



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

March 26, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes - 03-12-2024

C. Review/Discussion of Resolution(s)

D. Review/Discussion of Ordinance(s)

°24-026: AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$440,000 IN DONATIONS FROM THE FRIENDS OF BRANDYWINE SPRINGS GROUP TO THE DEPARTMENT OF PUBLIC WORKS, BRANDYWINE SPRINGS PARK REHABILITATION CAPITAL PROJECT Introduced by: Mr. Sheldon

°24-027: AMEND THE GRANTS BUDGET: APPROPRIATE \$76,294.14 IN STATE AID TO LOCAL LAW ENFORCEMENT (SALLE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY AND HOMELAND SECURITY TO THE STATE AID TO LOCAL LAW ENFORCEMENT (SALLE) – FY2024 GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE Introduced by: Mr. Bell, Ms. Hartley-Nagle

°24-028: AMEND THE GRANTS BUDGET: APPROPRIATE \$40,930.36 IN EMERGENCY ILLEGAL DRUG ENFORCEMENT (EIDE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY AND HOMELAND SECURITY TO THE EIDE FY2024 GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE Introduced by: Mr. Bell, Ms. Hartley-Nagle

E. New Castle County Grant Requests/Community Events

- 3/26/24 Grant Matrix

F. Expense and Revenue Round Table

- G. Other
- H. Public Comment
- I. Adjournment

AGENDA POSTED: Tuesday, March 19, 2024

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccode.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

ORDINANCE NO. 24-026

**AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET:
APPROPRIATE \$440,000 IN DONATIONS FROM THE FRIENDS OF BRANDYWINE
SPRINGS GROUP TO THE DEPARTMENT OF PUBLIC WORKS, BRANDYWINE SPRINGS
PARK REHABILITATION CAPITAL PROJECT**

1 **WHEREAS**, Subchapter III, Chapter 13 of Title 9 of the *Delaware Code*, as amended,
2 authorizes New Castle County to plan, supervise, and conduct a program of parks and park-
3 related activities for all the parks and greenways of the County, and in cooperation with the
4 Department of Land Use to develop plans for parks, recreation areas, and provide for the
5 acquisition of land for the development of parks and recreation facilities and the improvements
6 and development of existing parks and greenways, and the County Council of New Castle
7 County has deemed it necessary to implement such plans for development; and
8

9 **WHEREAS**, the Friends of Brandywine Springs Group seeks to donate \$140,000 of their
10 award from the State of Delaware Fiscal Year 2022 Bond and Capital Improvements Act (151st
11 General Assembly, Senate Bill 200, signed into law June 30, 2021) from the Community
12 Redevelopment/Reinvestment Fund; and
13

14 **WHEREAS**, the Friends of Brandywine Springs Group seeks to donate \$300,000 from
15 their award from the State of Delaware Fiscal Year 2023 Bond and Capital Improvements Act
16 (151st General Assembly, House Bill 475, signed into law June 30, 2022) from the Community
17 Redevelopment/Reinvestment Fund; and
18

19 **WHEREAS**, New Castle County is appropriating \$440,000 in donations to the Brandywine
20 Springs Park Rehabilitation Capital Project; and
21

22 **WHEREAS**, these funds will be used for walking trail improvements, including the
23 historical nature walk that tells the story of the amusement park from 1886 to 1923;
24

25 **WHEREAS**, New Castle County Code Section 14.01.006 authorizes the Chief
26 Administrative Officer to accept gifts received by the County in amounts of twenty-five thousand
27 dollars (\$25,000.00) or less; and
28

29 **WHEREAS**, the Chief Administrative Officer respectfully requests authorization from
30 County Council to accept the donation, which value exceeds the maximum threshold the Chief
31 Administrative Officer is authorized to accept under New Castle County Code; and
32

33 **WHEREAS**, County Council has determined that the purpose of the gift as stated is to
34 advance, and is reasonably and rationally related to, legitimate government interests (i.e.,
35 promoting the health, safety, morals, convenience, order, prosperity or welfare of the present
36 and future inhabitants of this County).

37 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
38

39 Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2023 is
40 hereby amended by deleting the material stricken and adding the material underscored on the
41 attached Exhibit "A."

42
43 Section 2. The Capital Program Resolution for the fiscal year beginning July 1, 2023 is
44 hereby amended by deleting the material stricken and adding the material underscored on the
45 attached Exhibit "B."

