



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

April 23, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes - April 9, 2024

C. Review/Discussion of Resolution(s)

R24-102: TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE NO. 3.1
("SPONSORSHIP") RELATING TO SPONSORSHIP OF LEGISLATION
Prime Sponsor(s): Mr. Smiley

D. Review/Discussion of Ordinance(s)

°24-044: AMENDING *NEW CASTLE COUNTY CODE* CHAPTER 2 ("ADMINISTRATION")
RELATING TO CONTRACTS AND FUNDS
Prime Sponsor(s): Mr. Smiley

°24-045: AMEND THE FY2024 APPROVED OPERATING BUDGET: APPROPRIATE
\$2,223,018 OF SEWER RATE STABILIZATION RESERVE TO THE DEPARTMENT OF PUBLIC
WORKS SEWER FUND COMMUNICATION AND UTILITIES BUDGET LINE ITEM FOR SEWER
SERVICE
Prime Sponsor(s): Mr. Sheldon, Mr. Carter

°24-049: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 ("ADMINISTRATION"),
ARTICLE 3 ("OFFICERS AND EMPLOYEES") TO MODIFY CERTAIN FEES CHARGED BY NEW
CASTLE COUNTY SHERIFF'S OFFICE
Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-050: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) THE ANNUAL REVENUE
ORDINANCE OF NEW CASTLE COUNTY FOR FISCAL YEAR 2025 BEGINNING JULY 1, 2024
Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-051: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) CALCULATION OF SEWER
SERVICE CHARGES EFFECTIVE JULY 1, 2024 FOR FISCAL YEAR 2025
Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-052: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS APPROVED IN THE FISCAL YEAR 2025 CAPITAL BUDGET

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-053: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2024

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-054: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2024

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-055: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) AMEND THE FY2025 APPROVED OPERATING BUDGET: REALLOCATE \$8,000,000 FROM THE REASSESSMENT RESERVE ACCOUNT TO THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT AND APPROPRIATE FUNDING FOR PAY PLAN INCREASES FOR ALL CERTIFIED POLICE CLASSIFICATIONS

Prime Sponsor(s): Mr. Smiley, Mr. Cartier

°24-056: (STATUS: TO BE TABLED UNTIL MAY 28, 2024) AMEND THE PAY PLANS AND RATES OF PAY FOR ALL CERTIFIED POLICE CLASSIFICATIONS

Prime Sponsor(s): Ms. Hartley-Nagle

E. New Castle County Grant Requests/Community Events

-4/23/24 Grant Matrix

F. Expense and Revenue Round Table

G. Other

H. Public Comment

I. Adjournment

AGENDA POSTED: Tuesday, April 16, 2024

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

****Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a**

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes>. Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

RESOLUTION NO. 24-102

**TO AMEND NEW CASTLE COUNTY COUNCIL PROCEDURAL RULE
NO. 3.1 ("SPONSORSHIP") RELATING TO SPONSORSHIP OF LEGISLATION**

1 **WHEREAS**, from time to time, it becomes necessary to update and revise New
2 Castle County Council's Procedural Rules; and

3
4 **WHEREAS**, Council Procedural Rule 3.1 expressly provides that the *prime*
5 *sponsor* is the only sponsor who may "... introduce, table, lift from the table, substitute,
6 and/or withdraw legislation; and

7
8 **WHEREAS**, notwithstanding the above, legislation frequently has more than
9 one sponsor, often consisting of co-prime sponsors; and

10
11 **WHEREAS**, co-prime sponsors have equal authority when it comes to
12 introducing, substituting, floor managing, tabling, and withdrawing legislation; and

13
14 **WHEREAS**, the legislative process works well when the co-prime sponsors
15 agree upon all actions to take with legislation; and

16
17 **WHEREAS**, the recent clarification in Council's Procedural Rules,
18 specifically providing for co-prime sponsors, has led to "growing pains,"
19 necessitating clarification in the legislative process; and

20
21 **WHEREAS**, a clearly defined procedure will lead to a structured and deliberate
22 process, which is to the benefit of New Castle County and its residents.

23
24 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
25 Castle County that County Council hereby amends County Council Procedural Rule No.
26 3.1 ("Sponsorship") by adding the material that is underscored and deleting the material
27 that is stricken, as set forth below.

28
29 **RULE NO. 3. SPONSORSHIP AND MANAGEMENT OF LEGISLATION.**

30
31 **3.1. Sponsorship.**

32
33 3.1.1- ~~The prime sponsor floor manages the legislation and is the only Council member~~
34 ~~who can introduce, table, lift from the table, substitute, and/or withdraw the~~
35 ~~legislation. In the absence of the prime sponsor, legislation shall be floor~~
36 ~~managed by a co-prime sponsor or a Member designated in writing (electronic~~
37 ~~mail is sufficient) by the prime sponsor to the Council President and the Clerk. In~~
38 ~~the absence of the prime sponsor or any co-prime sponsor and there being no~~
39 ~~Member designated to floor manage the legislation by the prime sponsor, then~~
40 ~~the legislation will be laid on the table or postponed to a date certain.~~

41 3.1.1. Only the prime sponsor or co-prime sponsors, whichever the case, may floor
42 manage the legislation and are the only Council Members who may introduce,
43 table, lift from the table, substitute, and/or withdraw the legislation. Co-prime
44 sponsors should agree upon the action to take with the legislation. If the co-prime
45 sponsors are unable to reach consensus on the action to take, however, then any
46 co-prime sponsor may move for County Council to decide the path forward.

47
48 If a prime sponsor or co-prime sponsor is absent from a meeting, then the
49 legislation shall be floor managed by another co-prime sponsor, if applicable, or
50 another Council Member designated in writing (for example, electronic mail) by
51 the prime sponsor(s) to the Council President and the Clerk of Council. In the
52 absence from a meeting of the prime sponsor or any co-prime sponsors, as the
53 case may be, and there being no Council Member designated to floor manage the
54 legislation by the prime sponsor or co-prime sponsors, as applicable, then the
55 legislation will be laid on the table or postponed to a date certain.

56
57 ...

Adopted by County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This proposed revision to New Castle County Council Procedural Rule 3.1 (“Sponsorship”) provides for an orderly and predictable process for co-prime sponsorship and consideration of legislation by Council Members at a Council Meeting.

FISCAL NOTE: There is no discernible fiscal impact with the adoption of this legislation.

ORDINANCE NO. 24-044

**AMENDING NEW CASTLE COUNTY CODE CHAPTER 2
("ADMINISTRATION") RELATING TO CONTRACTS AND FUNDS**

1 **WHEREAS**, the authority to appropriate funds, including towards contracts
2 and agreements, resides within New Castle County Council, the legislative body
3 of New Castle County government; and
4

5 **WHEREAS**, appropriated funds are to be used for the explicit purpose and use for
6 which they were approved by County Council, unless otherwise subsequently approved;
7 and
8

9 **WHEREAS**, it appears that clarity to this process would be helpful; and
10

11 **WHEREAS**, County Council has determined that the provisions of this Ordinance
12 substantially advance and are reasonably and rationally related to legitimate
13 government interests, including promotion of the public health, safety, welfare, and
14 quality of life of present and future inhabitants of New Castle County.
15

16 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
17

18 Section 1. *New Castle County Code* Chapter 2 ("Administration"), Section 2.02.004
19 ("Approval of Contracts by County Council") is hereby amended by adding the material
20 that is underlined and deleting the material with strikethroughs, as set forth below.
21

22 **Sec. 2.02.004. - Approval of contracts by County Council.**

23 A. *Prospective contract information...*

24 B. *Information regarding awarded contracts below \$50,000...*

25 C. No contract which requires the approval of County Council shall be executed, nor
26 shall any work be started there under, until approved by resolution of County Council.
27 The following contracts shall require the approval of County Council:...

28 D. No contract executed on behalf of the County shall contain an "evergreen" provision
29 whereby such contract would essentially renew itself without a specific ending date.
30 Contracts may contain renewal provisions that permit an extension of the contract
31 with the express, written agreement of both parties to the contract.

32 E. No funds approved by County Council in relation to a specific capital project and/or
33 contract or agreement, or a specific use may be utilized for and/or transferred to
34 another project, contract or agreement, or use without the explicit prior approval of
35 County Council.

36 F. No contract or agreement relating to or including public arts may be entered into by
37 New Castle County and/or the New Castle County Arts Commission without prior
38 explicit approval of County Council. Furthermore, no County funds shall be directed
39 or re-directed from another project or purpose to use for public arts or by the Arts
40 Commission for any projects, contracts or agreements, and/or uses without the
41 explicit prior approval of County Council.
42

43 Section 2. This Ordinance shall become effective upon passage by New Castle
44 County Council and approval of the County Executive, or as otherwise provided in 9 *Del.*
45 C. § 1156.

Adopted by the County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
of New Castle County

SYNOPSIS: This ordinance clarifies that no funds approved by New Castle County Council in relation to a specific capital project or contract, and/or a specific use may be utilized for and/or transferred to another project, contract, or use without the explicit prior approval of County Council. Additionally, this ordinance clarifies that no contract or agreement relating to or including public arts may be entered into by New Castle County and/or the New Castle County Arts Commission without prior explicit approval of County Council. Furthermore, no County funds may be directed or re-directed from another project or purpose to use for public arts or by the Arts Commission for any projects, contracts or agreements, and/or uses without the explicit prior approval of County Council.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

ORDINANCE NO. 24-045

**AMEND THE FY2024 APPROVED OPERATING BUDGET:
APPROPRIATE \$2,223,018 OF SEWER RATE STABILIZATION RESERVE TO THE
DEPARTMENT OF PUBLIC WORKS SEWER FUND COMMUNICATION AND
UTILITIES BUDGET LINE ITEM FOR SEWER SERVICE**

1 **WHEREAS**, New Castle County is responsible for 80% of the Wilmington Waste
2 Treatment Plant operating costs; and
3

4 **WHEREAS**, the budget is set based upon the City of Wilmington's Operating
5 Budget for the plant and each fiscal year there is a true up of the prior years actual
6 costs; and
7

8 **WHEREAS**, during Fiscal Year 2024, the County paid the FY2023 true up which
9 was not budgeted causing a shortfall in the department's budget line; and
10

11 **WHEREAS**, funding in the amount of \$2,223,018 is needed for the May and June
12 monthly sewer charge fee; and
13

14 **WHEREAS**, the revenue measures heretofore adopted by the County Council,
15 are, in the opinion of the County Executive, estimated to yield sums at least sufficient to
16 balance the proposed expenditures as set forth in the Approved Sewer Fund Annual
17 Operating Budget as hereinafter amended.
18

19 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
20

21 Section 1. The Annual Operating Budget for the fiscal year beginning July 1,
22 2023, is hereby amended by deleting the material stricken and adding the material
23 underscored on the attached "Exhibit A."
24

25 Section 2. The foregoing amendment shall be considered a part of the Annual
26 Operating Budget for the fiscal year beginning July 1, 2023, and shall be effective
27 retroactively as though incorporated initially in the Annual Operating Budget.
28

29 Section 3. This Ordinance shall become effective immediately upon its adoption
30 by County Council and approval by the County Executive, or as otherwise provided in 9
31 *Del. C. § 1156*.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will amend the FY2024 Approved Operating Budget by appropriating \$2,223,018 from the Sewer Rate Stabilization Reserve to the Department of Public Works Sewer Fund Communication and Utilities Budget Line Item for sewer service.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Approved Operating Budget by appropriating \$2,223,018 from the Sewer Rate Stabilization Reserve to the Department of Public Works Sewer Fund Communication and Utilities Budget Line Item for sewer service.

The revised FY2024 Approved Operating Budget will be \$335,516,376. Fiscal impact for future years will be determined on an as-needed basis. The Sewer Fund Tax Stabilization Reserve balance (unaudited) upon passage of this Ordinance will be \$6,261,142.

