



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

May 14, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

REVISED AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes

C. Review/Discussion of Resolution(s)

R24-109: REAPPOINTING DELORES MCLAMB TO THE NEW CASTLE COUNTY DIVERSITY COMMISSION
Prime Sponsor(s): Mr. Smiley

R24-110: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$33,000,000 TO FUND THE INSTALLATION OF APPROXIMATELY (A) 2,000 LINEAR FEET ("LF") OF NEW 84-INCH FORCE MAIN PIPING TO SERVE AS PERMANENT BYPASS PIPING AROUND THE HEALD STREET BRIDGE, (B) 5,700 LF OF 84-INCH FORCE MAIN PIPING TO SERVE AS PERMANENT BYPASS PIPING AROUND THE MARKET STREET BRIDGE AND (C) 2,000 LF OF A NEW 36-INCH FORCE MAIN EXTENDING FROM THE MARKET STREET PUMP STATION, ALL PART OF THE CHRISTINA RIVER FORCE MAIN REHABILITATION PROJECT; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH
Prime Sponsor(s): Mr. Sheldon, Mr. Carter

R24-111: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 8.1.9 ("VIRTUAL PARTICIPATION BY ELECTRONIC MEANS") RELATING TO ATTENDANCE AT COUNCIL MEETINGS
Prime Sponsor(s): Mr. Smiley

D. Review/Discussion of Ordinance(s)

°24-065 AMEND THE FY2024 APPROVED OPERATING BUDGET: TRANSFER FUNDS FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO THE EQUIPMENT BUDGET LINE ITEM FOR THE DEPARTMENT OF PUBLIC WORKS,

DIVISION OF PARKS

Prime Sponsor(s): Ms. George

°24-066: AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$67,900 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT AND \$67,900 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TO THE DEPARTMENT OF ADMINISTRATION, HUMAN RESOURCES SCANNING CAPITAL PROJECT

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

E. New Castle County Grant Requests/Community Events

- 5/14/24 Grant Matrix

F. Expense and Revenue Round Table**G. Other**

- County checkbook presentation by NCC CFO Michael Smith

H. Public Comment**I. Adjournment**

AGENDA POSTED: May 7, 2024
REVISED AGENDA POSTED: May 9, 2024

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**The agenda was revised on Thursday, May 9, 2024 in order to add a CFO Checkbook Presentation under Other. This presentation must take place prior to Council's May 16, 2024 Budget Hearing in order to clarify the County's current and projected financial status.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Prime Sponsor(s): Mr. Smiley
Date of introduction: May 14, 2024

RESOLUTION NO. 24-109

**REAPPOINTING DELORES MCLAMB TO THE
NEW CASTLE COUNTY DIVERSITY COMMISSION**

1 **WHEREAS**, pursuant to *New Castle County Code* Section 2.05.509, the Diversity
2 Commission is vested with responsibility of monitoring the County's policies to promote
3 and encourage opportunities for minority and women-owned businesses, to ensure that
4 all human resources activities are conducted in a manner to provide opportunity for all
5 and ensure that the workforce is representative of the community which it serves; and
6

7 **WHEREAS**, *New Castle County Code* Section 2.05.509, provides that the
8 Diversity Commission shall consist of (7) members, of which County Council shall
9 appoint four (4) members with the advise and consent of the County Executive, who
10 shall serve for terms of two (2) years, except that members shall continue to serve
11 until their successors are appointed and qualified; provided, however, that no
12 member shall hold over more than six (6) months after the end of his or her term;
13 and
14

15 **WHEREAS**, the term of Ms. McLamb's appointment to the Diversity
16 Commission has expired and it has been recommended that she be reappointed for
17 another term, pending the consent of the County Executive.
18

19 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
20 Castle County that County Council hereby approves the reappointment of Delores
21 McLamb as a member of the New Castle County Diversity Commission for a term to begin
22 immediately upon the adoption of this resolution and to expire March 8, 2026.

Adopted by County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this Resolution.

