



NEW CASTLE COUNTY COUNCIL COUNCIL MEETING

June 27, 2023
6:30 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

AGENDA

A. Call to Order

- **Moment of Silence**
- **Pledge of Allegiance**
- **Roll Call**

B. Approval of Minutes

C. Announcements

D. Introduction of Ordinances

°23-085 AMEND THE GRANTS BUDGET: REALIGN \$1,328,427.00 IN FEDERAL FUNDS WITHIN THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM DESIGNATED AS CDBG-CARES ACT ROUND III, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES Introduced by: Mr. Hollins , Mr. Street

°23-086: TO ADOPT THE CLASS SPECIFICATION OF OFFICE OF LAW PARALEGAL AND TO AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE AND NON-UNION CLASSIFIED SERVICE EMPLOYEES TO MAKE ORGANIZATIONAL CHANGES FOR CLASS SPECIFICATIONS IN THE DEPARTMENT OF ADMINISTRATION, OFFICE OF LAW Introduced by: Ms. Hartley-Nagle

°23-087: AMEND THE FY2024 APPROVED OPERATING BUDGET: TRANSFER ONE VACANT CLERK TYPIST POSITION FROM THE OFFICE OF THE RECORDER OF DEEDS TO THE OFFICE OF THE REGISTER OF WILLS Introduced by: Mr. Smiley, Mr. Cartier

°23-088: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 26 ("HUMAN RESOURCES") ARTICLE 3 ("MERIT SYSTEM"), SECTION 26.03.206 ("DEFERRED COMPENSATION PLAN") REGARDING PERSONAL LOANS FROM PLAN Introduced by: Mr. Smiley

E. Reports from Select and Special Committees

F. Consent Calendar

R23-104: RE-APPOINTING WILLIAM E. SMITH TO THE NEW CASTLE COUNTY FINANCIAL ADVISORY COUNCIL Introduced by: Mr. Cartier

R23-105: REAPPOINTING JOHANNA BISHOP, Ed.D., TO THE NEW CASTLE COUNTY ETHICS COMMISSION Introduced by: Ms. Kilpatrick

R23-106: CONSENTING TO THE REAPPOINTMENT OF PARESH "PERRY" PATEL TO THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD Introduced by: Ms. Kilpatrick

R23-107: CONSENTING TO THE REAPPOINTMENT OF ROSE PASSARELLA, Ph.D., J.D. TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE DEPARTMENT OF COMMUNITY SERVICES BOARD Introduced by: Ms. Durham

R23-108: CONSENTING TO THE REAPPOINTMENT OF FRANCIS E. WILLIAMS, III TO THE FIRE AND AMBULANCE ADVISORY BOARD Introduced by: Mr. Toole

R23-109: CONSENTING TO THE REAPPOINTMENT OF MICHAEL SHAW TO THE FIRE AND AMBULANCE ADVISORY BOARD Introduced by: Mr. Smiley

R23-110: CONSENTING TO THE REAPPOINTMENT OF PAUL WATTS TO THE NEW CASTLE COUNTY BOARD OF LICENSE INSPECTION AND REVIEW Introduced by:

R23-111: REAPPOINTING SALLY JENSEN TO THE NEW CASTLE COUNTY ETHICS COMMISSION Introduced by: Mr. Toole

R23-112: CONSENTING TO THE REAPPOINTMENT OF CHERYL RICE-MOORE TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE DEPARTMENT OF COMMUNITY SERVICES BOARD Introduced by: Mr. Tackett

R23-113: REAPPOINTING STEPHEN J. CORDANO TO THE NEW CASTLE COUNTY COUNCIL AUDIT COMMITTEE Introduced by: Ms. Durham

R23-114: REAPPOINTING TERRY STONE TO THE NEW CASTLE COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES Introduced by: Ms. Kilpatrick

R23-115: REAPPOINTMENT OF KARL BROCKENBROUGH TO THE NEW CASTLE COUNTY AUDIT COMMITTEE Introduced by: Mr. Tackett

R23-116: REAPPOINTING ERASTUS MONG'ARE TO THE NEW CASTLE COUNTY DIVERSITY COMMISSION Introduced by: Mr. Tackett

R23-117: REAPPOINTING ROBERT HICKS, CPA, PMP, TO THE NEW CASTLE COUNTY ETHICS COMMISSION Introduced by: Mr. Tackett

R23-118: COMMENDING DR. ADRIANA LEELA BOHM FOR TEN YEARS OF DEDICATED SERVICE TO THE RED CLAY CONSOLIDATED SCHOOL DISTRICT Introduced by: Mr. Street, Mr. Hollins, Ms. Kilpatrick, Ms. Hartley-Nagle, Mr. Sheldon, Mr. Toole

NOTE: If an item on the Consent Calendar is objected to by a Council member, or a member of the public wishes to obtain additional information about the candidate or proposed legislation, or if a Councilmember intends to offer an amendment to a resolution, seek additional information, or state a conflict, it shall be removed from the Consent Calendar and voted upon separately.

G. Presentations**H. Consideration of Resolutions Removed from the Consent Calendar and Other Resolutions**

R23-119: AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN

DEVELOPMENT UNDER THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, AND THE CRANSTON-GONZALEZ NATIONAL AFFORDABLE HOUSING ACT, AS AMENDED Introduced by: Mr. Hollins, Mr. Street

R23-120: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR N. HARRIS CORPORATION FOR THE RENEWAL OF ANNUAL MAINTENANCE OF CASHIERING SOFTWARE FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$64,946.72 Introduced by: Mr. Smiley, Mr. Cartier

R23-121: CONSENTING TO THE APPOINTMENT OF CHARUNI PATIBANDA, ESQ. FOR THE POSITION OF GENERAL MANAGER OF THE DEPARTMENT OF LAND USE Introduced by: Ms. Kilpatrick, Mr. Tackett

I. Consideration of Ordinances

°23-069: AMEND THE FY2024 APPROVED OPERATING BUDGET: APPROPRIATE \$51,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE FOR ZENCITY Introduced by: Mr. Bell, Ms. Hartley-Nagle

°23-070: AMEND THE GRANTS BUDGET: APPROPRIATE \$76,000 OF FEDERAL FUNDS FROM THE UNITED STATES DEPARTMENT OF JUSTICE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROGRAM THROUGH THE DELAWARE CRIMINAL JUSTICE COUNCIL (CJC) AND \$99,657 OF STATE FUNDS FROM THE DELAWARE CRIMINAL JUSTICE COUNCIL (CJC) TO THE CRIMINAL JUSTICE COUNCIL NEW CASTLE COUNTY POLICE DEPARTMENT EXPANSION OF VICTIM SERVICES – SEVENTH YEAR GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE Introduced by: Mr. Bell, Ms. Hartley-Nagle

°23-071: AMEND THE GRANTS BUDGET: APPROPRIATE \$284,000 IN FEDERAL FUNDING FROM THE DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) AND \$74,000 IN PRIVATE FUNDING FROM THE PUBLIC SERVICE ENTERPRISE GROUP (PSEG) NUCLEAR TO FUND THE OPERATIONS OF THE NEW CASTLE COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM) FOR FY2024 Introduced by: Mr. Bell, Ms. Hartley-Nagle

°23-072: AMEND THE GRANTS BUDGET: FOR FY2024, APPROPRIATE ANTICIPATED \$2,823,393 FROM THE DEPARTMENT OF STATE, DELAWARE DIVISION OF LIBRARIES TO: (A) LIBRARY ADMINISTRATION \$2,558,043; (B) APPOQUINIMINK LIBRARY \$19,547; (C) BEAR LIBRARY \$34,431; (D) CLAYMONT LIBRARY \$14,431; (E) BRANDYWINE HUNDRED LIBRARY \$82,530; (F) ELSMERE LIBRARY \$14,430; (G) HOCKESSIN LIBRARY \$17,544; (H) KIRKWOOD LIBRARY \$21,748; (I) NEWARK LIBRARY \$30,353; (J) ROUTE 9 LIBRARY \$11,697; AND (K) WOODLAWN LIBRARY \$18,639 WHICH ARE ALL ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES Introduced by: Mr. Hollins, Mr. Street

°23-073: AMEND THE GRANTS BUDGET: APPROPRIATE \$219,362 IN ANTICIPATED STATE OF DELAWARE GRANT-IN-AID FUNDS TO THE ABSALOM JONES SENIOR CENTER FY2024 GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, COMMUNITY RESOURCES DIVISION Introduced by: Mr. Hollins, Mr. Street

°23-074: TO AMEND NEW CASTLE COUNTY CODE CHAPTER 24 ("PARKS AND RECREATION") REGARDING OVERNIGHT PARKING AND THE CONSUMPTION OR POSSESSION OF ALCOHOL IN ANY PARK Introduced by: Mr. Sheldon, Mr. Carter

°23-075: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL FY2023 APPROVED OPERATING

BUDGET TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS 2021 CAPITAL PROJECT Introduced by: Mr. Carter

°23-076: AMEND THE FY2023 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR PARK IMPROVEMENTS AT WIGGINS MILL PARK Introduced by: Mr. Carter

°23-077: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$125,000 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE FISCAL YEAR 2022 BOND AND CAPITAL IMPROVEMENTS ACT TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS 2021 CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Carter

°23-078: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$42,364 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) THROUGH DELAWARE'S NONPOINT SOURCE PROGRAM TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT Introduced by: Mr. Sheldon, Mr. Carter

°23-079: AMEND THE GRANTS BUDGET: AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND APPROPRIATE \$498,786 FROM THE DELAWARE SUSTAINABLE ENERGY UTILITY/ENERGIZE DELAWARE TO ENERGIZE DE EV FLEET AND INFRASTRUCTURE GRANT FOR THE DEPARTMENT OF PUBLIC WORKS Introduced by: Mr. Sheldon, Mr. Carter

°23-080: AMEND THE GRANTS BUDGET: AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND APPROPRIATE \$150,000 FROM THE STATE OF DELAWARE, DEPARTMENT OF HEALTH AND SOCIAL SERVICES, DIVISION OF SUBSTANCE ABUSE AND MENTAL HEALTH TO THE WASTEWATER GRANT DHSS GRANT FOR THE DEPARTMENT OF PUBLIC WORKS Introduced by: Mr. Sheldon, Mr. Carter

°23-081: AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE FUNDS FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT IN THE AMOUNT OF \$9,000 TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT AND \$66,210 TO THE DEPARTMENT OF PUBLIC SAFETY, PUBLIC SAFETY EQUIPMENT CAPITAL PROJECT Introduced by: Mr. Smiley, Mr. Cartier

°23-082: AMEND THE PAY PLAN AND RATES OF PAY FOR UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL Introduced by: Mr. Smiley

J. Time Sensitive Congratulatory/Honorary Resolutions

R23-122: HONORING THE DELAWARE JUNETEENTH ASSOCIATION AND CELEBRATING JUNETEENTH Introduced by: Ms. Hartley-Nagle, Mr. Hollins, Mr. Street, Mr. Tackett, Mr. Toole, Mr. Bell

K. Introduction/Consideration of Emergency Ordinances

L. Public Comment/Other

M. Motion to Adjourn

AGENDA POSTED: June 20, 2023

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

Introduced by: Mr. Hollins, Mr. Street
Date of introduction: June 27, 2023

ORDINANCE NO. 23-085

AMEND THE GRANTS BUDGET:

**REALIGN \$1,328,427.00 IN FEDERAL FUNDS WITHIN THE COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM DESIGNATED AS CDBG-CARES
ACT ROUND III, WHICH IS ADMINISTERED BY THE DEPARTMENT OF
COMMUNITY SERVICES**

WHEREAS, originally allocated funding in the amount of \$2,476,428.00 from the U.S. Department of Housing and Urban Development (HUD) was previously approved by County Council and appropriated to the special Community Development Block Grant (CDBG) program designated as CDBG-CARES Act Round III via Ordinance 20-125; and

WHEREAS, federal funding in the amount of \$495,285.00 was realigned within the CDBG-CARES Act Round III to fund the social services anchor for the HOPE Center via Ordinance 20-125; and

WHEREAS, the CDBG-CARES Act Round III is used to prevent, prepare for, and respond to the coronavirus (COVID-19) pandemic; and

WHEREAS, authorization is sought for the realignment of \$1,328,427.00 in Federal funds within the CDBG-CARES Act Round III for subgrantee expenses; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity, and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by deleting the material bracketed and stricken and by adding the material underscored in the attached.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will realign \$1,328,427.00 in federal funds within the CDBG-CARES Act Round III for subgrantee expenses, which is administered by the Department of Community Services. The CDBG-CARES Act Round III is federally funded through HUD for agencies to assist low-income residents affected by the COVID-19 pandemic.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by realigning \$1,328,427.00 in federal funds within the CDBG-CARES Act Round III, which is administered by the Department of Community Services.

This Ordinance, if approved, will have no fiscal impact. The realignment will affect FY2024 through FY2026 since the estimated program completion date for this grant is June 22, 2026.

DEPARTMENT: Community Services

GRANT TITLE: CDBG-CV CARES ACT ROUND III

PROGRAM TITLE: CDBG-CV CARES ACT ROUND III

EXHIBIT: "A"

Ordinance No. 23-085

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ 1,328,427.00	\$ 1,328,427.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ 2,476,428.00	\$ (1,328,427.00)	\$ 1,148,001.00
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 2,476,428.00	\$ -	\$ 2,476,428.00

Revenue	Current	Change	Revised
Federal	\$ 2,476,428.00	\$ -	\$ 2,476,428.00
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 2,476,428.00	\$ -	\$ 2,476,428.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 9/11/2020 **Estimated Program Completion:** 6/22/2026

The Local Match: **Found in (ORG):**

Ordinance 20-125, 21-025 **Date Revised:** 12/15/2020, 4/19/2021

Passed:

PROGRAM DESCRIPTION:

Funding is provided through the Department of Housing and Urban Development (HUD), authorized by the Coronavirus Aid, Relief and Economic Security Act (CARES Act) to assist low to moderate income residents of New Castle County who have been affected by issues associated with the COVID-19 pandemic.

~~2/23/2021~~ 6/27/2023

ORDINANCE NO. 23-086

TO ADOPT THE CLASS SPECIFICATION OF OFFICE OF LAW PARALEGAL AND TO AMEND THE PAY PLAN AND RATES OF PAY FOR NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE AND NON-UNION CLASSIFIED SERVICE EMPLOYEES TO MAKE ORGANIZATIONAL CHANGES FOR CLASS SPECIFICATIONS IN THE DEPARTMENT OF ADMINISTRATION, OFFICE OF LAW

WHEREAS, the Department of Administration, Office of Law has determined that it is necessary to make organizational changes to operate most effectively; and

WHEREAS, the Department submitted a new class specification for an Office of Law Paralegal that will perform important legal research and other law-related work; and

WHEREAS, the Human Resources Advisory Board at its meeting on April 6, 2023, recommended that the class specification for the new position title of Office of Law Paralegal (Pay Grade 24) be added to the Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive Office; and

WHEREAS, the Chief Human Resources Officer concurs with the recommendation of the Human Resources Advisory Board; and

WHEREAS, the Department recommends that the existing position title of Legal Assistant (Pay Grade 21) be reclassified to the position title of Office of Law Paralegal (Pay Grade 24) as a result of new and additional duties due to business needs; and

WHEREAS, the Department recommends changes to the class specification of Secretary to the County Attorney (Pay Grade 22) including changing the title to Paralegal to the County Attorney (Pay Grade 25) as a result of new and additional duties due to business needs; and

WHEREAS, the Department of Administration also recommends that the Pay Grade for the class specification Law Office Administrator be changed from Pay Grade 23 to Pay Grade 26; and

WHEREAS, the Law Office Administrator is a supervisory position, and, to avoid directly subordinate positions having the same, or higher, pay grade as the Law Office Administrator, it is appropriate to increase the pay grade for the Law Office Administrator position concomitantly with an increase in the pay grades of a directly subordinate positions.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Class Specification for Office of Law Paralegal is adopted as set forth in Exhibit "A."

Section 2. The Class Specification for Secretary to the County Attorney (proposed Paralegal to the County Attorney) is amended as set forth in Exhibit "B."

Section 3. The Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive Office, effective July 1, 2023 through June 30, 2024, is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit "C."

Section 4. The Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive Office, effective July 1, 2024 through June 30, 2025, is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “D.”

Section 5. The Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive Office, effective July 1, 2025 through June 30, 2026, is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “E.”

Section 6. The Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive Office, effective July 1, 2026 is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “F.”

Section 7. The Pay Plan and Rates of Pay for Non-Union Classified Service Employees, effective July 1, 2023 through June 30, 2024, is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “G.”

Section 8. The Pay Plan and Rates of Pay for Non-Union Classified Service Employees, effective July 1, 2024 through June 30, 2025, is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “H.”

Section 9. The Pay Plan and Rates of Pay for Non-Union Classified Service Employees, effective July 1, 2025 through June 30, 2026, is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “I.”

Section 10. The Pay Plan and Rates of Pay for Non-Union Classified Service Employees, effective July 1, 2026 is hereby amended by adding the material that is underscored and deleting the material that is stricken as set forth in Exhibit “J.”

