



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

February 27, 2024
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

-The meeting was called to order at 4:00 PM by Co-Chair Smiley.
-Council members present were: Mr. Bell, Mr. Carter, Mr. Cartier (Virtual), Ms. Durham, Ms. George, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street (Virtual), Mr. Tackett and Mr. Toole.

B. Approval of Minutes

-Motion by Mr. Cartier, seconded by Mr. Bell to approve the minutes from the February 13, 2024 Administrative Finance Committee Meeting. The minutes were approved as provided.

C. Review/Discussion of Resolution(s)

R24-069: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH DELAWARE DEPARTMENT OF JUSTICE TO PARTIALLY FUND AN INITIATIVE TO COMPENSATE PROSECUTORS FOR APPEARING AFTER HOURS AT HOMICIDE SCENES TO ENHANCE THE QUALITY OF HOMICIDE INVESTIGATIONS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$85,000.00 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Resolution into the record.
-Alex Mackler, Deputy Attorney General, presented to Council a detailed explanation of this Resolution.
-Questions and discussion from Council.
-Captain Diane Smith, New Castle County Police, responded to questions regarding the police.
-No public comment.

R24-070: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH DELAWARE GUIDANCE SERVICES FOR CHILDREN AND YOUTH, INC. TO PROVIDE MENTAL HEALTH ASSESSMENTS FOR AROUND 1,500 STUDENTS AND STAFF AT THE COMMUNITY EDUCATION BUILDING TO IDENTIFY EMERGING OR CHRONIC BEHAVIORAL HEALTH PROBLEMS THAT MAY REQUIRE TARGETED OR INTENSE THERAPEUTIC SERVICES FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Resolution into the record.
-Mr. Randy Vesprey introduced Tiffany Jester to explain the program.
-Questions and discussion from Council.
-No public comment.

R24-071: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH THE SUPPORTING KIDDS, INC. TO SUPPORT HEALING PATHWAYS YOUTH MENTAL HEALTH PROGRAM FOR CHILDREN COPING WITH THE TRAUMATIC LOSS OF LOVED ONES FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF

\$39,257.91 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Resolution into the record.
- Mr. Sheldon explained the Resolution.
- Mr. Randy Vesprey introduced Ms. Cummings who explained the program.
- No questions from Council or the Public.

D. Review/Discussion of Ordinance(s)

°24-012: AMEND THE FY2024 APPROVED OPERATING BUDGET: APPROPRIATE \$450,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF FLEET OPERATIONS MATERIALS AND SUPPLIES BUDGET LINE ITEM TO FUND GASOLINE Introduced by: Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Sheldon explained the Ordinance.
- No questions from Council or the Public.

°24-013: TO AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED EMPLOYEES REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AFSCME, AFL-CIO, AFFILIATE LOCAL 3109, TO CHANGE THE CLASS SPECIFICATION OF CHIEF PURCHASING AGENT TO CHIEF PROCUREMENT OFFICER, TO ABOLISH THE CLASS SPECIFICATION OF CHIEF PURCHASING AGENT, AND TO REMOVE THE JOB CLASSIFICATION OF CHIEF PROCUREMENT OFFICER FROM THE PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES Introduced by: Ms. Hartley-Nagle

- Mr. Smiley read the title of the Ordinance into the record.
- Ms. Hartley-Nagle asked for someone from the Administration to speak on this Ordinance.
- Mr. Hojnicky explained the Ordinance.
- Questions and discussion from Council.
- No public comment.

°24-014: AMEND THE GRANTS BUDGET: APPROPRIATE FEDERAL FUNDS OF \$300,400 FROM THE CYBERSECURITY AND INFRASTRUCTURE SECURITY AGENCY PASSED THROUGH THE DELAWARE EMERGENCY MANAGEMENT AGENCY TO THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) YEAR 1 GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Hojnicky explained the Ordinance.
- No questions from Council or the Public.

E. New Castle County Grant Requests/Community Events

- 2/27/24 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Alexis I du Pont High School	Durham	\$2,500 Durham - 2,000 Street - 500.	Durham/Tackett	12 - Yes 1 - Not Voting

Irish Culture Club of Delaware	Toole/Hartley-Nagle	\$2,000 Hartley-Nagle - 1,000 Toole - 1,000	Toole/Tackett	12 - Yes 1 - Not Voting
Police Unity Tour Chapter IX, Inc.	Bell	**\$3,000 Bell - 500 Durham - 500 George - 500 Hollins - 500 Kilpatrick - 500 Sheldon - 250 Tackett - 250 **Mr. Bell made a motion, seconded by Mr. Hollins to increase the cap.	Bell/Kilpatrick	12 - Yes 1 - Not Voting
Naamans Creek Watershed Association	Cartier	***\$1,000 Cartier - 350 Durham - 650 ***Mr. Cartier made a motion, seconded by Mr. Carter to increase the cap	Cartier/Durham	12 - Yes 1 - Not Voting

F. Expense and Revenue Round Table

-Mr. Smiley made a motion, seconded by Mr. Bell to adjust Ms. Durham's travel advance to cover the cost of lodging for one night that was not included in the original travel request and to pay the full amount of \$534.10. All in favor.

G. Other

-Mr. Toole requested that the web page group photo be updated.
-Ms. Hill, Clerk of Council, stated to Council that she has been working with the County photographer to arrange a date. An email will be sent to Council with dates and time.

H. Public Comment

-None

I. Adjournment

-Motion by Mr. Carter, seconded by Ms. Kilpatrick to adjourn the Administrative-Fiance Committee Meeting. The motion was approved, and the meeting adjourned at 5:03 PM.

-Respectfully submitted by Christine Roberts, Legislative Assistant to Mr. Smiley. The meeting was also recorded and is available online.