Prime Sponsor(s): Mr. Sheldon, Mr. Carter
Requested by: Public Works
Date of Introduction: May 14, 2024

RESOLUTION NO. 24-110

AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$33,000,000 TO FUND THE INSTALLATION OF APPROXIMATELY (A) 2,000 LINEAR FEET ("LF") OF NEW 84-INCH FORCE MAIN PIPING TO SERVE AS PERMANENT BYPASS PIPING AROUND THE HEALD STREET BRIDGE, (B) 5,700 LF OF 84-INCH FORCE MAIN PIPING TO SERVE AS PERMANENT BYPASS PIPING AROUND THE MARKET STREET BRIDGE AND (C) 2,000 LF OF A NEW 36-INCH FORCE MAIN EXTENDING FROM THE MARKET STREET PUMP STATION, ALL PART OF THE CHRISTINA RIVER FORCE MAIN REHABILITATION PROJECT; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH

1 **WHEREAS**, the County Council (the "Council") of New Castle County (the "County") has,
2 by the enactment of Ordinance No. 24-xxx (the "Bond Ordinance"), authorized the issuance of
3 its negotiable general obligation bond for public purposes, including the installation of
4 approximately (i) 2,000 linear feet ("LF") of new 84-inch force main piping to serve as permanent
5 bypass piping around the Heald Street Bridge, (ii) 5,700 LF of 84-inch force main piping to serve
6 as permanent bypass piping around the Market Street Bridge, and (iii) 2,000 LF of a new 36-inch
7 force main extending from the Market Street Pump Station as part of the Christina River Force
8 Main Rehabilitation Project (collectively, the "Project"); and
9

10 **WHEREAS**, pursuant to and in accordance with 9 *Del. C. § 1163*, as amended, the Bond
11 Ordinance and this Resolution, the County desires to (i) issue its General Obligation Bond for the
12 Project, Series 2024A-WPCRF, or such other designation as the County shall determine at the
13 time of issuance, in the maximum principal amount not to exceed \$33,000,000 (the "Bond") and
14 (ii) authorize the County Executive to determine the final terms and conditions of the Bond and
15 to sell the Bond in a negotiated sale to the Delaware Water Pollution Control Revolving Fund (the
16 "Fund"), acting by and through Delaware Department of Natural Resources and Environmental
17 Control ("DNREC"); and
18

19 **WHEREAS**, the Bond will be issued under, and subject to, the terms and conditions
20 contained in that certain financing agreement dated as of the date of closing, by and between
21 the County and the Fund (the "Financing Agreement") and pursuant to a binding commitment
22 letter dated March 26, 2024, from DNREC to the County; and

23 **WHEREAS**, the loan interest rate shall be 2% for a term of 30 years. The Bond and the
24 Financing Agreement will include the repayment provisions of the Bond, to include the payment
25 of semi-annual interest-only payments during the period commencing with the date of Closing
26 ("Closing") on the Loan through and including the payment date following the date on which the
27 Project is completed based on cumulative loan draws. Upon completion of the Project, principal
28 and interest payments shall be due semi-annually in an amount sufficient to amortize the
29 outstanding balance over 30 years; and
30

31 **WHEREAS**, the County has determined that it is not necessary to appoint a fiscal agent
32 or payment agent in connection with the issuance of the Bond; and
33

34 **WHEREAS**, by the adoption of this Resolution, the Council desires to exercise the
35 authority delegated to it under the Bond Ordinance and, on behalf of the County, to approve the
36 execution and delivery of the Financing Agreement, the Bond and any other documents required
37 to be delivered in connection with the issuance of the Bond.
38

39 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
40 County that County Council hereby approves the following:
41

42 Section 1. The Bond. The County hereby authorizes the issuance of its General Obligation
43 Bond, Series 2024A-WPCRF, or such other designation as the County shall determine at the
44 time of issuance, for the Project, in a principal amount not to exceed \$33,000,000, pursuant to
45 and in accordance with Title 9 *Del. C.* § 1163 for the purpose of financing (i) the Project and (ii)
46 the costs associated with issuing the Bond. The Bond shall be in such principal amount (not to
47 exceed \$33,000,000), shall bear such rate or rates of interest, shall mature in such principal
48 amounts and on such dates, shall be subject to redemption, shall be sold at such price and in
49 such manner, and shall be in such form and contain or be subject to such other terms and
50 conditions as shall be determined by the County Executive.
51