Section 11. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Section 12. It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to July 1, 2023.

Adopted by Council of
New Castle County on:

President of Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, adds the position title of Office of Law Paralegal (Pay Grade 24) to the Non-Union Unclassified Service Employees of the Executive Office and adopts the class specification of Office of Law Paralegal, as recommended by the Human Resources Advisory Board. This Ordinance also amends the class specification of Legal Assistant (Pay Grade 21) changing the position title to Office of Law Paralegal (Pay Grade 24) and amends the class specification of Secretary to the County Attorney (Pay Grade 22) changing the position title to Paralegal to the County Attorney (Pay Grade 25). Additionally, this Ordinance also changes the Pay Grade for the position title of Law Office Administrator from Pay Grade 23 to Pay Grade 26 on the Pay Plan and Rates of Pay for Non-Union Classified Service Employees.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to July 1, 2023.

FISCAL IMPACT: This Ordinance, if approved, adds the position title of Office of Law Paralegal (Pay Grade 24) to the Non-Union Unclassified Service Employees of the Executive Office and adopts the class specification of Office of Law Paralegal, as recommended by the Human Resources Advisory Board. This Ordinance also amends the class specification of Legal Assistant (Pay Grade 21) changing the position title to Office of Law Paralegal (Pay Grade 24) and amends the class specification of Secretary to the County Attorney (Pay Grade 22) changing the position title to Paralegal to the County Attorney (Pay Grade 25). Additionally, this Ordinance also changes the Pay Grade for the position title of Law Office Administrator from Pay Grade 23 to Pay Grade 26 on the Pay Plan and Rates of Pay for Non-Union Classified Service Employees.

There are currently four filled positions with the title of Legal Assistant, one filled position with the title of Secretary to the County Attorney and one filled position with the title of Law Office Administrator. The estimated fiscal impact (Salaries/Wages and Benefits) of reclassifying the six employees currently in these positions is \$32,973 in FY2024, \$67,591 in FY2025 and \$103,940 in FY2026.

EXHIBIT A

NEW CASTLE COUNTY GOVERNMENT	Number XXXX
CLASS SPECIFICATION	Page 1 of 2
Title: OFFICE OF LAW PARALEGAL	Date DRAFT Approved:

GENERAL STATEMENT OF DUTIES: Provides attorneys with diversified legal administrative and clerical support; does related work as required or as assigned by supervising attorneys or the Office Administrator.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class performs important legal research and other law-related work. The work is performed under direct supervision of an attorney, legal advisor, or Office of Law Administrator. This employee may either have studied at an accredited law school or have received legal assistant training. This is a confidential position.

EXAMPLES OF WORK: (Illustrative Only)

- Research laws, investigates facts and prepares documents and other sources of information relating to the Office of Law;
- Prepares documents such as briefs, pleadings, complaints, answers, motions, discovery requests/responses, proofs of claims, compendiums, appendixes, mediation statements, memorandums, appeals, contracts, legal communications, and other miscellaneous pleadings, for review and approval;
- Performs electronic filing of legal documents and pleadings, etc.;
- Assists in preparation for presentations, depositions, hearings, trials, and other legal proceedings;
- Prepares witness lists, exhibits and trial binders;
- Assists attorneys in the courtroom;
- Reviews and analyzes legal documents;
- Creates reports for attorneys based on case specifications and attorney requests;
- Builds and maintains databases;
- Manages digital and paper files; ensures files are maintained in accordance with office protocols and New Castle County archiving procedures;
- Engages in independent factual investigations under the supervision of the an attorney in matters relating to various departmental activities;
- Assists with FOIA and discovery requests, responses and document production;
- Manage attorney and court calendars and provide updates when dates or tasks change;
- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a data processing terminal, personal computer, and other related equipment in the course of the work.

EXHIBIT A**NEW CASTLE COUNTY GOVERNMENT****Number** XXXX**Page** 2 of 2**CLASS SPECIFICATION****Date** DRAFT**Title:** OFFICE OF LAW PARALEGAL**Approved:**

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Strong research and writing skills and proficiency in use of various research tools; ability to organize and prioritize work; strong attention to detail and accuracy; ability to handle sensitive matters and maintain confidentiality; demonstrates effective interpersonal, written and verbal communication skills; some knowledge of, or the ability to rapidly acquire knowledge of relevant Federal, Delaware and County laws, ordinances, and regulations and of the correct form of legislation to be presented to the County Council for action; knowledge of, or the ability to rapidly acquire knowledge of, the organization function, and operation of the Federal, State, County, and local governments, and other agencies with whom the employee may be required to work. Employee should have the capability of constructing tracking systems and reconciling discrepancies with the systems in other departments with little or no supervision. Good knowledge of the principles and practices of substantive and procedural law; ability to communicate courteously and effectively, both verbally and in writing; ability to pass a Class III County physical examination.

ACCEPTABLE EXPERIENCE AND TRAINING: Possession of an associate degree from an accredited college or university and a certified legal assistant training certification; or six years of experience serving as a paralegal at a law firm or in a government office performing related work; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

HISTORY OF REVISIONS:
Established: NEW

NEW CASTLE COUNTY GOVERNMENT

Number 0055

CLASS SPECIFICATION

Page 1 of 3

Date 05/01/03DRAFT

Title: SECRETARY-PARALEGAL TO THE COUNTY ATTORNEY

Approved:

GENERAL STATEMENT OF DUTIES: Provides diversified administrative, secretarial, and clerical support ~~Performs a variety of administrative and secretarial duties~~ requiring a high degree of confidentiality for the County Attorney; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class handles administrative, ~~and secretarial, and clerical~~ tasks which are highly confidential in nature and handles details such as screening telephone calls, visitors, and mail; scheduling appointments; and maintaining the County Attorney's calendar. Substantial latitude for independent action is delegated by the County Attorney to resolve administrative problems. This employee may also perform paralegal duties and may supervise support staff in the office. In many instances, this employee acts as a liaison between the County Attorney and other general managers/row officers and works under the general supervision of the County Attorney.

EXAMPLES OF WORK: (Illustrative only)

- ~~— Takes and transcribes difficult dictated material requiring a high degree of accuracy involving legal terminology;~~
- Types legal opinions, deeds, briefs, motions, reports, correspondence, and other materials;
- Prepares routine replies to correspondence;
- Files legal documents, correspondence, and other materials;
- Meets callers, ascertains the purpose of their visit, and disposes of the matter;
- Screens telephone calls and incoming mail and answers inquiries which do not require the County Attorney's attention;
- Maintains contact with County Council, the County Executive's Office, and other County departments/row offices to handle business for the County Attorney;
- Makes appointments and maintains a calendar for the County Attorney;
- Supervises the work of support staff as requested by the County Attorney;
- Handles purchasing duties such as preparation of purchase requisitions, keeping budgetary records, and preparing related reports as requested by the County Attorney;
- Supervises the maintenance and update of the ~~office~~ County Attorney's filing system, and the office filing system as requested;
- Performs routine research, investigates facts in matters relating to the business of the County Attorney's office, and prepares related reports;
- Prepares payroll and maintains personnel and payroll records for the office;

NEW CASTLE COUNTY GOVERNMENT

Number 0055

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Date 05/01/03 DRAFT

CLASS SPECIFICATION

Title: SECRETARY-PARALEGAL TO THE COUNTY ATTORNEY

Approved:

- Promotes an ongoing attitude of dedication to excellent public service and ensures that external and internal customers are provided with the highest quality of service;
- Operates a data processing terminal, personal computer, and other related equipment in the course of the work.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Strong research and writing skills and proficiency in use of various research tools; ability to organize and prioritize work; strong attention to detail and accuracy; ability to handle sensitive matters and maintain confidentiality; demonstrates effective interpersonal, written and verbal communication skills; some knowledge of, or the ability to rapidly acquire knowledge of relevant Federal, Delaware and County laws, ordinances, and regulations and of the correct form of legislation to be presented to the County Council for action; knowledge of, or the ability to rapidly acquire knowledge of, the organization function, and operation of the Federal, State, County, and local governments, and other agencies with whom the employee may be required to work; thorough knowledge of, or the ability to rapidly acquire knowledge of, the functions and scope of authority of County departments and offices as related to the handling and disposition of requests for information and delegated administrative details; ability to maintain effective working relationships with managers of other County departments, elected officials, other employees, and the public. Employee should have the capability of constructing tracking systems and reconciling discrepancies with the systems in other departments with little or no supervision. Good knowledge of the principles and practices of substantive and procedural law; ability to communicate courteously and effectively, both verbally and in writing; ability to pass a Class III County physical examination.

Thorough knowledge of modern office practices, procedures, equipment, spelling, business English, and mathematics; thorough knowledge of legal terminology, forms, methods, and procedures; some knowledge of elementary bookkeeping; ability to operate word processing equipment and to transcribe information; thorough knowledge of the functions and scope of authority of County departments and offices as related to the handling and disposition of requests for information and delegated administrative details; ability to make decisions in accordance with laws, ordinances, regulations, and appropriate policies and procedures; ability to operate word processing equipment, personal computer, data processing terminal and other related equipment using current software; ability to prepare appropriate correspondence on routine matters and to perform routine office management details with only general supervision; ability to maintain effective working relationships with managers of other County departments, elected officials, other employees, and the public; ability to communicate courteously and effectively, both verbally and in writing; ability to pass a Class III County physical examination.

NEW CASTLE COUNTY GOVERNMENT

Number 0055

Page 3 of 3

Date 05/01/03DRAFT

CLASS SPECIFICATION

Title: SECRETARY-PARALEGAL TO THE COUNTY ATTORNEY

Approved:

ACCEPTABLE EXPERIENCE AND TRAINING:

Possession of an Associate's Degree from an accredited college or university and a certified legal assistant training certification; or six years of experience serving as a paralegal at a law firm or in a government office performing related work; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

At least five years experience in performing secretarial work of a progressively responsible nature, with at least one year experience in the legal field, and completion of a standard high school course or GED certificate program; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

HISTORY OF REVISIONS:

Established: 08/03/89
 Revised: 03/01/94
 Revised: 10/16/95
 Revised: 07/01/97
 Revised: 11/01/98
 Revised: 05/01/03
Revised: DRAFT

EXHIBIT C
PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
LEGAL SECRETARY	17	35,781	37,570	39,449	41,421	43,492	45,667	47,951	50,348	52,866	55,509
ETHICS COMMISSION ADMIN ASST	20	41,422	43,493	45,668	47,952	50,350	52,867	55,510	58,286	61,200	64,260
LEGAL ASSISTANT	24	43,493	45,668	47,952	50,350	52,867	55,510	58,286	61,200	64,260	67,473
EXECUTIVE ASSISTANT I SECRETARY TO THE COUNTY ATTORNEY	22 22	45,667	47,951	50,348	52,866	55,509	58,285	61,199	64,259	67,472	70,845
<u>OFFICE OF LAW PARALEGAL</u>	<u>24</u>	<u>50,350</u>	<u>52,867</u>	<u>55,510</u>	<u>58,286</u>	<u>61,200</u>	<u>64,260</u>	<u>67,473</u>	<u>70,846</u>	<u>74,389</u>	<u>78,109</u>
<u>PARALEGAL TO THE COUNTY ATTORNEY</u>	<u>25</u>	<u>52,868</u>	<u>55,511</u>	<u>58,287</u>	<u>61,201</u>	<u>64,261</u>	<u>67,474</u>	<u>70,847</u>	<u>74,390</u>	<u>78,110</u>	<u>82,015</u>
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	55,511	58,287	61,201	64,261	67,474	70,847	74,390	78,110	82,015	86,116
COMPLAINTS OFFICER	27	58,286	61,200	64,260	67,473	70,846	74,389	78,109	82,014	86,115	90,421
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	67,474	70,847	74,390	78,110	82,015	86,116	90,422	94,943	99,690	104,675
ASSISTANT COUNTY ATTORNEY I	32	74,392	78,112	82,017	86,118	90,424	94,945	99,692	104,677	109,910	115,405
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	82,016	86,117	90,423	94,944	99,691	104,676	109,909	115,404	121,174	127,233
DIRECTOR OF REDEVELOPMENT	36	90,423	94,944	99,691	104,676	109,909	115,404	121,174	127,233	133,594	140,274
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	99,692	104,677	109,910	115,405	121,176	127,235	133,597	140,277	147,291	154,656
COUNTY SOLICITOR	39	104,678	109,911	115,407	121,177	127,236	133,598	140,278	147,292	154,657	162,389
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40 40	109,910	115,405	121,176	127,235	133,597	140,276	147,290	154,655	162,387	170,506
CHIEF OF POLICE	41	122,114	128,220	134,630	141,361	148,430	155,852	163,644	171,826	180,418	189,439
PART-TIME ATTORNEY (hourly rate)		41.39	43.46	45.63	47.91	50.31	52.83	55.47	58.24	61.15	64.21
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		106,769	120,648	127,887	135,561	150,473	157,996	165,895	174,190	182,899	192,044
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									

Effective: 07/01/2023 (Ordinance 23-063)

Revised: 07/01/2023 (Ordinance 23-xxx)

EXHIBIT D
PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
LEGAL SECRETARY	17	36,676	38,510	40,436	42,457	44,580	46,809	49,150	51,607	54,188	56,897
ETHICS COMMISSION ADMIN ASST	20	42,458	44,581	46,810	49,151	51,609	54,189	56,898	59,744	62,730	65,867
LEGAL ASSISTANT	24	44,581	46,810	49,151	51,609	54,189	56,898	59,744	62,730	65,867	69,160
EXECUTIVE ASSISTANT I SECRETARY TO THE COUNTY ATTORNEY	22 22	46,809	49,150	51,607	54,188	56,897	59,743	62,729	65,866	69,159	72,617
<u>OFFICE OF LAW PARALEGAL</u>	<u>24</u>	<u>51,609</u>	<u>54,189</u>	<u>56,898</u>	<u>59,744</u>	<u>62,730</u>	<u>65,867</u>	<u>69,160</u>	<u>72,618</u>	<u>76,249</u>	<u>80,062</u>
<u>PARALEGAL TO THE COUNTY ATTORNEY</u>	<u>25</u>	<u>54,190</u>	<u>56,899</u>	<u>59,745</u>	<u>62,732</u>	<u>65,868</u>	<u>69,161</u>	<u>72,619</u>	<u>76,250</u>	<u>80,063</u>	<u>84,066</u>
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066	88,269
COMPLAINTS OFFICER	27	59,744	62,730	65,867	69,160	72,618	76,249	80,062	84,065	88,268	92,682
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	69,161	72,619	76,250	80,063	84,066	88,269	92,683	97,317	102,183	107,292
ASSISTANT COUNTY ATTORNEY I	32	76,252	80,065	84,068	88,271	92,685	97,319	102,185	107,294	112,658	118,291
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	84,067	88,270	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414
DIRECTOR OF REDEVELOPMENT	36	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414	136,934	143,781
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	102,185	107,294	112,658	118,291	124,206	130,416	136,937	143,784	150,974	158,523
COUNTY SOLICITOR	39	107,295	112,659	118,293	124,207	130,417	136,938	143,785	150,975	158,524	166,449
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40 40	112,658	118,291	124,206	130,416	136,937	143,783	150,973	158,522	166,447	174,769
CHIEF OF POLICE	41	125,167	131,426	137,996	144,896	152,141	159,749	167,736	176,122	184,929	194,175
PART-TIME ATTORNEY (hourly rate)		42.42	44.54	46.77	49.11	51.57	54.15	56.86	59.70	62.69	65.82
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		109,439	123,665	131,085	138,951	154,235	161,946	170,043	178,545	187,472	196,846
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									

Effective: 07/01/2024 (Ordinance 23-063)

Revised: 07/01/2024 (Ordinance 23-xxx)

EXHIBIT E
PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
LEGAL SECRETARY	17	37,593	39,473	41,447	43,519	45,695	47,980	50,379	52,898	55,543	58,320
ETHICS COMMISSION ADMIN ASST	20	43,520	45,696	47,981	50,380	52,900	55,544	58,321	61,238	64,299	67,514
LEGAL ASSISTANT	24	45,696	47,981	50,380	52,900	55,544	58,321	61,238	64,299	67,514	70,889
EXECUTIVE ASSISTANT I SECRETARY TO THE COUNTY ATTORNEY	22 22	47,980	50,379	52,898	55,543	58,320	61,237	64,298	67,513	70,888	74,433
<u>OFFICE OF LAW PARALEGAL</u>	<u>24</u>	<u>52,900</u>	<u>55,544</u>	<u>58,321</u>	<u>61,238</u>	<u>64,299</u>	<u>67,512</u>	<u>70,889</u>	<u>74,434</u>	<u>78,156</u>	<u>82,064</u>
<u>PARALEGAL TO THE COUNTY ATTORNEY</u>	<u>25</u>	<u>55,545</u>	<u>58,322</u>	<u>61,239</u>	<u>64,301</u>	<u>67,515</u>	<u>70,891</u>	<u>74,435</u>	<u>78,157</u>	<u>82,065</u>	<u>86,168</u>
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168	90,476
COMPLAINTS OFFICER	27	61,238	64,299	67,514	70,889	74,434	78,156	82,064	86,167	90,475	95,000
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	70,891	74,435	78,157	82,065	86,168	90,476	95,001	99,750	104,738	109,975
ASSISTANT COUNTY ATTORNEY I	32	78,159	82,067	86,170	90,478	95,003	99,752	104,740	109,977	115,475	121,249
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	86,169	90,477	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675
DIRECTOR OF REDEVELOPMENT	36	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675	140,358	147,376
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	104,740	109,977	115,475	121,249	127,312	133,677	140,361	147,379	154,749	162,487
COUNTY SOLICITOR	39	109,978	115,476	121,251	127,313	133,678	140,362	147,380	154,750	162,488	170,611
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40 40	115,475	121,249	127,312	133,677	140,361	147,378	154,748	162,486	170,609	179,139
CHIEF OF POLICE	41	128,297	134,712	141,446	148,519	155,945	163,743	171,930	180,526	189,553	199,030
PART-TIME ATTORNEY (hourly rate)		43.48	45.65	47.93	50.33	52.85	55.49	58.26	61.17	64.23	67.44
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		112,175	126,757	134,363	142,425	158,091	165,995	174,295	183,009	192,159	201,768
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									

