



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

December 12, 2023
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

REVISED AGENDA II

A. Call To Order/Roll Call

B. Approval of Minutes

C. Review/Discussion of Resolution(s)

R23-223: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH DELAWARE ALLIANCE FOR NON-PROFIT ADVANCEMENT TO SUPPORT ACCELERATOR PROGRAMS FOR EXISTING, SMALL NON-PROFITS SERVING MARGINALIZED COMMUNITIES IMPACTED BY THE COVID-19 PANDEMIC FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

R23-224: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH FIRST STATE SQUASH, INC. TO PROVIDE ACADEMIC SUPPORT, SQUASH TRAINING, AND TO PROMOTE WELLNESS FOR STUDENTS LOCATED IN NEW CASTLE COUNTY TITLE I SCHOOLS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

R23-225: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH LEADING YOUTH THROUGH EMPOWERMENT, INC. TO ADDRESS CHALLENGES DUE TO THE COVID-19 PANDEMIC INCLUDING LEARNING LOSS FOR MIDDLE SCHOOL STUDENTS AND DIFFICULTIES IN THE COLLEGE APPLICATION PROCESS FOR HIGH SCHOOL SENIORS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$193,655.00. Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

R23-226: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH MORE THAN FITNESS TO PROMOTE HEALTH AND SAFETY BY PROVIDING AQUATIC ACTIVITIES TO DISPROPORTIONATELY IMPACTED COMMUNITY FAMILIES FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$78,646.25. Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

R23-227: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH THE UNITED WAY OF DELAWARE, INC. TO MITIGATE FINANCIAL HARDSHIPS EXPERIENCED DUE TO THE COVID-19 PANDEMIC FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE

OF FINANCE IN THE AMOUNT OF \$250,000.00. Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

R23-228: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH WILMINGTON HOPE COMMISSION, INC. TO SUSTAIN AND EXPAND THE HABILITATION EMPOWERMENT ACCOUNTABILITY THERAPY PROGRAM WHICH PROVIDES COMPREHENSIVE RE-ENTRY SUPPORT SERVICES FOR JUSTICE-INVOLVED PEOPLE WHO HAVE LOST JOBS, HOUSING, AND ARE UNABLE TO MEET BASIC NEEDS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00. Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

R23-229: AUTHORIZING THE EXECUTION OF ONE CONTRACT AGREEMENT WITH INTERFAITH HOUSING DELAWARE, INC. TO ASSIST IN THE CREATION OF NEW AFFORDABLE HOUSING UNITS IN TOWNSEND, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$1,000,000.00 Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle, Mr. Carter

R23-232: AUTHORIZING THE COUNTY EXECUTIVE'S RESCISSION OF THE PREVIOUSLY ISSUED "NOTICE OF NON-RENEWAL" OF THE AGREEMENT BETWEEN NEW CASTLE COUNTY AND THE DELAWARE RIVER AND BAY AUTHORITY RELATED TO THE NEW CASTLE COUNTY AIRPORT Introduced by: Mr. Smiley

D. Review/Discussion of Ordinance(s)

°23-161: TO PROVIDE FOR THE INSTALLATION OF GRANVILLE STREET LIGHTS WITH LIGHT EMITTING DIODE (LED) BULBS AND THE OPTIONAL WADSWORTH 12' POLE IN THE DELAWARE NATIONAL SUBDIVISION LOCATED IN THE CHRISTIANA HUNDRED AND FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS Introduced by: Ms. Durham

°23-163: AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$500,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF PUBLIC SAFETY, EMS STATIONS CAPITAL PROJECT TO FUND COSTS RELATING TO PLANNING, DESIGN, PLAN DEVELOPMENT, PERMITTING, RELATED COSTS AND EXPENSES, AND CONSTRUCTION COSTS FOR A NEW PUBLIC SAFETY FACILITY TO BE LOCATED ON PARCEL # 13-013.00-251, 2400 DUPONT PARKWAY, MIDDLETOWN, DE 19709 Introduced by: Mr. Bell, Mr. Carter

°23-164: AMEND THE FY2024 APPROVED OPERATING BUDGET: ALLOW FOR THE TRANSFER OF FUNDS FROM THE FY2024 APPROVED OPERATING BUDGET (COUNTY COUNCIL CONTINGENCY) TO THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE, TO PROVIDE FUNDING RELATING TO THE NEW CASTLE COUNTY POLICE ACCOUNTABILITY BOARD Introduced by: Ms. Kilpatrick, Mr. Smiley

E. New Castle County Grant Requests/Community Events

-12/12/23 Grant Matrix

F. Expense and Revenue Round Table

G. Other

Property Reassessment Presentation- Mike Mc Farlane, Tyler Technologies and NCC Denny Hardman

Mr. Carter Request Travel Request for NACo Legislative Conference

Mr. Toole Travel Request for NACo Legislative Conference
Ms. George Travel Request for NACo Legislative Conference
Ms. Durham Travel Request for NACo Legislative Conference

H. Public Comment

I. Adjournment

REVISED AGENDA II POSTED: December 12, 2023 (9:00am)

REVISED AGENDA POSTED: December 8, 2023

AGENDA POSTED: December 5, 2023

*The agenda was revised a second time within (7) seven days in advance of the meeting to include the addition of a Travel Request for Ms. Durham. This travel request was not known until the time of posting and delaying its consideration could result in additional registration costs being incurred by County Council. Additionally, three other travel requests for the same conference appear on the agenda and were noticed (7) seven days in advance of the meeting.

The agenda was revised within (7) seven days in advance of the meeting to include the addition of R23-232, because the December 12, 2023 Finance Committee meeting is the last meeting until January 2024 and the issue is of importance and cannot wait four weeks for inclusion on an agenda.

The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

****Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a**

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/Finance
Date of introduction: December 12, 2023

RESOLUTION NO. 23-223

AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH DELAWARE ALLIANCE FOR NON-PROFIT ADVANCEMENT TO SUPPORT ACCELERATOR PROGRAMS FOR EXISTING, SMALL NON-PROFITS SERVING MARGINALIZED COMMUNITIES IMPACTED BY THE COVID-19 PANDEMIC FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00.

1 **WHEREAS**, New Castle County, as an eligible recipient, received a total of
2 \$108,531,220.00 in Coronavirus State and Local Fiscal Recovery ("CSLFR") funds under the
3 American Rescue Plan Act of 2021 ("ARPA"), Pub. Law. No. 117-2 from the United States
4 Department of the Treasury ("Treasury"); and
5

6 **WHEREAS**, New Castle County Ordinance 21-129 and Ordinance 22-097 (the
7 "Ordinances") appropriated the full amount of these CSLFR funds from the Department of the
8 Treasury to the American Rescue Plan Act Grant for New Castle County to respond to the
9 COVID-19 public health emergency and its negative economic impacts; and
10

11 **WHEREAS**, the Ordinances appropriated funding for Non-Profit Grants, which
12 contemplated providing funds for non-profit organizations addressing pandemic-related needs
13 in the community; and
14

15 **WHEREAS**, New Castle County must enter into a subaward agreement with the
16 Delaware Alliance for Non-Profit Advancement to comply with the Uniform Guidance, 2 CFR
17 Part 200; and
18

19 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts involving
20 expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which
21 are not competitively bid, be approved by Resolution of County Council; and
22

23 **WHEREAS**, the subaward agreement to be entered with Delaware Alliance for Non-
24 Profits Advancement contemplates transfers of up to \$100,000.00 to assist small non-profits
25 lacking the technical capacity to secure resources they need to strengthen operations and reach
26 the populations they serve.
27

28 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
29 County that County Council hereby approves the subaward agreement listed on the attached
30 Exhibit "A," entitled "New Castle County Purchase Requisition/Justification Form," as a valid
31 contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed subaward agreement.

Department of Administration, Office of Finance

Delaware Alliance for Non-Profit Advancement

\$100,000.00

FISCAL IMPACT: This Resolution authorizes the execution of one subaward agreement totaling \$100,000.00. Funding is included in the FY2024 Approved Grant Budget in the American Rescue Plan Act Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION					VENDOR INFORMATION			
NAME	Tonya M. Adkins		FISCAL YR	2024	NAME	Delaware Alliance for Non-Profit Advancement		
DEPARTMENT	ADMINISTRATION_12		FUND	110 GRANTS	ADDRESS	100 W. 10th St, Suite 1012		
ORGANIZATION	11122013 ADMIN - FIN - GRANTS					Wilmington, DE 19801		
PHONE	(302) 395-5076		REQ#	2407578				
DELIVERY LOCATION								
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Darius Brown		
CURRENT VENDOR	☒ YES	☐ NO			PHONE	(302) 485-1612	EXT	
VENDOR #	107307				EMAIL	sbravo@delawarenonprofit.org	FAX #	

ADDITIONAL NOTES	

To support DANA in its Nonprofit DRAFT accelerator program for existing, small non-profits serving marginalized communities.

