members of the Fire and Ambulance Advisory Board shall be
6 appointed by the County Executive with the advice and consent of County Council. The
7 district members shall be appointed by the County Executive from the nominees from
8 each district as chosen by the active fire chiefs and active presidents of each district,
9 pursuant to *New Castle County* Code Section 2.05.203(A); and
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11 **WHEREAS**, pursuant to *New Castle County* Code Section 2.05.203(B), the Fire
12 and Ambulance Advisory Board is vested with the responsibility to represent the needs
13 of the County fire, ambulance, and rescue services, to propose equipment changes for
14 the County Emergency Communication Center, to review and make recommendations
15 on the proposed budget of the County Emergency Services Division and to act as a liaison
16 between County government and the volunteer fire and ambulance service, among other
17 duties; and
18

19 **WHEREAS**, Mr. Reeder has served as a New Castle County Emergency
20 Dispatcher and has served in numerous fire company positions. Additionally, Mr. Reeder
21 has earned national certifications through the National Board on Fire Service Professional
22 Qualifications, and
23

24 **WHEREAS**, the County Executive has submitted for the advice and consent of
25 County Council the re-appointment of Brian Reeder to the Fire and Ambulance Advisory
26 Board.
27

28 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
29 Castle County that the County Council hereby consents to the re-appointment of Brian
30 Reeder to the New Castle County Fire and Ambulance Advisory Board for a term to begin
31 immediately upon the adoption of this resolution and to expire on May 28, 2026.
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Adopted by the County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Bell
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE RE-APPOINTMENT OF DAVID J. MAJEWSKI, SR.
TO THE FIRE AND AMBULANCE ADVISORY BOARD**

1 **WHEREAS**, David J. Majewski, Sr. is a valued member of the Fire and Ambulance
2 Advisory Board who has served on the Board since 2022, and whose membership term
3 has expired; and
4

5 **WHEREAS**, members of the Fire and Ambulance Advisory Board shall be
6 appointed by the County Executive with the advice and consent of County Council. The
7 district members shall be appointed by the County Executive from the nominees from
8 each district as chosen by the active fire chiefs and active presidents of each district,
9 pursuant to *New Castle County* Code Section 2.05.203(A); and
10

11 **WHEREAS**, pursuant to *New Castle County* Code Section 2.05.203(B), the Fire
12 and Ambulance Advisory Board is vested with the responsibility to represent the needs
13 of the County fire, ambulance, and rescue services, to propose equipment changes for
14 the County Emergency Communication Center, to review and make recommendations
15 on the proposed budget of the County Emergency Services Division and to act as a liaison
16 between County government and the volunteer fire and ambulance service, among other
17 duties; and
18

19 **WHEREAS**, Mr. Majewski has served the Goodwill Fire Company in operational
20 positions for more than 40 years, has held the title of Fire Chief and served as a member
21 of the Board of Directors; and
22

23 **WHEREAS**, the County Executive has submitted for the advice and consent of
24 County Council the reappointment of David J. Majewski, Sr. as the 7th Fire District
25 representative to the Fire and Ambulance Advisory Board.
26

27 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
28 Castle County that County Council hereby consents to the reappointment of David J.
29 Majewski, Sr. to the New Castle County Fire and Ambulance Advisory Board for a term
30 to begin immediately upon the adoption of this resolution and to expire on May 28, 2026.
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Adopted by the County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Kilpatrick
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE REAPPOINTMENT OF BARBARA CHI HSIAO SILBER TO
THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD**

WHEREAS, Pursuant to *New Castle County Code* Section 40.30.330, the Historic Review Board is vested with the responsibility to make recommendations for historic district boundaries, maintain a survey of historic properties, review permits relative to historic properties, and to make recommendations to the County Executive, County Council, and to the Department of Land Use concerning the use of grants, gifts, and budgeting appropriations to promote the preservation of historic sites, among other duties; and