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EXHIBIT F
PAY PLAN AND RATES OF PAY FOR
NON-UNION UNCLASSIFIED SERVICE EMPLOYEES OF THE EXECUTIVE OFFICE

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
LEGAL SECRETARY	17	38,533	40,460	42,484	44,607	46,838	49,180	51,639	54,221	56,932	59,778
ETHICS COMMISSION ADMIN ASST	20	44,608	46,839	49,181	51,640	54,223	56,933	59,780	62,769	65,907	69,202
LEGAL ASSISTANT	24	46,839	49,181	51,640	54,223	56,933	59,780	62,769	65,907	69,202	72,662
EXECUTIVE ASSISTANT I SECRETARY TO THE COUNTY ATTORNEY	22 22	49,180	51,639	54,221	56,932	59,778	62,768	65,906	69,201	72,661	76,294
<u>OFFICE OF LAW PARALEGAL</u>	<u>24</u>	<u>54,223</u>	<u>56,933</u>	<u>59,780</u>	<u>62,769</u>	<u>65,907</u>	<u>69,202</u>	<u>72,662</u>	<u>76,295</u>	<u>80,110</u>	<u>84,116</u>
<u>PARALEGAL TO THE COUNTY ATTORNEY</u>	<u>25</u>	<u>56,934</u>	<u>59,781</u>	<u>62,770</u>	<u>65,909</u>	<u>69,203</u>	<u>72,664</u>	<u>76,296</u>	<u>80,111</u>	<u>84,117</u>	<u>88,323</u>
EXECUTIVE ASSISTANT II LAW ENFORCEMENT TECHNICIAN	26 26	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323	92,738
COMPLAINTS OFFICER	27	62,769	65,907	69,202	72,662	76,295	80,110	84,116	88,322	92,737	97,375
EXECUTIVE ASSISTANT III STAFF DIRECTOR	30 30	72,664	76,296	80,111	84,117	88,323	92,738	97,377	102,244	107,357	112,725
ASSISTANT COUNTY ATTORNEY I	32	80,113	84,119	88,325	92,740	97,379	102,246	107,359	112,727	118,362	124,281
ASSISTANT COUNTY ATTORNEY II DIRECTOR OF COMMUNICATIONS EXECUTIVE ASSISTANT IV	34 34 34	88,324	92,739	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017
DIRECTOR OF REDEVELOPMENT	36	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017	143,867	151,061
CHIEF HUMAN RESOURCES OFFICER CHIEF OF TECHNOLOGY AND ADMIN SERVICES COMMUNITY SERVICES DEPT. GEN. MANAGER	38 38 38	107,359	112,727	118,362	124,281	130,495	137,019	143,871	151,064	158,618	166,550
COUNTY SOLICITOR	39	112,728	118,363	124,283	130,496	137,020	143,872	151,065	158,619	166,551	174,877
CHIEF FINANCIAL OFFICER CHIEF OF STAFF COUNTY ATTORNEY DEPUTY CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF PUBLIC SAFETY LAND USE DEPARTMENT GENERAL MANAGER POLICY DIRECTOR FOR THE COUNTY EXECUTIVE PUBLIC WORKS DEPARTMENT GENERAL MGR.	40 40 40 40 40 40 40 40	118,362	124,281	130,495	137,019	143,871	151,063	158,617	166,549	174,875	183,618
CHIEF OF POLICE	41	128,297	134,712	141,448	148,520	155,946	163,743	171,930	180,527	189,553	199,031
PART-TIME ATTORNEY (hourly rate)		44.57	46.80	49.14	51.60	54.18	56.89	59.73	62.72	65.86	69.15
EXECUTIVE AND ADMINISTRATIVE RATES OF PAY											
CHIEF ADMINISTRATIVE OFFICER		114,980	129,926	137,723	145,986	162,044	170,145	178,653	187,585	196,963	206,813
BOARD AND COMMISSIONERS RATES OF PAY											
JUDGEMENT COMMISSIONERS		\$9.25 PER HOUR									
MEMBER, BOARD OF ADJUSTMENT		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, BOARD OF ASSESSMENT REVIEW		\$100 PER MEETING FOR ANY MEETING LASTING NOT MORE THAN SIX (6) HOURS PLUS \$25 PER HOUR FOR EVERY HOUR OVER SIX THAT A MEMBER SPENDS HEARING APPEALS IN A SINGLE DAY.									
MEMBER, HISTORIC REVIEW BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									
MEMBER, HUMAN RESOURCES ADVISORY BOARD		\$100 PER MEETING									
MEMBER, PLANNING BOARD		\$100 PER REGULAR MEETING AND \$100 PER SPECIAL MEETING									

Effective: 07/01/2026 (Ordinance 23-063)

Revised: 07/01/2026 (Ordinance 23-xxx)

EXHIBIT G
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
SENIOR SERVICES TRANS. PROGRAM COORD.	16	34,077	35,780	37,569	39,448	41,420	43,490	45,664	47,948	50,345	52,863
INSURANCE CLAIMS ASSISTANT	17	35,781	37,570	39,449	41,421	43,492	45,667	47,951	50,348	52,866	55,509
SENIOR SERVICES CENTER DIRECTOR	18	37,571	39,450	41,422	43,493	45,668	47,952	50,350	52,867	55,510	58,286
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	41,422	43,493	45,668	47,952	50,350	52,867	55,510	58,286	61,200	64,260
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	45,667	47,951	50,348	52,866	55,509	58,285	61,199	64,259	67,472	70,845
LAW OFFICE ADMINISTRATOR REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	47,950	50,347	52,865	55,508	58,284	61,198	64,258	67,471	70,844	74,387
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	50,350	52,867	55,510	58,286	61,200	64,260	67,473	70,846	74,389	78,109
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	52,868	55,511	58,287	61,201	64,261	67,474	70,847	74,390	78,110	82,015
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR LAW OFFICE ADMINISTRATOR	26	55,511	58,287	61,201	64,261	67,474	70,847	74,390	78,110	82,015	86,116
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	58,286	61,200	64,260	67,473	70,846	74,389	78,109	82,014	86,115	90,421
ENVIRONMENTAL ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	61,200	64,260	67,473	70,846	74,389	78,109	82,014	86,115	90,421	94,942
PAYROLL SUPERVISOR	29	64,262	67,475	70,848	74,391	78,111	82,016	86,117	90,423	94,944	99,691
COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST FINANCE ADMINISTRATION MANAGER HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER PENSION AND BENEFITS ADMINISTRATOR PUBLIC WORKS PROJECT MANAGER TRANSPORTATION PLANNER	30	67,474	70,847	74,390	78,110	82,015	86,116	90,422	94,943	99,690	104,675
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	70,851	74,393	78,113	82,018	86,119	90,425	94,946	99,694	104,679	109,912
COMMUNITY SERVICES MANAGER DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	74,392	78,112	82,017	86,118	90,424	94,945	99,692	104,677	109,910	115,405

EXHIBIT G
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
ACCOUNTING AND FISCAL MANAGER	34	82,016	86,117	90,423	94,944	99,691	104,676	109,909	115,404	121,174	127,233
ASSISTANT LAND USE MANAGER											
CHIEF PROCUREMENT OFFICER											
CHIEF OF SPECIAL PROJECTS											
ENGINEERING SERVICES MANAGER											
INFORMATION SYSTEMS MANAGER											
INSURANCE AND LOSS CONTROL MANAGER											
INTERNAL SERVICES MANAGER											
PARKS DIVISION MANAGER											
PENSION PROGRAM MANAGER											
SEWER OPERATIONS MANAGER											
STORMWATER & ENVIRONMENTAL PROGS. MGR											
TREASURY MANAGER											
FINANCE LEGAL OFFICER	35	86,118	90,424	94,945	99,692	104,677	109,910	115,405	121,176	127,235	133,597
FIRST ASSISTANT COUNTY ATTORNEY											
HUMAN RESOURCES MANAGER											
PUBLIC WORKS SENIOR MANAGER	36	90,423	94,944	99,691	104,676	109,909	115,404	121,174	127,233	133,594	140,274
DEPUTY CHIEF OF TECHNOLOGY											

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	30	71,779	75,152	78,695	82,415	86,320	90,421	94,727	99,248	103,995	108,980
CHIEF OF EMERGENCY COMMUNICATIONS	36	94,728	99,249	103,996	108,981	114,214	119,709	125,479	131,538	137,899	144,579
CHIEF OF EMERGENCY MEDICAL SERVICES	38	106,867	111,852	117,085	122,580	128,351	134,410	140,772	147,452	154,466	161,831

Effective: 07/01/2023 (Ordinance 23-063)

Revised: 07/01/2023 (Ordinance 23-xxx)

EXHIBIT H
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
SENIOR SERVICES TRANS. PROGRAM COORD.	16	34,929	36,675	38,509	40,435	42,456	44,578	46,806	49,147	51,604	54,185
INSURANCE CLAIMS ASSISTANT	17	36,676	38,510	40,436	42,457	44,580	46,809	49,150	51,607	54,188	56,897
SENIOR SERVICES CENTER DIRECTOR	18	38,511	40,437	42,458	44,581	46,810	49,151	51,609	54,189	56,898	59,744
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	42,458	44,581	46,810	49,151	51,609	54,189	56,898	59,744	62,730	65,867
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	46,809	49,150	51,607	54,188	56,897	59,743	62,729	65,866	69,159	72,617
LAW OFFICE ADMINISTRATOR REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	49,149	51,606	54,187	56,896	59,742	62,728	65,865	69,158	72,616	76,247
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	51,609	54,189	56,898	59,744	62,730	65,867	69,160	72,618	76,249	80,062
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	54,190	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR LAW OFFICE ADMINISTRATOR	26	56,899	59,745	62,732	65,868	69,161	72,619	76,250	80,063	84,066	88,269
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	59,744	62,730	65,867	69,160	72,618	76,249	80,062	84,065	88,268	92,682
ENVIRONMENTAL ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	62,730	65,867	69,160	72,618	76,249	80,062	84,065	88,268	92,682	97,316
PAYROLL SUPERVISOR	29	65,869	69,162	72,620	76,251	80,064	84,067	88,270	92,684	97,318	102,184
COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST FINANCE ADMINISTRATION MANAGER HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER PENSION AND BENEFITS ADMINISTRATOR PUBLIC WORKS PROJECT MANAGER TRANSPORTATION PLANNER	30	69,161	72,619	76,250	80,063	84,066	88,269	92,683	97,317	102,183	107,292
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	72,623	76,253	80,066	84,069	88,272	92,686	97,320	102,187	107,296	112,660
COMMUNITY SERVICES MANAGER DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	76,252	80,065	84,068	88,271	92,685	97,319	102,185	107,294	112,658	118,291

EXHIBIT H
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
ACCOUNTING AND FISCAL MANAGER	34	84,067	88,270	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414
ASSISTANT LAND USE MANAGER											
CHIEF PROCUREMENT OFFICER											
CHIEF OF SPECIAL PROJECTS											
ENGINEERING SERVICES MANAGER											
INFORMATION SYSTEMS MANAGER											
INSURANCE AND LOSS CONTROL MANAGER											
INTERNAL SERVICES MANAGER											
PARKS DIVISION MANAGER											
PENSION PROGRAM MANAGER											
SEWER OPERATIONS MANAGER											
STORMWATER & ENVIRONMENTAL PROGS. MGR											
TREASURY MANAGER											
FINANCE LEGAL OFFICER	35	88,271	92,685	97,319	102,185	107,294	112,658	118,291	124,206	130,416	136,937
FIRST ASSISTANT COUNTY ATTORNEY											
HUMAN RESOURCES MANAGER											
PUBLIC WORKS SENIOR MANAGER	36	92,684	97,318	102,184	107,293	112,657	118,290	124,204	130,414	136,934	143,781
DEPUTY CHIEF OF TECHNOLOGY											

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	30	73,574	77,031	80,663	84,476	88,478	92,682	97,096	101,730	106,595	111,705
CHIEF OF EMERGENCY COMMUNICATIONS	36	97,097	101,731	106,596	111,706	117,070	122,702	128,616	134,827	141,347	148,194
CHIEF OF EMERGENCY MEDICAL SERVICES	38	109,539	114,649	120,013	125,645	131,560	137,771	144,292	151,139	158,328	165,877

Effective: 07/01/2024 (Ordinance 23-063)

Revised: 07/01/2024 (Ordinance 23-xxx)

EXHIBIT I
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
SENIOR SERVICES TRANS. PROGRAM COORD.	16	35,803	37,592	39,472	41,446	43,518	45,693	47,977	50,376	52,895	55,540
INSURANCE CLAIMS ASSISTANT	17	37,593	39,473	41,447	43,519	45,695	47,980	50,379	52,898	55,543	58,320
SENIOR SERVICES CENTER DIRECTOR	18	39,474	41,448	43,520	45,696	47,981	50,380	52,900	55,544	58,321	61,238
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	43,520	45,696	47,981	50,380	52,900	55,544	58,321	61,238	64,299	67,514
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	47,980	50,379	52,898	55,543	58,320	61,237	64,298	67,513	70,888	74,433
LAW OFFICE ADMINISTRATOR REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	50,378	52,897	55,542	58,319	61,236	64,297	67,512	70,887	74,432	78,154
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	52,900	55,544	58,321	61,238	64,299	67,514	70,889	74,434	78,156	82,064
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	55,545	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR <u>LAW OFFICE ADMINISTRATOR</u>	26	58,322	61,239	64,301	67,515	70,891	74,435	78,157	82,065	86,168	90,476
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	61,238	64,299	67,514	70,889	74,434	78,156	82,064	86,167	90,475	95,000
ENVIRONMENTAL ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	64,299	67,514	70,889	74,434	78,156	82,064	86,167	90,475	95,000	99,749
PAYROLL SUPERVISOR	29	67,516	70,892	74,436	78,158	82,066	86,169	90,477	95,002	99,751	104,739
COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST FINANCE ADMINISTRATION MANAGER HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER PENSION AND BENEFITS ADMINISTRATOR PUBLIC WORKS PROJECT MANAGER TRANSPORTATION PLANNER	30	70,891	74,435	78,157	82,065	86,168	90,476	95,001	99,750	104,738	109,975
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	74,439	78,160	82,068	86,171	90,479	95,004	99,753	104,742	109,979	115,477
COMMUNITY SERVICES MANAGER DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	78,159	82,067	86,170	90,478	95,003	99,752	104,740	109,977	115,475	121,249

EXHIBIT I
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
ACCOUNTING AND FISCAL MANAGER	34	86,169	90,477	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675
ASSISTANT LAND USE MANAGER											
CHIEF PROCUREMENT OFFICER											
CHIEF OF SPECIAL PROJECTS											
ENGINEERING SERVICES MANAGER											
INFORMATION SYSTEMS MANAGER											
INSURANCE AND LOSS CONTROL MANAGER											
INTERNAL SERVICES MANAGER											
PARKS DIVISION MANAGER											
PENSION PROGRAM MANAGER											
SEWER OPERATIONS MANAGER											
STORMWATER & ENVIRONMENTAL PROGS. MGR											
TREASURY MANAGER											
FINANCE LEGAL OFFICER	35	90,478	95,003	99,752	104,740	109,977	115,475	121,249	127,312	133,677	140,361
FIRST ASSISTANT COUNTY ATTORNEY											
HUMAN RESOURCES MANAGER											
PUBLIC WORKS SENIOR MANAGER	36	95,002	99,751	104,739	109,976	115,474	121,248	127,310	133,675	140,358	147,376
DEPUTY CHIEF OF TECHNOLOGY											

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	30	75,414	78,957	82,680	86,588	90,690	95,000	99,524	104,274	109,260	114,498
CHIEF OF EMERGENCY COMMUNICATIONS	36	99,525	104,275	109,261	114,499	119,997	125,770	131,832	138,198	144,881	151,899
CHIEF OF EMERGENCY MEDICAL SERVICES	38	112,278	117,516	123,014	128,787	134,849	141,216	147,900	154,918	162,287	170,024