Small non-profits serving marginalized communities often lack the technical capacity to secure the resources they need to strengthen operations and reach the populations they serve.

Further marginalization of impacted communities through the loss or underperformance of these small non-profits.

V. IS THIS A PASS THROUGH GRANT?		IF YES, AGENCY ARPA	
☒ YES	☐ NO		

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Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/Finance
Date of introduction: December 12, 2023

RESOLUTION NO. 23-224

AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH FIRST STATE SQUASH, INC. TO PROVIDE ACADEMIC SUPPORT, SQUASH TRAINING, AND TO PROMOTE WELLNESS FOR STUDENTS LOCATED IN NEW CASTLE COUNTY TITLE I SCHOOLS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$100,000.00.

1 **WHEREAS**, New Castle County, as an eligible recipient, received a total of
2 \$108,531,220.00 in Coronavirus State and Local Fiscal Recovery (“CSLFR”) funds under the
3 American Rescue Plan Act of 2021 (“ARPA”), Pub. Law. No. 117-2 from the United States
4 Department of the Treasury (“Treasury”); and
5

6 **WHEREAS**, New Castle County Ordinance 21-129 and Ordinance 22-097 (the
7 “Ordinances”) appropriated the full amount of these CSLFR funds from the Department of the
8 Treasury to the American Rescue Plan Act Grant for New Castle County to respond to the
9 COVID-19 public health emergency and its negative economic impacts; and
10

11 **WHEREAS**, the Ordinances appropriated funding for Non-Profit Grants, which
12 contemplated providing funds for non-profit organizations addressing pandemic-related needs
13 in the community; and
14

15 **WHEREAS**, New Castle County must enter into a subaward agreement with the First
16 State Squash, Inc. to comply with the Uniform Guidance, 2 CFR Part 200; and
17

18 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts involving
19 expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which
20 are not competitively bid, be approved by Resolution of County Council; and
21

22 **WHEREAS**, the subaward agreement with First State Squash, Inc. contemplates
23 transfers of up to \$100,000.00 to provide academic support, squash training as a form of physical
24 activity, and to promote wellness for students located in Title I schools in New Castle County.
25

26 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
27 County that County Council hereby approves the subaward agreement listed on the attached
28 Exhibit “A,” entitled “New Castle County Purchase Requisition/Justification Form,” as a valid
29 contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed subaward agreement.

Department of Administration, Office of Finance

First State Squash, Inc.

\$100,000.00

FISCAL IMPACT: This Resolution authorizes the execution of one subaward agreement totaling \$100,000.00. Funding is included in the FY2024 Approved Grant Budget in the American Rescue Plan Act Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION					VENDOR INFORMATION				
NAME	Tonya M. Adkins		FISCAL YR	2024	NAME	First State Squash, Inc.			
DEPARTMENT	ADMINISTRATION_12		FUND	110 GRANTS	ADDRESS	524 B South Walnut Street			
ORGANIZATION	11122013 ADMIN - FIN - GRANTS					Wilmington, DE 19801			
PHONE	(302) 395-5076		REQ#	2407579					
DELIVERY LOCATION									
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Owen Butler			
CURRENT VENDOR	☒ YES	☐ NO			PHONE	203-298-2725		EXT	
VENDOR #	108749				EMAIL	owen.butler@firststatesquash.org		FAX #	

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

Funds would be used to operate the First State Squash program, ranging from covering the expenses for personnel associated with the program, transportation and travel expenses, equipment, snacks, and lastly indirect operating expenses.

The project will provide academic support, squash training as a form of physical activity, and promote wellness for students located in Title I schools in New Castle County.

The organization will not be able to provide the support for the students in the Title I Schools.

V. IS THIS A PASS THROUGH GRANT?		☒ YES ☐ NO		IF YES, AGENCY ARPA
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IF YES, AGENCY	ARPA
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Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/Finance
Date of introduction: December 12, 2023

RESOLUTION NO. 23-225

AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH LEADING YOUTH THROUGH EMPOWERMENT, INC. TO ADDRESS CHALLENGES DUE TO THE COVID-19 PANDEMIC INCLUDING LEARNING LOSS FOR MIDDLE SCHOOL STUDENTS AND DIFFICULTIES IN THE COLLEGE APPLICATION PROCESS FOR HIGH SCHOOL SENIORS FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$193,655.00.

1 **WHEREAS**, New Castle County, as an eligible recipient, received a total of
2 \$108,531,220.00 in Coronavirus State and Local Fiscal Recovery ("CSLFR") funds under the
3 American Rescue Plan Act of 2021 ("ARPA"), Pub. Law. No. 117-2 from the United States
4 Department of the Treasury ("Treasury"); and
5

6 **WHEREAS**, New Castle County Ordinance 21-129 and Ordinance 22-097 (the
7 "Ordinances") appropriated the full amount of these CSLFR funds from the Department of the
8 Treasury to the American Rescue Plan Act Grant for New Castle County to respond to the
9 COVID-19 public health emergency and its negative economic impacts; and
10

11 **WHEREAS**, the Ordinances appropriated funding for Non-Profit Grants, which
12 contemplated providing funds for non-profit organizations addressing pandemic-related needs
13 in the community; and
14

15 **WHEREAS**, New Castle County must enter into a subaward agreement with the Leading
16 Youth Through Empowerment, Inc. to comply with the Uniform Guidance, 2 CFR Part 200; and
17

18 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts involving
19 expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which
20 are not competitively bid, be approved by Resolution of County Council; and
21

22 **WHEREAS**, the subaward agreement with Leading Youth Through Empowerment, Inc.
23 contemplates transfers of up to \$193,655.00 to address challenges due to the COVID-19
24 pandemic including learning loss of middle school students and difficulties in the college
25 application process for high school seniors ensuring they receive the necessary support to
26 successfully obtain college acceptance.
27

28 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
29 County that County Council hereby approves the subaward agreement listed on the attached
30 Exhibit "A," entitled "New Castle County Purchase Requisition/Justification Form," as a valid
31 contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed subaward agreement.

Department of Administration, Office of Finance

Leading Youth Through Empowerment, Inc.

\$193,655.00

FISCAL IMPACT: This Resolution authorizes the execution of one subaward agreement totaling \$193,655.00. Funding is included in the FY2024 Approved Grant Budget in the American Rescue Plan Act Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION					VENDOR INFORMATION			
NAME	Tonya M. Adkins		FISCAL YR	2024	NAME	Leading Youth Through Empowerment, Inc.		
DEPARTMENT	ADMINISTRATION_12		FUND	110 GRANTS	ADDRESS	1313 N. Market Street, Suite 110A		
ORGANIZATION	11122013 ADMIN - FIN - GRANTS					Wilmington, DE 19801		
PHONE	(302) 395-5076		REQ#	2407581				
DELIVERY LOCATION								
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Sean Boyd		
CURRENT VENDOR	☒ YES	☐ NO			PHONE	302-383-4665	EXT	
VENDOR #	108017				EMAIL	sean.boyd@lytescholars.org		FAX #

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

Seeking funding for two important programs. The first program aims to address the learning loss experienced by middle school students during the pandemic. The second program focuses on supporting high school seniors with their college applications and providing financial aid support.

To remove the barriers to completing these applications and reverse the trend of declining numbers of applications.

To mitigate the impacts of COVID-19.