COUNTY COUNCIL

Salaries and Wages	\$	2,428,665
Benefits		1,428,590
Training and Civic Affairs		75,776
Communication and Utilities		17,849
Materials and Supplies		61,406
Contractual Services		253,148
Equipment		1,600
Grants and Fixed Charges		415,880
Operating Transfer Charges		162,309
Total	\$	4,845,223
Total Authorized Full-Time Positions		35

COUNTY EXECUTIVE

Salaries and Wages	\$	1,777,524
Benefits		1,045,578
Training and Civic Affairs		31,904
Communication and Utilities		18,399
Materials and Supplies		19,535
Contractual Services		526,540
Equipment		1,000
Grants and Fixed Charges		1,140,525
Contingency		9,500
Operating Transfer Charges		82,016
Total	\$	4,652,521
Total Authorized Full-Time Positions		16

DEPARTMENT OF ADMINISTRATION

Salaries and Wages	\$	12,203,612
Benefits		8,338,475
Training and Civic Affairs		132,625
Communication and Utilities		8,309,564
Materials and Supplies		157,505
Contractual Services		6,843,162
Equipment		387,056
Grants and Fixed Charges		3,925,350
Operating Transfer Charges		1,163,553
Operating Transfer Credits		(12,098,321)
Total	\$	27,445,578
Total Authorized Full-Time Positions		172

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages		\$	24,597,539
Benefits			14,348,323
Training and Civic Affairs			52,527
Communication and Utilities	24,784,106		<u>27,007,124</u>
Materials and Supplies			4,972,810
Contractual Services			10,598,055
Equipment			475,133
Grants and Fixed Charges			1,193,757
Land and Structures			35,000
Operating Transfer Charges			4,845,206
Operating Transfer Credits			(7,438,785)
Total	<u>78,463,671</u>	\$	<u>80,686,689</u>
Total Authorized Full-Time Positions	384		

DEPARTMENT OF LAND USE

Salaries and Wages		\$	8,375,178
Benefits			4,899,879
Training and Civic Affairs			68,665
Communication and Utilities			111,337
Materials and Supplies			112,807
Contractual Services			1,586,618
Equipment			48,540
Grants and Fixed Charges			56,500
Operating Transfer Charges			1,136,835
Operating Transfer Credits			(803,217)
Total		\$	<u>15,593,142</u>
Total Authorized Full-Time Positions	118		

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages		\$	11,772,687
Benefits			5,320,582
Training and Civic Affairs			27,392
Communication and Utilities			1,012,976
Materials and Supplies			1,398,563
Contractual Services			2,283,206
Equipment			24,317
Grants and Fixed Charges			3,110,149
Operating Transfer Charges			1,232,337
Operating Transfer Credits			(190,829)
Total		\$	<u>25,991,380</u>
Total Authorized Full-Time Positions	160		

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages	\$	67,203,955
Benefits		39,141,888
Training and Civic Affairs		178,869
Communication and Utilities		1,032,202
Materials and Supplies		1,020,497
Contractual Services		2,194,206
Equipment		1,471,072
Grants and Fixed Charges		6,492,175
Operating Transfer Charges		7,298,634
Total	\$	126,033,498
Total Authorized Full-Time Positions		711

REGISTER OF WILLS

Salaries and Wages	\$	1,111,172
Benefits		634,647
Training and Civic Affairs		35,275
Communication and Utilities		12,374
Materials and Supplies		9,925
Contractual Services		61,175
Equipment		4,143
Operating Transfer Charges		85,180
Total	\$	1,953,891
Total Authorized Full-Time Positions		20

RECORDER OF DEEDS

Salaries and Wages	\$	1,232,844
Benefits		712,707
Training and Civic Affairs		40,170
Communication and Utilities		30,977
Materials and Supplies		9,315
Contractual Services		93,801
Equipment		1,150
Grants and Fixed Charges		18,350
Operating Transfer Charges		148,002
Total	\$	2,287,316
Total Authorized Full-Time Positions	23	

SHERIFF

Salaries and Wages	\$	1,260,692
Benefits		737,678
Training and Civic Affairs		29,452
Communication and Utilities		16,189
Materials and Supplies		21,259
Contractual Services		55,999
Equipment		5,000
Operating Transfer Charges		144,938
Total	\$	2,271,207
Total Authorized Full-Time Positions	21	

CLERK OF THE PEACE

Salaries and Wages	\$	474,736
Benefits		279,250
Training and Civic Affairs		14,130
Communication and Utilities		5,168
Materials and Supplies		5,424
Contractual Services		30,043
Equipment Replacement		6,000
Operating Transfer Charges		31,776
Total	\$	846,527
Total Authorized Full-Time Positions	7	

DEBT SERVICE

Debt Service	\$	45,540,069
Land and Structures		
Contingency		
Intragovernmental Service Charges		
Intragovernmental Service Credits		
Total	\$	45,540,069
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	38,000
Benefits		3,385
Training and Civic Affairs		10,500
Communication and Utilities		1,922
Materials and Supplies		2,450
Contractual Services		290,642
Equipment		500
Operating Transfer Charges		6,699
Total	\$	354,098
Total Authorized Full-Time Positions		0

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(4,293,340)
Personal Services - Employee Benefits	\$	(2,525,429)
Total	\$	(6,818,769)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	1,212,003
Total	\$	1,212,003

NEW CASTLE COUNTY

Salaries and Wages		\$ 128,183,264
Benefits		74,365,553
Training and Civic Affairs		697,285
Communication and Utilities	35,353,063	<u>37,576,081</u>
Materials and Supplies		7,791,496
Contractual Services		24,816,595
Equipment		2,425,511
Grants and Fixed Charges		16,352,686
Debt Service		45,540,069
Land and Structures		35,000
Contingency		1,926,503
Operating Transfer Charges		16,337,485
Operating Transfer Credits		(20,531,152)
<i>Sub-Total New Castle County</i>	<i>333,293,358</i>	<i>\$ <u>335,516,376</u></i>
<i>Total Authorized Full-Time Positions</i>	<i>1,667</i>	

RESERVE ACCOUNTS AS OF MARCH 12, 2024

Tax Stabilization Reserve Account (Unaudited)		72,358,702
Sewer Rate Stabilization Reserve Account (Unaudited)	8,484,160	<u>6,261,142</u>
General Fund Budget Reserve Account		44,592,418
Sewer Fund Budget Reserve Account		18,872,304
<i>Total Reserves:</i>	<i>144,307,584</i>	<i><u>142,084,566</u></i>

ORDINANCE NO. 24-049

**TO AMEND NEW CASTLE COUNTY CODE CHAPTER 2 ("ADMINISTRATION"),
ARTICLE 3 ("OFFICERS AND EMPLOYEES") TO MODIFY CERTAIN FEES
CHARGED BY NEW CASTLE COUNTY SHERIFF'S OFFICE**

WHEREAS, pursuant to 9 *Del. C.* § 8733(d) and 10 *Del. C.* § 8702(c) the fees charged by the Sheriff in any sheriff's sale must be approved by County Council; and

WHEREAS, County Council's approval of such fees is reflected in *New Castle County Code* Chapter 2 ("Administration"), Article 3 ("Officers and Employees"), Division 2.03.000("Generally"), Section 2.03.005 ("Fees for Sheriff's Office"); and

WHEREAS, the Sheriff has identified changes to *New Castle County Code* Chapter 2 ("Administration"), Article 3 ("Officers and Employees"), Division 2.03.000 ("Generally"), Section 2.03.005 ("Fees for Sheriff's Office") that are necessary to conform that provision to current practices, to adjust for increases in service costs and to consolidate the fee schedule.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. *New Castle County Code* Chapter 2 ("Administration"), Article 3 ("Officers and Employees"), Division 2.03.000 ("Generally"), Section 2.03.005 ("Fees for Sheriff's Office"), is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth below:

Sec. 2.03.005. Fees for Sheriff's Office.

The fees of the Sheriff, for the services specified, shall be as follows:

~~A. In cases in the Superior Court of the State.~~

~~1. For serving writ of summons and complaint on each defendant at separate address\$30.00. For each additional defendant at same address5.00~~

~~2. For serving amended complaint, alias summons and complaint, and for each subsequent pluries summons and complaint thereafter30.00~~

~~3. For levying on goods and chattels and making inventory, causing appraisement, and making return50.00 Additional service beyond one (1) hour (per deputy per hour)50.00~~

~~4. For serving and returning subpoena to give evidence or to bring papers for each person summoned both in civil or criminal actions for the first such filing and subsequent filing15.00~~

~~5.A reasonable allowance for the expense of keeping goods and chattels seized upon execution or attachment as made by the Court.~~

~~6.For serving alias scire facias sur mortgage (includes postage)40.00
Additional defendant at same address (includes postage)20.00~~

~~7.For set up and services performed in executing a writ of replevin75.00
Additional service beyond one (1) hour (per deputy per hour)50.00~~

~~8.Four (4) percent on amount of the winning bid when selling goods and chattels on execution, except that the amount paid under this Subsection shall not be less than fifty dollars (\$50.00).~~

~~9.For levying upon lands and tenements for each address50.00~~

~~10.Such costs, charges, fees, premiums, and allowances as shall be fixed and determined by the various vendors and the Sheriff for the following: (i) advertising sale of lands and tenements; (ii) advertising in two (2) newspapers and handbills under 10 Del. C. § 4973 (Notice of public sale of real estate); (iii) advertising, selling or auctioning, under order of a court or a judge, goods and chattels, lands and tenements.~~

~~11.Four (4) percent on amount of the winning high bid when selling lands and tenements on execution, except that the total amount paid under this Subsection shall not exceed ten thousand dollars (\$10,000.00) and shall not be less than five hundred dollars (\$500.00).~~

~~Purchase deposits shall be twenty (20) percent on a mortgage foreclosure and full payment (one hundred (100) percent) at the time of a monition sale, and shall be non-refundable, unless otherwise ordered by the Court.~~

~~The Sheriff's Office will retain five hundred dollars (\$500.00) of any deposit that is forfeited under court order.~~

~~The Sheriff's Office will retain five hundred dollars (\$500.00) of any deposit where final payment is not received on or before the stated due date.~~

~~12.Such fees as allowed by the Court for forcible entry and detainer.~~

~~13.The same fees as for like services upon execution process generally for executing a writ or levying costs of a contested election for the General Assembly.~~

~~14.For serving each writ, process or notice on behalf of any State agency\$15.00~~

~~15.For a copy (paper or electronic) of the Sheriff sale list20.00~~

~~16.Auctioneer fee, when applicable, for each sale performed during the Sheriff sale30.00~~

17. ~~There shall be no mileage fees charged in connection with any Superior Court case charges.~~

18. ~~For serving and returning attachment fieri facias on each defendant (per address)30.00~~

19. ~~For services performed in executing a writ of possession or ejectment100.00. Additional service beyond one (1) hour (per deputy per hour)50.00~~

20. ~~For the service of a civil capias, to be levied upon the law firm or individual requesting the capias50.00~~

21. ~~Pre-paid deposit by a plaintiff requesting an execution sale of real property, with costs to be assessed against the deposit: 355.00/362.50 (depending upon location of property).~~

22. ~~For photocopies or electronic delivery (per page)1.00~~

23. ~~Special services: For an extra deputy sheriff (including vehicle, per deputy per hour)50.00~~

24. ~~For scheduling and executing a goods and chattels sale (inclusive; charged whether the property is stayed or sold)100.00 Additional service beyond one (1) hour (per deputy per hour)50.00~~

25. ~~For scheduling and executing a lands and tenements Sheriff sale, one hundred fifty dollars (\$150.00) to be charged against the three hundred fifty-five dollar (\$355.00) or three hundred sixty-two dollar and fifty cent (\$362.50) deposit when the property is scheduled for sale; charged whether the property is stayed or sold.~~

A. In cases in the Superior, Chancery, and Common Pleas Courts of the State of Delaware.

1. For serving writ of summons and complaint on each defendant at separate address.....\$40.00

For each additional defendant at same address.....\$10.00

2. For serving amended complaint, alias summons and complaint, and for each subsequent pluries summons and complaint thereafter.....\$40.00

For each additional defendant at same address.....\$10.00

3. For serving any alias scire facias sur action (includes postage).....\$50.00. Additional defendant at same address (includes postage).....\$25.00

4. For serving and returning restraining order or subpoena to give evidence or to bring papers both in civil or criminal actions for the first such filing and subsequent filing (per person/entity summoned).....\$20.00

