



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

September 26, 2023
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

AGENDA

A. Call To Order/Roll Call

B. Approval of Minutes - September 12, 2023

C. Review/Discussion of Resolution(s)

R23-169: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH THE CITY OF NEWARK TO PROVIDE A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$281,677.00 Introduced by: Mr. Smiley, Mr. Cartier

R23-170: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$22,033,016, TO FUND THE INSTALLATION OF APPROXIMATELY 18,000 LINEAR FEET OF DUAL PARALLEL FORCE MAINS RUNNING FROM A PUMP STATION ON CARTER FARM TO BOYDS CORNER ROAD FOR TREATMENT AT THE COUNTY'S WATER FARM #1 REGIONAL WASTEWATER TREATMENT PLANT AS PART OF THE SOUTHERN SEWER SERVICE AREA CAPITAL PROJECT; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH Introduced by: Mr. Sheldon, Mr. Carter

D. Review/Discussion of Ordinance(s)

°23-123: AMEND THE FY2023 APPROVED OPERATING BUDGET: APPROPRIATE STATE OF DELAWARE FUNDING RECEIVED FOR THE NEW CASTLE COUNTY POLICE EMPLOYEE'S RETIREMENT SYSTEM TO THE DEPARTMENT OF PUBLIC SAFETY EMPLOYEE BENEFITS BUDGETARY LINE ITEM Introduced by: Mr. Smiley, Mr. Cartier

°23-124: TO AMEND THE PAY PLAN AND RATES OF PAY FOR UNCLASSIFIED TEMPORARY SEASONAL AND PART-TIME RECURRING EMPLOYEES OF NEW CASTLE COUNTY Introduced by: Ms. Hartley-Nagle

E. New Castle County Grant Requests/Community Events

-9/26/23 Grant Matrix

F. Expense and Revenue Round Table**G. Other**

-Library Division Update - Diana Brown

H. Public Comment**I. Adjournment****AGENDA POSTED: Tuesday, September 19, 2023**

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Introduced by: Mr. Smiley, Mr. Cartier
Date of introduction: September 26, 2023

RESOLUTION NO. 23-169

**AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH THE CITY OF NEWARK
TO PROVIDE A PASS-THROUGH GRANT FOR THE DEPARTMENT OF COMMUNITY
SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE
AMOUNT OF \$281,677.00**

WHEREAS, *New Castle County Code* § 2.02.004 requires that all contracts involving expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which are not competitively bid, be approved by Resolution of County Council; and

WHEREAS, this contract is a cooperating community agreement with the City of Newark in the amount of \$281,677.00 for Community Development Block Grant (CDBG) activities as per their proposal to New Castle County; and

WHEREAS, New Castle County received CDBG funds as part of the annual allocation of the federal budget; and

WHEREAS, HUD requires New Castle County to allocate a percentage of these funds to any community who has signed the cooperating community agreement.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby approves the contract listed on the attached Exhibit “A,” entitled “New Castle County Purchase Requisition/Justification Form” as a valid contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed contract.

Department of Community Services, Division of Community Development and Housing

City of Newark \$281,677.00

FISCAL IMPACT: This Resolution authorizes the execution of one contract totaling \$281,677.00. Funding is included in the Approved FY2024 Community Development Block Grant.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION				VENDOR INFORMATION						
NAME	Nicole Waters			FISCAL YR	2024	NAME	City of Newark			
DEPARTMENT	COMMUNITY_SERVICES_40				FUND	110 GRANTS	ADDRESS	220 South Main Street		
ORGANIZATION	11400601 CS - GRANTS							Newark, DE 19711		
PHONE	302-395-5644				REQ#	2400169				
DELIVERY LOCATION										
SEND VENDOR PO	☒ YES		☐ NO			CONTACT NAME		Michael Fortner		
CURRENT VENDOR	☒ YES		☐ NO			PHONE	302-366-7000		EXT	2041
VENDOR #	100125					EMAIL	mfortner@newark.de.us		FAX #	

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

City of Newark Cooperating Agreement for the CDBG activities as per their proposal to New Castle County.

New Castle County received Community Development Block Grant Funds as part of the annual allocation of the federal budget. HUD requires New Castle County to allocate a percentage of these funds to any community who has signed the cooperating community agreement.

New Castle County would be required to return funds to the federal government.