Effective: 07/01/2025 (Ordinance 23-063)

Revised: 07/01/2025 (Ordinance 23-xxx)

EXHIBIT J
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
SENIOR SERVICES TRANS. PROGRAM COORD.	16	36,699	38,532	40,459	42,483	44,606	46,836	49,177	51,636	54,218	56,929
INSURANCE CLAIMS ASSISTANT	17	38,533	40,460	42,484	44,607	46,838	49,180	51,639	54,221	56,932	59,778
SENIOR SERVICES CENTER DIRECTOR	18	40,461	42,485	44,608	46,839	49,181	51,640	54,223	56,933	59,780	62,769
CONFIDENTIAL ASSISTANT HUMAN RESOURCES ASSISTANT	20	44,608	46,839	49,181	51,640	54,223	56,933	59,780	62,769	65,907	69,202
FINANCE INFORMATION SPECIALIST FIRE/MEDICAL COMMUNICATIONS SUPERVISOR POLICE COMMUNICATIONS SUPERVISOR VICTIM'S ASSISTANCE OFFICE COORDINATOR	22	49,180	51,639	54,221	56,932	59,778	62,768	65,906	69,201	72,661	76,294
LAW OFFICE ADMINISTRATOR REGISTER IN CHANCERY OFFICE ADMINISTRATOR STORMWATER INSPECTION SUPERVISOR	23	51,638	54,220	56,931	59,777	62,767	65,905	69,200	72,660	76,293	80,108
CRIME ANALYST LAND USE PARALEGAL PUBLIC INFORMATION SPECIALIST REAL ESTATE COORDINATOR	24	54,223	56,933	59,780	62,769	65,907	69,202	72,662	76,295	80,110	84,116
CUSTOMER INFO. AND ASSISTANCE SUPV. POLICE ACCREDITATION COORDINATOR	25	56,934	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323
ASSISTANT COMMUNITY SERVICES ADMIN. ASSISTANT LAND USE ADMINISTRATOR ENVIRONMENTAL ENGINEER I HUMAN RESOURCES TECHNICIAN INSURANCE ADMINISTRATOR <u>LAW OFFICE ADMINISTRATOR</u>	26	59,781	62,770	65,909	69,203	72,664	76,296	80,111	84,117	88,323	92,738
COMMUNITY GOVERNING ADMINISTRATOR SPORTS AND ATHLETICS ADMINISTRATOR	27	62,769	65,907	69,202	72,662	76,295	80,110	84,116	88,322	92,737	97,375
ENVIRONMENTAL ADMINISTRATOR LAND USE SERVICES ADMINISTRATOR PUBLIC WORKS PROGRAM MANAGER STORMWATER PROGRAM COORDINATOR	28	65,907	69,202	72,662	76,295	80,110	84,116	88,322	92,737	97,375	102,243
PAYROLL SUPERVISOR	29	69,204	72,665	76,297	80,112	84,118	88,324	92,739	97,378	102,245	107,358
COMMUNITY SERVICES ADMINISTRATOR EMPLOYEE RELATIONS SPECIALIST FINANCE ADMINISTRATION MANAGER HUMAN RESOURCES ADMINISTRATOR LAND USE ADMINISTRATOR OPERATIONS SERVICES MANAGER PARKS DEVELOPMENT PLANNER PENSION AND BENEFITS ADMINISTRATOR PUBLIC WORKS PROJECT MANAGER TRANSPORTATION PLANNER	30	72,664	76,296	80,111	84,117	88,323	92,738	97,377	102,244	107,357	112,725
DEVELOPMENT FACILITATOR PROPERTY ASSESSMENT SERVICES MANAGER	31	76,300	80,114	84,120	88,326	92,741	97,380	102,247	107,361	112,729	118,364
COMMUNITY SERVICES MANAGER DEPARTMENT FINANCE OFFICER INFORMATION SYSTEMS ASSISTANT MANAGER LICENSING MANAGER MANAGEMENT AND PRODUCTIVITY MANAGER PLANNING MANAGER SENIOR FINANCIAL OFFICER	32	80,113	84,119	88,325	92,740	97,379	102,246	107,359	112,727	118,362	124,281

EXHIBIT J
PAY PLAN AND RATES OF PAY FOR NON-UNION CLASSIFIED SERVICE EMPLOYEES

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10
ACCOUNTING AND FISCAL MANAGER	34	88,324	92,739	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017
ASSISTANT LAND USE MANAGER											
CHIEF PROCUREMENT OFFICER											
CHIEF OF SPECIAL PROJECTS											
ENGINEERING SERVICES MANAGER											
INFORMATION SYSTEMS MANAGER											
INSURANCE AND LOSS CONTROL MANAGER											
INTERNAL SERVICES MANAGER											
PARKS DIVISION MANAGER											
PENSION PROGRAM MANAGER											
SEWER OPERATIONS MANAGER											
STORMWATER & ENVIRONMENTAL PROGS. MGR											
TREASURY MANAGER											
FINANCE LEGAL OFFICER	35	92,740	97,379	102,246	107,359	112,727	118,362	124,281	130,495	137,019	143,871
FIRST ASSISTANT COUNTY ATTORNEY											
HUMAN RESOURCES MANAGER											
PUBLIC WORKS SENIOR MANAGER	36	97,378	102,245	107,358	112,726	118,361	124,280	130,493	137,017	143,867	151,061
DEPUTY CHIEF OF TECHNOLOGY											

NON-UNION CLASSIFIED SERVICE EMPLOYEES OF EMERGENCY COMMUNICATIONS AND EMERGENCY MEDICAL SERVICES

ASSISTANT CHIEF OF EMERG. COMMUNICATIONS	30	77,300	80,931	84,747	88,753	92,958	97,375	102,013	106,881	111,992	117,361
CHIEF OF EMERGENCY COMMUNICATIONS	36	102,014	106,882	111,993	117,362	122,997	128,915	135,128	141,653	148,504	155,697
CHIEF OF EMERGENCY MEDICAL SERVICES	38	115,085	120,454	126,090	132,007	138,221	144,747	151,598	158,791	166,345	174,275

Effective: 07/01/2026 (Ordinance 23-063)

Revised: 07/01/2026 (Ordinance 23-xxx)

ORDINANCE NO. 23-087

**AMEND THE FY2024 APPROVED OPERATING BUDGET:
TRANSFER ONE VACANT CLERK TYPIST POSITION FROM THE OFFICE OF THE
RECORDER OF DEEDS TO THE OFFICE OF THE REGISTER OF WILLS**

WHEREAS, there is the need to increase staffing for the Office of the Register of Wills to assist in the daily operations of the office as they anticipate continued growth in the aging population of the County resulting in increased filings; and

WHEREAS, this legislation will authorize the transfer of one vacant Clerk Typist position and associated Salaries and Wages and Benefits budget from the Office of the Recorder of Deeds to the Office of the Register of Wills; and

WHEREAS, the revenue measures heretofore adopted by the County Council are, in the opinion of the County Executive, estimated to yield sums at least sufficient to balance the proposed expenditures as set forth in the Annual Operating Budget as hereinafter amended.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Annual Operating Budget for the fiscal year beginning July 1, 2023, is hereby amended by deleting the material stricken and adding the matter underscored on the attached "Exhibit A."

Section 2. The foregoing amendment shall be considered a part of the Approved Annual Operating Budget for the fiscal year beginning July 1, 2023, and shall be effective retroactively as though incorporated initially in the Annual Operating Budget.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will authorize the transfer of one vacant Clerk Typist from the Office of the Recorder of Deeds to the Office of the Register of Wills. The additional staffing will assist in the daily operations of the office. The Office of the Register of Wills anticipates continued growth in the aging population of the County resulting in increased filings. The total FY2024 authorized position count will not change.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Approved Operating Budget by transferring one vacant Clerk Typist position and the associated funds from the Salaries and Wages Budget Line Item \$30,157 and Benefits Budget Line Item \$17,739 from the Office of the Recorder of Deeds to the Office of the Register of Wills.

The total Fiscal Year 2024 Approved Operating Budget will remain at \$331,422,408.

COUNTY COUNCIL

Salaries and Wages	\$	2,428,665
Benefits		1,428,590
Training and Civic Affairs		70,888
Communication and Utilities		17,849
Materials and Supplies		61,042
Contractual Services		253,148
Equipment		1,600
Grants and Fixed Charges		441,482
Operating Transfer Charges		161,959
Total	\$	4,865,223
Total Authorized Full-Time Positions	35	

COUNTY EXECUTIVE

Salaries and Wages	\$	1,777,524
Benefits		1,045,578
Training and Civic Affairs		31,904
Communication and Utilities		15,698
Materials and Supplies		22,236
Contractual Services		148,565
Equipment		1,000
Grants and Fixed Charges		43,000
Contingency		55,000
Operating Transfer Charges		82,016
Total	\$	3,222,521
Total Authorized Full-Time Positions	15	

DEPARTMENT OF ADMINISTRATION

Salaries and Wages	\$	12,223,612
Benefits		7,092,525
Training and Civic Affairs		130,625
Communication and Utilities		8,273,491
Materials and Supplies		158,147
Contractual Services		6,793,141
Equipment		389,900
Grants and Fixed Charges		3,932,350
Operating Transfer Charges		1,163,161
Operating Transfer Credits		(12,098,321)
Total	\$	28,058,631
Total Authorized Full-Time Positions	167	

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	24,594,391
Benefits		14,346,471
Training and Civic Affairs		42,945
Communication and Utilities		24,785,917
Materials and Supplies		4,524,681
Contractual Services		10,366,975
Equipment		483,333
Grants and Fixed Charges		1,193,757
Land and Structures		35,000
Operating Transfer Charges		4,843,006
Operating Transfer Credits		(7,438,785)
Total	\$	77,777,691
Total Authorized Full-Time Positions		384

DEPARTMENT OF LAND USE

Salaries and Wages	\$	8,375,178
Benefits		4,899,879
Training and Civic Affairs		68,665
Communication and Utilities		111,017
Materials and Supplies		113,127
Contractual Services		1,541,973
Equipment		55,175
Grants and Fixed Charges		56,500
Operating Transfer Charges		1,136,835
Operating Transfer Credits		(803,217)
Total	\$	15,555,132
Total Authorized Full-Time Positions		118

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	11,754,322
Benefits		5,318,947
Training and Civic Affairs		18,560
Communication and Utilities		935,330
Materials and Supplies		1,383,163
Contractual Services		2,348,236
Equipment		18,900
Grants and Fixed Charges		3,110,149
Operating Transfer Charges		1,230,637
Operating Transfer Credits		(190,829)
Total	\$	25,927,415
Total Authorized Full-Time Positions		160

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages		\$	67,198,478
Benefits			39,138,665
Training and Civic Affairs			178,869
Communication and Utilities			1,010,888
Materials and Supplies			1,039,511
Contractual Services			2,128,206
Equipment			1,471,072
Grants and Fixed Charges			6,492,175
Operating Transfer Charges			7,298,634
Total		\$	125,956,498
Total Authorized Full-Time Positions	711		

REGISTER OF WILLS

Salaries and Wages	1,081,015	\$	<u>1,111,172</u>
Benefits	616,908		<u>634,647</u>
Training and Civic Affairs			35,275
Communication and Utilities			12,374
Materials and Supplies			10,625
Contractual Services			62,668
Equipment			1,950
Operating Transfer Charges			85,180
Total	1,905,995	\$	<u>1,953,891</u>
Total Authorized Full-Time Positions	<u>20</u>		19

Salaries and Wages			1,263,001	\$	<u>1,232,844</u>
Benefits			730,446		<u>712,707</u>
Training and Civic Affairs					43,170
Communication and Utilities					33,977
Materials and Supplies					12,398
Contractual Services					79,718
Equipment					6,150
Grants and Fixed Charges					18,350
Operating Transfer Charges					148,002
Total			<u>2,335,212</u>	\$	<u>2,287,316</u>
Total Authorized Full-Time Positions	23	24			

Salaries and Wages	\$	1,260,692
Benefits		737,678
Training and Civic Affairs		29,452
Communication and Utilities		16,189
Materials and Supplies		21,259
Contractual Services		55,999
Equipment		5,000
Operating Transfer Charges		144,938
Total	\$	2,271,207
Total Authorized Full-Time Positions	21	

Salaries and Wages	\$	474,736
Benefits		279,250
Training and Civic Affairs		14,130
Communication and Utilities		5,168
Materials and Supplies		5,424
Contractual Services		17,568
Equipment Replacement		6,000
Operating Transfer Charges		31,776
Total	\$	834,052
Total Authorized Full-Time Positions	7	

Debt Service	\$	45,540,069
Total	\$	45,540,069
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	38,000
Benefits		3,385
Training and Civic Affairs		10,500
Communication and Utilities		1,922
Materials and Supplies		2,450
Contractual Services		290,642
Equipment		500
Operating Transfer Charges		6,699
Total	\$	354,098
Total Authorized Full-Time Positions	0	

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	600,000
Total	\$	600,000
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(4,293,340)
Personal Services - Employee Benefits	\$	(2,525,429)
Total	\$	(6,818,769)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	2,332,433
Total	\$	2,332,433

NEW CASTLE COUNTY

Salaries and Wages	\$	128,176,274
Benefits		73,112,893
Training and Civic Affairs		674,983
Communication and Utilities		35,219,820
Materials and Supplies		7,354,063
Contractual Services		24,086,839
Equipment		2,440,580
Grants and Fixed Charges		15,287,763
Debt Service		45,540,069
Land and Structures		35,000
Contingency		3,692,433
Operating Transfer Charges		16,332,843
Operating Transfer Credits		(20,531,152)
<i>Sub-Total New Castle County</i>	\$	331,422,408
<i>Total Authorized Full-Time Positions</i>		1,661

RESERVE ACCOUNT ESTIMATES AS OF MAY 31, 2023

Tax Stabilization Reserve Account	74,585,374
Sewer Rate Stabilization Reserve Account	10,615,708
General Fund Budget Reserve Account	44,845,412
Sewer Fund Budget Reserve Account	18,362,788
<i>Total Reserves:</i>	148,409,282

Introduced by: Mr. Smiley
Date of introduction: June 27, 2023

ORDINANCE NO. 23-088

**TO AMEND *NEW CASTLE COUNTY CODE*
CHAPTER 26 (“HUMAN RESOURCES”) ARTICLE 3 (“MERIT SYSTEM”),
SECTION 26.03.206 (“DEFERRED COMPENSATION PLAN”)
REGARDING PERSONAL LOANS FROM PLAN**

WHEREAS, employee-participant personal loans from the Deferred Compensation Plan (“the Plan”) are not currently permitted; and

WHEREAS, *New Castle County Code* Section 26.03.206 D.3. provides the Deferred Compensation Committee shall recommend the terms of the agreements with administrators, which agreements shall not be valid until approved by resolution of the County Council; and

WHEREAS, the Deferred Compensation Committee has determined that the Plan shall allow employee participants to obtain personal loans from their plan account and qualified rollovers for any purpose; and

WHEREAS, the I.R.S. Code, I.R.S. Regulations, Department of Labor Regulations and/or ERISA rules set forth the requirements for personal loans from the Deferred Compensation Plan; and

WHEREAS, 26 U.S.C. § 72, 26 C.F.R. 1.457-6 and 26 C.F.R. § 1.72(p)-1 require that any personal loan taken from an employee-participant’s plan account must be pursuant to a written employee-participant loan policy with a reasonable rate of interest, and must be secured by the employee-participant’s account balance; and

WHEREAS, applicable rules require that the minimum an employee-participant may borrow is \$1,000.00 and the maximum an employee-participant may borrow is 50 percent of the employee-participant’s vested account balance or \$50,000.00, whichever is less; and

WHEREAS, any employee-participant who procures a loan from their vested plan account balance must repay the loan within five (5) years by monthly automatic payroll deductions, the payment of which may be suspended for military or non-military leave; and

WHEREAS, the Plan will charge that portion of the employee participant's account balances with expenses directly related to the loan set-up, annual maintenance, administrative charges, and collection of the note; and

WHEREAS, I.R.S. rules and regulations consider an employee-participant’s default on the loan as taxable income; and

WHEREAS, County Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1: Section 1. *New Castle County Code* Chapter 26 (“Human Resources”), Article 3 (“Merit System”), Section 26.03.206 (“Deferred Compensation Plan”) regarding distribution of plan proceeds is hereby amended by adding the language that is underscored and deleting the language that is bracketed and stricken, as follows:

Section 26.03.206 – Deferred Compensation Plan

- C. The deferred compensation plan and the agreement made with the approved administrators shall be in conformity with the approved standards of the U.S. Internal Revenue Service and shall include the following features:
1. The employee participant's account shall remain under the ownership of the County, with the employee participant remaining a general creditor of the County for the net asset value of the account fund resulting from the accumulation of the deferred salary as invested at the discretion of the employee; provided, however, that such deferred salary amounts shall be included in determining contributions, benefits and rights if any under the service retirement plan of the County and for social security purposes.
 2. Distributions shall be made by the custodian and shall in no way affect any benefits or rights which the employee may have under the service pension plan.
 3. Distributions of the plan proceeds shall be made upon the happening of one (1) of the following conditions:
 - a. Severance of employment by the participant either by voluntary or involuntary means.
 - b. Disability of the employee participant as defined by the rules and regulations of the Deferred Compensation Committee.
 - c. Early or normal retirement of the employee participant.
 - d. Premature death of the employee participant, in which case the distribution is to the employee participant's designated beneficiary.
 - e. The employee participant experiences an "unforeseeable emergency," sometimes referred to as a "hardship," as recognized pursuant to and in conformity with applicable I.R.S. Code and I.R.S. guidance. (This subsection will become effective as of March 15, 2019, and appropriate language in furtherance of this subsection will be incorporated into the deferred compensation plan as necessary and will be effective as of such date.).
 4. An accepted investment listing shall be approved by the Deferred Compensation Committee and included in the agreement signed with the approved administrators, which listing shall include categories of accepted investments, but shall in no way imply

that the County approves or is responsible for any specific investment decisions made by the employee under the categories stipulated.