- 145 5. For set up and services performed in executing a writ of
146 replevin.....\$100.00. Additional service beyond one (1) hour (per
147 deputy per hour).....\$75.00
148
- 149 6. For services performed in executing a writ of possession or
150 ejectment....100.00. Additional service beyond one (1) hour (per
151 deputy per hour).....\$75.00
152
- 153 7. For serving and returning fieri facias action
154 (wage/garnishment/attachment) on each defendant (per
155 address).....\$40.00
156
- 157 8. For levying on goods and chattels and making inventory, and making
158 return..... \$75.00. Additional service beyond one (1) hour (per deputy
159 per hour).....\$75.00
160
- 161 9. A reasonable allowance for the expense of keeping goods and
162 chattels seized upon execution or attachment as made by the Court.
163
- 164 10. For levying upon lands and tenements for each address.....\$50.00
165
- 166 11. Such fees as allowed by the Court for forcible entry and detainer.
167
- 168 12. For scheduling and executing a goods and chattels sale (inclusive;
169 charged whether the property is stayed or sold).....\$100.00.
170 Additional service beyond one (1) hour (per deputy per hour).....
171 \$75.00
172
- 173 13. Four (4) percent on amount of the winning bid when selling goods
174 and chattels on execution, except that the amount paid under this
175 Subsection shall not be less than fifty dollars.....\$50.00
176
- 177 14. Pre-paid deposit by a plaintiff requesting an execution sale of real
178 property, with costs to be assessed against the deposit.....\$350.00 -
179 \$375.00 (depending upon location of property and advertising costs)
180
- 181 15. For scheduling and executing a lands and tenements Sheriff sale.....
182 \$175.00 (to be charged against the \$350.00 to \$375.00 deposit when
183 the property is scheduled for sale; charged whether the sale is stayed
184 or property sold).
185
- 186 16. Such costs, charges, fees, premiums, and allowances as shall be
187 fixed and determined by the various vendors and the Sheriff for the
188 following: (i) advertising sale of lands and tenements; (ii) advertising
189 in two (2) newspapers and handbills under 10 Del. C. § 4973 (Notice
190 of public sale of real estate); (iii) advertising, selling or auctioning,
191 under order of a court or a judge, goods and chattels, lands and
192 tenements.
193
- 194 17. Auctioneer fee, when applicable, for each sale performed during the
195 Sheriff sale.....\$30.00
196

197 18. Four (4) percent on amount of the winning high bid when selling
198 lands and tenements on execution, except that the total amount paid
199 under this Subsection shall not be less than \$700.00 and shall not
200 exceed \$15,000.00.

201
202 Purchase deposits shall be twenty (20) percent on mortgage
203 foreclosure and judgment and full payment at the time of a monition
204 (tax) sale, and shall be non-refundable, unless otherwise ordered by
205 the Court.

206
207 The Sheriff's Office will be paid \$500.00 where the sheriff sale is set
208 aside, for any reason, by the court.

209
210 The Sheriff's Office will receive \$500.00 of any deposit where final
211 payment is not received from the Buyer/Assignee on or before the
212 stated due date.

213
214 19. Service Fee for executing an assignment of bid 0.25% of the high
215 bid amount with a minimum of \$125.00 (per assignment).

216
217 20. For serving each writ, process or notice on behalf of any State
218 agency.....\$20.00

219
220 21. For the service of a civil capias, to be levied upon the law firm or
221 individual requesting the capias.....\$100.00

222
223 22. The same fees as for like services upon execution process generally
224 for executing a writ or levying costs of a contested election for the
225 General Assembly.

226
227 23. There shall be no mileage charged in connection with any case
228 charges.

229
230 24. Special services: For an extra deputy sheriff (including vehicle, per
231 deputy per hour).....\$75.00

232
233 25. Additional compensation to be allowed by the court for other extra
234 services.

235
236 26. For photocopies or electronic delivery (per page).....\$1.00

237
238 27. For a copy (paper or electronic) of the Sheriff sale list.....\$20.00

239
240 ~~B. In cases in the Chancery Court of the State.~~

241
242 ~~1. Serving and returning restraining order or subpoena in~~
243 ~~Chancery (per defendant)....\$15.00~~

244
245 ~~2. For serving writ of summons and complaint on each defendant~~
246 ~~at separate addresses....30.00~~
247 ~~For each additional defendant at same address....5.00~~
248

- 249 ~~3. For serving an amended document, alias document, and for~~
250 ~~each subsequent pluries document....30.00~~
- 251
- 252 ~~4. For photocopies or electronic delivery (per page)....1.00~~
- 253
- 254 ~~5. Additional compensation to be allowed by the Chancellor for~~
255 ~~other extra services.~~
- 256
- 257 ~~6. Such costs, charges, fees, premiums, and allowances as shall~~
258 ~~be fixed and determined by the various vendors and the~~
259 ~~Sheriff for the following: (i) advertising sale of lands and~~
260 ~~tenements; (ii) advertising in two (2) newspapers and~~
261 ~~handbills under 10 Del. C. § 4973 (Notice of public sale of real~~
262 ~~estate); (iii) advertising, selling or auctioning, under order of a~~
263 ~~court or judge, goods and chattels, lands and tenements.~~
- 264
- 265 ~~7. Four (4) percent on amount of the winning high bid when~~
266 ~~selling lands and tenements on execution, except that the~~
267 ~~total amount paid under this Subsection shall not exceed ten~~
268 ~~thousand dollars (\$10,000.00) and shall not be less than five~~
269 ~~hundred dollars (\$500.00).~~
- 270
- 271 ~~Purchase deposits shall be twenty (20) percent on mortgage~~
272 ~~foreclosure and full payment at the time of a monition sale,~~
273 ~~and shall be non-refundable, unless otherwise ordered by the~~
274 ~~Courts.~~
- 275
- 276 ~~The Sheriff's Office will retain five hundred dollars (\$500.00)~~
277 ~~of any deposit that is forfeited under court order.~~
- 278
- 279 ~~The Sheriff's Office will retain five hundred dollars (\$500.00)~~
280 ~~of any deposit where final payment is not received on or~~
281 ~~before the stated due date.~~
- 282
- 283 ~~8. Such fees as allowed by the Court for forcible entry and~~
284 ~~detainer.~~
- 285
- 286 ~~9. Auctioneer fee, when applicable, for each sale performed~~
287 ~~during the Sheriff sale....30.00~~
- 288
- 289 ~~10. For services performed in executing a writ of possession or~~
290 ~~ejectment...100.00~~
291 ~~Additional services beyond one (1) hour (per deputy per~~
292 ~~hour)....50.00~~
- 293
- 294 ~~11. Pre-paid deposit by a plaintiff requesting an execution sale of~~
295 ~~real property, with costs to be assess against the deposit:~~
296 ~~355.00/362.50 (depending upon location of property)....~~
- 297
- 298 ~~12. For scheduling and executing a lands and tenements Sheriff~~
299 ~~sale, one hundred fifty dollars (\$150.00) to be charged~~
300 ~~against the three hundred fifty five dollar (\$355.00) or three~~

301 ~~hundred sixty two dollar and fifty cent (\$362.50 375.00)~~
302 ~~deposit when the property is scheduled for sale; charged~~
303 ~~whether the property is stayed or sold.~~
304

305 ~~C. In cases in the Court of Common Pleas~~
306

- 307 ~~1. For serving writ of summons and complaint on each defendant~~
308 ~~at separate addresses....\$30.00~~
309 ~~Additional defendant at same address....5.00~~
310
- 311 ~~2. For serving writ of alias summons and complaint for each~~
312 ~~subsequent pluries summons and complaint~~
313 ~~thereafter....30.00~~
314 ~~Additional defendant at same address....5.00~~
315
- 316 ~~3. For levying on goods and chattels or lands and tenements and~~
317 ~~making inventory, causing appraisement, and making~~
318 ~~return....50.00~~
319 ~~Additional service beyond one (1) hour (per deputy per~~
320 ~~hour)....50.00~~
321
- 322 ~~4. For serving and returning subpoena to give evidence or to~~
323 ~~bring papers for each person summoned both in civil or~~
324 ~~criminal actions for the first such filing and each subsequent~~
325 ~~filing on the same person in the same case....15.00~~
326
- 327 ~~5. There shall be no mileage charged in connection with the~~
328 ~~Court of Common Pleas case charges....~~
329
- 330 ~~6. For services performed in executing a writ of possession or~~
331 ~~ejectment....100.00~~
332 ~~Additional service beyond one (1) hour (per deputy per~~
333 ~~hour)....50.00~~
334
- 335 ~~7. For photocopies or electronic delivery (per page)....1.00~~
336
- 337 ~~8. Special services: For an extra deputy sheriff (including~~
338 ~~vehicle, per deputy per hour)....50.00~~
339
- 340 ~~9. For scheduling and executing a goods and chattels sale~~
341 ~~(inclusive; charged whether the property is stayed or~~
342 ~~sold)....100.00~~
343 ~~For each additional deputy per hour....50.00~~
344
- 345 ~~10. For serving and returning attachment fieri facias on each~~
346 ~~defendant per address....30.00~~
347
- 348 ~~11. For set up and services performed in executing a writ of~~
349 ~~replevin....75.00~~
350 ~~Additional service beyond one (1) hour (per deputy per~~
351 ~~hour)....50.00~~
352

DB. In cases from a court not within the State of Delaware.

1. Serving and processing writs from other states within the United States (per address; includes affidavit of service).....~~\$75.00~~ \$85.00

Additional defendants at same address.....~~5.00~~ \$10.00

2. Serving and processing writs from the territories of the United States or outside of the United States (per address; includes affidavit of service).....~~90.00~~ \$105.00

Additional defendants at same address.....~~5.00~~ \$10.00

EC. All other services and documents not specifically enumerated in this Section.....~~\$30.00~~ \$40.00

FD. Collections fees for returned payments.

1. The Sheriff shall assess and collect from the presenter a fee of thirty-five dollars (\$35.00) whenever it is presented with a payment that is returned for any reason by the financial institution upon which it was drawn.

2. If the Sheriff incurs any costs in the collection of a returned payment, the Sheriff shall levy a charge in the full amount of those costs, plus a fee of ten dollars (\$10.00) to cover direct and indirect costs of administration.

3. In addition to these charges, the presenter shall be responsible for the payment of all costs or other fees charged by the County Sheriff, the Prothonotary, or the clerk of any court for the filing, service, satisfaction, or other activity in any legal action relating to the collection of returned payments.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C. § 1156*.

Section 3. Severability. The provisions of this Ordinance shall be severable. If any provision of this Ordinance is found by any court of competent jurisdiction to be unconstitutional or void, the remaining provisions of this Ordinance shall remain valid, unless the court finds that the valid provisions of this Ordinance are so essentially and inseparably connected with, and so dependent upon, the unconstitutional or void provision that it cannot be presumed that County Council would have enacted the remaining valid provisions without the unconstitutional or void one, or unless the court finds that the remaining valid provisions, standing alone, are incomplete and incapable of being executed in accordance with County Council's intent.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: The Sheriff has recommended these changes to adjust for increases in service costs and to consolidate the fee schedule of our current practices.

FISCAL NOTE: This Ordinance, if adopted, will generate approximately \$190,000 in additional annual revenue.

ORDINANCE NO. 24-050

**THE ANNUAL REVENUE ORDINANCE OF NEW CASTLE COUNTY
FOR FISCAL YEAR 2025 BEGINNING JULY 1, 2024**

WHEREAS, it has been certified to the County Council that the total value of all real property in the County which has been assessed and is subject to taxation is \$20,222,702,917 net of tax abatements.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. A tax upon all of the real property in New Castle County is hereby established and levied at the rate of 25.23 cents for each one hundred dollars of assessed valuation (based on 100 percent of July 1, 1983 fair market value) for the fiscal year beginning July 1, 2024, and ending June 30, 2025, to pay the costs of the General Operating Budget.

Section 2. A tax upon the real property in the following listed areas of New Castle County at the following listed rates for each one hundred dollars of assessed valuation is hereby established and levied for the fiscal year beginning July 1, 2024, and ending June 30, 2025, to pay costs under the Local Service Function Budget.

<u>Location</u>	<u>Tax Rate in Cents Per \$100 of Assessed Valuation</u>
Arden	48.55
Ardencroft	49.07
Ardentown	49.67
Bellefonte	53.87
Delaware City	24.15
Elsmere	13.82
Middletown	5.18
Newark	0.00
New Castle	8.85
Newport	11.13
Odessa	11.13
Townsend	7.38
Wilmington	0.00
Those portions of New Castle County not within any of the following incorporated municipalities	55.31

Section 3. A tax upon the real property in the light districts in New Castle County established pursuant to 9 *Del. C. c. 21*, is hereby established and levied for light districts at the following rates for each one hundred dollars of assessed valuation for the fiscal year beginning July 1, 2024, and ending June 30, 2025 to pay the cost of street and highway illumination:

<u>Light Code</u>	<u>Light District Installations</u>	<u>Tax Rate in Cents Per \$100 of Assessed Valuation</u>
<i>High Pressure Sodium (HPS) Units</i>		
TRL1	Cobra (formerly Incandescent)	1.230
TRLA	Cobra (formerly Mercury)	9.830
TRLQ	Metal Pole	17.320
TRLC	Traditionaire	13.640
TRLT	Limited Installation	6.700
TRLU	Turn of the Century	14.290
<i>Light Emitting Diode (LED) Units</i>		
TRLO	Cobra	10.980
TRLM	Traditionaire	18.300
TRLN	Granville	20.840

Section 4. A tax upon the full annual cost established pursuant to 9 *Del. C. § 1339*, is hereby established and levied for crossing guards by school district at the following rates for the fiscal year beginning July 1, 2024, and ending June 30, 2025.