V. IS THIS A PASS THROUGH GRANT?		IF YES, AGENCY ARPA	
☒ YES	☐ NO		

VI. OTHER, PLEASE EXPLAIN					
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Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/Finance
Date of introduction: December 12, 2023

RESOLUTION NO. 23-226

**AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH
MORE THAN FITNESS TO PROMOTE HEALTH AND SAFETY BY PROVIDING AQUATIC
ACTIVITIES TO DISPROPORTIONATELY IMPACTED COMMUNITY FAMILIES FOR THE
DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE
IN THE AMOUNT OF \$78,646.25.**

1 **WHEREAS**, New Castle County, as an eligible recipient, received a total of
2 \$108,531,220.00 in Coronavirus State and Local Fiscal Recovery (“CSLFR”) funds under the
3 American Rescue Plan Act of 2021 (“ARPA”), Pub. Law. No. 117-2 from the United States
4 Department of the Treasury (“Treasury”); and
5

6 **WHEREAS**, New Castle County Ordinance 21-129 and Ordinance 22-097 (the
7 “Ordinances”) appropriated the full amount of these CSLFR funds from the Department of the
8 Treasury to the American Rescue Plan Act Grant for New Castle County to respond to the
9 COVID-19 public health emergency and its negative economic impacts; and
10

11 **WHEREAS**, the Ordinances appropriated funding for Non-Profit Grants, which
12 contemplated providing funds for non-profit organizations addressing pandemic-related needs
13 in the community; and
14

15 **WHEREAS**, New Castle County must enter into a subaward agreement with More Than
16 Fitness to comply with the Uniform Guidance, 2 CFR Part 200; and
17

18 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts involving
19 expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which
20 are not competitively bid, be approved by Resolution of County Council; and
21

22 **WHEREAS**, the subaward agreement to be entered with More Than Fitness
23 contemplates transfers of up to \$78,646.25 to provide family and kid safe activities and events,
24 aquatic and outdoor physical activities, and swimming instructions to a disproportionately
25 impacted community.
26

27 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
28 County that County Council hereby approves the subaward agreement listed on the attached
29 Exhibit “A,” entitled “New Castle County Purchase Requisition/Justification Form,” as a valid
30 contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed subaward agreement.

Department of Administration, Office of Finance

More Than Fitness

\$78,646.25

FISCAL IMPACT: This Resolution authorizes the execution of one subaward agreement totaling \$78,646.25. Funding is included in the FY2024 Approved Grant Budget in the American Rescue Plan Act Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION			VENDOR INFORMATION				
NAME	Tonya M. Adkins		FISCAL YR	2024	NAME	More Than Fitness	
DEPARTMENT	ADMINISTRATION_12		FUND	110 GRANTS	ADDRESS	718 Grandview Avenue	
ORGANIZATION	11122013 ADMIN - FIN - GRANTS					Wilmington, DE 19809	
PHONE	(302) 395-5076		REQ#	2407752			
DELIVERY LOCATION							
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Lindsay Pawlikowski	
CURRENT VENDOR	☒ YES	☐ NO			PHONE	302-383-7612	EXT
VENDOR #	109894				EMAIL	lindsay@morethan.fitness	FAX #

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

The project will provide family and kid safe activities and events, aquatic and outdoor physical activities, and swimming instructions to a disproportionately impacted community.

Funding is needed to promote health and safety features of its target community.

The organization will be unable to provide the services to the community.

☐ YES ☒ NO☒ YES ☐ NO**VI. OTHER, PLEASE EXPLAIN**

11/19/2023

Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/Finance
Date of introduction: December 12, 2023

RESOLUTION NO. 23-227

**AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH THE
UNITED WAY OF DELAWARE, INC. TO MITIGATE FINANCIAL HARDSHIPS
EXPERIENCED DUE TO THE COVID-19 PANDEMIC FOR THE DEPARTMENT OF
ADMINISTRATION, OFFICE OF FINANCE IN THE AMOUNT OF \$250,000.00.**

1
2 **WHEREAS**, New Castle County, as an eligible recipient, received a total of
3 \$108,531,220.00 in Coronavirus State and Local Fiscal Recovery (“CSLFR”) funds under
4 the American Rescue Plan Act of 2021 (“ARPA”), Pub. Law. No. 117-2 from the United
5 States Department of the Treasury (“Treasury”); and
6

7 **WHEREAS**, New Castle County Ordinance 21-129 and Ordinance 22-097 (the
8 “Ordinances”) appropriated the full amount of these CSLFR funds from the Treasury to
9 the American Rescue Plan Act Grant for New Castle County to respond to the COVID-19
10 public health emergency and its negative economic impacts; and
11

12 **WHEREAS**, the Ordinances appropriated funding for Non-Profit Grants, which
13 contemplated providing funds for non-profit organizations addressing pandemic-related
14 needs in the community; and
15

16 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts
17 involving expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a
18 fiscal year, which are not competitively bid, be approved by Resolution of County Council;
19 and
20

21 **WHEREAS**, the grant award to United Way of Delaware, Inc. contemplates
22 transfers of up to \$250,000.00 to mitigate financial hardships the organization
23 experienced due to the Covid-19 pandemic.
24

25 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
26 Castle County that County Council hereby approves the subaward agreement listed on
27 the attached Exhibit “A,” entitled “New Castle County Purchase Requisition/Justification
28 Form,” as a valid contract in excess of \$50,000.00 pursuant to *New Castle County Code*
29 § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed subaward agreement.

Department of Administration, Office of Finance

United Way of Delaware, Inc.

\$250,000.00

FISCAL IMPACT: This Resolution authorizes the execution of one subaward agreement totaling \$250,000.00. Funding is included in the FY2024 Approved Grant Budget in the American Rescue Plan Act Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION					VENDOR INFORMATION			
NAME	Tonya M. Adkins		FISCAL YR	2024	NAME	United Way of Delaware, Inc.		
DEPARTMENT	ADMINISTRATION_12		FUND	110 GRANTS	ADDRESS	625 Orange Street		
ORGANIZATION	11122013 ADMIN - FIN - GRANTS					Wilmington DE 19801		
PHONE	(302) 395-5076		REQ#	2407580				
DELIVERY LOCATION								
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Michelle Taylor		
CURRENT VENDOR	☒ YES	☐ NO			PHONE	(302) 573-3706	EXT	
VENDOR #	100249				EMAIL	mtaylor@uwde.org	FAX #	

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

Funds would assist United Way in reaching pre-pandemic levels in relation to money allocated towards fundraising in order to bring in more donations.

To mitigate financial losses experienced due to the COVID-19 pandemic.

The organization will continue to operate at pandemic levels.

V. IS THIS A PASS THROUGH GRANT?		☒ YES ☐ NO	IF YES, AGENCY ARPA
----------------------------------	--	--	---------------------

IF YES, AGENCY	ARPA
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Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle
Requested by: Administration/Finance
Date of introduction: December 12, 2023

RESOLUTION NO. 23-228

**AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH
WILMINGTON HOPE COMMISSION, INC. TO SUSTAIN AND EXPAND THE HABILITATION
EMPOWERMENT ACCOUNTABILITY THERAPY PROGRAM WHICH PROVIDES
COMPREHENSIVE RE-ENTRY SUPPORT SERVICES FOR JUSTICE-INVOLVED PEOPLE
WHO HAVE LOST JOBS, HOUSING, AND ARE UNABLE TO MEET BASIC NEEDS FOR
THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE
IN THE AMOUNT OF \$100,000.00.**

1 **WHEREAS**, New Castle County, as an eligible recipient, received a total of
2 \$108,531,220.00 in Coronavirus State and Local Fiscal Recovery ("CSLFR") funds under the
3 American Rescue Plan Act of 2021 ("ARPA"), Pub. Law. No. 117-2 from the United States
4 Department of the Treasury ("Treasury"); and
5

6 **WHEREAS**, New Castle County Ordinance 21-129 and Ordinance 22-097 (the
7 "Ordinances") appropriated the full amount of these CSLFR funds from the Department of the
8 Treasury to the American Rescue Plan Act Grant for New Castle County to respond to the
9 COVID-19 public health emergency and its negative economic impacts; and
10

11 **WHEREAS**, the Ordinances appropriated funding for Non-Profit Grants, which
12 contemplated providing funds for non-profit organizations addressing pandemic-related needs
13 in the community; and
14

15 **WHEREAS**, New Castle County must enter into a subaward agreement with the
16 Wilmington Hope Commission, Inc. to comply with the Uniform Guidance, 2 CFR Part 200; and
17

18 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts involving
19 expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which
20 are not competitively bid, be approved by Resolution of County Council; and
21

22 **WHEREAS**, the subaward agreement to be entered with Wilmington Hope Commission,
23 Inc. contemplates transfers of up to \$100,000.00 to conduct a manualized, culturally proficient
24 curriculum that has shown promise in pilot studies for improving outcomes among young adult
25 men in drug courts and parole.
26

27 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
28 County that County Council hereby approves the subaward agreement listed on the attached
29 Exhibit "A," entitled "New Castle County Purchase Requisition/Justification Form," as a valid
30 contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed subaward agreement.