5. A choice of one (1) of the approved administrators and the choice of investment of the deferred compensation sums shall be under the complete and absolute control of each employee participant. Other than for an accrued accounting of any money withheld for deferred compensation purposes, the County shall have no fiduciary responsibility for the deferred compensation plan and shall have no responsibility for the performance of the investment choices of the employee participant. The County neither endorses nor takes any position whatsoever on any investment advice given by the administrators or any of their representatives.
6. Employee-participants may procure personal loans from the employee participant's own account for any purpose to be repaid by the employee-participant on a regular monthly basis through automatic payroll deductions, in conformity with applicable I.R.S. rules and regulations and subject to the terms as outlined by the Plan, loan documents and promissory notes(s).

Section 2. This Ordinance shall become effective upon its adoption by County Council and approval by the County Executive or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance recognizes that there is merit to an employee-participant's ability to procure a tax-deferred loan from the County's Deferred Compensation Plan.

FISCAL NOTE: There is no discernible fiscal impact.

Introduced by: Mr. Cartier
Date of introduction: June 27, 2023

RESOLUTION NO. 23-104

**RE-APPOINTING WILLIAM E. SMITH TO THE NEW CASTLE COUNTY
FINANCIAL ADVISORY COUNCIL**

WHEREAS, the New Castle County Financial Advisory Council ("NCCFAC") is composed of 9 residents of New Castle County. Pursuant to *New Castle County Code* §14.01.019, County Council shall appoint 4 members with the advice and consent of the County Executive, and 5 members shall be appointed by the County Executive with the advice and consent of County Council. The County Executive shall designate a Chairperson from among its members; and

WHEREAS, members of the NCCFAC shall possess the ability to review, comprehend, and comment on financial data and project future revenue and expenditures based on available data relevant to past trends and the current economic environment. No more than 3 of the members appointed by the County Executive or County Council shall be of the same political party. County Council and the County Executive may each appoint no more than one representative from New Castle County government; and

WHEREAS, members of the NCCFAC shall serve for a term of 3 years, with said term to begin from the date of appointment with no limitation on reappointment; and

WHEREAS, the NCCFAC advises the County Executive, County Council, and the Chief Financial Officer on current and projected economic conditions and trends, particularly as they affect New Castle County; and

WHEREAS, Mr. Smith is a resident of New Castle County and has brought a wealth of knowledge to the NCCFAC through the sharing of his experience serving as the Chief Financial Officer of the New Castle County Board of Realtors from 2000 until his installment as the current President of the New Castle County Board of Realtors in 2018; and

WHEREAS, County Council has submitted the re-appointment of Mr. Smith for the advice and consent of the County Executive and has received a positive response from the County Executive to the re-appointment of Mr. Smith to the NCCFAC.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby re-appoints William E. Smith to the New Castle County Financial Advisory Council for a term to begin on June 13, 2023 and to expire on June 13, 2026.

Adopted by County Council of
New Castle County on

President of
New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernable fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-105

**REAPPOINTING JOHANNA BISHOP, Ed.D., TO THE NEW CASTLE COUNTY
ETHICS COMMISSION**

WHEREAS, pursuant to New Castle County Code Sections 2.04.101 and 2.01.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly. The Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, New Castle County Code Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, appoints four (4) members, who shall serve for a term of three (3) years; and

WHEREAS, this appointment fulfills the requirement in Section 5.04.101 (A) that no more than two members appointed by an entity shall be of the same political party and that the appointee must not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, Johanna Bishop's term on the New Castle County Ethics Commission has expired; and

WHEREAS, County Council has nominated Johanna Bishop for reappointment to the Ethics Commission.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council, subject to the consent of the County Executive, hereby reappoints Johanna Bishop as member of the New Castle County Ethics Commission for a term to begin on June 27, 2023 and to expire on June 27, 2026.

Adopted by the County Council of
New Castle County on: 6/27/2023

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-106

**CONSENTING TO THE REAPPOINTMENT OF PARESH “PERRY” PATEL TO
THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD**

WHEREAS, Pursuant to *New Castle County Code* Section 40.30.330, the Historic Review Board is vested with the responsibility to make recommendations for historic district boundaries, maintain a survey of historic properties, review permits relative to historic properties, and to make recommendations to the County Executive, County Council, and to the Department of Land Use concerning the use of grants, gifts, and budgeting appropriations to promote the preservation of historic sites, among other duties; and

WHEREAS, the Historic Review Board shall consist of nine (9) members who shall be residents of the County and who shall be appointed by the County Executive with the advice and consent of a majority of County Council. The terms of office shall be four (4) years, provided that the terms of the members other than the Chairman shall be established in a manner that two (2) shall expire each year. The County Executive shall appoint one (1) member as Chairman who shall serve at the pleasure of the County Executive. One (1) member of the Historic Review Board shall be an architect and one (1) member shall be from the field of historic preservation. Seven (7) members shall be individuals who have demonstrated a concern in the field of historic preservation, have some knowledge of the County's history, or have reasonable knowledge of historic architecture or construction techniques; and

WHEREAS, Mr. Patel has served on the Historic Review Board since 2019, and is a valued member bringing financial knowledge, skill and ability to the New Castle County Historic Review Board; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Paresch “Perry” Patel to the Historic Review Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Paresch “Perry” Patel to the New Castle County Historic Review Board for a term to begin immediately upon adoption of this resolution and expire on June 25, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-107

**CONSENTING TO THE REAPPOINTMENT OF ROSE PASSARELLA, Ph.D., J.D. TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE
DEPARTMENT OF COMMUNITY SERVICES BOARD**

WHEREAS, there currently exists a vacancy on the New Castle County Library Advisory Board;
and

WHEREAS, the Library Advisory Board shall serve as a subcommittee to the Department of
Community Services Board (9 *Del. C.* Section 1352 and *New Castle County Code* Section 2.05.402(F));
and

WHEREAS, the Library Advisory Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council, shall appoint
twelve (12) members--one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or
9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, and six (6)
members from among existing friends groups, such members to be nominated by the friends groups,
particularly those associated with new and/or existing libraries currently under construction and/or
expansion and one (1) member representing all contractual libraries, all of whom shall serve for a term of
three (3) years pursuant to, *New Castle County Code* Section 2.05.403; and

WHEREAS, the Library Advisory Board shall advise the County Library Manager,
recommending programs concerning local library needs and the implementation of an effective County
Library System; and

WHEREAS, the Board also shall review and render recommendations on such matters as new
and modified administrative policies, the budget, long-range plans, site selection for new libraries,
conceptual plans for the construction and expansion of new and existing libraries, and material changes in
the Master Plan (Section 2.05.403); and

WHEREAS, the County Executive has submitted for the advice and consent of County Council
the appointment of, Rose Passarella, Ph.D., J.D., representing Council Districts 2 and 8 as a member of
the New Castle County Library Advisory Board; and

WHEREAS, Dr. Passarella is a resident of New Castle County's District 2 and has a strong
community presence serving as Vice President of the Friends of the Brandywine Hundred Library and
serving as President of her community's civic association.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle
County that County Council hereby consents to the appointment of Rose Passarella, Ph.D., J.D., as the
Districts 2 and 8 representative to the New Castle County Library Advisory Board for a term to begin
immediately upon adoption of this resolution and to expire May 12, 2026.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-108

**CONSENTING TO THE REAPPOINTMENT OF FRANCIS E. WILLIAMS, III TO
THE FIRE AND AMBULANCE ADVISORY BOARD**

WHEREAS, Francis E. Williams, III has been highly recommended by the New Castle County Fire and Ambulance Advisory Board to be reappointed as the 6th Fire District representative board member; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(B), the Fire and Ambulance Advisory Board is vested with the responsibility to represent the needs of the County fire, ambulance, and rescue services, to propose equipment changes for the County Emergency Communication Center, to review and make recommendations on the proposed budget of the County Emergency Services Division and to act as a liaison between County government and the volunteer fire and ambulance service, among other duties; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(A), Mr. Williams was nominated by the active fire chiefs and presidents of fire companies in the 6th District; and

WHEREAS, the duties and powers of the Fire Ambulance Advisory Board are outlined in *New Castle County Code* Section 2.05.203(B); and

WHEREAS, the County Executive has advised that the nomination followed the process set forth in *New Castle County Code* Section 2.05.203(A); and

WHEREAS, the County Executive has submitted for the advice and consent of the County Council the reappointment of Francis E. Williams, III as the 6th Fire District representative of the Fire and Ambulance Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Francis E. Williams, III to the New Castle County Fire and Ambulance Advisory Board for a term to begin from May 28, 2023, and to expire on May 28, 2025.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: This resolution has no discernable fiscal impact.

RESOLUTION NO. 23-109

**CONSENTING TO THE REAPPOINTMENT OF MICHAEL SHAW TO THE
FIRE AND AMBULANCE ADVISORY BOARD**

WHEREAS, Michael Shaw has come highly recommended by the New Castle County Fire and Ambulance Advisory Board as the 1st Fire District representative board member; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(B), the Fire and Ambulance Advisory Board is vested with the responsibility to represent the needs of the County fire, ambulance, and rescue services, to propose equipment changes for the County Emergency Communication Center, to review and make recommendations on the proposed budget of the County Emergency Services Division and to act as a liaison between County government and the volunteer fire and ambulance service, among other duties; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(A), Mr. Shaw was nominated by the active fire chiefs and presidents of fire companies in the 1st Fire District; and

WHEREAS, the duties and powers of the Fire Ambulance Advisory Board are outlined in *New Castle County Code* Section 2.05.203(B); and

WHEREAS, the County Executive has advised that the nomination followed the process set forth in *New Castle County Code* Section 2.05.203(A); and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Michael Shaw as the 1st Fire District representative for New Castle County's Fire and Ambulance Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Michael Shaw to the New Castle County Fire and Ambulance Advisory Board for a term to begin on June 9, 2023, and to expire on June 9, 2025.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: This resolution has no discernable fiscal impact.

Introduced by: Mr. Bell
Date of introduction: June 27, 2023

RESOLUTION NO. 23-110

**CONSENTING TO THE REAPPOINTMENT OF PAUL WATTS TO THE
NEW CASTLE COUNTY BOARD OF LICENSE INSPECTION AND REVIEW**

WHEREAS, pursuant to 9 *Del. C.* § 1315, County Council, by ordinance, may provide for the establishment of a Board of License Inspection and Review, which shall have 5 members to be appointed by the County Executive; and

WHEREAS, pursuant to *New Castle County Code* § 2.05.103, the County Executive, with the advice and consent of County Council, shall appoint four (4) members who shall serve for terms of four (4) years, provided that the terms of the original members shall be established in a manner that one (1) shall expire each year. The County Executive shall appoint one (1) member who shall be Chairperson and who shall serve at the pleasure of the County Executive. Preference shall be given by the County Executive to appointing members who are qualified as professionals and are members of a recognized trade association in the fields of construction engineering, architecture, plumbing, sanitary engineering and the home building and construction industry; and

WHEREAS, the Board is authorized to provide an appeal procedure whereby any person aggrieved by the issuance, transfer, renewal, refusal, suspension, revocation or cancellation of any County license, or by any notice, order or other action as a result of any County inspection affecting him or her directly shall, upon request, be furnished with a written statement of the reasons for the action taken and afforded a hearing thereon by the Board; and

WHEREAS, the Board shall hear any evidence, which the aggrieved party or the County may desire to offer, shall make findings and render a decision in writing within 90 days of the filing of the appeal, and that the Board may affirm, modify, reverse, vacate or revoke the action from which the appeal was taken to it; and

WHEREAS, the Board shall have the power to make and revise or rescind such rules as it may deem necessary or appropriate to provide an appeal procedure and otherwise conduct its affairs; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Paul Watts to the Board; and

WHEREAS, Mr. Watts has more than 27 years of experience within the commercial real estate industry maximizing system performance, enhancing operating systems and providing overall management of operations within urban and suburban office portfolios.

WHEREAS, Mr. Watts has agreed to a term limit ending February 23, 2023, in order to maintain staggered appointment terms as defined in, *New Castle County Code* § 2.05.103.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Paul Watts to the New Castle County Board of License, Inspection and Review for a term to begin upon adoption of this resolution and to expire on February 23, 2027.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Toole
Date of Introduction: June 27, 2023

RESOLUTION NO. 23-111

**REAPPOINTING SALLY JENSEN TO THE
NEW CASTLE COUNTY ETHICS COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Sections 2.04.101 and 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly, the Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, *New Castle County Code* Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, shall appoint four (4) members, and the County Executive, with the advice and consent of County Council, shall appoint three (3) members, each of whom shall serve for a term of three (3) years; and

WHEREAS, this reappointment fulfills the requirement in *New Castle County Code* Section 2.04.101.A that no more than two members appointed by an entity shall be of the same political party and that the appointee may not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, the third 3-year term of Sally Jensen is set to expire on July 8, 2023; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Sally Jensen to the Ethics Commission.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Sally Jensen as member of the New Castle County Ethics Commission for a term to begin effectively on July 8, 2023 and to expire on July 8, 2026.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Tackett
Date of Introduction: June 27, 2023

RESOLUTION NO. 23-112

**CONSENTING TO THE REAPPOINTMENT OF CHERYL RICE-MOORE TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF
THE DEPARTMENT OF COMMUNITY SERVICES BOARD**

WHEREAS, the New Castle County Library Advisory Board (“Board”) shall serve as a subcommittee to the Department of Community Services Board pursuant to 9 *Del. C.* § 1352 and *New Castle County Code* §2.05.402(F); and

WHEREAS, the Library Advisory Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council, shall appoint twelve (12) members—one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or 9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, and six (6) members from among existing friends groups, such members to be nominated by the friends groups, particularly those associated with new and/or existing libraries currently under construction and/or expansion, and one (1) member representing all contractual libraries, all of whom shall serve for a term of three (3) years, provided that the terms of the original members shall be established in a manner that four (4) shall expire each year pursuant to *New Castle County Code* § 2.05.403; and

WHEREAS, the Board shall advise the County Library Manager, recommending programs concerning local library needs and the implementation of an effective County Library System; and

WHEREAS, the Board also shall review and render recommendations on such matters as new and modified administrative policies, the budget, long-range plans, site selection for new libraries, conceptual plans for the construction and expansion of new and existing libraries, and material changes in the Master Plan; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Cheryl Rice-Moore representing the Friends of Appoquinimink Library; and

WHEREAS, Ms. Rice-Moore has served as a member of the Library Advisory Board since 2010 and serves as a member of the Friends of Appoquinimink Library.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Cheryl Rice-Moore, representing the Friends of Appoquinimink Library, to the New Castle County Library Advisory Board for a term to begin immediately upon adoption of this resolution and to expire May 25, 2026.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-113

**REAPPOINTING STEPHEN J. CORDANO TO THE
NEW CASTLE COUNTY COUNCIL AUDIT COMMITTEE**

WHEREAS, pursuant to *New Castle County Code* Sec. 2.02.403, the County Council Audit Committee (the “Committee”) is a 5-member public board, mandated by County law that is responsible for: establishing an audit schedule for the coming year; monitoring the progress of ongoing audits; following up on audits previously completed; considering special audit requests or needs expressed by Council, the Executive, or the Chief Financial Officer; preparing an annual performance appraisal of the Auditor for consideration by Council in its annual performance review; assisting the Auditor with any issues encountered in the execution of his duties; ensuring maximum cooperation between the work of the Auditor and the auditing needs of the Council, the Executive, and external auditors; recommending to Council any staffing, equipment, or office needs necessary for improving the operation of the Auditor’s office; considering input from, and consulting with, when appropriate, the Office of Finance; and establishing a peer review of the Office of the County Auditor at least every 3 years; and

WHEREAS, the members of the Committee are appointed by County Council for terms of 4 years. When vacancies occur, they shall be filled for the unexpired term. No citizen member of the Committee may be an employee of the County, be under contract with the County, or enter into a contract with the County during their tenure on the Committee. Moreover, no citizen member of the Committee may be a candidate for public office; and

WHEREAS, the Committee is comprised of 5 members - all of whom must possess the skills necessary to oversee technical and complex financial reporting and the audit process; and

WHEREAS, New Castle County has nominated Stephen J. Cordano for an additional reappointment to the Audit Committee; and

WHEREAS, Mr. Cordano satisfies the requirement in Sec. 2.02.402(A) that each member of the Committee possess the necessary skills to oversee technical and complex financial reporting and the audit process.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby reappoints Stephen J. Cordano as a member of the County Council Audit Committee for a term to begin on July 25, 2023 and to expire on July 25, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-114

**REAPPOINTING TERRY STONE TO THE NEW CASTLE COUNTY
EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES**

WHEREAS, Terry Stone's term on the New Castle County Employees' Retirement System Board of Trustees has expired; and

WHEREAS, pursuant to New Castle County Code Section 2.05.505, the Employees' Retirement System Board of Trustees is vested with the responsibility of directing and operating the County's Employees' Retirement System, among other duties; and

WHEREAS, Section 2.05.505 (A) (4) of the New Castle County Code states that County Council shall appoint four (4) members to the board. One of the four (4) Board appointments may be a general citizen member; and

WHEREAS, this appointment fulfills one (1) of County Council's four (4) appointments outlined in Section 2.05.505 (A) (4); and

WHEREAS, County Council nominates Terry Stone for reappointment to the New Castle County Employees' Retirement System Board of Trustees as a general citizen member.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby reappoints Terry Stone to the New Castle County Employees' Retirement System Board of Trustees as a general citizen member for a term to begin on June 27, 2023 and to expire on June 27, 2027.