VI. OTHER, PLEASE EXPLAIN

6/27/2023

RESOLUTION NO. 23-170

AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A FINANCING AGREEMENT WITH THE DELAWARE WATER POLLUTION CONTROL REVOLVING FUND, ACTING BY AND THROUGH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL, IN AN AMOUNT NOT TO EXCEED \$22,033,016, TO FUND THE INSTALLATION OF APPROXIMATELY 18,000 LINEAR FEET OF DUAL PARALLEL FORCE MAINS RUNNING FROM A PUMP STATION ON CARTER FARM TO BOYDS CORNER ROAD FOR TREATMENT AT THE COUNTY'S WATER FARM #1 REGIONAL WASTEWATER TREATMENT PLANT AS PART OF THE SOUTHERN SEWER SERVICE AREA CAPITAL PROJECT; PROVIDING FOR THE PURCHASE OF THE BOND; AND AUTHORIZING THE EXECUTION OF VARIOUS DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, the County Council (the "Council") of New Castle County (the "County") has, by the enactment of Ordinance No. 22-xxx (the "Bond Ordinance"), authorized the issuance of its negotiable general obligation bonds for public purposes, including the installation of approximately 18,000 linear feet of dual parallel force mains, 14 inches and 18 inches in diameter and regional pumping station. The force mains will run from the regional pump located on Carter Farm, parcel ID 11-061.00-001, to an existing manhole along Boyds Corner Road. The force mains will convey sewage from the Upper West Wing Sewer Service Area to Mt. Pleasant Interceptor, for treatment at the County's Water Farm #1 Regional Wastewater Treatment Plant, as part of the Southern Sewer Service Area Capital Project (the "Project"); and

WHEREAS, pursuant to and in accordance with the 9 *Del. C.* § 1163, as amended, the Bond Ordinance and this Resolution, the County desires to (i) issue its General Obligation Bond for the Project, Series 2023A-WPCRF, or such other designation as the County shall determine at the time of issuance, in the maximum principal amount not to exceed \$22,033,016 (the "Bond") and (ii) authorize the County Executive to determine the final terms and conditions of the Bond and to sell the Bond in a negotiated sale to the Delaware Water Pollution Control Revolving Fund (the "Fund"), acting by and through Delaware Department of Natural Resources and Environmental Control ("DNREC"); and

WHEREAS, the Bond will be issued under, and subject to, the terms and conditions contained in that certain financing agreement dated as of the date of closing, by and between the County and the Fund (the "Financing Agreement") and pursuant to a binding commitment letter dated June 28, 2023 from DNREC to the County; and

WHEREAS, the loan interest rate shall be **2%** for a term of 30 years. The Bond and the Financing Agreement will include the repayment provisions of the Bond, to include the payment of semi-annual interest only payments during the period commencing with the date of Closing ("Closing") on the Loan through and including the payment date following the date on which the Project is completed based on cumulative loan draws. Upon completion of the Project, principal and interest payments shall be due semi-annually in an amount sufficient to amortize the outstanding balance over 30 years.

WHEREAS, the County has determined that it is not necessary to appoint a fiscal agent or payment agent in connection with the issuance of the Bond; and

WHEREAS, by the adoption of this Resolution, the Council desires to exercise the authority delegated to it under the Bond Ordinance and, on behalf of the County, to approve the execution and delivery of the Financing Agreement, the Bond and any other documents required to be delivered in connection with the issuance of the Bond.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby approves the following:

Section 1. The Bond. The County hereby authorizes the issuance of its General Obligation Bond for the Project, Series 2023A-WPCRF, or such other designation as the County shall determine at the time of issuance, in a principal amount not to exceed \$22,033,016, pursuant to and in accordance with Title 9 *Del. C.* § 1163 for the purpose of financing (i) the Project and (ii) the costs associated with issuing the Bond. The Bond shall be in such principal amount (not to exceed \$22,033,016), shall bear such rate or rates of interest, shall mature in such principal amounts and on such dates, shall be subject to redemption, shall be sold at such price and in such manner, and shall be in such form and contain or be subject to such other terms and conditions as shall be determined by the County Executive.

Section 2. Purpose. The Bond shall be issued for the purpose of financing the Project, which consists of dual parallel force mains and regional pump station to convey sewage from the Upper West Wing Sewer Service Area to the Mt. Pleasant Interceptor for treatment at the County's Water Farm #1 Regional Wastewater Treatment Plant, pursuant to and in accordance with Title 9 *Del. C.* § 1163, as amended, and the Bond Ordinance.