WHEREAS, the Historic Review Board shall consist of nine (9) members who shall be residents of the County and who shall be appointed by the County Executive with the advice and consent of a majority of the County Council. The terms of office shall be four (4) years, provided that the terms of the members other than the Chairman shall be established in a manner that two (2) shall expire each year. The County Executive shall appoint one (1) member as Chairman who shall serve at the pleasure of the County Executive. One (1) member of the Historic Review Board shall be an architect and one (1) member shall be from the field of historic preservation. Seven (7) members shall be individuals who have demonstrated a concern in the field of historic preservation, have some knowledge of the County's history, or have reasonable knowledge of historic architecture or construction techniques; and

WHEREAS, Ms. Silber has served on the Historic Review Board since 2016, and is a valued member bringing archaeological knowledge, skill, and ability to the New Castle County Historic Review Board; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Barbara Chi Hsiao Silber to the Historic Review Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Barbara Chi Hsiao Silber to the New Castle County Historic Review Board for a term to expire on May 28, 2028.

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Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Kilpatrick
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE REAPPOINTMENT OF KAREN ANDERSON TO THE
NEW CASTLE COUNTY HISTORIC REVIEW BOARD**

WHEREAS, Pursuant to *New Castle County Code* Section 40.30.330, the Historic Review Board is vested with the responsibility to make recommendations for historic district boundaries, maintain a survey of historic properties, review permits relative to historic properties, and to make recommendations to the County Executive, County Council, and to the Department of Land Use concerning the use of grants, gifts, and budgeting appropriations to promote the preservation of historic sites, among other duties; and

WHEREAS, the Historic Review Board shall consist of nine (9) members who shall be residents of the County and who shall be appointed by the County Executive with the advice and consent of a majority of the County Council. The terms of office shall be four (4) years, provided that the terms of the members other than the Chairman shall be established in a manner that two (2) shall expire each year. The County Executive shall appoint one (1) member as Chairman who shall serve at the pleasure of the County Executive. One (1) member of the Historic Review Board shall be an architect and one (1) member shall be from the field of historic preservation. Seven (7) members shall be individuals who have demonstrated a concern in the field of historic preservation, have some knowledge of the County's history, or have reasonable knowledge of historic architecture or construction techniques; and

WHEREAS, Ms. Anderson has served on the Historic Review Board since 2015, and is a valued member bringing architectural knowledge, skill, and ability to the New Castle County Historic Review Board; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Karen Anderson to the Historic Review Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Karen Anderson to the New Castle County Historic Review Board for a term to begin immediately upon adoption of this resolution and to expire on May 28, 2028.

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Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Mr. Sheldon
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE REAPPOINTMENT OF JANET DEAN TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD**

WHEREAS, pursuant to 9 *Del. C.* § 1352 and *New Castle County Code* § 2.05.402(F) the New Castle County Library Advisory Board (“Board”) shall serve as a subcommittee to the Department of Community Services Board; and

WHEREAS, the Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council appoints twelve (12) members of the Board—one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or 9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, six (6) members from among existing friends groups and one (1) member representing all contractual libraries. All members so appointed serve for a term of three (3) years pursuant to *New Castle County Code* § 2.05.403; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Janet Dean as a member of the Board, filling the seat assigned to District 3 or 9; and

WHEREAS, Ms. Dean is a resident of New Castle County and works as a Library Media Specialist at Conrad School of Sciences and as an adjunct professor at the University of Delaware, holding relevant affiliations with the International Reading Association and the Delaware Association of School Librarians.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Janet Dean as the representative to the New Castle County Library Advisory Board for District 3 or 9 for a term to begin immediately upon adoption of this resolution and to expire May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. Durham
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE REAPPOINTMENT OF KAY BOWES TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD**

WHEREAS, pursuant to 9 *Del. C. § 1352* and *New Castle County Code § 2.05.402(F)* the New Castle County Library Advisory Board (“Board”) shall serve as a subcommittee to the Department of Community Services Board; and