<u>Crossing Guard Rates</u>	<u>Tax Rates in Cents Per \$100 of Assessed Valuation</u>
Appoquinimink School District	2.402
Brandywine (Area I)	2.180
Christina (Area III)	1.874
Colonial (Area IV)	2.345
Red Clay (Area II)	2.148

Section 5. Fees and charges not specified in this Ordinance shall be heretofore or hereafter established.

Section 6. Fees, fines, forfeitures, penalties, assessments, charges, receipts and income, together with needed reserves and available cash balances, shall be included in the receipts of New Castle County as collected during the fiscal year beginning July 1, 202, and ending June 30, 2025.

86 Section 7. The effective date for the provisions in this Ordinance shall be July 1,
87 2024.

88
89 Section 8. This Ordinance shall become effective immediately upon its adoption
90 by County Council and approval by the County Executive, or as otherwise provided by 9
91 *Del. C. § 1156*.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance is the Annual Revenue Ordinance for Fiscal Year 2025.

Section 1 establishes a General Operating property tax rate in New Castle County.

Section 2 establishes the Local Service Function property tax rates in the listed areas of New Castle County.

Section 3 establishes the tax rates in the light districts of New Castle County.

Section 4 establishes the tax rates for school crossing guards.

Section 5 provides that fees and charges not specifically addressed in this Ordinance can be established at some future time.

Section 6 provides that other receipts and funding sources shall be included in the revenue of New Castle County collected during Fiscal Year 2025 to be used in accordance with the budget Ordinance.

FISCAL NOTE: This Ordinance proposes Fiscal Year 2025 tax rates which in conjunction with other anticipated sources of revenue are estimated to yield sufficient revenue to balance the proposed Fiscal Year 2025 Operating Budget.

These proposed real property tax rates applied to estimated taxable assessments and estimated quarterly additions (net of exemptions) are anticipated to yield approximately \$138,830,997.

The proposed light district tax rates, as cited in Section 3, are anticipated to yield revenues of \$7,877,485. These revenues, together with prior year tax collections and the use of available cash balances, are estimated to support direct street lighting expenses plus overhead.

The proposed school crossing guard tax rates, as set forth in Section 4, are anticipated to yield revenues of \$3,868,690. These revenues, together with prior year tax collections and the use of available cash balances, are estimated to support direct crossing guard expenses plus overhead.

This Ordinance, as proposed, has no explicit fiscal impact upon the next two fiscal years as the rates are legislated annually by County Council.

ORDINANCE NO. 24-051

**CALCULATION OF SEWER SERVICE CHARGES EFFECTIVE JULY 1, 2024
FOR FISCAL YEAR 2025**

WHEREAS, in accordance with *New Castle County Code* Chapter 38 ("Utilities"), Article 2 ("Sewers and Sewage Disposal"), Division 38.02.500 ("Sewer services charges"), Section 38.02.503 ("Schedule generally"), County Council must adopt applicable unit charges for sewer service.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. County Council adopts the following sewer unit charges for Fiscal Year 2025:

The following unit charges shall be effective other than for certain contract users:

\$5.034399/1000 gallons flow rate	(q)	
\$0.416813/lb. BOD		(b)
\$0.566035/lb. SS	(s)	

The rates for certain contract users shall be as follows:

\$3.422731/1000 gallons flow rate	(q)	
\$0.416813/lb. BOD		(b)
\$0.566035/lb. SS	(s)	

The Equivalent Dwelling Unit (EDU) rates shall be as follows:

Meter Size	EDU	Fixed Charge @ \$100 / EDU
1/2" or 5/8"	1.0	\$25*
3/4"	1.5	\$150
1"	2.5	\$250
1 1/2"	5.0	\$500
2.0	8.0	\$800
3.0	15.0	\$1,500
4.0	25.0	\$2,500
6.0	50.0	\$5,000
8.0	80.0	\$8,000
10.0	115.0	\$11,500
* For Fiscal Year 2025, the base rate of \$100/EDU has been discounted by 75% for meters up to 5/8".		

Section 2. Pursuant to Section 38.02.503.F., the annual minimum charge for sewer service shall be fifty-six dollars (\$56.00).

26
27
28
29
30
31

Section 3. The effective date for the provisions in this Ordinance shall be July 1, 2024.

Section 4. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 Del. C. § 1156.

Adopted by Council of
New Castle County on:

Karen Hartley-Nagle
President of Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance establishes sewer service charges effective July 1, 2024, for Fiscal Year 2025.

FISCAL NOTE: This Ordinance proposes the adoption of the Fiscal Year 2025 sewer user rates which, in conjunction with other related sources of revenue, are estimated to yield sufficient revenue to balance the Fiscal Year 2025 sewer fund budget.

If adopted, this Ordinance would establish a Fiscal Year 2025 composite (flow \$5.034399 + (BOD \$0.416813 X 1.2510 (flow factor) = \$0.5214325) + (SS \$0.566035 X 1.5429 (flow factor) = \$0.8733356)) residential flow rate of \$6.42917 per 1,000 billable gallons. The composite rate remains unchanged from the FY2023 composite rate.

The rates contained in this Ordinance would, if adopted, be applied to all user classes, including \$7,400,000 for EDU as follows:

User Classification	Number of Users	Gross Billing
Residential	126,374	\$36,595,282
Industrial	21	\$10,500,000
Commercial	3,787	\$15,600,052
Apartment	227	\$9,000,000
Contract	5	\$6,200,000
Gross Billing	129,967	\$77,895,334
Less Allowance for Delinquent Accounts		(\$3,149,589)
Net Billing		\$74,745,745

Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Requested by: Administration/Finance
Date of introduction: April 9, 2024

ORDINANCE NO. 24-052

**AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF
NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL
PROJECTS APPROVED IN THE FISCAL YEAR 2025 CAPITAL BUDGET**

WHEREAS, Chapter 22 of Title 9 of the *Delaware Code*, as amended, authorizes New Castle County to plan, acquire, purchase, construct, reconstruct, improve, better, extend, maintain and operate sewerage systems therein defined, and the County Council of New Castle County has determined to extend existing sewerage systems now maintained by the County by rehabilitating and constructing local sewer projects and to improve existing sewer systems, pump stations, treatment plant sites, and facilities; and,

WHEREAS, Chapter 39 of Title 7 of the *Delaware Code*, as amended, authorizes New Castle County to carry out preventive and control measures and works of improvement for the prevention of erosion, floodwater, and sediment damages, and the County Council of New Castle County determines to construct, improve, and develop stormwater courses and facilities; and,

WHEREAS, Section 1163 of Title 9 of the *Delaware Code* authorizes New Castle County to issue bonds to finance the cost of any object, program or purpose for which New Castle County may raise, appropriate or expend money, and the County Council of New Castle County determines to expend money for various facilities and services; and,

WHEREAS, Subchapter III, of Chapter 13 of Title 9 of the *Delaware Code*, as amended, authorizes New Castle County to develop plans for buildings/facilities, parks, open spaces, natural areas and greenways within the County. Said plans provide for the acquisition of land for the development of parks and recreation facilities and the improvement and development of existing parks and buildings/facilities. The County has deemed it necessary to implement such plans for development and improvements.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS: (10/13^{ths} of all the members elected to the County Council concurring therein):

Section 1. New Castle County shall authorize the issuance of its negotiable bonds in the maximum aggregate net principal amount of \$21,461,546 to finance projects approved in the FY2025 Capital Budget (the maximum aggregate principal amount of the bonds to be issued for each purpose is set out in the following schedule):

<u>PURPOSE</u>	<u>BOND AUTHORIZATIONS</u> <u>MAXIMUM AGGREGATE</u> <u>PRINCIPAL AMOUNT</u>
(A) Sanitary Facilities/Stormwater	\$ 9,366,878
(B) Facilities/Equipment	2,019,708
(C) Parks	7,725,000
(D) Community Services	1,925,000
(E) Administration	425,000
TOTAL BOND AUTHORIZATIONS	\$21,461,546

Section 2. The monies raised by the issuance of the bonds hereby authorized after the payment of the charges and expenses connected with the preparation, sale, and issuance thereof shall be held in separate accounts and shall be expended only for the purposes for which said bonds have been authorized, or for the payment of the principal of, and interest on, temporary loans made in anticipation of the sale of such bonds.

Section 3. The effect of the bonded indebtedness hereby authorized upon the total bonded indebtedness of New Castle County is as shown on the attached fiscal note, Exhibit "A".

Section 4. It is hereby determined and declared that the normal life of said improvements is not less than three (3) years (§ 1163 of Title 9 of the *Delaware Code*).

Section 5. In accordance with Treasury Reg. § 1.150-2, the County hereby states its intentions that a portion of the proceeds of the bonds authorized hereunder will be used to reimburse itself for expenditures paid prior to the date of issuance of the bonds. All capitalized terms used herein and not otherwise defined have the same meaning as ascribed to them in Treasury Reg. § 1.150-2.

All original expenditures to be reimbursed will be capital expenditures (as defined in Treasury Reg. Sec. 1.150-1(b)) and other amounts permitted to be reimbursed pursuant to Treasury Reg. Sec. 1.150-2(d)(3) and (f). The County intends to reimburse the original expenditures through the County's incurrence of debt to be evidenced by the bonds. The description of the type and use of the property for which the original expenditure to be fully or partially reimbursed is to be paid is: costs relating to the projects as defined in Section 3 hereof. The maximum principal amount of the bonds to be issued to reimburse the costs of said projects paid prior to their issuance and to complete said projects is a net \$21,461,546 including the costs of issuance of the bonds.

Once the bonds are issued, the County shall allocate bond proceeds to reimburse a prior expenditure by making the allocation on its books and records maintained with respect to the bonds; provided that such costs to be reimbursed were paid not more than 60 days prior to the date hereof. Such allocations shall specifically identify the actual original expenditure to be reimbursed. Such allocations shall occur not later than 18 months after the later of (i) the date on which the original expenditure is paid, or (ii) the date the project is placed in service or abandoned, but in no event more than 3 years after the original expenditure is paid. If the bonds are issued before the expiration of the period prescribed in the preceding sentence, then the reimbursement allocation shall occur not later than the date of bonds are issued.

The bond proceeds used to reimburse the County for original expenditures will not be used within 1 year after the allocation in a manner that results in the creation of replacement proceeds (as defined in Treasury Reg. § 1.148-1) for the bonds authorized hereunder or for other bonds. The County will not use the proceeds of bonds to reimburse, refinance or refund an original expenditure paid by another obligation (either tax-exempt or taxable).

Section 6. Continuing Disclosure. The County covenants for the benefit of holders of any bonds that it issues in the public markets, whether pursuant to this Ordinance or otherwise, that, so long as any such bonds are outstanding, it will file, or cause to be filed, all financial information, operating data and notices of events, actions or failure to act, with such persons and entities and at such times as may be necessary to comply with the requirements of Rule 15c2-12(b) (5) of the Securities Exchange Act of 1934 with respect to such bonds. The Chief Financial Officer shall by Resolution adopted in connection with the issuance of such bonds specify the specific actions that the County shall be obligated to undertake to comply with this Section. Upon approval of the

95 County Executive, the Chief Financial Officer is hereby authorized to take such other actions, by
96 contract with a fiscal agent or otherwise, as such official shall deem appropriate to cause the
97 County to comply with this Section.
98

99 Section 7. The effective date for the provisions in this Ordinance shall be July 1, 2024.
100

101 Section 8. This Ordinance shall become effective immediately upon its adoption by County
102 Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance will authorize New Castle County to issue bonds in the net amount of \$21,461,546 to finance projects approved in the Fiscal Year 2025 Capital Budget.

FISCAL NOTE: See attached Exhibit "A" for fiscal impact of this Ordinance.