Section 3. Sale of Bond. The County hereby approves the sale of the Bond to the Fund acting by and through DNREC.

Section 4. Security for the Bond. The full faith, credit and taxing power of the County is hereby pledged to the prompt payment of the principal of, premium, if any, and the interest on the Bond. The Bond shall be the direct and unlimited obligation of the County, and unless paid from other sources, the County shall levy *ad valorem* taxes upon all taxable property in the County for the payment of the Bond subject to the limitation contained in applicable law.

Section 5. Financing Agreement. The Financing Agreement shall be in such form and contain or be subject to such other terms and conditions as shall be determined by the County Executive, subject only to such changes and modifications as counsel may recommend and the County Executive may approve, which approval shall be conclusively evidenced by his execution thereof.

Section 6. No Paying Agent. The County hereby determines that it is not necessary to appoint a paying agent in connection with the issuance of the Bond and declines to make such appointment.

Section 7. Further Action. The County Executive is hereby authorized to approve or execute such other documents and to take such other actions as shall be necessary or appropriate for the issuance of the Bond, or to implement the terms of the Financing Agreement, as contemplated by the Bond Ordinance and this Resolution of the County.

Section 8. Effective Date. This Resolution shall become effective immediately upon its approval by Council.

Adopted by County Council of
New Castle County on:

President of County Council of
New Castle County

SYNOPSIS: This Resolution authorizes the County Executive to execute a financing agreement with the Delaware Water Pollution Control Revolving Fund, acting by and through the Delaware Department of Natural Resources and Environmental Control, in an amount not to exceed \$22,033,016 for the purpose of providing sanitary sewer service from the Upper West Wing Sewer Service Area to the Mt. Pleasant Interceptor for treatment at the County's Water Farm #1 Regional Wastewater Treatment Plant as part of the Southern Sewer Service Area Capital Project. This Resolution allows the Bond to be sold to the Delaware Water Pollution Control Revolving Fund and authorizes the County Executive to execute various documents in connection with the issuance of the Bond and implementation of the financing agreement.

FISCAL IMPACT: This Resolution pledges the full faith, credit and taxing power of the County to the prompt payment of the principal of, premium, if any, and the interest on the Bond.

Introduced by: Mr. Smiley, Mr. Cartier
Date of introduction: September 12, 2023

ORDINANCE NO. 23-123

**AMEND THE FY2023 APPROVED OPERATING BUDGET:
APPROPRIATE STATE OF DELAWARE FUNDING RECEIVED FOR THE
NEW CASTLE COUNTY POLICE EMPLOYEE'S RETIREMENT SYSTEM TO THE
DEPARTMENT OF PUBLIC SAFETY EMPLOYEE BENEFITS BUDGETARY
LINE ITEM**

WHEREAS, New Castle County receives pension contributions from the State of Delaware for the New Castle County Police Employee's Retirement System; and

WHEREAS, the revenue measures heretofore adopted by the County Council are, in the opinion of the County Executive, estimated to yield sums at least sufficient to balance the proposed expenditures as set forth in the Annual Operating Budget as hereinafter amended.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Annual Operating Budget Ordinance for the fiscal year beginning July 1, 2022, is hereby amended by deleting the matter stricken and adding the matter underscored on the attached Exhibit "A".

Section 2. The foregoing amendment shall be considered a part of the Annual Operating Budget for the fiscal year beginning July 1, 2022 and shall be effective as though incorporated initially in the FY2023 Annual Operating Budget Ordinance.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and signature of the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council
of New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$2,786,838.56 of revenue received from the State of Delaware to the New Castle County Department of Public Safety Employee Benefits Budgetary Line Item. New Castle County receives pension contributions from the State of Delaware for the New Castle County Police Employee's Retirement System.

FISCAL NOTE: This Ordinance, if approved, will appropriate \$2,786,838.56 of revenue received from the State of Delaware to the New Castle County Department of Public Safety Employee Benefits Budgetary Line Item.

Prior to 1996, New Castle County would deposit the revenue received from the State directly to the Pension Trust Fund. Upon the passage of Governmental Accounting Standards Board Statement # 24 (GASB 24), the County was required to record all on-behalf payments in the General Fund as revenue and expense the proceeds to the General Fund. The revenue is then recorded in the Pension Trust Fund.

The fiscal impact of this Ordinance, if approved, will increase the Employee Benefits line of the Department of Public Safety by \$2,786,838.56.