46
47 Section 3. Donations received in the amount of \$440,000 are appropriated to the
48 Department of Public Works, Brandywine Springs Park Rehabilitation Capital Project for walking
49 trail improvements, including the historical nature walk that tells the story of the amusement park
50 from 1886 to 1923.

51
52 Section 3. This Ordinance shall become effective immediately upon its adoption by
53 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §
54 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$440,000 in funding received in donations from the Friends of Brandywine Springs Group to the Department of Public Works, Brandywine Springs Park Rehabilitation Capital Project. Funds will be used for walking trail improvements, including the historical nature walk that tells the story of the amusement park from 1886 to 1923.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Capital Program and Budget by appropriating \$440,000 in funding received in donations from the Friends of Brandywine Springs Group to the Department of Public Works, Brandywine Springs Park Rehabilitation Capital Project.

The revised FY2024 total Capital Budget amount for the Brandywine Springs Park Rehabilitation Capital Project will be \$440,000.

The revised FY2024 New Castle County Capital Budget total will be \$78,627,396. There is no fiscal impact on the Operating Budget.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2024

24-026

DEPARTMENT OF ADMINISTRATION

Land Use Information System	\$	3,000,000
Recorder of Deeds HOA Portal	\$	129,000
Register of Wills System	\$	250,000
Subtotal	\$	3,379,000

DEPARTMENT OF COUNTY EXECUTIVE

Executive GF Capital Contingency	\$	500,000
Executive SF Capital Contingency		250,000
Subtotal	\$	750,000

DEPARTMENT OF COMMUNITY SERVICES

Absalom Jones Senior Center Kiln	\$	85,000
Appoquinimink Library	\$	7,000
Newark Library	\$	19,200,000
Surratte Pool Renovations		125,000
Subtotal	\$	19,417,000

DEPARTMENT OF PUBLIC SAFETY

800MgHZ Communications Equipment	\$	950,000
Cardiac Monitor 2023	\$	945,148
Communications Upgrade		550,000
EMS Stations		500,000
Police Range / EVOC		500,000
Public Safety Building Renovations		300,000
Public Safety Equipment		291,000
Public Safety Vest Protection Program		201,840
Subtotal	\$	4,237,988

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Building Rehabilitation 2021	\$	3,000,000
Electric Vehicle Infrastructure		1,800,000
Fleet Equipment 2021		(3,340)
Fleet Equipment 2022		(1,000,000)
Fleet Equipment 2024		6,179,272
General Roof Renovations		1,250,000
Government Center Electrical Upgrade		600,000
HVAC Replacement		2,400,000
Public Safety Parking Lot Lighting		-
Subtotal	\$	14,225,932

24-026

Sewer/Stormwater

EXHIBIT B**PROJECT PROFILES
PUBLIC WORKS - PARKS (continued)**

Project Name (Number): Brandywine Springs Park Rehabilitation (C300115)					
Description: Renovation, restoration of historic bridge abutment and pedestrian bridge (Lake Washington).				Council Districts: 9	
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ 800,000	\$ -	\$ 4,200	\$ -	\$ 804,200
FY2024	-	-	-		
				440,000	440,000
FY2025	-	-	-	-	-
FY2026	-	-	-	-	-
FY2027	-	-	-	-	-
FY2028	-	-	-	-	-
FY2029	-	-	-	-	-
Future Years	-	-	-	-	-
Total	\$ 800,000	\$ -	\$ 4,200	\$	\$ 804,200
				\$ 440,000	\$ 1,244,200
Available Authorizations:		\$ 390,211			
Available Funding:		\$ 7,506			
Operating Budget Impact:		\$ -			

*Available Authorizations / Funding as of February 28, 2023, net of obligations.

FY2024 Activity:

Finish repair of Lake Washington improvements. Walking trail improvements, including the historical nature walk that tells the story of the amusement park from 1886 to 1923.

Future Activity:

No activity planned.