Department of Administration, Office of Finance

Wilmington Hope Commission, Inc.

\$100,000.00

FISCAL IMPACT: This Resolution authorizes the execution of one subaward agreement totaling \$100,000.00. Funding is included in the FY2024 Approved Grant Budget in the American Rescue Plan Act Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION			VENDOR INFORMATION				
NAME	Tonya M. Adkins		FISCAL YR	2024	NAME	Wilmington Hope Commission, Inc.	
DEPARTMENT	ADMINISTRATION_12		FUND	110 GRANTS	ADDRESS	38 Vandever Avenue	
ORGANIZATION	11122013 ADMIN - FIN - GRANTS					Wilmington DE, 19802	
PHONE	(302) 395-5076		REQ#	2407582			
DELIVERY LOCATION							
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Darius Brown	
CURRENT VENDOR	☒ YES	☐ NO			PHONE	302-407-3397	EXT
VENDOR #	107228				EMAIL	dbrown@wilmhope.org	FAX #

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

To sustain and expand the Habilitation Empowerment Accountability Therapy Program (H.E.A.T.) which provides comprehensive re-entry support services for justice-involved people who have lost jobs, housing, and are unable to meet basic needs.

To conduct a manualized, culturally proficient curriculum that has shown promise in pilot studies for improving outcomes among young adult men in drug courts and parole.

Continued increase of recidivism.

V. IS THIS A PASS THROUGH GRANT?		IF YES, AGENCY ARPA	
☒ YES	☐ NO		

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Prime Sponsor(s): Mr. Smiley, Mr. Cartier
Co-sponsor(s): Ms. Hartley-Nagle, Mr. Carter
Requested by: Community Services/CD&H
Date of introduction: December 12, 2023

RESOLUTION NO. 23-229

**AUTHORIZING THE EXECUTION OF ONE CONTRACT AGREEMENT WITH
INTERFAITH HOUSING DELAWARE, INC. TO ASSIST IN THE CREATION OF NEW
AFFORDABLE HOUSING UNITS IN TOWNSEND, DELAWARE FOR THE
DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY
DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$1,000,000.00**

1 **WHEREAS**, *New Castle County Code* § 2.02.004 requires that all contracts involving
2 expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year,
3 which are not competitively bid, be approved by Resolution of County Council; and
4

5 **WHEREAS**, this contract is an agreement between New Castle County and Interfaith
6 Housing Delaware, Inc. in an amount not to exceed \$1,000,000.00; and
7

8 **WHEREAS**, these funds will be used to assist in providing access to affordable
9 housing units in Townsend, Delaware.
10

11 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New Castle
12 County that County Council hereby approves the contract listed on the attached Exhibit "A,"
13 entitled "New Castle County Purchase Requisition/Justification Form," as a valid contract in
14 excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed contract.

**Department of Community Services, Division of Community Development and
Housing**

Interfaith Housing Delaware, Inc.	\$1,000,000.00
Entitlement (EN) \$830,240.00	
Community Housing Development Organization (CHDO) \$169,760.00	

FISCAL IMPACT: This Resolution authorizes the execution of one contract totaling \$1,000,000.00. Funding is included in the FY2024 Approved Grant Budget in the HOME Program Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION					VENDOR INFORMATION			
NAME	Vincent Garlick		FISCAL YR	2024	NAME	Interfaith Housing of Delaware		
DEPARTMENT	COMMUNITY_SERVICES_40		FUND	110 GRANTS	ADDRESS	613 N. Washington Street		
ORGANIZATION	11400601 CS - GRANTS					Wilmington, DE 19801		
PHONE	302-395-5673		REQ#	2406564				
DELIVERY LOCATION								
SEND VENDOR PO	☒ YES	☐ NO			CONTACT NAME	Darlene Sample		
CURRENT VENDOR	☒ YES	☐ NO			PHONE	302-652-3991	EXT	111
VENDOR #	100683				EMAIL	Dsample@ichde.org	FAX #	

ADDITIONAL NOTES	

To assist in the creation of new affordable housing units in Townsend, DE.

Its needed to assist in providing access to affordable housing units in Townsend, DE.

New Castle County will be participating in furthering of the affordable housing crisis.

IV. IS THIS A SOLE SOURCE CONTRACT?	☒ YES	☐ NO	
V. IS THIS A PASS THROUGH GRANT?	☒ YES	☐ NO	IF YES, AGENCY HUD

--

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REQUISITIONER INFORMATION				VENDOR INFORMATION					
NAME	Vincent Garlick			FISCAL YR	2024	NAME	Interfaith Housing of Delaware, Inc.		
DEPARTMENT	COMMUNITY_SERVICES_40			FUND	110 GRANTS	ADDRESS	613 N. Washington Street		
ORGANIZATION	11400601 CS - GRANTS						Wilmington, DE 19801		
PHONE	302-395-5673			REQ#	2406845				
DELIVERY LOCATION									
SEND VENDOR PO	☒ YES	☐ NO				CONTACT NAME	Darlene Sample		
CURRENT VENDOR	☒ YES	☐ NO				PHONE	302-652-3991	EXT	111
VENDOR #	100683					EMAIL	Dsample@ichde.org	FAX #	

ADDITIONAL NOTES	

To assist in the creation of new affordable housing units in Townsend, DE.

Its needed to assist in providing access to affordable housing units in Townsend, DE.

New Castle County will be participating in furthering of the affordable housing crisis.

IV. IS THIS A SOLE SOURCE CONTRACT?	☒ YES	☐ NO	
V. IS THIS A PASS THROUGH GRANT?	☒ YES	☐ NO	IF YES, AGENCY HUD

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RESOLUTION NO. 23-232

**AUTHORIZING THE COUNTY EXECUTIVE’S RESCISSION OF THE
PREVIOUSLY ISSUED “NOTICE OF NON-RENEWAL” OF THE AGREEMENT
BETWEEN NEW CASTLE COUNTY AND THE DELAWARE RIVER AND BAY
AUTHORITY RELATED TO THE NEW CASTLE COUNTY AIRPORT**

1 **WHEREAS**, on May 12, 2020, New Castle County Council, with passage of
2 Substitute No. 1 to Resolution No. 20-080, authorized the County Executive to issue a
3 “Notice of Non-Renewal” of the Ground Lease between the Delaware River and Bay
4 Authority (“DRBA”) and New Castle County (see Exhibit A); and
5

6 **WHEREAS**, after extensive outreach and research it has become apparent that
7 entering into new agreements with the DRBA for it to continue as the operator of the New
8 Castle County (Wilmington) Airport (“Airport”) is in the best interests of New Castle County
9 Government and the residents of the Tri-State area; and
10

11 **WHEREAS**, representatives of New Castle County Government and the DRBA
12 have been engaged in extensive and productive negotiations; and
13

14 **WHEREAS**, the parties have advised that they are close to reaching new
15 agreements, but are working through minor concerns; and
16

17 **WHEREAS**, the Federal Aviation Administration (“FAA”) has advised that, once
18 new agreements are reached by the parties and approved by County Council, the
19 agreements then will be submitted to the FAA for approval, which may take a month or
20 more; and
21

22 **WHEREAS**, until the FAA has approved the agreements, the Airport will not be
23 eligible to participate in the FAA Grant Program, which could result in a loss of millions of
24 dollars in Airport Improvement Grant Funding.
25

26 **NOW, THEREFORE, BE IT RESOLVED** by and for the County Council of New
27 Castle County, after thoughtful consideration, authorizes the issuance of a letter by the
28 New Castle County Executive to the DRBA, copying the FAA, that immediately rescinds
29 the “Notice of Non-Renewal,” previously approved by County Council and issued by the
30 County Executive in May, 2020.

Adopted by County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: This Resolution, if approved, has no discernible fiscal impact.