EXHIBIT "A"

FISCAL NOTE: This Ordinance will authorize County Bonds in the maximum aggregate principal amount (net of issuance costs) of \$21,461,546.

The fiscal impact of this Ordinance, if approved, is demonstrated on a pro-forma basis below:

<u>Previous Authorizations</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
Authorized and Issued Bonds ⁽¹⁾ (2/28/2024)	\$504,120,000	\$150,805,997	\$654,925,997
Authorized and Unissued Bonds (2/28/2024)	<u>131,383,970</u>	<u>55,181,267⁽²⁾</u>	<u>186,565,237</u>
Total Previous Authorizations	635,503,970	205,987,264	841,491,234
Proposed Net Authorizations ⁽³⁾ by the Ordinance	21,461,546	9,013,849 ⁽²⁾	30,475,395
Total Previous Authorizations and Proposed Net Authorizations	<u>\$656,965,516</u>	<u>\$215,001,113</u>	<u>\$871,966,629</u>

The following State Revolving Fund loans are not included in the above totals:

Authorized and Issued Bonds (2/28/2024)	\$24,418,970	\$4,242,573 ⁽⁴⁾	\$28,661,543
Authorized and Unissued Bonds (2/28/2024)	31,084,630	10,504,253 ⁽⁴⁾	41,588,883
Total Previous Authorizations	<u>\$55,503,600</u>	<u>\$14,746,826</u>	<u>\$70,250,426</u>

⁽¹⁾ These amounts have been adjusted to reflect retired principal and interest through 4/30/24.

⁽²⁾ Interest is computed at 4.0 percent.

⁽³⁾ Assuming a constant principal amount of \$1,073,077 over a term of twenty years, total debt service for the \$21,461,546 would be \$30,475,395.

⁽⁴⁾ Interest is based on estimated future repayment schedules. Interest rates for various loans are 2.00, 2.394 and 2.601 percent.

ORDINANCE NO. 24-053

**THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024**

1 **WHEREAS**, Chapter 22 of Title 9 of the *Delaware Code*, as amended, authorizes New
2 Castle County to plan, acquire, purchase, construct, reconstruct, improve, better and extend,
3 and maintain and operate sewerage systems therein defined, and the County Council of New
4 Castle County has determined to extend existing sewerage systems now maintained by the
5 County by rehabilitating and constructing local sewer projects and to improve existing sewer
6 systems, pump stations, treatment plant sites, and facilities; and

7
8 **WHEREAS**, Chapter 39 of Title 7 of the *Delaware Code*, as amended, authorizes New
9 Castle County to carry out preventive and control measures and works of improvement for the
10 prevention of erosion, floodwater, and sediment damages, and the County Council of New
11 Castle County determines to construct, improve, and develop stormwater courses and
12 facilities; and

13
14 **WHEREAS**, Section 1163 of Title 9 of the *Delaware Code* authorizes New Castle
15 County to issue bonds to finance the cost of any object, program or purpose for which New
16 Castle County may raise, appropriate or expend money, and the County Council of New Castle
17 County determines to expend money for various facilities and services; and

18
19 **WHEREAS**, Subchapter III, Chapter 13 of Title 9 of the *Delaware Code*, as amended,
20 authorizes New Castle County to develop plans for buildings/facilities, parks, open spaces,
21 natural areas and greenways within the County. Said plans provide for the acquisition of land
22 for the development of parks and recreation facilities and the improvements and development
23 of existing parks and buildings/facilities. The County has deemed it necessary to implement
24 such plans for development and improvements.

25
26 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**

27
28 Section 1. Exhibit "A", entitled "Capital Budget – FY2025" consisting of two (2) pages,
29 dated March 31, 2024, attached hereto and made a part hereof, is hereby adopted as the
30 Capital Budget of New Castle County for the fiscal year beginning July 1, 2024, and ending
31 June 30, 2025.

32
33 Section 2. The projects listed on Exhibit "B," entitled "Projects to Sunset Fiscal Year
34 End 2024" will sunset in accordance with Key Financial Policy (KFP) #1 on June 30, 2024. All
35 unexpended appropriations and bond authorizations on June 30, 2024, will be deauthorized.
36 Any encumbrances will remain open until liquidated.

37
38 Section 3. This Ordinance shall become effective immediately upon its adoption by
39 County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* §
40 1156.

41
42 Section 4. The effective date for the provisions in this Ordinance shall be July 1, 2024.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance is the Capital Budget Ordinance for the Fiscal Year 2025, authorizing capital spending of \$34,207,715 for 46 County projects. This Ordinance also will deauthorize the projects on Exhibit "B" and the corresponding available appropriations and bond authorizations on June 30, 2024.

FISCAL NOTE: The Capital Budget Ordinance for Fiscal Year 2025 authorizes capital spending of \$34,207,715 for various projects. A companion Ordinance authorizing the issuance of General Obligation Bonds of \$21,461,546 to fund the Capital Budget must be adopted.

In addition, this Ordinance sunsets 8 capital projects, effective June 30, 2024. Projects are listed on Exhibit "B".

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2025

24-053

DEPARTMENT OF ADMINISTRATION

Firewall Replacement	\$ 425,000
Subtotal	\$ 425,000

DEPARTMENT OF COMMUNITY SERVICES

Appoquinimink Library	\$ 54,482
Glasgow Library	150,000
Newark Library	4,700,000
Rockwood Museum	175,000
Surratte Pool Renovations	50,000
Subtotal	\$ 5,129,482

DEPARTMENT OF PUBLIC SAFETY

Public Safety Equipment	\$ 136,000
Public Safety Vest Protection Program	264,515
Subtotal	\$ 400,515

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Electric Vehicle Infrastructure	\$ 2,019,708
Fleet Equipment 2022	(450,000)
Fleet Equipment 2023	(1,900,000)
Fleet Equipment 2024	49,590
Fleet Equipment 2025	6,510,906
Subtotal	\$ 6,230,204

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2025

24-053

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation	\$	1,500,000
Bechtel Park Improvements		2,250,000
Game Court Improvements Pre-2021		(106,744)
Game Court Improvements 2021		181,744
General Parkland Improvements 2024-2025		750,000
Greenway Systems		1,000,000
Open Space Preservation		1,000,000
Southern Regional Park		4,400,000
Subtotal	\$	10,975,000

Sewer/Stormwater

Airport Road System Rehabilitation	\$	2,500,000
Brandywine Hundred South Rehabilitation Phase I		(450,000)
Christiana Pump Station Upgrade		(500,000)
Christina River Force Main		1,000,000
Countywide Drainage Problems		(500,000)
Delaware City Industrial Sewer Expansion		(2,500,000)
Delaware City Treatment Plant Rehab		(500,000)
DelDOT Coordination Project 2021		(500,000)
General Sewer Improvements		1,000,000
Glasgow Area Sewer Improvements		(400,000)
Holloway Terrace Outfall Replace		(1,000,000)
Public Works Complex		400,000
Pump Station Rehab 2024-2025		500,000
Septage Receiving Station Upgrade		300,000
Sewer Fleet Equipment 2022		(3,051)
Sewer Fleet Equipment 2023		(764,800)
Sewer Fleet Equipment 2025		2,665,366
Sewer Repairs and Rehabilitation 2024-2025		2,000,000
Stormwater Basin Renovation II		1,500,000
Terminal Avenue System Rehabilitation		(500,000)
Water Farm #1 System Rehabilitation		300,000
Water Quality Improvement Plans		2,400,000
White Clay System Rehabilitation		4,100,000
Subtotal	\$	11,047,515

CAPITAL BUDGET TOTAL

\$	34,207,715
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ORDINANCE NO. 24-054

**ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY
FOR THE FISCAL YEAR BEGINNING JULY 1, 2024**

1 **WHEREAS**, County Council has adopted revenue measures which together with
2 any reserves and available cash balances shall, in the opinion of the County Executive, be
3 estimated to yield sums at least sufficient to balance the proposed expenditures as set forth
4 herein.
5

6 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
7

8 Section 1. County Council hereby ordains that the taxes and other revenue
9 measures which the County Executive has certified as yielding sufficient revenue, together
10 with any reserves and available cash balances, serve to balance the Annual Operating
11 Budget of New Castle County for the fiscal year beginning July 1, 2024, and ending June
12 30, 2025.
13

14 Section 2. Exhibit "A," entitled "Departmental Operating Budget," consisting of six
15 (6) pages, attached hereto and made a part hereof, is adopted as the Annual Operating
16 Budget of Appropriations to the respective departments, offices, reserves and services for
17 the fiscal year beginning July 1, 2024, and ending June 30, 2025.
18

19 Section 3. Exhibit "B," entitled "Operating Budget Components," consisting of one
20 (1) page, attached hereto and made a part hereof, representing the component budgets
21 encompassed by the "Departmental Operating Budget" for the fiscal year beginning July 1,
22 2024, and ending June 30, 2025.
23

24 Section 4. As the County Council has done in all past years, by and through the
25 budget hearing, review, and adoption process undertaken for the FY2025 budget, the
26 County Council hereby confirms its review and approves the schedule of fees established
27 by the Department of Land Use set forth in, *inter alia*, Appendix 2 of Chapter 40 of the *New*
28 *Castle County Code* ("the UDC"). The County Council also confirms and clarifies that
29 through the budget hearing, review, and adoption process, it has reviewed and approved
30 the schedule of fees established by the Department of Land Use in all prior budget years,
31 and the County hereby confirms, clarifies, and ratifies its previous approvals of the fee
32 schedules heretofore established by the Department of Land Use.
33

34 Section 5. This Ordinance shall become effective immediately upon its adoption by
35 County Council and approval by the County Executive, or as otherwise provided by 9 *Del.*
36 *C. § 1156*.
37

38 Section 6. The effective date for the provisions in this Ordinance shall be July 1,
39 2024.

Adopted by Council of
New Castle County on:

Karen Hartley-Nagle
President of Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance authorizes the Annual Operating Budget of New Castle County for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Exhibit "A" provides a summary of appropriations to departments, row offices, reserves and non-departmental operating budgets.

Exhibit "B" provides the component budgets (i.e. General Operating, Local Service Function, Sewer, Crossing Guard and Street Lighting) encompassed by Exhibit "A."

FISCAL NOTE: This Ordinance embodies, by detailed appropriation, by object of expenditure for each department and office (Exhibit "A") as required by State Law, and, by component budgets supported by various revenue measures (Exhibit "B"), the County's Annual Operating Budget for Fiscal Year 2025.

The fiscal impact of this Ordinance is the authorization to expend \$342,427,908 in Fiscal Year 2025 and to legislate the amounts within New Castle County's reserve accounts.

This Ordinance has no explicit impact on subsequent fiscal years, as the Operating Budget is legislated annually by County Council.