ORDINANCE NO. 24-027

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$76,294.14 IN STATE AID TO LOCAL LAW ENFORCEMENT
(SALLE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY
AND HOMELAND SECURITY TO THE STATE AID TO LOCAL LAW ENFORCEMENT
(SALLE) – FY2024 GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF
PUBLIC SAFETY, DIVISION OF POLICE**

1 **WHEREAS**, funding has been awarded from the State of Delaware, Department
2 of Safety and Homeland Security to the State Aid to Local Law Enforcement (SALLE)
3 FY2024 Grant; and
4

5 **WHEREAS**, the funding will be used by the Department of Public Safety for officer
6 specialized training such as Criminal Investigations, Patrol Tactical Training, Leadership
7 and other courses needed to maintain certifications and memberships as well as overtime
8 for special operations as needed; and
9

10 **WHEREAS**, the County Executive has determined that funds received are
11 sufficient to cover the increase in the Grants Budget as hereinafter amended; and
12

13 **WHEREAS**, Council has determined that the provisions of this Ordinance
14 substantially advance, and are reasonably and rationally related to, legitimate
15 government interests (i.e., promoting the health, safety, morals, convenience, order,
16 prosperity and/or welfare of the present and future inhabitants of this State).
17

18 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
19

20 Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby
21 amended by adding the material on the attached "Exhibit A," which shall be considered
22 underscored in its entirety, attached hereto and made a part thereof.
23

24 Section 2. This Ordinance shall become effective immediately upon its adoption
25 by County Council and approval by the County Executive, or as otherwise provided by 9
26 *Del. C. § 1156*.
27

28 Section 3. It is the intent of the County Council that the provisions of this Ordinance
29 shall be effective retroactive to January 9, 2024.

Adopted by County Council of
New Castle County on:

Hartley-Nagle

Karen

President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$76,294.14 in State Aid to Local Law Enforcement (SALLE) funds from the State of Delaware, Department of Safety and Homeland Security to the State Aid Legal Law Enforcement SALLE FY2024 Grant. Funds will be used by the Department of Public Safety for officer specialized training such as Criminal Investigations, Patrol Tactical Training, Leadership and other courses needed to maintain certifications and memberships as well as overtime for special operations as needed.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to January 9, 2024.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$76,294.14 in State Aid to Local Law Enforcement (SALLE) funds from the State of Delaware, Department of Safety and Homeland Security to the State in Aid to Local Law Enforcement (SALLE) FY2024 Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$76,294.14. This increase will affect FY2024 through FY2027 since the targeted program completion date is January 31, 2027. There will be no fiscal impact beyond FY2027 as a result of this grant award. The Department will provide an Operating Budget match of \$14,705.50 from the Approved Operating Budget to cover the overtime benefits.

DEPARTMENT:	Public Safety	EXHIBIT:	"A"
GRANT TITLE:	SALLE FY2024	Ordinance No. 24-027	
PROGRAM TITLE:	SALLE FY2024		

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 76,294.14	\$ -	\$ 76,294.14
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 76,294.14	\$ -	\$ 76,294.14

Expense	Current	Change	Revised
Salaries and Wages	\$ 25,000.00	\$ -	\$ 25,000.00
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 51,294.14	\$ -	\$ 51,294.14
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 76,294.14	\$ -	\$ 76,294.14

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:	1/9/2024
Estimated Program Completion:	1/31/2027
County Match:	\$ 14,705.50
Found in (ORG):	10200305 - Police Patrol
Ordinance Passed:	
Date Revised:	

PROGRAM DESCRIPTION:

Funding will be used to cover overtime for special operations and the training needs of the Division of Police.

3/12/2024

Prime Sponsor(s): Mr. Bell, Ms. Hartley-Nagle
Requested by: Public Safety
Date of introduction: March 12, 2024

ORDINANCE NO. 24-028

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$40,930.36 IN EMERGENCY ILLEGAL DRUG ENFORCEMENT
(EIDE) FUNDS FROM THE STATE OF DELAWARE, DEPARTMENT OF SAFETY
AND HOMELAND SECURITY TO THE EIDE FY2024 GRANT, TO BE
ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF
POLICE**

1 **WHEREAS**, funding has been awarded from the State of Delaware, Department
2 of Safety and Homeland Security through the Emergency Illegal Drug Enforcement
3 (EIDE) program to the EIDE FY2024 Grant; and
4

5 **WHEREAS**, this program provides critical funding for the Division of Police in its
6 efforts to remove illegal drugs and drug dealers from the communities of New Castle
7 County; and
8

9 **WHEREAS**, the funding will be used to support overtime and equipment purchases
10 to assist the drug unit in conducting surveillance, investigations and special operations;
11 and
12

13 **WHEREAS**, the County Executive has determined that funds received are
14 sufficient to cover the increase in the Grants Budget as hereinafter amended; and
15