EXHIBIT A

Introduced by: Mr. Smiley, Mr. Woods
Date of introduction: May 12, 2020

SUBSTITUTE NO.1 TO RESOLUTION NO. 20-080

NEW CASTLE COUNTY COUNCIL'S CURRENT NEW CASTLE COUNTY AIRPORT CONTRACT RECOMMENDATION

WHEREAS, New Castle County Levy Court acquired the airport property located in the area of 145 North Dupont Highway, New Castle, Delaware from the United States Department of Defense on April 29, 1949; and

WHEREAS, New Castle County owned and operated the airport from 1949 until 1995; and

WHEREAS, on March 9, 1995, New Castle County entered into an agreement (the "Acquisition Agreement") with the Delaware River and Bay Authority ("DRBA") pursuant to which the DRBA acquired all of the non-real property assets of the airport; and

WHEREAS, on June 30, 1995, New Castle County agreed to a thirty (30) year ground lease (the "Ground Lease" and with the Acquisition Agreement, the "Agreements") with the DRBA having an initial term ending June 30, 2025; and

WHEREAS, the Ground Lease contains a "Notice of Non-Renewal" provision, whereby the Ground Lease shall automatically renew for two additional periods of thirty (30) years each unless no later than sixty (60) months prior to the expiration of the initial term either party to the Ground Lease shall deliver notice to the other party of its intention not to renew the Ground Lease; and

WHEREAS, if the Lessor, New Castle County, fails to timely deliver the "Notice of Non-Renewal" to the Lessee, the DRBA, within the contractually agreed time period the Agreements, without change, shall remain in effect for an additional thirty (30) years, until June 30, 2055; and

WHEREAS, the airport property is a valuable County asset that provides for business development and employment opportunities with a potential for future growth toward economic development; and

WHEREAS, all funding received by the airport, including rent, bond allocations, grants, etc. are legally required to be expended for airport needs only, including maintenance, improvements, expansion, advertising, employee costs, etc.; and

WHEREAS, on October 1, 2019, County Executive Matthew Meyer issued a press release announcing the creation of a task force to assess the operations of the airport and to submit a recommendation by April 30, 2020; and

WHEREAS, the task force held its first meeting on November 2, 2019 and reviewed four (4) proposals from outside consultants to assist in evaluating the airport. Task force members voted to offer a contract for services to Airport Business Solutions ("ABS"), which was accepted; and

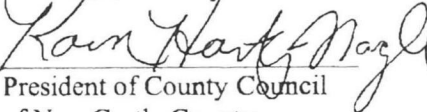
WHEREAS, members of the task force held a number of meetings with the consultants to discuss and to review information relevant to the operations of the airport; and

WHEREAS, in compliance with the government's meeting requirements due to the COVID-19 outbreak, the task force members participated in a publicly accessible teleconference meeting on April 6, 2020. During the teleconference meeting members again discussed the information received as well as ABS's three (3) recommended options. Based on the information available, the members of the task force unanimously agreed to recommend option number two (2); and

WHEREAS, New Castle County Council thanks the members of the New Castle County Airport Task Force for the time and effort that they spent visiting the airport operations, attending meetings and thoroughly reviewing the materials provided to reach a recommendation.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County, after careful review of the task force recommendation and all information available to Council Members, that County Council hereby authorizes the New Castle County Executive to execute and deliver to the DRBA a "Notice of Non-Renewal" regarding the Agreements within the contractual timeframe.

Adopted by County Council of
New Castle County on 5/12/20:


President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: No discernible fiscal impact.

ORDINANCE NO. 23-161

**TO PROVIDE FOR THE INSTALLATION OF GRANVILLE STREET LIGHTS WITH LIGHT
EMITTING DIODE (LED) BULBS AND THE OPTIONAL WADSWORTH 12' POLE IN THE
DELAWARE NATIONAL SUBDIVISION LOCATED IN THE CHRISTIANA HUNDRED AND
FOR A LIGHT TAX BASED ON THE COST OF STREET LIGHTS**

1 **WHEREAS**, a petition has been filed with the Clerk of New Castle County Council for
2 the establishment of a street light tax district in the **DELAWARE NATIONAL SUBDIVISION**
3 and for the installation of Granville street lights with 150 watt light emitting diode (LED) bulbs
4 and the optional Wadsworth 12' pole, therein.

5
6 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
7

8 Section 1. The County Executive is hereby authorized to execute a contract, in
9 accordance with 9 *Del. C.* Chapter 21, to provide GRANVILLE street lights with 150 watt light
10 emitting diode (LED) bulbs and the optional Wadsworth 12' pole, according to the standards
11 established by the New Castle County Department of Land Use, to be erected along MERION
12 DRIVE, COBBS CREEK WAY, MUIRFIELD WAY, SPYGLASS HILL WAY, PHALEN COURT,
13 ROLLING OAKS WAY, SHINNECOCK DRIVE, PRAIRIE DUNES DRIVE, BETHPAGE DRIVE
14 and SAWGRASS COURT as set forth in the petition.

15
16 Section 2. The properties set forth in the petition shall be subject to an annual tax based
17 upon the full annual cost of the street lighting in an amount to be provided for in the Annual
18 Revenue Ordinance.

19
20 Section 3. This Ordinance shall become effective immediately upon its adoption by
21 County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* §
22 1156.

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance approves the installation of GRANVILLE street lights with 150 watt light emitting diode (LED) bulbs and the optional Wadsworth 12' pole in the DELAWARE NATIONAL SUBDIVISION.

FISCAL NOTE: This Ordinance provides for the installation of GRANVILLE street lights with 150 watt light emitting diode (LED) bulbs and the optional Wadsworth 12' pole and the assessment of a light tax based on the rates set in the Annual Revenue Ordinance.

The light tax assessed on these DELAWARE NATIONAL SUBDIVISION properties set forth in the petition filed with the Clerk of County Council will be billed in conjunction with the annual property tax billing. The increased expenditure to the County resulting from the installation and maintenance will be offset by the increased revenues realized from the light tax assessment.



OFFICE OF FINANCE

BUILDERS PETITION FOR STREET LIGHTING

STATE OF DELAWARE :

SS :

NEW CASTLE COUNTY :

TO: The Honorable President and Members of County Council of New Castle County, Delaware

BE IT KNOWN, that on this 11th Day of NOVEMBER, A.D. 2023 personally appeared before me, the undersigned Notary Public, _____

ANDREA FINEROSKY, AUTH AGENT PAR 1, INC

of the State of Delaware, known to me as such, and being first duly sworn by me according to law, stated and said as follows:

1. PAR 1, INC holds record title to DELAWARE NATIONAL

a subdivision located in CHRISTIANA/MILL CREEK HUNDREDS, New Castle County, Delaware, the metes and bounds for which are set forth in the Deed dated 6/9/2023, between GOLF COURSE ASSOC, LLC

as grantors, and PAR 1, INC

as grantee, recorded in the Office for the Recorder of Deeds in and for New Castle County at Wilmington, Delaware, in Deed Instrument Number 20230612-0037703, a copy of which is attached hereto and made a part hereof as EXHIBIT A. A substantially reduced copy of the record subdivision plan for the portion of the lands known as DELAWARE NATIONAL

New Castle County, Delaware, being known as Subdivision Instrument No. 20200916-0079846, is attached hereto and made a part hereof as EXHIBIT B.

2. PAR 1, INC as sole owner of DELAWARE NATIONAL an unincorporated community in CHRISTIANA / MILL CREEK HUNDRED, New Castle County, Delaware, hereby petitions New Castle County pursuant to 9 Del. C. 2101 et seq. (Rev. 1974) to enter into a contract for the purpose of providing light for the streets running through and within DELAWARE NATIONAL, the boundary lines of which are set forth on EXHIBIT A attached hereto and made part hereof, and more visually represented in EXHIBIT B attached hereto and made part hereof.

3. The type of streetlight and wattage being requested – Select one...

- ☐ Traditionaire LED (70 watt HPS equivalent)
- ☐ Traditionaire LED (100 watt HPS equivalent)
- ☐ Granville LED (70 watt HPS equivalent)
- ☐ Granville LED (100 watt HPS equivalent)
- ☒ Granville LED (150 watt HPS equivalent) *
- ☐ Granville with Ribs LED (70 watt HPS equivalent)
- ☐ Granville with Ribs LED (100 watt HPS equivalent)
- ☐ Granville with Ribs LED (100 watt HPS equivalent)

* SEE ATTACHED FOR OPTIONAL POLE - WADSWORTH, 12'

4. List names of all streets you wish to have lights installed on _____

SEE ATTACHED

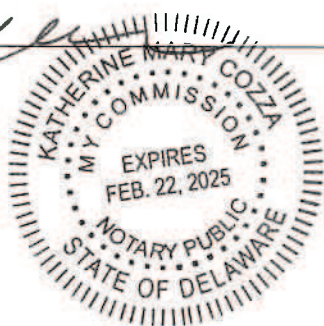
BY Andrea Finerosky AUTH AGENT
ANDREA FINEROSKY PAR 1, INC.