52 Section 2. Purpose. The Bond shall be issued for the purpose of financing the Project,
53 which consists of two 84-inch force mains to serve as permanent bypass piping, one at 2,000 LF
54 around the Heald Street Bridge and one at 5,700 LF around the Market Street Bridge and a third
55 36-inch force main at 2,000 LF to extend from the Market Street Pump Station, pursuant to and
56 in accordance with Title 9 *Del. C.* § 1163, and the Bond Ordinance.
57

58 Section 3. Sale of Bond. The County hereby approves the sale of the Bond to the Fund
59 acting by and through DNREC.
60

61 Section 4. Security for the Bond. The full faith, credit, and taxing power of the County is
62 hereby pledged to the prompt payment of the principal of, premium, if any, and the interest on
63 the Bond. The Bond shall be the direct and unlimited obligation of the County, and unless paid
64 from other sources, the County shall levy ad valorem taxes upon all taxable property in the
65 County for the payment of the Bond subject to the limitation contained in applicable law.

66 Section 5. Financing Agreement. The Financing Agreement shall be in such form and
67 contain or be subject to such other terms and conditions as shall be determined by the County
68 Executive, subject only to such changes and modifications as counsel may recommend and the
69 County Executive may approve, which approval shall be conclusively evidenced by his execution
70 thereof.

71
72 Section 6. No Paying Agent. The County hereby determines that it is not necessary to
73 appoint a paying agent in connection with the issuance of the Bond and declines to make such
74 appointment.

75
76 Section 7. Further Action. The County Executive is hereby authorized to approve or
77 execute such other documents and to take such other actions as shall be necessary or
78 appropriate for the issuance of the Bond, or to implement the terms of the Financing Agreement,
79 as contemplated by the Bond Ordinance and this Resolution of the County.

80
81 Section 8. Effective Date. This Resolution shall become effective immediately upon its
82 approval by Council.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution authorizes the County Executive to execute a financing agreement with the Delaware Water Pollution Control Revolving Fund, acting by and through the Delaware Department of Natural Resources and Environmental Control, in an amount not to exceed \$33,000,000 to include the installation of approximately (i) 2,000 LF of new 84-inch force main piping to serve as permanent bypass piping around the Heald Street Bridge, (ii) 5,700 LF of 84-inch force main piping to serve as permanent bypass piping around the Market Street Bridge, and (iii) 2,000 LF of a new 36-inch force main extending from the Market Street Pump Station, all as part of the Christina River Force Main Rehabilitation Project. This Resolution allows the Bond to be sold to the Delaware Water Pollution Control Revolving Fund and authorizes the County Executive to execute various documents in connection with the issuance of the Bond and implementation of the financing agreement.

FISCAL IMPACT: This Resolution pledges the full faith, credit, and taxing power of the County to the prompt payment of the principal of, premium, if any, and the interest on the Bond.

RESOLUTION NO. 24-111

**TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE
NO. 8.1.9 (“VIRTUAL PARTICIPATION BY ELECTRONIC MEANS”)
RELATING TO ATTENDANCE AT COUNCIL MEETINGS**

WHEREAS, from time to time, it becomes necessary to update and revise New Castle County Council’s Procedural Rules; and

WHEREAS, each Member of County Council is entitled to an accurate record of their attendance at Council meetings; and

WHEREAS, a clearly defined procedure will lead to a structured and deliberate process, which is to the benefit of New Castle County and its residents; and

WHEREAS, due to the unique nature and related challenges that stem from virtual attendance at a meeting and the challenges for a chair to “see” and, therefore, be able to recognize each Member attending virtually, it is incumbent upon each Council member to make an affirmative effort to assist each Chair in their ability to identify each Member participating in a meeting; and

WHEREAS, it is important to the productivity and continuity of each meeting that Members make their best efforts to timely join Council meetings.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby amends County Council Procedural Rule No. 8.1.9 (“Virtual Participation by Electronic Means”) by adding the material that is underscored and deleting the material that is stricken, as set forth below.