Adopted by the County Council
of New Castle County on: 6/27/23

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: This resolution will have no discernible fiscal impact.

RESOLUTION NO. 23-115

**REAPPOINTING KARL BROCKENBROUGH TO THE
NEW CASTLE COUNTY AUDIT COMMITTEE**

WHEREAS, pursuant to *New Castle County Code* Sec. 2.02.403, the Audit Committee (the Committee) is a 5-member public board, mandated by County law that is responsible for: establishing an audit schedule for the coming year; monitoring the progress of ongoing audits; following up on audits previously completed; considering special audit requests or needs expressed by Council, the Executive or the Chief Financial Officer; preparing an annual performance appraisal of the Auditor for consideration by Council in its annual performance review; assisting the Auditor with any problems encountered in the execution of his duties; ensuring maximum cooperation between the work of the Auditor and the auditing needs of the Council, the Executive and external auditors; recommending to Council any staffing, equipment or office needs necessary for improving the operation of the Auditor's office; considering input from, and consulting with, when appropriate, the County Office of Finance; and establishing a peer review of the Office of the County Auditor at least every three (3) years; and

WHEREAS, the members of the Committee will be appointed by County Council for terms of four (4) years, except that original terms shall be established so that two (2) terms expire at four (4) years, two (2) at three (3) years, and one in the second year. When vacancies occur, they shall be filled for the unexpired term. No citizen member of the Committee shall be an employee of the County, be under contract with the County, or enter into a contract with the County during their tenure on the committee. No citizen member of the Committee shall be a candidate for any public office; and

WHEREAS, the members of the Committee shall consist of five (5) members - all of whom possess the technical skills necessary to oversee the technical and complex financial reporting and audit process; and

WHEREAS, New Castle County has nominated Karl Brockenbrough for reappointment to the Audit Committee; and

WHEREAS, this reappointment fulfills the requirement in Sec. 2.02.402 (A) that all members must possess the necessary technical skills to oversee the technical and complex financial reporting and audit process.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby reappoints Martin Taylor as a member of the New Castle County Council Audit Committee for a term to begin on July 25, 2023, and expires on July 25, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Tackett
Date of introduction: June 27, 2023

RESOLUTION NO. 23-116

**REAPPOINTING ERASTUS MONG'ARE
TO THE NEW CASTLE COUNTY DIVERSITY COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Section 2.05.509, the Diversity Commission is vested with the responsibility of monitoring the County's policies to promote and encourage opportunities for minority and women-owned businesses, to ensure that all human resources activities are conducted in a manner to provide an opportunity for all, and to ensure that the workforce is representative of the community which it serves; and

WHEREAS, *New Castle County Code* Section 2.05.509 provides that the Diversity Commission shall consist of seven (7) members, of which County Council shall appoint four (4) members with the advice and consent of the County Executive, who shall serve for terms of two (2) years, except that members shall continue to serve until their successors are appointed and qualified; provided, however, that no member shall hold over more than six (6) months after the end of his or her term; and

WHEREAS, the County Council has nominated Erastus Mong'are for reappointment pending the consent of the County Executive.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby approves of the reappointment of Erastus Mong'are to the New Castle County Diversity Commission, and upon consent of the County Executive, for a term to begin September 28, 2023 and to expire on September 28, 2027.

Adopted by County Council of New
Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this resolution.

RESOLUTION NO. 23-117

**REAPPOINTING ROBERT HICKS, CPA, PMP, TO THE
NEW CASTLE COUNTY ETHICS COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Sections 2.04.101 and 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly, the Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, *New Castle County Code* Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, shall appoint four (4) members, and the County Executive, with the advice and consent of County Council, shall appoint three (3) members, each of whom shall serve for a term of three (3) years; and

WHEREAS, this appointment fulfills the requirement in *New Castle County Code* Section 2.04.101.A that no more than two members appointed by an entity shall be of the same political party and that the appointee may not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, the term of Mr. Hicks expired on May 12, 2023; and

WHEREAS, County Council has nominated Robert Hicks, CPA, PMP, for reappointment to the Ethics Commission; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby, subject to the consent of the County Executive, hereby reappoints Robert Hicks, CPA, PMP, as a member of the New Castle County Ethics Commission for a term to begin effectively on June 27, 2023, and to expire on June 27, 2026.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Street, Mr. Hollins,
Ms. Kilpatrick,
Ms. Hartley-Nagle,
Mr. Sheldon, Mr. Toole
Date of introduction: June 27, 2023

RESOLUTION NO. 23-118

COMMENDING DR. ADRIANA LEELA BOHM FOR TEN YEARS OF DEDICATED SERVICE TO THE RED CLAY CONSOLIDATED SCHOOL DISTRICT

WHEREAS, “Education is the most powerful weapon, which you can use to change the world.” – Nelson Mandela; and

WHEREAS, Dr. Adriana Bohm, a remarkable individual, embarked on her journey of dedication and service to the Red Clay Consolidated School District a decade ago, after arriving in Wilmington, Delaware at the tender age of 12, and is currently living in Wilmington with her loving husband and two beautiful children; and

WHEREAS, in the year 2002, Dr. Bohm's unwavering pursuit of knowledge culminated in the attainment of her Ph.D. in Sociology from Temple University, and that very same year, she took an inspiring step forward by becoming a member of the ACLU, championing the cause of justice and civil liberties; and

WHEREAS, Dr. Bohm's profound commitment to fairness and social justice, fueled by her compassionate spirit, compelled her to throw her hat into the ring and run for the esteemed position on the Red Clay Consolidated School Board in 2013; and

WHEREAS, Dr. Bohm has served as an esteemed member of the Board, representing nominating District A from the City of Wilmington, for an entire decade, selflessly dedicating herself to the betterment of education for all students within the district; and

WHEREAS, throughout her tenure as a Board member, Dr. Adriana Bohm has consistently demonstrated exemplary leadership, tirelessly advocating for fairness and equity for every child within the district's embrace; and

WHEREAS, the list of Dr. Bohm's commendable achievements as a Board member is both extensive and diverse, including but not limited to: spearheading the movement to change the inappropriate mascot at Conrad School, leading the fight to ensure diversity in Cooke School, establishing the district's inaugural diversity committee, successfully championing the inclusion of student representatives on school board committees and the Wilmington Learning Collaborative, leading the charge to have Red Clay join the Juul (vaping) lawsuit in order to safeguard student health and well-being, tirelessly working to provide trauma and LGBTQ-focused professional development for district employees, playing a vital role on the committee that successfully secured the passage of HB 98, which mandates Black History inclusion in school curriculums; and

WHEREAS, in the year 2022, Adriana Bohm exhibited extraordinary leadership and successfully spearheaded the initiative to rename Highlands School to Joseph E. Johnson School, a fitting tribute to Dr. Joseph Johnson, the former Superintendent of the Wilmington School District, who valiantly led the City of Wilmington into the era of school desegregation in 1978 and subsequently served as the Red Clay School District's inaugural Superintendent.

NOW, THEREFORE, BE IT RESOLVED by the County Council of New Castle County that Council hereby commends Dr. Adriana Leela Bohm for her exceptional ten years of dedicated service to the Red Clay Consolidated School District. The Council expresses its utmost gratitude for her unwavering commitment to the pursuit of fairness, equity, and excellence in education for all students. Furthermore, the Council extends its heartfelt wishes for Dr. Bohm's continued success in all her future endeavors, knowing that her indomitable spirit and compassionate leadership will continue to make a positive impact on the lives of countless individuals within the education community and beyond.

Adopted by County Council of
New Castle County on: 6/27/2023

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: There is no discernible fiscal impact with the adoption of this resolution.

RESOLUTION NO. 23-119

**AUTHORIZING THE FILING OF AN APPLICATION FOR FEDERAL ASSISTANCE
WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT UNDER THE HOUSING AND COMMUNITY DEVELOPMENT
ACT OF 1974, AS AMENDED, AND THE CRANSTON-GONZALEZ NATIONAL
AFFORDABLE HOUSING ACT, AS AMENDED**

WHEREAS, New Castle County Council, in April 2020 passed, and the County Executive signed, a Consolidated Plan Five-Year Strategic Plan for the County's housing and community development program, to be updated at least every five years; and

WHEREAS, such Consolidated Plan is in accordance with the requirements established by the United States Department of Housing and Urban Development (HUD) under the Housing and Community Development Act of 1974, as amended, and the Cranston-Gonzalez National Affordable Housing Act of 1992, as amended; and

WHEREAS, for each year thereafter of the Consolidated Plan, the County must submit a new One-Year Action Plan which constitutes that year's application for federal funds; and

WHEREAS, the Consolidated Plan One-Year Action Plan constitutes, for New Castle County; the application for the following entitlement program grants, for the period July 1, 2023 – June 30, 2024 (Federal Fiscal Year (FFY 2023)); and

WHEREAS, Community Planning and Development Program Formula Allocations for FFY 2023 were published on HUD's website on April 5, 2023. The amounts indicated in **bold** represent the FFY 2023 HUD allocation.

- Community Development Block Grant Program (**\$2,383,060**), projected CDBG program income (\$350,000) and CDBG estimated prior year grant funding (\$2,470,000); and
- HOME Investment Partnerships Program (**\$1,131,733**), projected HOME program income (\$50,000), and HOME estimated prior year grant funding (\$2,000,000) and
- Emergency Solutions Grant Program (**\$211,372**).

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County:

Section 1. The Executive of New Castle County is hereby authorized to file the federal FFY 2023 (County Fiscal Year 2024) Consolidated Plan One-Year Action Plan for the programs indicated above with the United States Department of Housing and Urban Development, including all the understanding and assurances contained therein.

Section 2. The Executive of New Castle County is designated as the authorized representative to act in connection with this application and is directed to provide such additional information as may be required.

Adopted by the County Council of
New Castle County on:

President of County Council
New Castle County

SYNOPSIS: This Resolution authorizes the County Executive to file the Consolidated Plan One-Year Action Plan for FFY 2023 (County Fiscal Year 2024) for use of Community Development Block Grant Program funds, Emergency Solutions Grant Program funds, HOME Investment Partnerships Program funds, and the planning documents, as required, and to act as authorized representative in connection with the Plan.

FISCAL NOTE: This Resolution will authorize the filing of the County's One-Year Action Plan for the FFY 2023 Community Development Block Grant Program, Emergency Solutions Grant Program, HOME Investment Partnerships Program and will designate the County Executive as the authorized representative in connection with this Plan. This authorization is a prerequisite for the Consolidated Plan One-Year Action Plan, which includes the following applications for funding expected for the programs listed below, for the period July 1, 2023 – June 30, 2024 (FFY 2023):

- Community Development Block Grant Program (**\$2,383,060**), projected CDBG program income (\$350,000) and CDBG estimated prior year grant funding (\$2,470,000); and
- HOME Investment Partnerships Program (**\$1,131,733**), projected HOME program income (\$50,000), and HOME estimated prior year grant funding (\$2,000,000) and
- Emergency Solutions Grant Program (**\$211,372**).

RESOLUTION NO. 23-120

AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR N. HARRIS CORPORATION FOR THE RENEWAL OF ANNUAL MAINTENANCE OF CASHIERING SOFTWARE FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$64,946.72

WHEREAS, *New Castle County Code* § 2.02.004 requires that all contracts involving expenditures of funds in excess of \$50,000.00 in aggregate to one vendor in a fiscal year, which are not competitively bid, be approved by Resolution of County Council; and

WHEREAS, this contract for \$64,946.72 is for the renewal of annual maintenance of cashiering software for the Department of Administration, Office of Technology and Administrative Services.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby approves the contract listed on the attached Exhibit “A,” entitled “New Castle County Purchase Requisition/Justification Form,” as a valid contract in excess of \$50,000.00 pursuant to *New Castle County Code* § 2.02.004.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: This Resolution approves the execution of the listed contract.

Department of Administration – Office of Technology and Administrative Services

N. Harris Corporation \$64,946.72

FISCAL IMPACT: This Resolution authorizes the execution of one purchase order contract totaling \$64,946.72. Funding is included in the FY2024 Approved Operating Budget in the Department of Administration, Office of Technology and Administrative Services.

Michael Smith
Chief Financial Officer

REQUISITIONER INFORMATION				VENDOR INFORMATION					
NAME	Kathleen Green			FISCAL YR	2024	NAME	N Harris Computer Corp System Innovators		
DEPARTMENT	ADMINISTRATION_12			FUND	100 GENERAL	ADDRESS	9000 SouthSide BLVD		
ORGANIZATION	10124001 ADMIN - TECHNOLOGY						Suite 7200		
PHONE	302 395-5257			REQ#	2024/24000033		Jacksonville, FL 32256		
DELIVERY LOCATION	87 Reads Way New Castle, DE								
SEND VENDOR PO	☐ YES		☒ NO			CONTACT NAME	Evelyn Cambell		
CURRENT VENDOR	☒ YES		☐ NO			PHONE	615 519-7483	EXT	
VENDOR #	101386					EMAIL	Ecambell@harriscomputer.com	FAX #	613-226-3377

ADDITIONAL NOTES	

I. What is the purpose of the requisition or advice of change?

Reoccurring Maintenance contracts for the critical system for Treasury/Cash Management.

Finance uses this software for the cashiering management/transactions.

Finance cash management process would be interrupted.

☒ YES ☐ NO☐ YES ☒ NO**IF YES, AGENCY**

Kathleen Green

6/8/2023

Introduced by: Ms. Kilpatrick, Mr. Tackett
Date of Introduction: June 27, 2023

RESOLUTION NO. 23-121

**CONSENTING TO THE APPOINTMENT OF CHARUNI PATIBANDA, ESQ. FOR THE
POSITION OF GENERAL MANAGER OF THE DEPARTMENT OF LAND USE**

WHEREAS, pursuant to State law (9 *Del. C.* Section 1120 (b)), the County Executive shall appoint the General Manager of the Department of Land Use upon the advice and consent of New Castle County Council; and

WHEREAS, the County Executive has presented for Council's advice and consent the proposed appointment of Charuni Patibanda, Esq. as the General Manager of the Department of Land Use; and

WHEREAS, New Castle County Council has considered the qualifications of Charuni Patibanda, Esq. in accordance with the requirements set forth in 9 *Del. C.* Section 1301 for the position of General Manager of the Department Land Use; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Charuni Patibanda, Esq. as the General Manager of the Department of Land Use.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: Funding for the position exists within the FY2024 Approved Operating Budget. There will be no discernible fiscal impact upon the adoption of the Resolution.

Introduced by: Mr. Bell, Ms. Hartley-Nagle
Date of introduction: June 13, 2023

ORDINANCE NO. 23-069

**AMEND THE FY2024 APPROVED OPERATING BUDGET:
APPROPRIATE \$51,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE
ACCOUNT TO THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE
FOR ZENCITY**

WHEREAS, New Castle County, Department of Public Safety, Division of Police will be using the Zencity survey platform so that the Division can measure the effectiveness of it's services; and

WHEREAS, additional funding is needed to fund this contract in FY2024 in the amount of \$51,000; and

WHEREAS, the revenue measures heretofore adopted by the County Council, are, in the opinion of the County Executive, estimated to yield sums at least sufficient to balance the proposed expenditures as set forth in the Approved Annual Operating Budget as hereinafter amended.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Annual Operating Budget for the fiscal year beginning July 1, 2023, is hereby amended by deleting the material stricken and adding the material underscored on the attached "Exhibit A."