BY _____

SWORN TO AND SUBSCRIBED before me the day and year aforesaid.

[Signature]
 Notary Public

(Seal)



My commission expires: 2-22-25

Delaware National Street Names

Merion Drive

Cobbs Creek Way

Muirfield Way

Spyglass Hill Way

Bethpage Drive

Phalen Court

Rolling Oaks Way

Shinnecock Drive

Prairie Dunes Drive

Sawgrass Court

**DELAWARE NATIONAL
STREET LIGHT SELECTION**

10/13/2023

**Granville Street Light - 100 HPS
Optional Pole - Aluminum / 12' High**

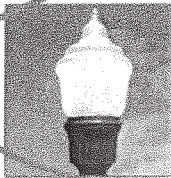


Conectiv Power Delivery

Your complete source for outdoor lighting.

Choose from a variety of products and services to meet all of your lighting needs ... from equipment selection and expert installation to long-term maintenance and energy supply!

Decorative Styles



Granville
Combines the aesthetic appeal of early 20th century acorn lights with advanced optics for superior performance.

Wattages/Lighting Source:
50 - 100 HPS



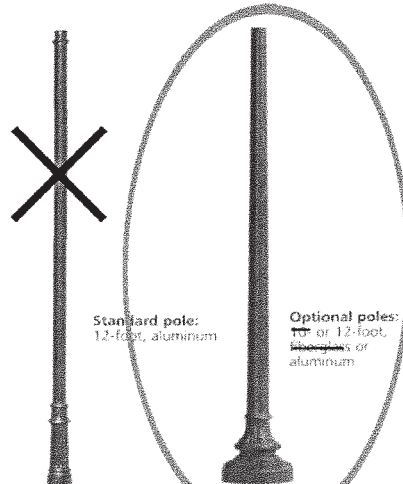
Granville With Ribs
Adds to the Granville's old-world elegance, enhancing the ambience of avenues, walkways and plazas.

Wattages/Lighting Source:
70 - 100 HPS



Arlington
Blends graceful octagonal symmetry with sleek design for parks, trees and open areas.

Wattages/Lighting Source:
100 - 150 HPS



Standard pole:
12-foot, aluminum

Optional poles:
12' or 12-foot,
aluminum or
aluminum

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ORDINANCE NO. 23-163

AMEND THE FY2024 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$500,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF PUBLIC SAFETY, EMS STATIONS CAPITAL PROJECT TO FUND COSTS RELATING TO PLANNING, DESIGN, PLAN DEVELOPMENT, PERMITTING, RELATED COSTS AND EXPENSES, AND CONSTRUCTION COSTS FOR A NEW PUBLIC SAFETY FACILITY TO BE LOCATED ON PARCEL # 13-013.00-251, 2400 DUPONT PARKWAY, MIDDLETOWN, DE 19709

WHEREAS, in 2016 New Castle County purchased the property located at Parcel #13-013.00-251, 2400 Dupont Parkway, Middletown, Delaware 19709 for placement of a public safety facility; and

WHEREAS, there are no funds allocated in the FY2024 Approved Capital Budget, including the 6 fiscal years from July 1, 2023 through June 30, 2029, providing for costs relating to planning, design, plan development, permitting, related costs and expenses, or construction costs for a facility at this site; and

WHEREAS, the Tax Stabilization Reserve Account within the General Fund was created by the County to balance the annual operating budget and to cover budgeted capital costs that would otherwise require the issuance of bonds or a tax increase; and

WHEREAS, the development of this facility is a capital cost which falls squarely within the scope of the Reserve Account; and

WHEREAS, the General Fund Tax Stabilization Reserve Account has more than sufficient funds to be allocated toward costs related to the proposed facility, with over \$70 million currently in the account as of November 13, 2023; and

WHEREAS, the facility is desperately needed at this location to serve southern New Castle County since its population growth increasingly burdens an already overwhelmed infrastructure to the point where additional services are immediately needed to avoid risks to public health, welfare, and safety; and

WHEREAS, this appropriation will fund costs relating to planning, design, plan development, permitting, related costs and expenses, and construction costs for a new public safety facility to be situated on Parcel # 13-013.00-251, located at 2400 Dupont Parkway, Middletown, DE 19709.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2023, is hereby amended by deleting the material stricken and adding the material underscored on the attached Exhibit "A".

Section 2. The Capital Program Resolution for the fiscal year beginning July 1, 2023, is hereby amended by deleting the material stricken and adding the material underscored on the attached Exhibit "B".

41 Section 3. General Fund Tax Stabilization Reserve funding in the amount of
42 \$500,000 is appropriated to the Department of Public Safety, EMS Stations Capital Project
43 to fund costs related to planning, design, plan development, permitting, related costs and
44 expenses, and construction costs for a new public safety facility to be located on Parcel #
45 13-013.00-251, 2400 Dupont Parkway, Middletown, DE 19709.

46
47 Section 4. This Ordinance shall become effective immediately upon its adoption
48 by County Council and approval by the County Executive, or as otherwise provided in 9
49 *Del. C. § 1156.*

Adopted by County Council
of New Castle County on:

Karen Hartley-Nagle
President of County Council
of New Castle County

Approved on:

Matthew Meyer
County Executive
of New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$500,000 in funding from the General Fund Tax Stabilization Reserve Account to the Department of Public Safety, EMS Stations Capital Project. Funds will be used for planning, design, plan development, permitting, related costs and expenses, and construction costs for a new public safety facility to be located at Parcel # 13-013.00-251, 2400 Dupont Parkway, Middletown, DE 19709.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Capital Program and Budget by appropriating \$500,000 from the General Fund Tax Stabilization Reserve Account to the Department of Public Safety, EMS Stations Capital Project. Funds will be used for planning, design, plan development, permitting, related costs and expenses, and construction costs for a new public safety facility to be located at 2400 Dupont Parkway, Middletown, DE 19709.

The revised FY2024 total Capital Budget amount for the EMS Stations Capital Project will be \$500,000.

The revised FY2024 New Castle County Capital Budget total will be \$77,237,396. There is no fiscal impact on the Operating Budget. The Tax Stabilization Reserve balance upon passage of this Ordinance is estimated at \$73,508,702.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2024

23-163

DEPARTMENT OF ADMINISTRATION

Land Use Information System	\$ 3,000,000
Recorder of Deeds HOA Portal	\$ 129,000
Subtotal	\$ 3,129,000

DEPARTMENT OF COUNTY EXECUTIVE

Executive GF Capital Contingency	\$ 500,000
Executive SF Capital Contingency	250,000
Subtotal	\$ 750,000

DEPARTMENT OF COMMUNITY SERVICES

Absalom Jones Senior Center Kiln	\$ 85,000
Appoquinimink Library	\$ 7,000
Newark Library	\$ 19,200,000
Surratte Pool Renovations	125,000
Subtotal	\$ 19,417,000

DEPARTMENT OF PUBLIC SAFETY

800MgHZ Communications Equipment	\$ 950,000
Cardiac Monitor 2023	\$ 945,148
Communications Upgrade	550,000
<u>EMS Stations</u>	500,000
Public Safety Building Renovations	300,000
Public Safety Equipment	91,000
Public Safety Vest Protection Program	201,840
Subtotal	3,037,988 \$ 3,537,988

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Building Rehabilitation 2021	\$ 3,000,000
Electric Vehicle Infrastructure	1,800,000
Fleet Equipment 2021	(3,340)
Fleet Equipment 2022	(1,000,000)
Fleet Equipment 2024	6,179,272
General Roof Renovations	1,250,000
Government Center Electrical Upgrade	600,000
HVAC Replacement	2,400,000
Public Safety Parking Lot Lighting	-
Subtotal	\$ 14,225,932

