



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

June 27, 2023
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

-The meeting was called to order at 04:15 pm by Co-Chair Smiley.
Council members present were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Ms. George (Virtual), Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Street (Virtual), Mr. Tackett, and Mr. Toole (Virtual).

B. Approval of Minutes - 06-13-2023

Motion by Mr. Cartier, seconded by Mr. Carter, to approve the minutes from June 13, 2023. The minutes were approved as provided.

C. Review/Discussion of Resolution(s)

R23-120: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR N. HARRIS CORPORATION FOR THE RENEWAL OF ANNUAL MAINTENANCE OF CASHIERING SOFTWARE FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$64,946.72 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Resolution into the record and explained it.
-No discussion or questions from Council or the Public.

R23-121: CONSENTING TO THE APPOINTMENT OF CHARUNI PATIBANDA, ESQ. FOR THE POSITION OF GENERAL MANAGER OF THE DEPARTMENT OF LAND USE Introduced by: Ms. Kilpatrick, Mr. Tackett

-Mr. Smiley read the title of the Resolution into the record.
-Ms. Kilpatrick and Mr. Tackett stated their concerns about this Resolution. Additional comments were made by Mr. Carter, Mr. Cartier, Mr. Street, Mr. Hollins, and Mr. Smiley.
-Ms. Charuni Patibanda gave a detailed resume of her background.
-No public comment

D. Review/Discussion of Ordinance(s)

°23-069: AMEND THE FY2024 APPROVED OPERATING BUDGET: APPROPRIATE \$51,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE FOR ZENCITY Introduced by: Mr. Bell, Ms. Hartley-Nagle

- Mr. Smiley read the title of the Ordinance into the record.
- Colonel Bloch explained the Ordinance in detail.
- No discussion or questions from Council or the Public.

°23-070: AMEND THE GRANTS BUDGET: APPROPRIATE \$76,000 OF FEDERAL FUNDS FROM THE UNITED STATES DEPARTMENT OF JUSTICE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROGRAM THROUGH THE DELAWARE CRIMINAL JUSTICE COUNCIL (CJC) AND \$99,657 OF STATE FUNDS FROM THE DELAWARE CRIMINAL JUSTICE COUNCIL (CJC) TO THE CRIMINAL JUSTICE COUNCIL NEW CASTLE COUNTY POLICE DEPARTMENT EXPANSION OF VICTIM SERVICES – SEVENTH YEAR GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE Introduced by: Mr. Bell, Ms. Hartley-Nagle

- Mr. Smiley read the Ordinance into the record.
- Mr. Bell introduced Colonel Bloch who explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-071: AMEND THE GRANTS BUDGET: APPROPRIATE \$284,000 IN FEDERAL FUNDING FROM THE DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND \$74,000 IN PRIVATE FUNDING FROM THE PUBLIC SERVICE ENTERPRISE GROUP (PSEG) NUCLEAR TO FUND THE OPERATIONS OF THE NEW CASTLE COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM) FOR FY2024 Introduced by: Mr. Bell, Ms. Hartley-Nagle

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Bell requested that Dave Carpenter explain this Ordinance.
- No discussion or questions from Council or the Public.

°23-074: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 24 (“PARKS AND RECREATION”) REGARDING OVERNIGHT PARKING AND THE CONSUMPTION OR POSSESSION OF ALCOHOL IN ANY PARK Introduced by: Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Sheldon explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-075: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL FY2023 APPROVED OPERATING BUDGET TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS 2021 CAPITAL PROJECT Introduced by: Mr. Carter

- Mr. Smiley read the Ordinance into the record.
- Mr. Carter explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-076: AMEND THE FY2023 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR PARK IMPROVEMENTS AT WIGGINS MILL PARK Introduced by: Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Carter explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-077: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$125,000 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE FISCAL YEAR 2022 BOND AND CAPITAL IMPROVEMENTS ACT TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS 2021 CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Sheldon explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-078: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$42,364 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) THROUGH DELAWARE'S NONPOINT SOURCE PROGRAM TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Carter explained the Ordinance.
- No discussions or questions from Council or the Public.

°23-079: AMEND THE GRANTS BUDGET: AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND APPROPRIATE \$498,786 FROM THE DELAWARE SUSTAINABLE ENERGY UTILITY/ENERGIZE DELAWARE TO ENERGIZE DE EV FLEET AND INFRASTRUCTURE GRANT FOR THE DEPARTMENT OF PUBLIC WORKS Introduced by: Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Sheldon explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-080: AMEND THE GRANTS BUDGET: AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND APPROPRIATE \$150,000 FROM THE STATE OF DELAWARE, DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH TO THE WASTEWATER GRANT DHSS GRANT FOR THE DEPARTMENT OF PUBLIC WORKS Introduced by: Mr. Sheldon, Mr. Carter

- Mr. Smiley read the title of the Ordinance into the record.
- Mr. Sheldon explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-081: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE FUNDS FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT IN THE AMOUNT OF \$9,000 TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT AND \$66,210 TO THE DEPARTMENT OF PUBLIC SAFETY, PUBLIC SAFETY EQUIPMENT CAPITAL PROJECT Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read and explained the Ordinance.
- No discussion or questions from Council or the Public.

°23-082: AMEND THE PAY PLAN AND RATES OF PAY FOR UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL Introduced by: Mr. Smiley

- Mr. Smiley read the title and explained the Ordinance.
- No discussion or questions from Council or the Public.

E. New Castle County Grant Requests/Community Events

-None

F. Expense and Revenue Round Table

-None

G. Other

-Mr. Street shared his appreciation to Colonel Bloch for the most recent drug arrest and also requested to have the FOP at the next Public Safety meeting.

H. Public Comment

-None

I. Adjournment

Motion by Mr. Cartier, second by Ms. Kilpatrick, to adjourn the Administrative-Finance Committee Meeting. The motion was approved and the meeting was adjourned at 04:56 pm.