EXHIBIT "A"
DEPARTMENTAL OPERATING BUDGET

COUNTY COUNCIL

Salaries and Wages	\$	2,552,351
Benefits		1,493,866
Training and Civic Affairs		70,388
Communication and Utilities		17,483
Materials and Supplies		62,776
Contractual Services		256,588
Equipment		1,600
Grants and Fixed Charges		440,233
Operating Transfer Charges		175,627
Total	\$	5,070,912
Total Authorized Full-Time Positions	35	

COUNTY EXECUTIVE

Salaries and Wages	\$	2,033,684
Benefits		1,190,296
Training and Civic Affairs		31,904
Communication and Utilities		16,798
Materials and Supplies		22,236
Contractual Services		148,565
Equipment		1,000
Grants and Fixed Charges		43,000
Contingency		55,000
Operating Transfer Charges		105,264
Total	\$	3,647,747
Total Authorized Full-Time Positions	17	

DEPARTMENT OF ADMINISTRATION

Salaries and Wages	\$	12,986,061
Benefits		7,506,461
Training and Civic Affairs		132,825
Communication and Utilities		8,258,220
Materials and Supplies		162,673
Contractual Services		6,855,976
Equipment		392,900
Grants and Fixed Charges		3,932,350
Operating Transfer Charges		1,142,324
Operating Transfer Credits		(12,812,422)
Total	\$	28,557,368
Total Authorized Full-Time Positions	168	

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	27,135,440
Benefits		15,765,968
Training and Civic Affairs		45,445
Communication and Utilities		26,068,271
Materials and Supplies		4,565,701
Contractual Services		10,843,698
Equipment		483,333
Grants and Fixed Charges		1,192,757
Land and Structures		35,000
Operating Transfer Charges		4,574,405
Operating Transfer Credits		(7,722,122)
Total	\$	82,987,896
Total Authorized Full-Time Positions	389	

DEPARTMENT OF LAND USE

Salaries and Wages	\$	8,156,971
Benefits		4,742,077
Training and Civic Affairs		66,975
Communication and Utilities		111,242
Materials and Supplies		101,727
Contractual Services		1,447,909
Equipment		44,940
Grants and Fixed Charges		56,500
Operating Transfer Charges		1,061,595
Total	\$	15,789,936
Total Authorized Full-Time Positions	112	

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	12,519,168
Benefits		5,565,327
Training and Civic Affairs		18,560
Communication and Utilities		1,069,498
Materials and Supplies		1,429,039
Contractual Services		2,214,606
Equipment		18,900
Grants and Fixed Charges		3,235,149
Operating Transfer Charges		1,175,272
Operating Transfer Credits		(225,977)
Total	\$	27,019,542
Total Authorized Full-Time Positions	162	

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages	\$	71,332,068
Benefits		40,954,368
Training and Civic Affairs		206,456
Communication and Utilities		1,008,304
Materials and Supplies		1,069,526
Contractual Services		2,251,228
Equipment		1,660,283
Grants and Fixed Charges		7,278,357
Operating Transfer Charges		7,843,655
Total	\$	133,604,245
Total Authorized Full-Time Positions		728

REGISTER OF WILLS

Salaries and Wages	\$	1,159,211
Benefits		660,186
Training and Civic Affairs		34,950
Communication and Utilities		12,209
Materials and Supplies		10,053
Contractual Services		62,715
Equipment		2,800
Operating Transfer Charges		82,214
Total	\$	2,024,338
Total Authorized Full-Time Positions		20

RECORDER OF DEEDS

Salaries and Wages		\$	1,256,525
Benefits			723,402
Training and Civic Affairs			40,170
Communication and Utilities			33,689
Materials and Supplies			12,398
Contractual Services			82,718
Equipment			6,150
Grants and Fixed Charges			18,350
Operating Transfer Charges			162,265
Total		\$	2,335,667
Total Authorized Full-Time Positions	23		

SHERIFF

Salaries and Wages		\$	1,380,772
Benefits			804,406
Training and Civic Affairs			29,452
Communication and Utilities			14,993
Materials and Supplies			21,259
Contractual Services			55,999
Equipment			5,000
Operating Transfer Charges			142,020
Total		\$	2,453,901
Total Authorized Full-Time Positions	21		

CLERK OF THE PEACE

Salaries and Wages		\$	483,477
Benefits			282,975
Training and Civic Affairs			9,600
Communication and Utilities			5,484
Materials and Supplies			8,754
Contractual Services			18,268
Equipment Replacement			6,000
Operating Transfer Charges			30,824
Total		\$	845,382
Total Authorized Full-Time Positions	7		

DEBT SERVICE

Debt Service		\$	45,778,427
Total		\$	45,778,427
Total Authorized Full-Time Positions			

ETHICS COMMISSION

Salaries and Wages	\$	40,200
Benefits		4,181
Training and Civic Affairs		10,500
Communication and Utilities		1,898
Materials and Supplies		2,450
Contractual Services		235,747
Equipment		500
Operating Transfer Charges		6,360
Total	\$	301,836
Total Authorized Full-Time Positions	0	

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	600,000
Total	\$	600,000
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(6,164,693)
Personal Services - Employee Benefits	\$	(3,608,135)
Total	\$	(9,772,828)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	478,539
Total	\$	478,539

NEW CASTLE COUNTY

Salaries and Wages	\$	134,871,235
Benefits		76,085,378
Training and Civic Affairs		697,225
Communication and Utilities		36,618,089
Materials and Supplies		7,468,592
Contractual Services		24,474,017
Equipment		2,623,406
Grants and Fixed Charges		16,196,696
Debt Service		45,778,427
Land and Structures		35,000
Contingency		1,838,539
Operating Transfer Charges		16,501,825
Operating Transfer Credits		(20,760,521)
<i>Sub-Total New Castle County</i>	\$	342,427,908
<i>Total Authorized Full-Time Positions</i>		1,682

RESERVE ACCOUNTS ANTICIPATED BALANCES AS OF JUNE 30, 2024

Tax Stabilization Reserve Account	63,193,549
Sewer Rate Stabilization Reserve Account	7,482,353
General Fund Budget Reserve Account	44,592,418
Sewer Fund Budget Reserve Account	18,872,304
<i>Total Reserves:</i>	134,140,624

**OPERATING BUDGET COMPONENTS
FISCAL YEAR 2025**

General Operating Budget	\$	106,039,101
Local Service Function Budget		135,070,632
Sewer Fund		88,915,956
Street Light Fund		8,496,529
Crossing Guard Fund		3,905,690
Recommended Operating Budget	\$	342,427,908

ORDINANCE NO. 24-055

**AMEND THE FY2025 APPROVED OPERATING BUDGET:
REALLOCATE \$8,000,000 FROM THE REASSESSMENT RESERVE ACCOUNT TO
THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT AND
APPROPRIATE FUNDING FOR PAY PLAN INCREASES FOR ALL CERTIFIED
POLICE CLASSIFICATIONS**

1 **WHEREAS**, County Council established the Reassessment Reserve Account via
2 Ordinance 19-016 on March 14, 2019; and

3
4 **WHEREAS**, County Council approved the transfer of \$26,640,000 from the
5 General Fund Tax Stabilization Reserve Account to the Reassessment Reserve
6 Account via Ordinance 21-014 on March 16, 2021; and

7
8 **WHEREAS**, the estimated balance of the Reassessment Reserve Account will
9 be \$10,000,000 upon completion of the current reassessment project, including the
10 appeal process; and

11
12 **WHEREAS**, approval is requested to transfer \$8,000,000 from the
13 Reassessment Reserve Account to the General Fund Tax Stabilization Reserve
14 Account; and

15
16 **WHEREAS**, approval is also requested to appropriate \$8,000,000 from the
17 General Fund Tax Stabilization Reserve Account to fund pay plan increases for all
18 certified police classifications effective July 1, 2024; and

19
20 **WHEREAS**, the revenue measures heretofore adopted by the County Council,
21 are, in the opinion of the County Executive, estimated to yield sums at least sufficient to
22 balance the proposed expenditures as set forth in the Approved FY2025 Annual
23 Operating Budget as hereinafter amended.

24
25 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
26 (10/13^{ths} of all the members elected to the County Council concurring therein):

27
28 Section 1. The Annual Operating Budget for the fiscal year beginning July 1,
29 2024, is hereby amended by deleting the material stricken and adding the material
30 underscored on the attached "Exhibit A."

31
32 Section 2. The foregoing amendment shall be considered a part of the Annual
33 Operating Budget for the fiscal year beginning July 1, 2024, and shall be effective
34 retroactively as though incorporated initially in the Annual Operating Budget.

35
36 Section 3. This Ordinance shall become effective immediately upon its adoption
37 by County Council and approval by the County Executive, or as otherwise provided in 9
38 *Del. C. § 1156*.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, reallocates \$8,000,000 from the Reassessment Reserve Account to the General Fund Tax Stabilization Reserve Account. This Ordinance further amends the FY2025 Approved Operating Budget by appropriating \$8,000,000 from the General Fund Tax Stabilization Reserve Account to the Department of Public Safety, Division of Police Salaries and Benefits Budget Line Items. These funds are needed to fund pay plan increases for all certified police classifications.

FISCAL NOTE: This Ordinance, if approved, reallocates \$8,000,000 from the Reassessment Reserve Account to the General Fund Tax Stabilization Reserve Account. This Ordinance further amends the FY2025 Approved Operating Budget by appropriating \$8,000,000 from the General Fund Tax Stabilization Reserve Account to the Department of Public Safety, Division of Police Salaries and Benefits Budget Line Items. These funds are needed to fund pay plan increases for all certified police classifications.

The revised FY2025 Approved Operating Budget will be \$350,427,908. The Reassessment Reserve Account balance upon passage of this Ordinance will be \$2,000,000. The General Fund Tax Stabilization Reserve balance upon passage of this Ordinance will be \$63,193,549.

COUNTY COUNCIL

Salaries and Wages	\$	2,552,351
Benefits		1,493,866
Training and Civic Affairs		70,388
Communication and Utilities		17,483
Materials and Supplies		62,776
Contractual Services		256,588
Equipment		1,600
Grants and Fixed Charges		440,233
Operating Transfer Charges		175,627
Total	\$	5,070,912
Total Authorized Full-Time Positions	35	

COUNTY EXECUTIVE

Salaries and Wages	\$	2,033,684
Benefits		1,190,296
Training and Civic Affairs		31,904
Communication and Utilities		16,798
Materials and Supplies		22,236
Contractual Services		148,565
Equipment		1,000
Grants and Fixed Charges		43,000
Contingency		55,000
Operating Transfer Charges		105,264
Total	\$	3,647,747
Total Authorized Full-Time Positions	17	

DEPARTMENT OF ADMINISTRATION

Salaries and Wages	\$	12,986,061
Benefits		7,506,461
Training and Civic Affairs		132,825
Communication and Utilities		8,258,220
Materials and Supplies		162,673
Contractual Services		6,855,976
Equipment		392,900
Grants and Fixed Charges		3,932,350
Operating Transfer Charges		1,142,324
Operating Transfer Credits		(12,812,422)
Total	\$	28,557,368
Total Authorized Full-Time Positions	168	

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	27,135,440
Benefits		15,765,968
Training and Civic Affairs		45,445
Communication and Utilities		26,068,271
Materials and Supplies		4,565,701
Contractual Services		10,843,698
Equipment		483,333
Grants and Fixed Charges		1,192,757
Land and Structures		35,000
Operating Transfer Charges		4,574,405
Operating Transfer Credits		(7,722,122)
Total	\$	82,987,896
Total Authorized Full-Time Positions	389	

DEPARTMENT OF LAND USE

Salaries and Wages	\$	8,156,971
Benefits		4,742,077
Training and Civic Affairs		66,975
Communication and Utilities		111,242
Materials and Supplies		101,727
Contractual Services		1,447,909
Equipment		44,940
Grants and Fixed Charges		56,500
Operating Transfer Charges		1,061,595
Total	\$	15,789,936
Total Authorized Full-Time Positions	112	

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	12,519,168
Benefits		5,565,327
Training and Civic Affairs		18,560
Communication and Utilities		1,069,498
Materials and Supplies		1,429,039
Contractual Services		2,214,606
Equipment		18,900
Grants and Fixed Charges		3,235,149
Operating Transfer Charges		1,175,272
Operating Transfer Credits		(225,977)
Total	\$	27,019,542
Total Authorized Full-Time Positions	162	

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages	71,332,068	\$	77,332,068
Benefits	40,954,368		42,954,368
Training and Civic Affairs			206,456
Communication and Utilities			1,008,304
Materials and Supplies			1,069,526
Contractual Services			2,251,228
Equipment			1,660,283
Grants and Fixed Charges			7,278,357
Operating Transfer Charges			7,843,655
Total	133,604,245	\$	<u>141,604,245</u>
Total Authorized Full-Time Positions	728		

REGISTER OF WILLS

Salaries and Wages		\$	1,159,211
Benefits			660,186
Training and Civic Affairs			34,950
Communication and Utilities			12,209
Materials and Supplies			10,053
Contractual Services			62,715
Equipment			2,800
Operating Transfer Charges			82,214
Total		\$	<u>2,024,338</u>
Total Authorized Full-Time Positions	20		

RECORDER OF DEEDS

Salaries and Wages	\$	1,256,525
Benefits		723,402
Training and Civic Affairs		40,170
Communication and Utilities		33,689
Materials and Supplies		12,398
Contractual Services		82,718
Equipment		6,150
Grants and Fixed Charges		18,350
Operating Transfer Charges		162,265
Total	\$	2,335,667
Total Authorized Full-Time Positions	23	

SHERIFF

Salaries and Wages	\$	1,380,772
Benefits		804,406
Training and Civic Affairs		29,452
Communication and Utilities		14,993
Materials and Supplies		21,259
Contractual Services		55,999
Equipment		5,000
Operating Transfer Charges		142,020
Total	\$	2,453,901
Total Authorized Full-Time Positions	21	

CLERK OF THE PEACE

Salaries and Wages	\$	483,477
Benefits		282,975
Training and Civic Affairs		9,600
Communication and Utilities		5,484
Materials and Supplies		8,754
Contractual Services		18,268
Equipment Replacement		6,000
Operating Transfer Charges		30,824
Total	\$	845,382
Total Authorized Full-Time Positions	7	