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2024

23-163

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation	\$ 1,500,000
Banning Park Improvements	500,000
Bechtel Park Improvements	2,000,000
Carousel Park	276,120
Delcastle Park Improvements	1,100,000
Game Court Improvements 2021	100,000
General Parkland Improvements 2021	100,000
General Parkland Improvements 2024-2025	2,950,000
Historic Structure Rehabilitation	3,000,000
Middle Run Valley Reforestation	300,000
Open Space Preservation	1,000,000
Park Bridge Replacements	300,000
Pavilion Renovations	100,000
Play Area Improvements 2024-2025	2,000,000
Rockwood Park	1,800,000
Weiss Park Improvements	700,000
Subtotal	\$ 17,726,120

Sewer/Stormwater

Asset Management	\$ 100,000
Backwater Valve Improvement	50,000
Christina River Force Main	4,400,000
Countywide Drainage	500,000
DeIDOT Coordination Project 2021	2,000,000
Edgemoor System Rehabilitation	600,000
General Sewer Improvements	750,000
General Stormwater Improvements	358,954
North Delaware Interceptor System	650,000
Pump Station Rehabilitation 2024-2025	2,000,000
Sewer Fleet Equipment 2022	(650,000)
Sewer Fleet Equipment 2024	2,162,169
Sewer Repairs and Rehabilitation 2024-2025	1,000,000
Stoney Creek Basin	500,000
Stormwater Basin Renovation	725,000
Terminal Avenue System Rehabilitation	275,000
Water Quality Improvement Plan	230,233
White Clay System Rehabilitation	2,800,000
Subtotal	\$ 18,451,356

CAPITAL BUDGET TOTAL

76,737,396	<u><u>\$ 77,237,396</u></u>
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EXHIBIT B**PROJECT PROFILES
PUBLIC SAFETY (continued)**

Project Name (Number): EMS Stations (C200710)					
Description: Design, construction and/or renovations to paramedic emergency medical stations.				Council Districts: All	
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ 6,538,775	\$ -	\$ 44,326	\$ 412,224	\$ 6,995,325
FY2024	-	-	-		
				500,000	500,000
FY2025	-	-	-	-	-
FY2026	-	-	-	-	-
FY2027	-	-	-	-	-
FY2028	-	-	-	-	-
FY2029	-	-	-	-	-
Future Years	-	-	-	-	-
Total	\$ 6,538,775	\$ -	\$ 44,326	\$ 412,224	\$ 6,995,325
				\$ 912,224	\$ 7,495,325
Available Authorizations:		\$ 540,921			
Available Funding:		\$ (89,763)			
Operating Budget Impact:		\$ -			

*Available Authorizations / Funding as of February 28, 2023, net of obligations.

FY2024 Activity:

No activity planned. Planning, design, plan development, permitting, related costs and expenses, and construction costs for a new public safety facility to be located at 2400 Dupont Parkway, Middletown, DE 19709.

Future Activity:

No activity planned.

ORDINANCE NO. 23-164

**AMEND THE FY2024 APPROVED OPERATING BUDGET:
ALLOW FOR THE TRANSFER OF FUNDS FROM THE FY2024 APPROVED
OPERATING BUDGET (COUNTY COUNCIL CONTINGENCY) TO THE DEPARTMENT
OF PUBLIC SAFETY, DIVISION OF POLICE, TO PROVIDE FUNDING RELATING TO
THE NEW CASTLE COUNTY POLICE ACCOUNTABILITY BOARD**

1 **WHEREAS**, 11 *Del. C.* § 8404 requires that all police departments establish a
2 committee to advise each department on policy, training, and other issues relating to the
3 departments and the communities they serve; and
4

5 **WHEREAS**, consistent with the above, on November 14, 2023, New Castle
6 County Council passed Ordinance No. 23-148, creating the New Castle County Police
7 Accountability Board; and
8

9 **WHEREAS**, the Board will provide community members an opportunity to provide
10 input on policing in the communities. In addition, the Department of Public Safety,
11 Division of Police, will benefit from constructive feedback to reform policies and practices,
12 improve police-community relations, and, thereby, improve public safety; and
13

14 **WHEREAS**, it is likely that the Board and its individual members will benefit from a
15 “facilitator” who can assist the parties in moving forward with the goals and aspirations of
16 the Board and New Castle County; and
17

18 **WHEREAS**, to foster the success of the Board, County Council has determined
19 that it has up to \$40,000 available in the FY2024 Approved Operating Budget (County
20 Council Contingency), in collaboration with the Administration, to provide funding for the
21 Board for purposes of engaging a facilitator or other non-County government assistance,
22 if the Board, by a majority vote of its voting members, deems it appropriate and
23 necessary for the success of the Board; and
24

25 **WHEREAS**, the Department will track all expenditures related to the purposes of
26 engaging a facilitator or other non-County government assistance; and
27

28 **WHEREAS**, on a monthly basis, for as long as needed, the Department will report
29 to County Council the expenditures of the Department associated with this initiative; and
30

31 **WHEREAS**, County Council will reimburse the Department for expenditures of the
32 Department associated with this initiative; and
33

34 **WHEREAS**, the revenue measures heretofore adopted by County Council are, in
35 the opinion of the County Executive, estimated to yield sums at least sufficient to balance
36 the proposed expenditures as set forth in the Annual Operating Budget as hereinafter
37 amended.

38 **NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:**
39

40 Section 1. New Castle County Council finds that, subject to majority vote of the
41 Police Accountability Board, an appropriation of up to \$40,000, in the aggregate, for
42 purposes of engaging a facilitator, or other non-County government assistance, is
43 beneficial to fostering the success of the Board, the benefit of which will accrue to New
44 Castle County and its residents.
45

46 Section 2. This Ordinance authorizes the transfer up to \$40,000, in the aggregate,
47 from the FY2024 Approved Operating Budget (County Council Contingency) to reimburse
48 the Department for these expenditures related to the Board.
49

50 Section 3. The FY2024 Annual Operating Budget for the fiscal year beginning July
51 1, 2023, shall be amended from time-to-time, as approved by Council, to reflect the
52 reimbursements by County Council to the Department for said expenditures.
53

54 Section 4. The Department will track all expenditures relating to the Board and, on
55 a monthly basis for as long as needed, the Department will report to County Council all
56 expenditures related to this initiative.
57

58 Section 5. The above-referenced amendments, as necessary, shall be considered
59 a part of the Annual Operating Budget for the fiscal year beginning July 1, 2023, and shall
60 be effective retroactively as though incorporated initially in the Annual Operating Budget
61 Ordinance.
62

63 Section 6. This Ordinance shall become effective immediately upon its adoption by
64 the County Council and approval by the County Executive, or as otherwise provided in 9
65 *Del. C. § 1156.*

Adopted by County Council of
New Castle County on:

Karen Hartley-Nagle
President of County Council of
New Castle County

Approved on:

Matthew Meyer
County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, allows for up to \$40,000 in the aggregate, to be transferred from the FY2024 Approved Operating Budget (New Castle County Council Contingency) to the Department of Public Safety for expenditures related to engagement of a facilitator or other non-County government assistance, to support the New Castle County Police Accountability Board. The Department of Public Safety will track all expenditures related to this initiative and on a monthly basis for as long as needed, report to County Council all expenditures. Upon receipt of the monthly report, County Council will reimburse the Department of Public Safety.

FISCAL NOTE: This Ordinance, if approved, would have no fiscal impact since the intent of the legislation is to transfer funds up to \$40,000, in the aggregate, from the FY2024 Approved Annual Operating Budget (New Castle County Council Contingency) for the purpose of reimbursing the Department of Public Safety for expenditures reported to County Council on a monthly basis for the engagement of a facilitator or other non-County government assistance.

Grant Matrix 12/12/23

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Christina Cultural Arts Center	\$3000/\$3000	Funds will be used for their School of the Arts to help off set the costs for costumes, photography, refreshments, programs, and flowers.	Yes/Yes	No	Hollins
Grateful Acres, Inc.	\$2500/\$2500	Funds will be used to create a hands-on curriculum to educate visitors on the care of farm animals and how to create your own garden	Yes/Yes	No	Carter
Neighborhood House, Inc.*	\$2500/\$2500	Funds will be used for the MOT Family Services Department for support and to sustain direct support to families in crisis.	Yes/Yes	Yes -8/29/23 - \$2500	Carter
M.O.T. Senior Center	\$2500/\$2500	Funds will be used for emergency garage door repairs and repairs and tires for their bus.	Yes/Yes	No	Carter

*Neighborhood House, Inc. has an outstanding follow-up report for the grant that they received on 8/29/23. Their follow-up report is due on 12/29/23.