The fiscal impact in subsequent years will be contingent upon any change by the State of Delaware in regards to the police pension program.

Overview of the Police Pension Funding from the State:

Police Officers hired subsequent to January 31, 1993 become members of the State of Delaware's County and Municipal Police/Firefighter's Pension Plan (C/M Plan). The pension contribution rate is established annually by the C/M Plan's actuary.

Since at least 1990, the County receives distributions of tax proceeds from the State of Delaware for County police (*18 Del. C. 707*). The State of Delaware funds distributions through a special tax levied on gross insurance premiums. The tax proceeds are deposited into a special fund, managed by the State Board of Pension Trustees and distributed based on two components:

1. Under *18 Del. C. 708 (b)*, the State Board of Pension Trustees allocates the special fund deposits based on eligibility and proportionately distributes the funds on a per capita basis based on the total number of state, county and municipal police entitled to benefits from an annual registry in accordance with *18 Del. C. 709(a)*. Funds are distributed to the proper officers of the state, county or municipal police department or bureau. Distribution takes place twice annually, on or before June 30 and December 31.
2. Under *18 Del. C. 708 (c)*, the allocation of the special fund for "state police" provides post-retirement increases for retired county and municipal police and firefighters. The State Board of Pension Trustees allocates these funds on a per capita basis to the account of each eligible county or municipality upon the annual registry in accordance with *18 Del. C. 709(b)*. Any county or municipality wishing to grant a post-retirement increase from the special fund shall submit a proposal to the State Board of Pension Trustees. In addition, prior to the implementation of such increase, the County must deposit into the special fund sufficient funds to cover 25% of the total actuarial cost of such increase.

COUNTY COUNCIL

Salaries and Wages	\$	2,109,895
Benefits		1,263,991
Training and Civic Affairs		50,190
Communication and Utilities		20,836
Materials and Supplies		35,414
Contractual Services		294,435
Equipment		4,898
Grants and Fixed Charges		172,965
Operating Transfer Charges		144,715
Total	\$	4,097,339
Total Authorized Full-Time Positions	35	

COUNTY EXECUTIVE

Salaries and Wages	\$	1,643,392
Benefits		957,407
Training and Civic Affairs		39,404
Communication and Utilities		16,780
Materials and Supplies		22,236
Contractual Services		147,991
Equipment		1,000
Grants and Fixed Charges		1,893,000
Contingency		47,000
Operating Transfer Charges		76,382
Total	\$	4,844,592
Total Authorized Full-Time Positions	14	

DEPARTMENT OF ADMINISTRATION

Salaries and Wages	\$	11,229,226
Benefits		6,540,308
Training and Civic Affairs		124,486
Communication and Utilities		6,979,246
Materials and Supplies		163,208
Contractual Services		6,509,695
Equipment		510,745
Grants and Fixed Charges		3,830,289
Operating Transfer Charges		1,024,227
Operating Transfer Credits		(11,775,518)
Total	\$	25,135,912
Total Authorized Full-Time Positions	166	

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	22,695,548
Benefits		13,293,757
Training and Civic Affairs		34,445
Communication and Utilities		24,792,906
Materials and Supplies		5,169,663
Contractual Services		9,467,752
Equipment		750,378
Grants and Fixed Charges		1,234,007
Land and Structures		35,000
Operating Transfer Charges		4,659,870
Operating Transfer Credits		(8,009,063)
Total	\$	74,124,263
Total Authorized Full-Time Positions		379

DEPARTMENT OF LAND USE

Salaries and Wages	\$	7,384,566
Benefits		4,337,774
Training and Civic Affairs		63,515
Communication and Utilities		115,975
Materials and Supplies		82,117
Contractual Services		1,536,061
Equipment		70,115
Grants and Fixed Charges		55,500
Operating Transfer Charges		1,126,134
Operating Transfer Credits		(800,651)
Total	\$	13,971,106
Total Authorized Full-Time Positions		118

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	11,533,050
Benefits		5,178,773
Training and Civic Affairs		17,000
Communication and Utilities		1,054,027
Materials and Supplies		1,377,892
Contractual Services		2,131,761
Equipment		35,627
Grants and Fixed Charges		3,110,149
Operating Transfer Charges		1,215,694
Operating Transfer Credits		(188,230)
Total	\$	25,465,743
Total Authorized Full-Time Positions		161