Section 2. The foregoing amendment shall be considered a part of the Annual Operating Budget for the fiscal year beginning July 1, 2023, and shall be effective retroactively as though incorporated initially in the Annual Operating Budget.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Section 4. The provisions of this Ordinance shall become effective on July 1, 2023.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, amends the FY2024 Approved Operating Budget by appropriating \$51,000 from the General Fund Tax Stabilization Reserve Account to the Department of Public Safety, Division of Police, Contractual Services Budget Line Item.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2024 Approved Operating Budget by appropriating \$51,000 from the General Fund Tax Stabilization Reserve Account to the Department of Public Safety, Division of Police Contractual Services Budget Line Item.

The revised FY2024 Approved Operating Budget will be \$331,473,408. The General Fund Tax Stabilization Reserve balance upon passage of this Ordinance is estimated to be \$74,702,153 on July 1, 2023.

COUNTY COUNCIL

Salaries and Wages	\$	2,428,665
Benefits		1,428,590
Training and Civic Affairs		70,888
Communication and Utilities		17,849
Materials and Supplies		61,042
Contractual Services		253,148
Equipment		1,600
Grants and Fixed Charges		441,482
Operating Transfer Charges		161,959
Total	\$	4,865,223
Total Authorized Full-Time Positions	35	

COUNTY EXECUTIVE

Salaries and Wages	\$	1,777,524
Benefits		1,045,578
Training and Civic Affairs		31,904
Communication and Utilities		15,698
Materials and Supplies		22,236
Contractual Services		148,565
Equipment		1,000
Grants and Fixed Charges		43,000
Contingency		55,000
Operating Transfer Charges		82,016
Total	\$	3,222,521
Total Authorized Full-Time Positions	15	

DEPARTMENT OF ADMINISTRATION

Salaries and Wages	\$	12,223,612
Benefits		7,092,525
Training and Civic Affairs		130,625
Communication and Utilities		8,273,491
Materials and Supplies		158,147
Contractual Services		6,793,141
Equipment		389,900
Grants and Fixed Charges		3,932,350
Operating Transfer Charges		1,163,161
Operating Transfer Credits		(12,098,321)
Total	\$	28,058,631
Total Authorized Full-Time Positions	167	

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	24,594,391
Benefits		14,346,471
Training and Civic Affairs		42,945
Communication and Utilities		24,785,917
Materials and Supplies		4,524,681
Contractual Services		10,366,975
Equipment		483,333
Grants and Fixed Charges		1,193,757
Land and Structures		35,000
Operating Transfer Charges		4,843,006
Operating Transfer Credits		(7,438,785)
Total	\$	77,777,691
Total Authorized Full-Time Positions		384

DEPARTMENT OF LAND USE

Salaries and Wages	\$	8,375,178
Benefits		4,899,879
Training and Civic Affairs		68,665
Communication and Utilities		111,017
Materials and Supplies		113,127
Contractual Services		1,541,973
Equipment		55,175
Grants and Fixed Charges		56,500
Operating Transfer Charges		1,136,835
Operating Transfer Credits		(803,217)
Total	\$	15,555,132
Total Authorized Full-Time Positions		118

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	11,754,322
Benefits		5,318,947
Training and Civic Affairs		18,560
Communication and Utilities		935,330
Materials and Supplies		1,383,163
Contractual Services		2,348,236
Equipment		18,900
Grants and Fixed Charges		3,110,149
Operating Transfer Charges		1,230,637
Operating Transfer Credits		(190,829)
Total	\$	25,927,415
Total Authorized Full-Time Positions		160

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages		\$	67,198,478
Benefits			39,138,665
Training and Civic Affairs			178,869
Communication and Utilities			1,010,888
Materials and Supplies			1,039,511
Contractual Services	2,128,206		<u>2,179,206</u>
Equipment			1,471,072
Grants and Fixed Charges			6,492,175
Operating Transfer Charges			7,298,634
Total	<u>125,956,498</u>	\$	<u>126,007,498</u>
Total Authorized Full-Time Positions	711		

REGISTER OF WILLS

Salaries and Wages		\$	1,081,015
Benefits			616,908
Training and Civic Affairs			35,275
Communication and Utilities			12,374
Materials and Supplies			10,625
Contractual Services			62,668
Equipment			1,950
Operating Transfer Charges			85,180
Total		\$	<u>1,905,995</u>
Total Authorized Full-Time Positions	19		

RECORDER OF DEEDS

Salaries and Wages	\$	1,263,001
Benefits		730,446
Training and Civic Affairs		43,170
Communication and Utilities		33,977
Materials and Supplies		12,398
Contractual Services		79,718
Equipment		6,150
Grants and Fixed Charges		18,350
Operating Transfer Charges		148,002
Total	\$	2,335,212
Total Authorized Full-Time Positions	24	

SHERIFF

Salaries and Wages	\$	1,260,692
Benefits		737,678
Training and Civic Affairs		29,452
Communication and Utilities		16,189
Materials and Supplies		21,259
Contractual Services		55,999
Equipment		5,000
Operating Transfer Charges		144,938
Total	\$	2,271,207
Total Authorized Full-Time Positions	21	

CLERK OF THE PEACE

Salaries and Wages	\$	474,736
Benefits		279,250
Training and Civic Affairs		14,130
Communication and Utilities		5,168
Materials and Supplies		5,424
Contractual Services		17,568
Equipment Replacement		6,000
Operating Transfer Charges		31,776
Total	\$	834,052
Total Authorized Full-Time Positions	7	

DEBT SERVICE

Debt Service	\$	45,540,069
Total	\$	45,540,069
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	38,000
Benefits		3,385
Training and Civic Affairs		10,500
Communication and Utilities		1,922
Materials and Supplies		2,450
Contractual Services		290,642
Equipment		500
Operating Transfer Charges		6,699
Total	\$	354,098
Total Authorized Full-Time Positions	0	

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	600,000
Total	\$	600,000
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	455,000
Total	\$	455,000
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(4,293,340)
Personal Services - Employee Benefits	\$	(2,525,429)
Total	\$	(6,818,769)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	2,332,433
Total	\$	2,332,433

NEW CASTLE COUNTY

Salaries and Wages		\$	128,176,274
Benefits			73,112,893
Training and Civic Affairs			674,983
Communication and Utilities			35,219,820
Materials and Supplies			7,354,063
Contractual Services	24,086,839		<u>24,137,839</u>
Equipment			2,440,580
Grants and Fixed Charges			15,287,763
Debt Service			45,540,069
Land and Structures			35,000
Contingency			3,692,433
Operating Transfer Charges			16,332,843
Operating Transfer Credits			(20,531,152)
<i>Sub-Total New Castle County</i>	<i>331,422,408</i>	\$	<u>331,473,408</u>
<i>Total Authorized Full-Time Positions</i>	<i>1,661</i>		

RESERVE ACCOUNTS AS OF JULY 1, 2023

Tax Stabilization Reserve Account (Unaudited)	74,753,153		<u>74,702,153</u>
Sewer Rate Stabilization Reserve Account (Unaudited)			10,915,451
General Fund Budget Reserve Account (Unaudited)			45,512,418
Sewer Fund Budget Reserve Account (Unaudited)			18,872,304
<i>Total Reserves:</i>	<i>150,053,326</i>		<u>150,002,326</u>

ORDINANCE NO. 23-070

AMEND THE GRANTS BUDGET:

APPROPRIATE \$76,000 OF FEDERAL FUNDS FROM THE UNITED STATES DEPARTMENT OF JUSTICE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROGRAM THROUGH THE DELAWARE CRIMINAL JUSTICE COUNCIL (CJC) AND \$99,657 OF STATE FUNDS FROM THE DELAWARE CRIMINAL JUSTICE COUNCIL (CJC) TO THE CRIMINAL JUSTICE COUNCIL NEW CASTLE COUNTY POLICE DEPARTMENT EXPANSION OF VICTIM SERVICES – SEVENTH YEAR GRANT, TO BE ADMINISTERED BY THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE

WHEREAS, federal funding in the amount of \$76,000 has been awarded and will be passed through the Delaware Criminal Justice Council to the CJC New Castle County Police Department Expansion of Victims Services – 7th Year Grant; and

WHEREAS, state funding in the amount of \$99,657 has been awarded from the Delaware Criminal Justice Council to the CJC New Castle County Police Department Expansion of Victims Services – 7th Year Grant; and

WHEREAS, the funding will be used for the continued support of the Division’s service to victims of crime within New Castle County by allowing continued funding of Victim’s Assistance Officers and the ability to provide adequate services to crime victims; and

WHEREAS, the County Executive has determined that funds received are sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby amended by adding the material on the attached “Exhibit A” and “Exhibit B,” which shall be considered underscored in its entirety, attached hereto and made a part thereof.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Section 3. It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to April 1, 2023.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$76,000 in federal funding from the United States Department of Justice Victims of Crime Act (VOCA) Victim Assistance Grant Program through the Delaware Criminal Justice Council (CJC) and \$99,657 in state funding from the Delaware Criminal Justice Council (CJC) to the CJC New Castle County Police Department Expansion of Victims Services 7th Year Grant.

Funds will be used to continue support of the Department's service to victims of crime within New Castle County. Previous funding was used to hire two additional temporary grant funded Victims Assistance Officers and temporarily promote a current Victims Assistance Officer with a grant funded five percent pay raise. Funds were also used to support outreach materials, training and cost of cell phones for five advocates and direct victim assistance when needed. The new funds will provide a seventh year of funding with the same purpose, including a ten percent promotional difference for the supervisor of the unit.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to April 1, 2023.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$76,000 of federal funds passed through the Delaware Criminal Justice Council and \$99,657 in state funds from the Delaware Criminal Justice Council (CJC) to the CJC New Castle County Police Department Expansion of Victims Services 7th Year Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$175,657. This increase will affect FY2023 and FY2024 since the targeted program completion date is March 31, 2024. There will be no fiscal impact beyond FY2024 as a result of this grant award.

DEPARTMENT: Public Safety

EXHIBIT: "A"

GRANT TITLE: CJC NCCPD Expansion of Victim Services-7th Year - Federal

Ordinance No. 23-070

PROGRAM TITLE: CJC NCCPD Expansion of Victim Services-7th Year - Federal

Expense	Current	Change	Revised
Salaries and Wages	\$ 43,866.25	\$ -	\$ 43,866.25
Benefits	\$ 25,286.17	\$ -	\$ 25,286.17
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ 1,124.58	\$ -	\$ 1,124.58
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ 5,723.00	\$ -	\$ 5,723.00
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 76,000.00	\$ -	\$ 76,000.00

Revenue	Current	Change	Revised
Federal	\$ 76,000.00	\$ -	\$ 76,000.00
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 76,000.00	\$ -	\$ 76,000.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 4/1/2023

Estimated Program Completion: 3/31/2024

The Local Match:

Found in (ORG):

**Ordinance
Passed:**

Date Revised:

PROGRAM DESCRIPTION:

Funds will be used to continue support of the Department's service to victims of crime within New Castle County. Previous funding was used to hire two additional temporary grant funded Victims Assistance Officers and temporarily promote a current Victims Assistance Officer with a grant funded five percent pay raise. Funds were also used to support outreach materials, training and cost of cell phones for five advocates and direct victim assistance when needed. The new funds will provide a seventh year of funding with the same purpose, including a ten percent promotional difference for the supervisor of the unit.

6/13/2023

DEPARTMENT: Public Safety

GRANT TITLE: CJC NCCPD Expansion of Victim Services-7th Year State

PROGRAM TITLE: CJC NCCPD Expansion of Victim Services-7th Year State

EXHIBIT: "B"

Ordinance No. 23-070

Expense	Current	Change	Revised
Salaries and Wages	\$ 61,412.75	\$ -	\$ 61,412.75
Benefits	\$ 35,400.64	\$ -	\$ 35,400.64
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ 1,574.41	\$ -	\$ 1,574.41
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ 1,269.20	\$ -	\$ 1,269.20
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 99,657.00	\$ -	\$ 99,657.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 99,657.00	\$ -	\$ 99,657.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 99,657.00	\$ -	\$ 99,657.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 4/1/2023 **Estimated Program Completion:** 3/31/2024

The Local Match: \$ - **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

Funds will be used to continue support of the Department's service to victims of crime within New Castle County. Previous funding was used to hire two additional temporary grant funded Victims Assistance Officers and temporarily promote a current Victims Assistance Officer with a grant funded five percent pay raise. Funds were also used to support outreach materials, training and cost of cell phones for five advocates and direct victim assistance when needed. The new funds will provide a seventh year of funding with the same purpose, including a ten percent promotional difference for the supervisor of the unit.

6/13/2023

Introduced by: Mr. Bell, Ms. Hartley-Nagle

Date of introduction: June 13, 2023

ORDINANCE NO. 23-071

**AMEND THE GRANTS BUDGET:
APPROPRIATE \$284,000 IN FEDERAL FUNDING FROM THE DEPARTMENT OF
HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY
(FEMA) AND \$74,000 IN PRIVATE FUNDING FROM THE PUBLIC SERVICE
ENTERPRISE GROUP (PSEG) NUCLEAR TO FUND THE OPERATIONS OF THE
NEW CASTLE COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM)
FOR FY2024**

WHEREAS, the New Castle County Office of Emergency Management (OEM) is expected to receive \$284,000 in federal funding from the Department of Homeland Security Federal Emergency Management Agency (FEMA) and \$74,000 in private funding from the Public Service Enterprise Group (PSEG) Nuclear; and

WHEREAS, the federal and private funding will be used to fund the Office of Emergency Management's operations for FY2024; and

WHEREAS, this funding supports the operations of the Office of Emergency Management, including funding 2.50 full-time positions; and

WHEREAS, the County Executive has determined that grants anticipated to be received from the Department of Homeland Security Federal Emergency Management Agency (FEMA) and private funding from the Public Service Enterprise Group (PSEG) are sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by adding the material on the attached Exhibit "A" and Exhibit "B," which is considered to be underscored in its entirety.

Section 2. The provisions in this Ordinance shall be effective July 1, 2023.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$284,000 in federal funding from the Department of Homeland Security Federal Emergency Management Agency (FEMA) and \$74,000 in private funding from the Public Service Enterprise Group (PSEG) Nuclear to fund the operations of the New Castle County Office of Emergency Management (OEM) for FY2024.

The funding will allow the New Castle County Office of Emergency Management (OEM) to continue to be operational in FY2024 – which represents the forty-fourth (44th) year that OEM has received federal grant funding. OEM's major service goal is to assist New Castle County government, its agencies and the citizens of New Castle County, to prepare for, respond to and recover from major emergency events. Activities are coordinated with a variety of federal, state, and local government agencies, as well as private facilities.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$284,000 in federal funding from the Department of Homeland Security Federal Emergency Management Agency (FEMA) and \$74,000 in private funding from the Public Service Enterprise Group (PSEG) Nuclear to fund the operations of the New Castle County Office of Emergency Management (OEM) for FY2024.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$358,000. This increase will affect FY2024, FY2025 and FY2026 since the targeted program completion date of the federal portion is June 30, 2026. There will be no fiscal impact beyond FY2026 as a result of this grant award. FY2023 funding was authorized with the source of funds as follows: Federal (\$300,098) Private (\$75,000) and County Match (\$459,954).

DEPARTMENT: Public Safety

EXHIBIT: "A"

GRANT TITLE: Emergency Management FY2024 EMPG

Ordinance No. 23-071

PROGRAM TITLE: Emergency Management FY2024 EMPG

Expense	Current	Change	Revised
Salaries and Wages	\$ 142,002.00	\$ -	\$ 142,002.00
Benefits	\$ 83,528.00	\$ -	\$ 83,528.00
Training/Civic Affairs	\$ 4,850.00	\$ -	\$ 4,850.00
Communication/Utilities	\$ 10,735.00	\$ -	\$ 10,735.00
Materials/Supplies	\$ 940.00	\$ -	\$ 940.00
Contractual Services	\$ 29,550.00	\$ -	\$ 29,550.00
Equipment	\$ 1,395.00	\$ -	\$ 1,395.00
Grants/Fixed Charges	\$ 11,000.00	\$ -	\$ 11,000.00
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 284,000.00	\$ -	\$ 284,000.00

Revenue	Current	Change	Revised
Federal	\$ 284,000.00	\$ -	\$ 284,000.00
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 284,000.00	\$ -	\$ 284,000.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 10/1/2023

Estimated Program Completion: 6/30/2026

The Local Match: \$ 284,000.00

Found in (ORG): 10200601

**Ordinance
Passed:**

Date Revised:

PROGRAM DESCRIPTION:

The major service goal of the Office of Emergency Management (OEM) is to assist New Castle County Government, its support agencies and the public, to adequately prepare for, respond to, and recover from major emergency events by developing and maintaining planning and program efforts to address natural, manmade and technological disasters and emergencies. Activities are coordinated with a variety of federal, state and local government agencies as well private facilities.

6/13/2023

DEPARTMENT:

Public Safety

GRANT TITLE:

Emergency Management FY2024 PSEG

PROGRAM TITLE:

Emergency Management FY2024 PSEG

EXHIBIT:

"B"

Ordinance No.