NEW CASTLE COUNTY
TRAVEL & TRAINING EXPENSE FORM

EMPLOYEE NAME

David Carter

TELEPHONE

302-395-8366

TITLE

Councilman

DEPARTMENT

County Council

DESTINATION

Washington D.C.

OCA - GRANT/PROJECT

DATES

2/11/2023-2/14/2023

PURPOSE

NACo Legislative Conference

									Obj
									Lvl
Dates	2/11/2023	2/12/2023	2/13/2023	2/14/2023				TOTALS	
TRANSPORTATION									
Airfare									2001
Trainfare									2002
Taxi & Shuttle									2003
Tolls									2005
Parking	\$54	\$54	\$54					\$162	2006
Total	\$54	\$54	\$54			\$ -	\$ -	\$162	
MILEAGE									
Actual miles	99		99						
Allowable Rate									
Total	\$39.6	\$ -	\$ 39.6		\$	\$ -	\$ -	\$79.2	2004
LODGING									
Hotel	\$303.47	\$303.47	\$303.47					\$606.94	2010
Telephone									2030
Total	\$303.47	\$303.47	\$303.47		\$	\$ -	\$ -	\$606.94	
MEALS									
Number of days (overnight travel):			Rate per day:		Maximum meal allowance:				
Actual meal costs								-	
Less than full day:									
Breakfast								-	
Lunch								-	
Dinner								-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2020
MISCELLANEOUS									
Conference Fees	\$575							\$575	2101
Seminar Fees								-	2102
ATM Fees								-	2007
Tips									2007
Books, Tapes, Etc								-	4101
Auto Rental								-	2008
Other								-	
Total	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
SUMMARY	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1726.61	
Expense Explanations:						Less Pre-payments:			
Travel and lodging charges for NACo Legislative Conference. Prices quoted here are accurate as of 12/12/20223 – hotel availability and other rates may expire prior to council approval						Less Charges paid by NCC:			
						Due Employee:			
Explanation continued on attachment: yes() no()									

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.



2/15/2023

Employee Signature

Date

Type or print legibly - - Attach approval, receipts and original brochures.
Reference Administrative Policy #1
Form updated March 2006.

REVIEW AND APPROVAL:

Supervisor's Signature

Date

I certify that all expenses are in compliance with all policies and Executive Orders.

General Manager's Signature

Date

VENDOR NUMBER:

VOUCHER NUMBER:

VE



EMPLOYEE NAME	Brandon Toole	TELEPHONE	302-395-8341
TITLE	Councilman, District 1	DEPARTMENT	County Council
DESTINATION	Washington, D.C.	OCA - GRANT/PROJECT	10100
DATES	2/9-13/2024		
PURPOSE	2024 NACo Legislative Conference		

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

General Manager's Signature	Date
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NEW CASTLE COUNTY
DRAFT--TRAVEL & TRAINING EXPENSE FORM
Business Meal Meetings and Entertainment Detail - Cont'd

Employee Name:	_____	Travel Dates:	_____
Title:	_____	Travel Location:	_____
Department:	_____	OCA-Grant/Project:	_____

[illegible]

**NEW CASTLE COUNTY
TRAVEL & TRAINING EXPENSE FORM**

EMPLOYEE NAME	Valerie George	TELEPHONE	302-395-8365
TITLE	Councilwoman	DEPARTMENT	New Castle County Council
DESTINATION	Washington DC	OCA - GRANT/PROJECT	
DATES	February 10-12, 2024		
PURPOSE	NACo Legislative Conference		

Dates	2/10/2024	2/11/2024	2/12/2024	2/13/2024					TOTALS	Obj Lvl
TRANSPORTATION										
Airfare									-	2001
Trainfare									-	2002
Taxi & Shuttle									-	2003
Tolls									-	2005
Parking	50.00	50.00	50.00						150.00	2006
Total	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150.00	
MILEAGE										
Actual miles	97		97							
Total	\$ 63.54	\$ -	\$ 63.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 127.07	2004
LODGING										
Hotel	316.25	316.25	316.25						948.75	2010
Telephone									-	2030
Total	\$ 316.25	\$ 316.25	\$ 316.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 948.75	
MEALS										
Number of days (overnight travel):		Rate per day:		Maximum meal allowance:						
Actual meal costs									-	
Less than full day:										
Breakfast									-	
Lunch									-	
Dinner									-	
Total					\$ -	\$ -	\$ -	\$ -	\$ -	2020
MISCELLANEOUS										
Conference Fees	575.00								575.00	2101
Seminar Fees									-	2102
ATM Fees									-	2007
Tips									-	2007
Books, Tapes, Etc									-	4101
Auto Rental									-	2008
Other									-	
Total	\$ 575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575.00	
SUMMARY	\$ 1,004.79	\$ 366.25	\$ 429.79	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,800.82	
Expense Explanations:						Less Pre-payments:				
						Less Charges paid by NCC:				
						Due Employee:				
Explanation continued on attachment: yes() no()										

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

Valerie George

Employee Signature Date 12/5/2024

Type or print legibly - - Attach approval, receipts and original brochures - -
Reference Administrative Policy #1
Executive Order #1-NCC-Travel Policy
Executive Order #2-NCC-Credit Card Policy
Executive Order #3-NCC Guidelines for Reimbursable Expenses
* Form updated November 2005.

REVIEW AND APPROVAL:

Supervisor's Signature Date

I certify that all expenses are in compliance with all policies and Executive Orders.

General Manager's Signature Date

VOUCHER NUMBER:

VE

NEW CASTLE COUNTY
DRAFT--TRAVEL & TRAINING EXPENSE FORM
Business Meal Meetings and Entertainment Detail - Cont'd

Employee Name:	Travel Dates:
Title:	Travel Location:
Department:	OCA-Grant/Project:

[illegible]

NEW CASTLE COUNTY TRAVEL & TRAINING EXPENSE FORM

EMPLOYEE NAME	Dee Durham	TELEPHONE	302-395-8342
TITLE	Council Member	DEPARTMENT	County Council
DESTINATION	Washington DC	OCA - GRANT/PROJECT	10100
DATES	February 10-13, 2024		
PURPOSE	NACO Legislative Conference		

Dates	2/10/2024	2/11/2024	2/12/2024	2/13/2024				TOTALS	Obj Lvl
TRANSPORTATION									
Airfare								-	2001
Trainfare	\$250							250.00	2002
Taxi & Shuttle								-	2003
Tolls								-	2005
Parking								-	2006
Total	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	
MILEAGE									
Actual miles									
Allowable Rate	0.655	0.655	0.655	0.655	0.655	0.655	0.655		
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2004
LODGING									
Hotel								-	2010
Telephone								-	2030
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MEALS									
Number of days (overnight travel):		Rate per day:		Maximum meal allowance:					
Actual meal costs								-	
Less than full day:									
Breakfast								-	
Lunch								-	
Dinner								-	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2020
MISCELLANEOUS									
Conference Fees	575.00							575.00	2101
Seminar Fees								-	2102
ATM Fees								-	2007
Tips								-	2007
Books, Tapes, Etc								-	4101
Auto Rental								-	2008
Other								-	
Total	\$ 575.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575.00	
SUMMARY	\$ 825.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825.00	
Expense Explanations:						Less Pre-payments:			
						Less Charges paid by NCC:			
						Due Employee:		\$ 825.00	
Explanation continued on attachment: yes() no()									

I hereby certify that these expenses, incurred by me on official New Castle County business, are reimbursable in accordance with current policies and have not been reimbursed, except where indicated.

REVIEW AND APPROVAL:

Employee Signature _____ Date _____

Type or print legibly - - Attach approval, receipts and original brochures.
Reference Administrative Policy #1
Form updated March 2006.

Supervisor's Signature _____ Date _____

I certify that all expenses are in compliance with all policies and Executive Orders.

General Manager's Signature _____ Date _____

VENDOR NUMBER:

VOUCHER NUMBER:

VE

NEW CASTLE COUNTY
DRAFT--TRAVEL & TRAINING EXPENSE FORM
Business Meal Meetings and Entertainment Detail - Cont'd

Employee Name:	_____	Travel Dates:	_____
Title:	_____	Travel Location:	_____
Department:	_____	OCA-Grant/Project:	_____

[illegible]