16 **WHEREAS**, Council has determined that the provisions of this Ordinance
17 substantially advance, and are reasonably and rationally related to, legitimate
18 government interests (i.e., promoting the health, safety, morals, convenience, order,
19 prosperity and/or welfare of the present and future inhabitants of this State).
20

21 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
22

23 Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby
24 amended by adding the material on the attached "Exhibit A," which shall be considered
25 underscored in its entirety, attached hereto and made a part thereof.
26

27 Section 2. This Ordinance shall become effective immediately upon its adoption
28 by County Council and approval by the County Executive, or as otherwise provided by 9
29 *Del. C. § 1156*.
30

31 Section 3. It is the intent of the County Council that the provisions of this Ordinance
32 shall be effective retroactive to January 9, 2024.

Adopted by County Council of
New Castle County on:

Hartley-Nagle

Karen
President of County Council

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$40,930.36 from the State of Delaware, Department of Safety and Homeland Security through the Emergency Illegal Drug Enforcement (EIDE) program to the EIDE FY2024 Grant. Funds will be used by the New Castle County Department of Public Safety, Division of Police to support overtime and equipment purchases to assist the drug unit in conducting surveillance, investigations and special operations.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to January 9, 2024.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$40,930.36 from the State of Delaware, Department of Safety and Homeland Security through the Emergency Illegal Drug Enforcement (EIDE) program to the EIDE FY2024 Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$40,930.36. This increase will affect FY2024 through FY2027 since the targeted program completion date is January 13, 2027. There will be no fiscal impact beyond FY2027 as a result of this grant award.

The fiscal impact on the Operating Budget will be \$21,134.74 to cover benefits for overtime not covered by the grant.

DEPARTMENT: Public Safety

GRANT TITLE: EIDE FY2024

PROGRAM TITLE: EIDE FY2024

EXHIBIT: "A"

Ordinance No. 24-028

Revenue	Current		Change		Revised
Federal	\$	-	\$	-	\$ -
State	\$	40,930.36	\$	-	\$ 40,930.36
County	\$	-	\$	-	\$ -
Program Income	\$	-	\$	-	\$ -
Other	\$	-	\$	-	\$ -
Total	\$	40,930.36	\$	-	\$ 40,930.36

Expense	Current		Change		Revised
Salaries and Wages	\$	35,930.36	\$	-	\$ 35,930.36
Benefits	\$	-	\$	-	\$ -
Training/Civic Affairs	\$	-	\$	-	\$ -
Communication/Utilities	\$	-	\$	-	\$ -
Materials/Supplies	\$	-	\$	-	\$ -
Contractual Services	\$	-	\$	-	\$ -
Equipment	\$	-	\$	-	\$ -
Grants/Fixed Charges	\$	5,000.00	\$	-	\$ 5,000.00
Land and Structures	\$	-	\$	-	\$ -
Contingency	\$	-	\$	-	\$ -
Operating Transfer Charges	\$	-	\$	-	\$ -
Operating Transfer Credits	\$	-	\$	-	\$ -
Total	\$	40,930.36	\$	-	\$ 40,930.36

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 1/9/2024

Estimated Program Completion: 1/31/2027

County Match: \$ 21,134.74 **Found in (ORG):** 10200305 - Police Patrol

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

Funding will be used for overtime and operational costs in the Drug Control Unit to conduct surveillance, investigations and operations.

Grant Matrix 3/26/24

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
True Life Church	\$1050/\$1050	Funds will be used for their special needs Easter Egg Hunt.	Yes/No	No	George
Town of Townsend	\$2500/\$1000	Funds will be used for their 2024 Town Fair and parade.	Yes/Yes	No	Carter
Brandywine Hundred Historical Society, Inc.	\$2000/\$2000	Funds will be used for a portable display units and program spp	Yes/Yes	No	Durham
Event Allies T/A Wilmington Grand Prix	\$2500/\$2500	Funds will be used for their Wilmington Grand Prix event and the Governor's Ride/Delaware Gran Fondo	Yes/No	No	Durham
Friends of Mount Olive Burial Grounds Foundation, Inc.	\$3000/\$2500	Funds will be used to upgrade the northeast section of the cemetery.	Yes/Yes	No	Durham
Pike Creek Little League	\$2500/\$2500	Funds will be used to make improvements at all their facilities	Yes/Yes	No	Sheldon