



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

July 25, 2023
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 4:10 pm by Co-Chair Smiley.
Council members present were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham (virtual), Ms. George, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Street, Mr. Tackett, and Mr. Toole.

B. Approval of Minutes - July 11, 2023

-Motion by Mr. Cartier, seconded by Ms. Kilpatrick, to approve the minutes from July 11, 2023. The minutes were approved as provided.

C. Review/Discussion of Resolution(s)

R23-134: AUTHORIZING THE EXECUTION OF A GRANT AGREEMENT WITH THE DELAWARE CHILDREN'S MUSEUM, INC. IN THE AMOUNT OF \$100,000.00 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read and explained the Resolution.
-No questions or discussion from Council or the public.

R23-135: AUTHORIZING THE EXECUTION OF A SUBAWARD AGREEMENT WITH THE WEST END NEIGHBORHOOD HOUSE INCORPORATED IN THE AMOUNT OF \$308,174.73 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the Resolution into the record.
-Mr. Cartier explained the Resolution and introduced Mr. Paul Calistro, Executive Director, for the West End Neighborhood House.
-Mr. Street and Mr. Hollins commented.
-No public comment.

R23-136: APPROVING REVISED CLASS SPECIFICATION FOR INFORMATION SYSTEMS ASSISTANT MANAGER PURSUANT TO NEW CASTLE COUNTY CODE SECTION 26.03.105(F) Introduced by: Ms. Hartley-Nagle

-Mr. Smiley read the title of the Resolution into the record.
-Ms. Hartley-Nagle asked someone from the Administration to explain the Resolution.
-Mr. Yearly, Deputy Chief of Technology explained the details of the Resolution.
-No discussion or questions from Council or the public.

D. Review/Discussion of Ordinance(s)

°23-089: TO REVISE CHAPTER 14 OF THE *NEW CASTLE COUNTY CODE* TO PROVIDE A FINITE TAX EXEMPTION FOR ROHM AND HAAS ELECTRONIC MATERIALS CMP, LLC, TAX PARCEL NO. 11-018.00-061, 2001 OLD COOCHS BRIDGE RD, NEWARK, DELAWARE, IN SUPPORT OF ECONOMIC DEVELOPMENT Introduced by: Mr. Tackett

- Mr. Smiley read the Ordinance into the record.
- Mr. Tackett explained the Ordinance.
- Discussion and questions followed by Council members.
- Mr. Christopher Bell, Director of Economic Development, answered questions from Council.
- Public comment from Mr. Bob Wasserbaugh, County Auditor.

°23-090: TO DECLARE SURPLUS CERTAIN LANDS OF NEW CASTLE COUNTY ASSOCIATED WITH THE NEW CASTLE COUNTY AIRPORT AND TO AUTHORIZE THE TRANSFER OF LANDS TO THE STATE OF DELAWARE FOR A PUBLIC PURPOSE Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Ordinance into the record.
- No discussion or questions from Council or the public.

°23-093: (STATUS: TO BE TABLED) AMEND THE FY2024 APPROVED OPERATING BUDGET: APPROPRIATE \$1,245,950 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, HUMAN RESOURCE MANAGEMENT FOR 25-YEAR RETIREMENT UNFUNDED LIABILITY Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the title of the Ordinance into the record.
- This Ordinance will remain on the table until it is brought back by Human Resources.
- No discussion or questions from Council or the public.

°23-094: AMENDING NEW CASTLE COUNTY CODE CHAPTER 6 ("BUILDING CODE") AND CHAPTER 7 ("PROPERTY MAINTENANCE CODE") TO ESTABLISH ROUTINE INSPECTIONS FOR CERTAIN COMMON INTEREST COMMUNITY BUILDINGS, INCLUDING CONDOMINIUMS, IN NEW CASTLE COUNTY Introduced by: Mr. Cartier, Ms. Kilpatrick, Mr. Sheldon

- Mr. Smiley read the Ordinance into the record.
- Mr. Cartier explained the Ordinance and introduced Mitch Frumkin.
- Mr. Mitch Frumkin presented to Council a presentation of the Ordinance.
- Discussion and questions from Council.
- Mr. Christopher Curtin, Ombudsman commented.
- No public comment.

E. New Castle County Grant Requests/Community Events

-7/25/23 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Arundel Civic Association	Sheldon	\$2,500	Sheldon/Tackett	12- yes 1 -not voting
The August Quarterly Festival Committee, Inc.	Street	\$1,000	Street/Kilpatrick	12- yes 1 -not voting
Civic Association of Belvedere	Toole	\$2,250 Toole - \$1,000 Sheldon - \$750 Street - \$500	Toole/Sheldon	12- yes 1 -not voting

Bethel Ministry	Hartley-Nagle	\$2,500	Hartley-Nagle/Kilpatrick	12- yes 1 -not voting
Crossland Maintenance Corporation (Canal View)	Carter	\$1,000	Carter/Kilpatrick	12- yes 1 -not voting
Crossland Maintenance Corporation (Crossland at the Canal)	Bell	\$2,500	Bell/Kilpatrick	12- yes 1 -not voting
Claymont Community Center	Cartier	\$2,500	Cartier/Kilpatrick	12- yes 1 -not voting
Crestmoor Swim Club	Toole	\$2,500 Toole - \$1,250 Sheldon - \$1,250	Toole/Kilpatrick	12- yes 1 -not voting
Edgemoor Terrace Civic Association	Cartier	\$2,500	Cartier/Kilpatrick	12- yes 1 -not voting
Hope Dining Room, Inc.*	Sheldon	\$2,000	Sheldon/Kilpatrick	12- yes 1 -not voting
Kiamensi Civic Association	Toole	\$1,000 Toole - \$500 Sheldon - \$500	Toole/George	12- yes 1 -not voting
Stop the Violence Prayer Chain Foundation	Hartley-Nagle	\$2,500	Hartley-Nagle/Kilpatrick	12- yes 1 -not voting
Tomaro's Change	Cartier	\$2,000	Cartier/Kilpatrick	12- yes 1 -not voting
United Way of Delaware	Toole	\$2,500	Toole/Kilpatrick	11-Yes 2 - Not voting
Autism Delaware	Bell	\$5,000	Bell/Kilpatrick	12- yes 1 -not voting
Special Olympics Delaware	Bell	\$2,500 Bell - \$1,000 George - \$1,000 Kilpatrick - \$500	Bell/Kilpatrick	12- yes 1 -not voting
Duffy's Hope, Inc.	Hollins	\$2,500 Hollins - \$2,000 Bell - \$500	Hollins/Cartier	12- yes 1 -not voting
Nuestras Raices DE Inc.	Hartley-Nagle	\$2,500	Hartley-Nagle/Cartier	12- yes 1 -not voting

F. Expense and Revenue Round Table

- Council Members ARPA Grants update - Aundrea Almond, Chief of Staff

-Aundrea Almond, Chief of Staff, introduced Ben Morris-Levenson, who gave an update on the Council ARPA grants.

-Discussion and questions from Council.

-No public comment.

G. Other

-None

H. Public Comment

-None

I. Adjournment

-Motion by Ms. Kilpatrick, seconded by Mr. Cartier, to adjourn the Administrative-Finance Committee Meeting. The motion was approved and the meeting was adjourned at 6:03 pm.

Respectfully submitted by Christine Roberts, Legislative Assistant, to Councilman Smiley. This meeting was also taped.