DEBT SERVICE

Debt Service	\$	45,778,427
Total	\$	45,778,427
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	40,200
Benefits		4,181
Training and Civic Affairs		10,500
Communication and Utilities		1,898
Materials and Supplies		2,450
Contractual Services		235,747
Equipment		500
Operating Transfer Charges		6,360
Total	\$	301,836
Total Authorized Full-Time Positions	0	

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	600,000
Total	\$	600,000
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(6,164,693)
Personal Services - Employee Benefits	\$	(3,608,135)
Total	\$	(9,772,828)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	478,539
Total	\$	478,539

NEW CASTLE COUNTY

Salaries and Wages	134,871,235	\$	<u>140,871,235</u>
Benefits	76,085,378		<u>78,085,378</u>
Training and Civic Affairs			697,225
Communication and Utilities			36,618,089
Materials and Supplies			7,468,592
Contractual Services			24,474,017
Equipment			2,623,406
Grants and Fixed Charges			16,196,696
Debt Service			45,778,427
Land and Structures			35,000
Contingency			1,838,539
Operating Transfer Charges			16,501,825
Operating Transfer Credits			(20,760,521)
<i>Sub-Total New Castle County</i>	<i><u>342,427,908</u></i>	\$	<i><u>350,427,908</u></i>
<i>Total Authorized Full-Time Positions</i>	<i>1,682</i>		

RESERVE ACCOUNTS ANTICIPATED BALANCES AS OF JUNE 30, 2024

Tax Stabilization Reserve Account	63,193,549
Sewer Rate Stabilization Reserve Account	7,482,353
General Fund Budget Reserve Account	44,592,418
Sewer Fund Budget Reserve Account	18,872,304
<i>Total Reserves:</i>	<i>134,140,624</i>

ORDINANCE NO. 24-056

**AMEND THE PAY PLANS AND RATES OF PAY FOR ALL CERTIFIED POLICE
CLASSIFICATIONS**

1 **WHEREAS**, the County Executive has recommended amendments to the Pay
2 Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5 to
3 reflect wage increases for certified police classifications; and
4

5 **WHEREAS**, the County Executive has recommended amendments to the Pay
6 Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5
7 (Police Executive Staff) to reflect wage increases for police executive staff classifications;
8 and
9

10 **WHEREAS**, the County Executive has recommended amendments to the Pay
11 Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive
12 Office to reflect wage increases for the Chief of Police classification.
13

14 **NOW, THEREFORE, THE NEW CASTLE COUNTY COUNCIL HEREBY**
15 **ORDAINS:**
16

17 Section 1. The Pay Plan and Rates of Pay for Fraternal Order of Police, New
18 Castle County Lodge No. 5 as set forth in Exhibit "A", amended by adding the material
19 that is underscored and deleting the material that is stricken for Fiscal Years 2024 and
20 2025.
21

22 Section 2. The Pay Plan and Rates of Pay for Fraternal Order of Police, New
23 Castle County Lodge No. 5 (Police Executive Staff) as set forth in Exhibit "B", amended
24 by adding the material that is underscored and deleting the material that is stricken for
25 Fiscal Years 2024 and 2025.
26

27 Section 3. The Pay Plan and Rates of Pay for Non-Union Unclassified Service
28 Employees of the County Executive as set forth in Exhibit "C", effective July 1, 2024, is
29 hereby amended by adding the material that is underscored and deleting the material that
30 is stricken.
31

32 Section 4. The Pay Plan and Rates of Pay for Non-Union Unclassified Service
33 Employees of the County Executive as set forth in Exhibit "D", effective July 1, 2025, is
34 hereby amended by adding the material that is underscored and deleting the material that
35 is stricken.
36

37 Section 5. The Pay Plan and Rates of Pay for Non-Union Unclassified Service
38 Employees of the County Executive as set forth in Exhibit "E", effective July 1, 2026, is
39 hereby amended by adding the material that is underscored and deleting the material that
40 is stricken.
41

42 Section 6. This Ordinance shall be effective upon adoption by New Castle County
43 Council and approval of the County Executive.

44 Section 7. It is the intent of the County Council that the provisions of this Ordinance
45 shall be effective July 1, 2024.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the Pay Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5; the Pay Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5 (Police Executive Staff); and the Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the County Executive for the Chief of Police effective July 1, 2024 by providing a 10% increase to all steps.

FISCAL IMPACT: This Ordinance, if approved, amends the Pay Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5; the Pay Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5 (Police Executive Staff); and the Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the County Executive for the Chief of Police effective July 1, 2024 by providing a 10% increase to all steps.

The estimated fiscal impact on the Operating Budget for (Salaries/Wages \$6,000,000 and Benefits \$2,000,000) are as follows:

FY2025	\$8,000,000
FY2026	\$8,160,000
FY2027	\$8,160,000

**PAY PLAN AND RATES OF PAY FOR
FRATERNAL ORDER OF POLICE, NEW CASTLE COUNTY LODGE NO. 5**

Effective 7/1/2022												
CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	Completion of Year 18 Year 21
POLICE OFFICER	24	54,169	56,878	59,722	62,711	65,844	69,137	72,594	76,224	80,035	84,036	86,557 89,154
CORPORAL	25	56,878	59,722	62,711	65,844	69,137	72,594	76,224	80,035	84,036	88,239	90,886 93,613
SENIOR CORPORAL	26	59,722	62,711	65,844	69,137	72,594	76,224	80,035	84,036	88,239	92,651	95,430 98,293
MASTER CORPORAL	27	62,711	65,844	69,137	72,594	76,224	80,035	84,036	88,239	92,651	97,284	100,203 103,209
SERGEANT	29	69,137	72,594	76,224	80,035	84,036	88,239	92,651	97,284	102,147	107,254	110,472 113,786
SR. SERGEANT	30	72,594	76,224	80,035	84,036	88,239	92,651	97,284	102,147	107,254	112,618	115,996 119,476
LIEUTENANT	31	76,224	80,035	84,036	88,239	92,651	97,284	102,147	107,254	112,618	123,880	127,596 131,424
SR. LIEUTENANT	32	80,035	84,036	88,239	92,651	97,284	102,147	107,254	112,618	123,880	130,074	133,976 137,996

Effective 7/1/2023												
CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	Completion of Year 18 Year 21
POLICE OFFICER	24	55,524	58,300	61,215	64,278	67,490	70,865	74,409	78,130	82,035	86,137	88,721 91,383
CORPORAL	25	58,300	61,215	64,278	67,490	70,865	74,409	78,130	82,035	86,137	90,445	93,159 95,953
SENIOR CORPORAL	26	61,215	64,278	67,490	70,865	74,409	78,130	82,035	86,137	90,445	94,967	97,816 100,751
MASTER CORPORAL	27	64,278	67,490	70,865	74,409	78,130	82,035	86,137	90,445	94,967	99,716	102,708 105,789
SERGEANT	29	70,865	74,409	78,130	82,035	86,137	90,445	94,967	99,716	104,701	109,936	113,234 116,631
SR. SERGEANT	30	74,409	78,130	82,035	86,137	90,445	94,967	99,716	104,701	109,936	115,433	118,896 122,463
LIEUTENANT	31	78,130	82,035	86,137	90,445	94,967	99,716	104,701	109,936	115,433	126,977	130,786 134,710
SR. LIEUTENANT	32	82,035	86,137	90,445	94,967	99,716	104,701	109,936	115,433	126,977	133,326	137,326 141,446

Effective 7/1/2024												
CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	Completion of Year 18 Year 21
POLICE OFFICER	24	56,942 <u>72,637</u>	59,757 <u>72,637</u>	62,746 <u>72,637</u>	65,885 <u>72,637</u>	69,178 <u>76,269</u>	72,637 <u>80,082</u>	76,269 <u>84,086</u>	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	90,939 <u>100,261</u> 93,668 <u>103,269</u>
CORPORAL	25	59,757 <u>72,637</u>	62,746 <u>72,637</u>	65,885 <u>72,637</u>	69,178 <u>76,269</u>	72,637 <u>80,082</u>	76,269 <u>84,086</u>	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	95,487 <u>105,274</u> 98,352 <u>108,432</u>
SENIOR CORPORAL	26	62,746 <u>72,637</u>	65,885 <u>72,637</u>	69,178 <u>76,269</u>	72,637 <u>80,082</u>	76,269 <u>84,086</u>	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	97,341 <u>107,318</u>	100,262 <u>110,537</u> 103,269 <u>113,854</u>
MASTER CORPORAL	27	65,885 <u>72,637</u>	69,178 <u>76,269</u>	72,637 <u>80,082</u>	76,269 <u>84,086</u>	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	97,341 <u>107,318</u>	102,209 <u>112,684</u>	105,276 <u>116,064</u> 108,434 <u>119,546</u>
SERGEANT	29	72,637 <u>80,082</u>	76,269 <u>84,086</u>	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	97,341 <u>107,318</u>	102,209 <u>112,684</u>	107,319 <u>118,318</u>	112,684 <u>124,234</u>	116,065 <u>127,961</u> 119,546 <u>131,800</u>
SR. SERGEANT	30	76,269 <u>84,086</u>	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	97,341 <u>107,318</u>	102,209 <u>112,684</u>	107,319 <u>118,318</u>	112,684 <u>124,234</u>	118,319 <u>130,446</u>	121,869 <u>134,359</u> 125,525 <u>138,390</u>
LIEUTENANT	31	80,083 <u>88,291</u>	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	97,341 <u>107,318</u>	102,209 <u>112,684</u>	107,319 <u>118,318</u>	112,684 <u>124,234</u>	118,319 <u>136,657</u>	124,234 <u>143,490</u>	127,961 <u>147,795</u> 131,800 <u>152,229</u>
SR. LIEUTENANT	32	84,086 <u>92,705</u>	88,294 <u>97,341</u>	92,706 <u>102,208</u>	97,341 <u>107,318</u>	102,209 <u>112,684</u>	107,319 <u>118,318</u>	112,684 <u>124,234</u>	118,319 <u>136,657</u>	124,234 <u>143,490</u>	130,446 <u>150,665</u>	134,359 <u>155,185</u> 138,390 <u>159,840</u>

Effective 7/1/2025												
CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	Completion of Year 18 Year 21
POLICE OFFICER	24	58,334 <u>74,453</u>	61,251 <u>74,453</u>	64,344 <u>74,453</u>	67,532 <u>74,453</u>	70,907 <u>78,176</u>	74,453 <u>82,084</u>	78,176 <u>86,189</u>	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	93,213 <u>102,767</u> 96,009 <u>105,850</u>
CORPORAL	25	61,251 <u>74,453</u>	64,344 <u>74,453</u>	67,532 <u>74,453</u>	70,907 <u>78,176</u>	74,453 <u>82,084</u>	78,176 <u>86,189</u>	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	97,875 <u>107,906</u> 100,814 <u>111,143</u>
SENIOR CORPORAL	26	64,344 <u>74,453</u>	67,532 <u>74,453</u>	70,907 <u>78,176</u>	74,453 <u>82,084</u>	78,176 <u>86,189</u>	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	99,775 <u>110,001</u>	102,768 <u>113,301</u> 105,851 <u>116,700</u>
MASTER CORPORAL	27	67,532 <u>74,453</u>	70,907 <u>74,453</u>	74,453 <u>82,084</u>	78,176 <u>86,189</u>	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	99,775 <u>110,001</u>	104,765 <u>115,501</u>	107,908 <u>118,966</u> 111,145 <u>122,535</u>
SERGEANT	29	74,453 <u>82,084</u>	78,176 <u>86,189</u>	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	99,775 <u>110,001</u>	104,765 <u>115,501</u>	110,002 <u>121,276</u>	115,501 <u>127,340</u>	118,966 <u>131,160</u> 122,535 <u>135,095</u>
SR. SERGEANT	30	78,176 <u>86,189</u>	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	99,775 <u>110,001</u>	104,765 <u>115,501</u>	110,002 <u>121,276</u>	115,501 <u>127,340</u>	121,277 <u>133,707</u>	124,916 <u>137,718</u> 128,663 <u>141,849</u>
LIEUTENANT	31	82,085 <u>90,498</u>	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	99,775 <u>110,001</u>	104,765 <u>115,501</u>	110,002 <u>121,276</u>	115,501 <u>127,340</u>	121,277 <u>140,074</u>	127,340 <u>147,077</u>	131,160 <u>151,490</u> 135,095 <u>156,034</u>
SR. LIEUTENANT	32	86,189 <u>95,023</u>	90,498 <u>99,774</u>	95,024 <u>104,763</u>	99,775 <u>110,001</u>	104,765 <u>115,501</u>	110,002 <u>121,276</u>	115,501 <u>127,340</u>	121,277 <u>140,074</u>	127,340 <u>147,077</u>	140,076 <u>154,431</u>	144,278 <u>159,064</u> 148,606 <u>163,836</u>