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages		\$	64,723,978
Benefits	36,335,447		<u>39,122,286</u>
Training and Civic Affairs			180,183
Communication and Utilities			1,021,720
Materials and Supplies			1,160,237
Contractual Services			1,999,992
Equipment			1,652,292
Grants and Fixed Charges			6,458,350
Operating Transfer Charges			7,938,182
Total	121,470,381	\$	<u>124,257,220</u>
Total Authorized Full-Time Positions	711		

REGISTER OF WILLS

Salaries and Wages		\$	978,974
Benefits			565,901
Training and Civic Affairs			35,150
Communication and Utilities			12,266
Materials and Supplies			8,384
Contractual Services			25,448
Equipment			1,950
Operating Transfer Charges			80,523
Total		\$	<u>1,708,596</u>
Total Authorized Full-Time Positions	19		

RECORDER OF DEEDS

Salaries and Wages	\$	1,066,594
Benefits		618,100
Training and Civic Affairs		39,820
Communication and Utilities		33,977
Materials and Supplies		12,898
Contractual Services		84,446
Equipment		5,000
Grants and Fixed Charges		18,350
Operating Transfer Charges		150,152
Total	\$	2,029,337
Total Authorized Full-Time Positions	24	

SHERIFF

Salaries and Wages	\$	1,173,906
Benefits		689,894
Training and Civic Affairs		29,452
Communication and Utilities		16,181
Materials and Supplies		20,684
Contractual Services		56,398
Equipment		5,000
Operating Transfer Charges		163,243
Total	\$	2,154,758
Total Authorized Full-Time Positions	21	

CLERK OF THE PEACE

Salaries and Wages	\$	449,603
Benefits		265,680
Training and Civic Affairs		14,130
Communication and Utilities		5,256
Materials and Supplies		5,424
Contractual Services		23,593
Operating Transfer Charges		30,639
Total	\$	794,325
Total Authorized Full-Time Positions	7	

DEBT SERVICE

Debt Service	\$	46,374,026
Total	\$	46,374,026
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	39,347
Benefits		3,860
Training and Civic Affairs		10,500
Communication and Utilities		2,223
Materials and Supplies		2,450
Contractual Services		291,116
Equipment		500
Operating Transfer Charges		6,066
Total	\$	356,062
Total Authorized Full-Time Positions		0

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	294,800
Total	\$	294,800
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	0
Personal Services - Employee Benefits	\$	0
Total	\$	0
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	121,540
Total	\$	121,540

NEW CASTLE COUNTY

Salaries and Wages		\$	125,028,079
Benefits	70,050,892		<u>72,837,731</u>
Training and Civic Affairs			638,275
Communication and Utilities			34,071,393
Materials and Supplies			8,060,607
Contractual Services			22,568,688
Equipment			3,037,505
Grants and Fixed Charges			16,772,610
Debt Service			46,374,026
Land and Structures			35,000
Contingency			713,340
Operating Transfer Charges			16,615,827
Operating Transfer Credits			(20,773,462)
<i>Sub-Total New Castle County</i>	<i>323,192,780</i>	\$	<u>325,979,619</u>
<i>Total Authorized Full-Time Positions</i>	<i>1,655</i>		

RESERVE ACCOUNTS AS OF JUNE 27, 2023

Tax Stabilization Reserve Account	69,992,392
Sewer Rate Stabilization Reserve Account	10,663,702
General Fund Budget Reserve Account	44,845,412
Sewer Fund Budget Reserve Account	18,362,788
<i>Total Reserves:</i>	<u>143,864,294</u>

ORDINANCE NO. 23-124

**TO AMEND THE PAY PLAN AND RATES OF PAY FOR UNCLASSIFIED
TEMPORARY SEASONAL AND PART-TIME RECURRING EMPLOYEES OF
NEW CASTLE COUNTY**

WHEREAS, on July 19, 2021, Governor Carney signed into law an act to amend the hourly minimum wage over a four-year period, beginning January 1, 2022; and

WHEREAS, the law requires every employer to pay employees in any occupation wages of a rate not less than \$10.50 per hour effective January 1, 2022; \$11.75 per hour effective January 1, 2023; \$13.25 per hour effective January 1, 2024; and \$15.00 per hour effective January 1, 2025; and

WHEREAS, the County Executive recommended amendments to the Pay Plans and Rates of Pay for Unclassified Temporary Seasonal and Part-Time Recurring Employees to reflect increases via Ordinance 21-130 and County Council approved said Ordinance on November 23, 2021; and