8.1.9 (“Virtual participation by electronic means”).

Consistent with 29 *Del. C.* Section 10006A, any member of Council may participate virtually by electronic means in a Council meeting from a remote location that is not open to the public. A Council members who is virtually participating by electronic means, in any meeting of Council, shall ~~present~~ establish a visual and/or audio presence as a requirement to be recognized as “present”.

Furthermore, to the extent a Council Member is not promptly recognized by the Chair of the meeting, it remains the responsibility of each Council Member to bring their presence to the Chair’s attention. Additionally, if not present for roll call at the commencement of a meeting, each Council Member who subsequently joins a meeting after it has begun must do so in such a manner as to be recognized within the first 30 minutes of each meeting. If a Member is not present and recognized as such within this time period, the Council Member shall be marked as “present,” with the time at which the Council Member was recognized as “present” reflected in the meeting minutes.

Adopted by County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This proposed revision to New Castle County Council Procedural Rule 8.1.9 provides for an orderly and predictable process for recognizing the attendance of Council Members at a Council Meeting.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this resolution.

ORDINANCE NO. 24-065

**AMEND THE FY2024 APPROVED OPERATING BUDGET:
TRANSFER FUNDS FROM THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM
OF COUNTY COUNCIL TO THE EQUIPMENT BUDGET LINE ITEM FOR THE
DEPARTMENT OF PUBLIC WORKS, DIVISION OF PARKS**

1 **WHEREAS**, County Council has budgeted funding available in the Grants and Fixed
2 Charges Budget Line Item; and
3

4 **WHEREAS**, County Council would like to contribute \$269.96 to the Department of
5 Public Works, Division of Parks to assist with the purchase of park maintenance equipment
6 specifically designed to collect sweet gum seed pods; and
7

8 **WHEREAS**, the revenue measures heretofore adopted by the County Council are, in
9 the opinion of the County Executive, estimated to yield sums at least sufficient to balance the
10 proposed expenditures as set forth in the Annual Operating Budget as hereinafter amended.
11

12 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
13

14 Section 1. The Annual Operating Budget for the fiscal year beginning July 1, 2023 is
15 hereby amended by deleting the material bracketed and stricken and adding the material
16 underscored on the attached Exhibit "A."
17

18 Section 2. The foregoing amendment shall be considered a part of the Annual
19 Operating Budget for the fiscal year beginning July 1, 2023 and shall be effective as though
20 incorporated initially in the Annual Operating Budget.
21

22 Section 3. This Ordinance shall become effective immediately upon its adoption by
23 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §
24 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will transfer \$269.96 from the County Council – Grants and Fixed Charges Budget Line Item to the Department of Public Works – Equipment Budget Line Item to assist with the purchase of park maintenance equipment specifically designed to collect sweet gum seed pods. This legislation will result in no increase to the FY2024 Approved Operating Budget as the legislation is a transfer of funds between departments.

FISCAL NOTE: This Ordinance, if approved, will transfer \$269.96 from the County Council – Grants and Fixed Charges Budget Line Item to the Department of Public Works – Equipment Budget Line Item.

This legislation will reduce the FY2024 Approved Operating Budget for County Council by \$269.96 and increase the Department of Public Works by \$269.96. This legislation will result in no increase to the FY2024 Approved Operating Budget as the legislation is a transfer of funds between departments. There is no fiscal impact for FY2025 or FY2026.