**PAY PLAN AND RATES OF PAY FOR
FRATERNAL ORDER OF POLICE, NEW CASTLE COUNTY LODGE NO. 5
POLICE EXECUTIVE STAFF**

EXHIBIT B

CLASSIFICATION	PAY GRADE								Completion of	
		1	2	3	4	5	6	7	Year 18	Year 21
POLICE CAPTAIN	1	107,192	117,912	123,807	129,997	136,497	143,323	150,488	155,003	159,653
POLICE MAJOR	2	117,912	123,807	129,997	136,497	143,323	150,488	158,012	162,752	167,635
DEPUTY CHIEF OF POLICE	3	123,807	129,997	136,497	143,323	150,488	158,012	165,913	170,890	176,017

Effective: 07/01/2022 - 6/30/2023

CLASSIFICATION	PAY GRADE								Completion of	
		1	2	3	4	5	6	7	Year 18	Year 21
POLICE CAPTAIN	1	109,872	120,860	126,902	133,247	139,910	146,906	154,251	158,878	163,645
POLICE MAJOR	2	120,860	126,902	133,247	139,910	146,906	154,251	161,962	166,821	171,826
DEPUTY CHIEF OF POLICE	3	126,902	133,247	139,910	146,906	154,251	161,962	170,060	175,162	180,417

Effective: 07/01/2023 - 6/30/2024

CLASSIFICATION	PAY GRADE								Completion of	
		1	2	3	4	5	6	7	Year 18	Year 21
POLICE CAPTAIN	1	112,619	123,881	130,074	136,578	143,407	150,578	158,107	162,850	167,736
		<u>124,163</u>	<u>136,579</u>	<u>143,408</u>	<u>150,579</u>	<u>158,108</u>	<u>166,013</u>	<u>174,314</u>	<u>179,543</u>	<u>184,929</u>
POLICE MAJOR	2	123,881	130,074	136,578	143,407	150,578	158,107	166,011	170,992	176,121
		<u>136,579</u>	<u>143,408</u>	<u>150,579</u>	<u>158,108</u>	<u>166,013</u>	<u>174,314</u>	<u>183,029</u>	<u>188,520</u>	<u>194,176</u>
DEPUTY CHIEF OF POLICE	3	130,074	136,578	143,407	150,578	158,107	166,011	174,312	179,541	184,928
		<u>143,408</u>	<u>150,579</u>	<u>158,108</u>	<u>166,013</u>	<u>174,314</u>	<u>183,029</u>	<u>192,181</u>	<u>197,946</u>	<u>203,885</u>

Effective: 07/01/2024 - 6/30/2025

CLASSIFICATION	PAY GRADE								Completion of	
		1	2	3	4	5	6	7	Year 18	Year 21
POLICE CAPTAIN	1	115,435	126,978	133,326	139,992	146,993	154,343	162,060	166,921	171,929
		<u>127,267</u>	<u>139,994</u>	<u>146,993</u>	<u>154,343</u>	<u>162,060</u>	<u>170,163</u>	<u>178,671</u>	<u>184,032</u>	<u>189,552</u>
POLICE MAJOR	2	126,978	133,326	139,992	146,993	154,343	162,060	170,162	175,266	180,524
		<u>139,994</u>	<u>146,993</u>	<u>154,343</u>	<u>162,060</u>	<u>170,163</u>	<u>178,671</u>	<u>187,605</u>	<u>193,233</u>	<u>199,030</u>
DEPUTY CHIEF OF POLICE	3	133,326	139,992	146,993	154,343	162,060	170,162	178,670	184,030	189,551
		<u>146,993</u>	<u>154,343</u>	<u>162,060</u>	<u>170,163</u>	<u>178,671</u>	<u>187,605</u>	<u>196,985</u>	<u>202,895</u>	<u>208,982</u>

Effective: 07/01/2025

Ordinance 23-003

Ordinance 24-xxx (Effective 7/1/2024)

**PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE**

EXHIBIT C

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
LEGAL SECRETARY	17	36,676	38,510	40,436	42,457	44,580	46,809	49,150	51,607	54,188	56,897
ETHICS COMMISSION ADMIN ASST	20	42,458	44,581	46,810	49,151	51,609	54,189	56,898	59,744	62,730	65,867
EXECUTIVE ASSISTANT I	22	46,809	49,150	51,607	54,188	56,897	59,743	62,729	65,866	69,159	72,617
OFFICE OF LAW PARALEGAL	24	51,609	54,189	56,898	59,744	62,730	65,867	69,160	72,618	76,249	80,062
PARALEGAL TO THE COUNTY ATTORNEY	25	54,190	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066	88,269
COMPLAINTS OFFICER	27	59,744	62,730	65,867	69,160	72,618	76,249	80,062	84,065	88,268	92,682
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	69,161	72,619	76,250	80,063	84,066	88,269	92,683	97,317	102,183	107,292
ASSISTANT COUNTY ATTORNEY I	32	76,252	80,065	84,068	88,271	92,685	97,319	102,185	107,294	112,658	118,291
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	84,067	88,270	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414
DIRECTOR OF REDEVELOPMENT	36	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414	136,934	143,781
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	102,185	107,294	112,658	118,291	124,206	130,416	136,937	143,784	150,974	158,523
COUNTY SOLICITOR	39	107,295	112,659	118,293	124,207	130,417	136,938	143,785	150,975	158,524	166,449
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40	112,658	118,291	124,206	130,416	136,937	143,783	150,973	158,522	166,447	174,769
CHIEF OF POLICE	41	<u>125,167</u> <u>137,997</u>	<u>131,426</u> <u>144,896</u>	<u>137,996</u> <u>152,141</u>	<u>144,896</u> <u>159,748</u>	<u>152,141</u> <u>167,736</u>	<u>159,749</u> <u>176,123</u>	<u>167,736</u> <u>184,929</u>	<u>176,122</u> <u>194,175</u>	<u>184,929</u> <u>203,884</u>	<u>194,175</u> <u>214,078</u>
PART-TIME ATTORNEY (hourly rate)		42.42	44.54	46.77	49.11	51.57	54.15	56.86	59.70	62.69	65.82
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		109,439	123,665	131,085	138,951	154,235	161,946	170,043	178,545	187,472	196,846
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, POLICE ACCOUNTABILITY BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									

Effective: 07/01/2024 (Ordinance 23-063)

Revised: 07/01/2024 (Ordinance 23-086)

Revised: 07/01/2023 (Ordinance 23-148)

Revised: 07/01/2024 (Ordinance 24-xxx)

**PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE**

EXHIBIT D

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
LEGAL SECRETARY	17	37,593	39,473	41,447	43,519	45,695	47,980	50,379	52,898	55,543	58,320
ETHICS COMMISSION ADMIN ASST	20	43,520	45,696	47,981	50,380	52,900	55,544	58,321	61,238	64,299	67,514
EXECUTIVE ASSISTANT I	22	47,980	50,379	52,898	55,543	58,320	61,237	64,298	67,513	70,888	74,433
OFFICE OF LAW PARALEGAL	24	52,900	55,544	58,321	61,238	64,299	67,512	70,889	74,434	78,156	82,064
PARALEGAL TO THE COUNTY ATTORNEY	25	55,545	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168	90,476
COMPLAINTS OFFICER	27	61,238	64,299	67,514	70,889	74,434	78,156	82,064	86,167	90,475	95,000
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	70,891	74,435	78,157	82,065	86,168	90,476	95,001	99,750	104,738	109,975
ASSISTANT COUNTY ATTORNEY I	32	78,159	82,067	86,170	90,478	95,003	99,752	104,740	109,977	115,475	121,249
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	86,169	90,477	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675
DIRECTOR OF REDEVELOPMENT	36	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675	140,358	147,376
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	104,740	109,977	115,475	121,249	127,312	133,677	140,361	147,379	154,749	162,487
COUNTY SOLICITOR	39	109,978	115,476	121,251	127,313	133,678	140,362	147,380	154,750	162,488	170,611
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40 40	115,475	121,249	127,312	133,677	140,361	147,378	154,748	162,486	170,609	179,139
CHIEF OF POLICE	41	<u>128,297</u> <u>141,447</u>	<u>134,712</u> <u>148,518</u>	<u>141,446</u> <u>155,945</u>	<u>148,519</u> <u>163,742</u>	<u>155,945</u> <u>171,929</u>	<u>163,743</u> <u>180,526</u>	<u>171,930</u> <u>189,552</u>	<u>180,526</u> <u>199,029</u>	<u>189,553</u> <u>208,981</u>	<u>199,030</u> <u>219,430</u>
PART-TIME ATTORNEY (hourly rate)		43.48	45.65	47.93	50.33	52.85	55.49	58.26	61.17	64.23	67.44
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		112,175	126,757	134,363	142,425	158,091	165,995	174,295	183,009	192,159	201,768
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, POLICE ACCOUNTABILITY BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									

Effective: 07/01/2025 (Ordinance 23-063)

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Revised: 07/01/2023 (Ordinance 23-148)

Revised: 07/01/2025 (Ordinance 24-xxx)

**PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE**

EXHIBIT E

CLASSIFICATION	PAY	1	2	3	4	5	6	7	8	9	10
	GRADE										
LEGAL SECRETARY	17	38,533	40,460	42,484	44,607	46,838	49,180	51,639	54,221	56,932	59,778
ETHICS COMMISSION ADMIN ASST	20	44,608	46,839	49,181	51,640	54,223	56,933	59,780	62,769	65,907	69,202
EXECUTIVE ASSISTANT I	22	49,180	51,639	54,221	56,932	59,778	62,768	65,906	69,201	72,661	76,294
OFFICE OF LAW PARALEGAL	24	54,223	56,933	59,780	62,769	65,907	69,202	72,662	76,295	80,110	84,116
PARALEGAL TO THE COUNTY ATTORNEY	25	56,934	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323	92,738
COMPLAINTS OFFICER	27	62,769	65,907	69,202	72,662	76,295	80,110	84,116	88,322	92,737	97,375
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	72,664	76,296	80,111	84,117	88,323	92,738	97,377	102,244	107,357	112,725
ASSISTANT COUNTY ATTORNEY I	32	80,113	84,119	88,325	92,740	97,379	102,246	107,359	112,727	118,362	124,281
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	88,324	92,739	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017
DIRECTOR OF REDEVELOPMENT	36	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017	143,867	151,061
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	107,359	112,727	118,362	124,281	130,495	137,019	143,871	151,064	158,618	166,550
COUNTY SOLICITOR	39	112,728	118,363	124,283	130,496	137,020	143,872	151,065	158,619	166,551	174,877
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40 40	118,362	124,281	130,495	137,019	143,871	151,063	158,617	166,549	174,875	183,618
CHIEF OF POLICE	41	128,297 <u>141,447</u>	134,712 <u>148,518</u>	141,448 <u>155,945</u>	148,520 <u>163,742</u>	155,946 <u>171,929</u>	163,743 <u>180,526</u>	171,930 <u>189,552</u>	180,527 <u>199,029</u>	189,553 <u>208,981</u>	199,031 <u>219,430</u>
PART-TIME ATTORNEY (hourly rate)		44.57	46.80	49.14	51.60	54.18	56.89	59.73	62.72	65.86	69.15
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		114,980	129,926	137,723	145,986	162,044	170,145	178,653	187,585	196,963	206,813
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, POLICE ACCOUNTABILITY BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
Effective: 07/01/2026 (Ordinance 23-063)											
Revised: 07/01/2026 (Ordinance 23-086)											
Revised: 07/01/2023 (Ordinance 23-148)											
Revised: 07/01/2026 (Ordinance 24-xxx)											

Grant Matrix

4/23/24

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Chinese American Community Center	\$2500/\$	Funds will be used for costs associated with their annual festival on 6/21-6/23/24.	Yes/Yes	No	Kilpatrick
Delaware Juneteenth Association (DEJA)	\$3500/\$3500	Funds will be used to help fund activities for their annual Family Enrichment Program and Miss Juneteenth Pageant	Yes/No	Yes 8/29/23 - \$2500	Hartley-Nagle