WHEREAS, the County Executive has recommended an additional amendment to the Pay Plans and Rates of Pay for Unclassified Temporary Seasonal and Part-Time Recurring Employees for the classification of Summer Worker/Co-op to comply with the State law.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Pay Plan and Rates of Pay for Unclassified Temporary Seasonal and Part-Time Recurring Employees, as set forth in Exhibit "A," is hereby amended by adding the material that is underscored and deleting the matter that is stricken.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Section 3. The provisions in this Ordinance shall become effective on January 1, 2024.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the Pay Plan and Rates of Pay for Unclassified Temporary Seasonal and Part-Time Recurring Employees for the classification of Summer Worker/Co-Op from \$12.50 to \$15.00 effective January 1, 2024.

FISCAL IMPACT: This Ordinance, if approved, amends the Pay Plan and Rates of Pay for Unclassified Temporary Seasonal and Part-Time Recurring Employees for the classification of Summer Worker/Co-Op from \$12.50 to \$15.00 effective January 1, 2024. The estimated fiscal impact on the Operating Budget for (Salaries/Wages and Benefits) is \$15,424 for FY2024, \$30,900 for FY2025 and \$30,900 for FY2026.

**PAY PLAN AND RATES OF PAY FOR
UNCLASSIFIED TEMPORARY SEASONAL AND PART-TIME RECURRING EMPLOYEES**

Classification	1	2	3	4	5	6	7	8	9	10
Research Aide	\$ 15.50	\$ 16.28	\$ 17.09	\$ 17.94	\$ 18.84	\$ 19.78	\$ 20.77	\$ 21.81	\$ 22.90	\$ 24.05
Intern	\$ 15.75	\$ 16.54	\$ 17.36	\$ 18.23	\$ 19.14	\$ 20.10	\$ 21.11	\$ 22.16	\$ 23.27	\$ 24.43
Parks Public Safety Specialist										
Community Services Worker I	\$ 15.00	\$ 15.75	\$ 16.54	\$ 17.36	\$ 18.23					
Public Works Worker I										
Community Services Worker II	\$ 15.75	\$ 16.54	\$ 17.36	\$ 18.23	\$ 19.14					
Public Works Worker II										
Community Services Worker III	\$ 16.54	\$ 17.36	\$ 18.23	\$ 19.14	\$ 20.10					
Public Works Worker III										
Community Services Worker IV	\$ 17.36	\$ 18.23	\$ 19.14	\$ 20.10	\$ 21.11					
Public Works Worker IV										
Community Services Worker V	\$ 18.23	\$ 19.14	\$ 20.10	\$ 21.11	\$ 22.16					
Seasonal Park Patrol Officer										
Summer Worker	\$ 12.50									
Co-Op	\$ 15.00									

Revised: 6/1/2014 (Executive Order and Ordinance 14-027)

Revised: 4/30/18 (Ordinance 18-037)

Revised: 1/1/2022 (Ordinance 21-130)

Revised: 1/1/2022 (Ordinance 22-153)

REVISED
Grant Matrix
9/26/23

GRANT APPLICANT	AMOUNT REQUESTED / AMOUNT PROPOSED	INTENDED USE OF GRANT	Standard Accounting Practices/ Non-Discrimination Policy	PRIOR COUNCIL GRANTS IN CURRENT FISCAL YEAR	COUNCIL MEMBER
Claymont Lions Club	\$2000/\$2000	Funds will be used to fund to help support the 2023 Claymont Christmas Parade	Yes/Yes	No	Cartier
DE Chapter of the National Organization of Black Law Enforcement Executives (NOBLE)	\$2500/\$2500	Funds will be used to help with their 4 th Charity Tournament which will benefit the Corporal Stephen J. Ballard Scholarship fund.	Yes/Yes	No	Bell
Meadowdale Maintenance Association	\$2500/\$2500	Funds will be used to help beautify the entrance and rest of the neighborhood	Yes/No	No	Kilpatrick
Girls With Pearls	\$2500/\$2500	Funds will be used for their GWP 11 th Annual Gala	Yes/Yes	No	Hollins
Jesters Artspace, Inc.	\$2500/\$2500	Funds will be used to help purchase items needed to begin their programming operations once they receive their certificate of occupancy.	Yes/Yes	No	Durham
Northridge Civic Association	\$1500/\$1500	Funds will be used to help the community replace their entrance sign.	Yes/Yes	No	Cartier