ORDINANCE NO. 24-066

AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$67,900 FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT AND \$67,900 FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TO THE DEPARTMENT OF ADMINISTRATION, HUMAN RESOURCES SCANNING CAPITAL PROJECT

1 **WHEREAS**, this legislation will amend the FY2024 Capital Budget by
2 appropriating \$67,900 in funds received from the Recorder of Deeds Technology Fee
3 Account and \$67,900 in funds received from the New Castle County Technology Fee
4 Account within the Office of the Recorder of Deeds to the Department of Administration,
5 Human Resources Scanning Capital Project; and
6

7 **WHEREAS**, funding will be used to help convert old Human Resources files into
8 digital images; and
9

10 **WHEREAS**, this request will include a partnership with Hodgson Vo-Tech High
11 school students to allow student resources to fulfill the project needs of prepping,
12 scanning, indexing, auditing, and ensuring the New Castle County record retention
13 schedule is met; and
14

15 **WHEREAS**, the current team has eight total resources, five women and 3 men,
16 with six having a variety of cultural and ethnic backgrounds and the vendor is in the
17 process of interviewing for two additional part-time students.
18

19 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
20

21 Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1,
22 2023 is hereby amended by deleting the material that is stricken and adding the
23 material that is underscored on the attached Exhibit "A."
24

25 Section 2. The Capital Program Resolution for the fiscal year beginning July 1,
26 2023 is hereby amended by deleting the material stricken and adding the material
27 underscored on the attached Exhibit "B."
28

29 Section 3. Funding in the amount of \$67,900 from the Recorder of Deeds
30 Technology Fee Account and \$67,900 from the New Castle County Technology Fee
31 Account within the Office of the Recorder of Deeds is appropriated to the Department of
32 Administration, Human Resources Scanning Capital Project, to help convert old Human
33 Resources files into digital images.
34

35 Section 3. This Ordinance shall become effective immediately upon its adoption
36 by County Council and approval by the County Executive, or as otherwise provided in 9
37 *Del. C. § 1156.*

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$67,900 from the Recorder of Deeds Technology Fee Account and \$67,900 from the New Castle County Technology Fee Account within the Office of the Recorder of Deeds to the Department of Administration, Human Resources Scanning Capital Project to help convert old Human Resources files into digital images.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Capital Budget by appropriating \$67,900 from the Recorder of Deeds Technology Fee Account and \$67,900 from the New Castle County Technology Fee Account within the Office of the Recorder of Deeds to the Department of Administration, Human Resources Scanning Capital Project to help convert old Human Resources files into digital images. If additional time is needed the project will be reevaluated for additional funding.

The revised FY2024 Capital Budget amount for the Human Resources Scanning Capital Project will be \$135,800.

The revised FY2024 New Castle County Capital Budget grand total will be \$78,763,196.

The balance in the Recorder of Deeds Technology Fee Account as of April 9, 2024 is \$264,296.68. The revised balance after this appropriation of funding will be \$196,396.68.

The balance in the New Castle County Technology Fee Account as of April 9, 2024 is \$374,359.25. The revised balance after this appropriation of funding will be \$306,459.25.

The appropriation of funding from the Recorder of Deeds Technology Fee Escrow Account and the New Castle County Technology Fee Escrow Account is within the adopted Key Financial Policies.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2024

24-066

DEPARTMENT OF ADMINISTRATION

Human Resources Scanning		\$ 135,800
Land Use Information System		3,000,000
Recorder of Deeds HOA Portal		129,000
Register of Wills System		250,000
Subtotal	3,379,000	\$ 3,514,800

DEPARTMENT OF COUNTY EXECUTIVE

Executive GF Capital Contingency		\$ 500,000
Executive SF Capital Contingency		250,000
Subtotal		\$ 750,000

DEPARTMENT OF COMMUNITY SERVICES

Absalom Jones Senior Center Kiln		\$ 85,000
Appoquinimink Library		7,000
Newark Library		19,200,000
Surratte Pool Renovations		125,000
Subtotal		\$ 19,417,000

DEPARTMENT OF PUBLIC SAFETY

800MgHZ Communications Equipment		\$ 950,000
Cardiac Monitor 2023		945,148
Communications Upgrade		550,000
EMS Stations		500,000
Police Range / EVOC		500,000
Public Safety Building Renovations		300,000
Public Safety Equipment		291,000
Public Safety Vest Protection Program		201,840
Subtotal		\$ 4,237,988