WHEREAS, the Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council appoints twelve (12) members of the Board—one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or 9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, six (6) members from among existing friends groups and one (1) member representing all contractual libraries. All members so appointed serve for a term of three (3) years pursuant to *New Castle County Code § 2.05.403*; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Kay Bowes as a member of the Board, filling the seat assigned to the Friends of Brandywine Hundred Library; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Kay Bowes as the representative to the New Castle County Library Advisory Board for the Friends of Brandywine Hundred Library for a term to begin immediately upon adoption of this resolution and to expire May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor: Ms. George
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**CONSENTING TO THE REAPPOINTMENT OF SOPHIA SOTILLO TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD**

WHEREAS, pursuant to 9 *Del. C. § 1352* and *New Castle County Code § 2.05.402(F)* the New Castle County Library Advisory Board (“Board”) shall serve as a subcommittee to the Department of Community Services Board; and

WHEREAS, the Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council appoints twelve (12) members of the Board-one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or 9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, six (6) members from among existing friends groups and one (1) member representing all contractual libraries. All members so appointed serve for a term of three (3) years pursuant to *New Castle County Code § 2.05.403*; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Sophia Sotilleo as a member of the Board, filling the seat assigned to the Friends of Newark Library; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Sophia Sotilleo as the representative to the New Castle County Library Advisory Board for the Friends of Newark Library for a term to begin immediately upon adoption of this resolution and to expire May 28, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Primary Sponsor(s): Mr. Tackett
Requested by: Executive Office
Date of Introduction: May 28, 2024

RESOLUTION NO. 24-

**REAPPOINTING LINDA BAILEY TO THE
NEW CASTLE COUNTY COUNCIL AUDIT COMMITTEE**

1 **WHEREAS**, pursuant to *New Castle County Code* Sec. 2.02.403, the Audit Committee (the
2 Committee) is a 5-member public board, mandated by County law that is responsible for: establishing an
3 audit schedule for the coming year; monitoring the progress of ongoing audits; following up on audits
4 previously completed; considering special audit requests or needs expressed by Council, the Executive or
5 the Chief Financial Officer; preparing an annual performance appraisal of the Auditor for consideration by
6 Council in its annual performance review; assisting the Auditor with any problems encountered in the
7 execution of his duties; ensuring maximum cooperation between the work of the Auditor and the auditing
8 needs of the Council, the Executive and external auditors; recommending to Council any staffing,
9 equipment or office needs necessary for improving the operation of the Auditor's office; considering input
10 from, and consulting with, when appropriate, the County Office of Finance; and establishing a peer
11 review of the Office of the County Auditor at least every three (3) years; and
12

13 **WHEREAS**, the members of the Committee will be appointed by County Council for terms of
14 four (4) years, except that original terms shall be established so that two (2) terms expire at four (4) years,
15 two (2) at three (3) years, and one in the second year. When vacancies occur, they shall be filled for the
16 unexpired term. No citizen member of the Committee shall be an employee of the County, be under
17 contract with the County, or enter into a contract with the County during their tenure on the Committee. No
18 citizen member of the Committee shall be a candidate for any public office; and
19

20 **WHEREAS**, the members of the Committee shall consist of five (5) members - all of whom
21 possess the technical skills necessary to oversee the technical and complex financial reporting and audit
22 process; and
23

24 **WHEREAS**, New Castle County has nominated Linda Bailey for reappointment to the Audit
25 Committee; and
26

27 **WHEREAS**, this reappointment fulfills the requirement in Sec. 2.02.402 (A) that all members
28 must possess the necessary technical skills to oversee the technical and complex financial reporting and
29 audit process.
30

31 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
32 County that County Council hereby reappoints Linda Bailey as a member of the New Castle County Council
33 Audit Committee for a term to begin from July 25, 2024, and to expire on July 25, 2028.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.