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Building Rehabilitation 2021		\$ 3,000,000
Electric Vehicle Infrastructure		1,800,000
Fleet Equipment 2021		(3,340)
Fleet Equipment 2022		(1,000,000)
Fleet Equipment 2024		6,179,272
General Roof Renovations		1,250,000
Government Center Electrical Upgrade		600,000
HVAC Replacement		2,400,000
Public Safety Parking Lot Lighting		-
Subtotal		\$ 14,225,932

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2024

24-066

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation	\$ 1,500,000
Banning Park Improvements	500,000
Bechtel Park Improvements	2,000,000
Brandywine Springs Park Rehabilitation	440,000
Carousel Park	276,120
Delcastle Park Improvements	1,100,000
Game Court Improvements 2021	100,000
General Parkland Improvements 2021	100,000
General Parkland Improvements 2024-2025	2,950,000
Historic Structure Rehabilitation	3,000,000
Middle Run Valley Reforestation	300,000
Open Space Preservation	1,000,000
Park Bridge Replacements	300,000
Pavilion Renovations	100,000
Play Area Improvements 2024-2025	2,000,000
Rockwood Park	1,800,000
Weiss Park Improvements	700,000
Subtotal	\$ 18,166,120

Sewer/Stormwater

Asset Management	\$ 100,000
Backwater Valve Improvement	50,000
Christina River Force Main	4,400,000
Countywide Drainage	500,000
DelDOT Coordination Project 2021	2,000,000
Edgemoor System Rehabilitation	600,000
General Sewer Improvements	750,000
General Stormwater Improvements	358,954
North Delaware Interceptor System	650,000
Pump Station Rehabilitation 2024-2025	2,000,000
Sewer Fleet Equipment 2022	(650,000)
Sewer Fleet Equipment 2024	2,162,169
Sewer Repairs and Rehabilitation 2024-2025	1,000,000
Stoney Creek Basin	500,000
Stormwater Basin Renovation	725,000
Terminal Avenue System Rehabilitation	275,000
Water Quality Improvement Plan	230,233
White Clay System Rehabilitation	2,800,000
Subtotal	\$ 18,451,356

CAPITAL BUDGET TOTAL

78,627,396 **\$ 78,763,196**

EXHIBIT B**PROJECT PROFILES
ADMINISTRATION (continued)**

Project Name (Number): Human Resources Scanning (C122205)					
Description: Convert stored paper human resource files into digital images.				Council Districts: All	
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ -	\$ -	\$ -	\$ 375,000	\$ 375,000
FY2024	-	-	-		
			-	135,800	135,800
FY2025	-	-	-	-	-
FY2026	-	-	-	-	-
FY2027	-	-	-	-	-
FY2028	-	-	-	-	-
FY2029	-	-	-	-	-
Future Years	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 375,000	\$ 375,000
				\$ 510,800	\$ 510,800
Available Authorizations:		\$ 200,000			
Available Funding:		\$ 200,000			
Operating Budget Impact:		\$ -			

*Available Authorizations / Funding as of February 28, 2023, net of obligations.

FY2024 Activity:

Continue scanning of stored paper human resource files into digital images which will be stored and accessible in the new Human Capital Management system. The project is estimated to be completed in December ~~2023~~ 2024.

Future Activity:

Sunset project as of July 1, ~~2024~~ 2025.

Grant Matrix

5/14/24

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Charity Crossing	\$1500/\$1500	Funds will be used for a special giveaway event in Council District 11 for those that have a household income of less \$25K and are non-Caucasian.	Yes/Yes	Yes -\$1500-12/28/23-Dist 10 -\$1000-2/20/24-Dist 5 -\$1000-3/6/24-Dist 1	Tackett
Harmony Hills Civic Association*	\$2500/\$2500	Funds will be used for 5 new disc golf baskets to create a alternative course, tee pads and associated signage for the creation of a new disc golf course. A portion of the funds will be used for their annual community summer picnic.	Yes/Yes	No	Sheldon
Todd Estates-Newark Oaks Civic Association	\$2500/\$2500	Funds will be used to assist with landscaping and maintenance of entranceways.	Yes/No	No	Sheldon

*Harmony Hills Civic Association Grant is missing a copy of their non-discrimination policy and will not be processed by the Clerk of Council until this outstanding item is received.