23-071

Expense	Current	Change	Revised
Salaries and Wages	\$ 41,950.00	\$ -	\$ 41,950.00
Benefits	\$ 24,675.00	\$ -	\$ 24,675.00
Training/Civic Affairs	\$ 3,400.00	\$ -	\$ 3,400.00
Communication/Utilities	\$ 775.00	\$ -	\$ 775.00
Materials/Supplies	\$ 3,200.00	\$ -	\$ 3,200.00
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 74,000.00	\$ -	\$ 74,000.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ 74,000.00	\$ -	\$ 74,000.00
Total	\$ 74,000.00	\$ -	\$ 74,000.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:

7/1/2023

Estimated Program Completion:

6/30/2024

The Local Match:

Found in (ORG):

Ordinance Passed:

Date Revised:

PROGRAM DESCRIPTION:

The major service goal of the Office of Emergency Management (OEM) is to assist New Castle County Government, its support agencies and the public, to adequately prepare for, respond to, and recover from major emergency events by developing and maintaining planning and program efforts to address natural, manmade and technological disasters and emergencies. Activities are coordinated with a variety of federal, state and local government agencies as well private facilities.

6/13/2023

ORDINANCE NO. 23-072

AMEND THE GRANTS BUDGET:

FOR FY2024, APPROPRIATE ANTICIPATED \$2,823,393 FROM THE DEPARTMENT OF STATE, DELAWARE DIVISION OF LIBRARIES TO: (A) LIBRARY ADMINISTRATION \$2,558,043; (B) APPOQUINIMINK LIBRARY \$19,547; (C) BEAR LIBRARY \$34,431; (D) CLAYMONT LIBRARY \$14,431; (E) BRANDYWINE HUNDRED LIBRARY \$82,530; (F) ELSMERE LIBRARY \$14,430; (G) HOCKESSIN LIBRARY \$17,544; (H) KIRKWOOD LIBRARY \$21,748; (I) NEWARK LIBRARY \$30,353; (J) ROUTE 9 LIBRARY \$11,697; AND (K) WOODLAWN LIBRARY \$18,639 WHICH ARE ALL ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES

WHEREAS, State funds, through a contract with the Department of State, Delaware Division of Libraries, are allocated to libraries to encourage the maintenance and development of proper standards, including personnel standards, hours of operation, library materials, collection standards, and interlibrary resource sharing, and to provide for the development of statewide public library services; and

WHEREAS, libraries must meet, or provide evidence of attempting to meet, the minimum standards of operation as established by the Division of Libraries and approved by the State Council on Libraries; and

WHEREAS, the County Executive has determined that grants will be received sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity, and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by adding the material on the attached Exhibits “A” through “K” which shall be considered underscored in their entirety.

Section 2. The provisions in this Ordinance shall become effective on July 1, 2023.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate an anticipated \$2,823,393 from the Department of State, Delaware Division of Libraries to the Department of Community Services, Division of Libraries for the New Castle County public libraries for Fiscal Year 2024. These State funds are allocated to libraries to encourage the maintenance and development of proper standards, including personnel standards, hours of operation, library materials, collection standards, and interlibrary resource sharing, and to provide for the development of statewide public library services. Libraries must meet, or provide evidence of attempting to meet, the minimum standards of operation as established by the Division of Libraries and approved by the State Council on Libraries.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget for Fiscal Year 2024 by appropriating grant awards totaling \$2,823,393 to the Division of Libraries within the Department of Community Services, Libraries Division. The appropriations proposed below, if approved, will be funded by State funds through a contract with the Department of State, Delaware Division of Libraries. These appropriations are estimated since the State Budget is not anticipated to be approved until June 30, 2023.

Library Administration (Exhibit A)	\$2,558,043
Appoquinimink Library (Exhibit B)	19,547
Bear Library (Exhibit C)	34,431
Claymont Library (Exhibit D)	14,431
Brandywine Library (Exhibit E)	82,530
Elsmere Library (Exhibit F)	14,430
Hockessin Library (Exhibit G)	17,544
Kirkwood Library (Exhibit H)	21,748
Newark Library (Exhibit I)	30,353
Route 9 Library (Exhibit J)	11,697
Woodlawn Library (Exhibit K)	18,639
Total	\$2,823,393

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$2,823,393 to be funded with State funds. Since the targeted completion date for these programs is June 30, 2024, there will be no fiscal impact beyond Fiscal Year 2024. FY2023 final funding was authorized in the amount of \$2,557,072.

DEPARTMENT:

Community Services

GRANT TITLE:

FY2024 State Aid for Libraries

PROGRAM TITLE:

Library Administration

EXHIBIT:

"A"

Ordinance No.

23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ 1,026,028.00	\$ -	\$ 1,026,028.00
Benefits	\$ 116,079.00	\$ -	\$ 116,079.00
Training/Civic Affairs	\$ 11,500.00	\$ -	\$ 11,500.00
Communication/Utilities	\$ 1,309.00	\$ -	\$ 1,309.00
Materials/Supplies	\$ 639,560.00	\$ -	\$ 639,560.00
Contractual Services	\$ 654,976.00	\$ -	\$ 654,976.00
Equipment	\$ 108,091.00	\$ -	\$ 108,091.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ 500.00	\$ -	\$ 500.00
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 2,558,043.00	\$ -	\$ 2,558,043.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 2,558,043.00	\$ -	\$ 2,558,043.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 2,558,043.00	\$ -	\$ 2,558,043.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation:

7/1/2023

Estimated Program Completion:

6/30/2024

The Local Match:

Found in (ORG):

Ordinance Passed:

Date Revised:

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Appoquinimink Library

EXHIBIT: "B"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 1,350.00	\$ -	\$ 1,350.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 3,647.00	\$ -	\$ 3,647.00
Contractual Services	\$ 14,550.00	\$ -	\$ 14,550.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 19,547.00	\$ -	\$ 19,547.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 19,547.00	\$ -	\$ 19,547.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 19,547.00	\$ -	\$ 19,547.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Bear Library

EXHIBIT: "C"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 3,731.00	\$ -	\$ 3,731.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 10,700.00	\$ -	\$ 10,700.00
Contractual Services	\$ 16,000.00	\$ -	\$ 16,000.00
Equipment	\$ 4,000.00	\$ -	\$ 4,000.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 34,431.00	\$ -	\$ 34,431.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 34,431.00	\$ -	\$ 34,431.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 34,431.00	\$ -	\$ 34,431.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services
GRANT TITLE: FY2024 State Aid for Libraries
PROGRAM TITLE: Claymont Library

EXHIBIT: "D"
Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 500.00	\$ -	\$ 500.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 5,000.00	\$ -	\$ 5,000.00
Contractual Services	\$ 8,000.00	\$ -	\$ 8,000.00
Equipment	\$ 931.00	\$ -	\$ 931.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 14,431.00	\$ -	\$ 14,431.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 14,431.00	\$ -	\$ 14,431.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 14,431.00	\$ -	\$ 14,431.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024
The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Brandywine Hundred Library

EXHIBIT: "E"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 1,550.00	\$ -	\$ 1,550.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 21,366.00	\$ -	\$ 21,366.00
Contractual Services	\$ 57,114.00	\$ -	\$ 57,114.00
Equipment	\$ 2,500.00	\$ -	\$ 2,500.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 82,530.00	\$ -	\$ 82,530.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 82,530.00	\$ -	\$ 82,530.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 82,530.00	\$ -	\$ 82,530.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Elsmere Library

EXHIBIT: "F"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 1,300.00	\$ -	\$ 1,300.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 10,030.00	\$ -	\$ 10,030.00
Contractual Services	\$ 3,100.00	\$ -	\$ 3,100.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 14,430.00	\$ -	\$ 14,430.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 14,430.00	\$ -	\$ 14,430.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 14,430.00	\$ -	\$ 14,430.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Hockessin Library

EXHIBIT: "G"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 3,300.00	\$ -	\$ 3,300.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 3,800.00	\$ -	\$ 3,800.00
Contractual Services	\$ 6,000.00	\$ -	\$ 6,000.00
Equipment	\$ 4,444.00	\$ -	\$ 4,444.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 17,544.00	\$ -	\$ 17,544.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 17,544.00	\$ -	\$ 17,544.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 17,544.00	\$ -	\$ 17,544.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Kirkwood Library

EXHIBIT: "H"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 3,500.00	\$ -	\$ 3,500.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 7,748.00	\$ -	\$ 7,748.00
Contractual Services	\$ 7,800.00	\$ -	\$ 7,800.00
Equipment	\$ 2,700.00	\$ -	\$ 2,700.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 21,748.00	\$ -	\$ 21,748.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 21,748.00	\$ -	\$ 21,748.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 21,748.00	\$ -	\$ 21,748.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Newark Library

EXHIBIT: "I"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 3,000.00	\$ -	\$ 3,000.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 12,853.00	\$ -	\$ 12,853.00
Contractual Services	\$ 14,000.00	\$ -	\$ 14,000.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ 500.00	\$ -	\$ 500.00
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 30,353.00	\$ -	\$ 30,353.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 30,353.00	\$ -	\$ 30,353.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 30,353.00	\$ -	\$ 30,353.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Community Services

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Route 9 Library

EXHIBIT: "J"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 2,250.00	\$ -	\$ 2,250.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 5,447.00	\$ -	\$ 5,447.00
Contractual Services	\$ 4,000.00	\$ -	\$ 4,000.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 11,697.00	\$ -	\$ 11,697.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 11,697.00	\$ -	\$ 11,697.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 11,697.00	\$ -	\$ 11,697.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

DEPARTMENT: Choose

GRANT TITLE: FY2024 State Aid for Libraries

PROGRAM TITLE: Woodlawn Library

EXHIBIT: "K"

Ordinance No. 23-072

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ 1,900.00	\$ -	\$ 1,900.00
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 11,539.00	\$ -	\$ 11,539.00
Contractual Services	\$ 5,200.00	\$ -	\$ 5,200.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 18,639.00	\$ -	\$ 18,639.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 18,639.00	\$ -	\$ 18,639.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 18,639.00	\$ -	\$ 18,639.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

To provide for statewide public library services and to encourage proper standards regarding personnel, hours of operation, library materials, collections and interlibrary resource sharing.

6/13/2023

Introduced by: Mr. Hollins, Mr. Street
Date of introduction: June 13, 2023

ORDINANCE NO. 23-073

AMEND THE GRANTS BUDGET:

APPROPRIATE \$219,362 IN ANTICIPATED STATE OF DELAWARE GRANT-IN-AID FUNDS TO THE ABSALOM JONES SENIOR CENTER FY2024 GRANT, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, COMMUNITY RESOURCES DIVISION

WHEREAS, authorization is being sought for the appropriation of \$219,362 in anticipated State of Delaware Grant-In-Aid funds to the Absalom Jones Senior Center FY2024 Grant; and

WHEREAS, the Absalom Jones Senior Center provides a variety of services for the elderly in the surrounding community including transportation to the center, adult programs, activities, and social services; and

WHEREAS, the County Executive has determined that a grant is anticipated to be received and shall be sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order, prosperity, and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget as adopted by Ordinance No. 75-173 is hereby amended by adding the material on the attached Exhibit "A" which shall be considered underscored in its entirety.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Section 3. The provisions of this Ordinance are effective July 1, 2023.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: Appropriate \$219,362 in anticipated State of Delaware Grant-In-Aid funds to the Absalom Jones Senior Center FY2024 Grant for the period July 1, 2023, through June 30, 2024, which will be administered by the Department of Community Services, Division of Community Resources.

The Absalom Jones Senior Center provides a variety of services for the elderly in the surrounding community including transportation to the center, adult programs, activities, and social services.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$219,362 in anticipated State of Delaware Grant-In-Aid funds to the Absalom Jones Senior Center FY2024 Grant for the period July 1, 2023, through June 30, 2024, which will be administered by the Department of Community Services, Division of Community Resources.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget. This increase will affect FY2024 since the targeted program completion date for this grant is June 30, 2024. There is no fiscal impact anticipated beyond FY2024. FY2023 original funding was authorized in the amount of \$219,362.

DEPARTMENT: Community Services

GRANT TITLE: Absalom Jones Senior Center FY2024

PROGRAM TITLE: Absalom Jones Senior Center FY2024

EXHIBIT: "A"

Ordinance No. 23-073

Expense	Current	Change	Revised
Salaries and Wages	\$ 90,174.00	\$ -	\$ 90,174.00
Benefits	\$ 36,416.00	\$ -	\$ 36,416.00
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ 1,100.00	\$ -	\$ 1,100.00
Contractual Services	\$ 91,672.00	\$ -	\$ 91,672.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 219,362.00	\$ -	\$ 219,362.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 219,362.00	\$ -	\$ 219,362.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 219,362.00	\$ -	\$ 219,362.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 7/1/2023 **Estimated Program Completion:** 6/30/2024

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

The Absalom Jones Senior Center provides a variety of services to the elderly population in the neighboring community including: transportation to the center, adult programs, activities and social services.

6/13/2023

Introduced by: Mr. Sheldon, Mr. Carter
Date of introduction: June 13, 2023

ORDINANCE NO. 23-074

TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 24 (“PARKS AND RECREATION”) REGARDING OVERNIGHT PARKING AND THE CONSUMPTION OR POSSESSION OF ALCOHOL IN ANY PARK

WHEREAS, New Castle County parks are closed from dusk to dawn, but individuals are storing personal vehicles and tractor trailer cabs overnight at New Castle County parks, becoming a nuisance; and

WHEREAS, this ordinance will prohibit unauthorized overnight parking at New Castle County parks except for designated after-hours programs or unless express permission is provided by the Department of Public Works or the Department of Community Services; and

WHEREAS, *New Castle County Code* Section 24.01.008 provides the General Manager of Public Works shall process requests for the consumption and possession of alcohol in New Castle County parks; however, the Department of Community Services oversees special events in County parks that would include alcohol, and therefore, the General Manager of the Department of Community Services is in the best position to authorize alcohol use on County parkland; and

WHEREAS, County Council has determined that the provisions of this Ordinance substantially advance and are reasonably and rationally related to legitimate government interests, including, but not limited to, promoting the public health, safety, prosperity, general welfare, and quality of life of the present and future inhabitants of the County.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. *New Castle County Code* Chapter 24 (“Parks and Recreation”), is hereby amended by adding the material that is underscored and deleting the material that is bracketed and stricken, as set forth below:

Sec. 24.01.006. Operation of motor vehicles.

Motorized vehicles are prohibited upon any parkland except upon the roads or areas which are designated and provided for such purposes by the Department of Public Works. It is prohibited for any person to commit any act by use or operation of any motor vehicle on any parkland which, if committed upon a public highway or street in the State, would be prohibited and unlawful. Speed limits within all parks shall be fifteen (15) miles per hour unless otherwise posted. No one shall test or repair any vehicle or mechanical device in any park. There shall be no parking at any time except in areas designated for such purposes. Vehicles shall not be parked in any park during hours of darkness, except during designated extended use activities or unless written permission is obtained from the Department of Public Works or the Department of Community Services for after-dark programs.

Sec. 24.01.008. Consumption or possession of alcoholic beverages or narcotic drugs; gambling.

The consumption or possession of intoxicating liquors or beverages and/or dangerous or narcotic drugs, or gambling of any kind is prohibited in any park, except that the sale, possession and consumption of alcoholic beverages shall be permitted in the clubhouse of the Delcastle Recreation Area, the conference facilities at the Rockwood Museum and other County facilities with the authorization of the General Manager of the Department of ~~[Public Works]~~Community Services.

Section 2. This Ordinance shall become effective upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council
of New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
of New Castle County

SYNOPSIS: Prohibits overnight parking at County parks and gives the General Manager of the Department of Community Services the authority to allow alcohol in County Parks.

FISCAL NOTE: There is no discernible fiscal impact other than the potential for some incidental revenue from penalties for violations of the section.

Introduced by: Mr. Carter
Date of introduction: June 13, 2023

ORDINANCE NO. 23-075

**AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE
FUNDING FROM THE NEW CASTLE COUNTY COUNCIL FY2023 APPROVED
OPERATING BUDGET TO THE DEPARTMENT OF PUBLIC WORKS,
GENERAL PARKLAND IMPROVEMENTS 2021 CAPITAL PROJECT**

WHEREAS, New Castle County has determined there will be unspent funding available in the Grants and Fixed Charges Budget Line Item at the end of FY2023; and

WHEREAS, New Castle County Council wishes to amend the FY2023 Capital Budget by providing \$3,000 to the Department of Public Works, General Parkland Improvements 2021 Capital Project for park improvements at Wiggins Mill Park; and

WHEREAS, funds will be used for invasive species control/mowing around new plantings and material/stone for an improved parking area.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2022 is hereby amended by deleting the material that is stricken and adding the material that is underscored on the attached Exhibit "A."

Section 2. The Capital Program Resolution for the fiscal year beginning July 1, 2022 is hereby amended by deleting the material stricken and adding the material underscored on the attached Exhibit "B."

Section 3. Funding in the amount of \$3,000 from the New Castle County Council FY2023 Approved Operating Budget is appropriated to the Department of Public Works, General Parkland Improvements 2021 Capital Project, for park improvements at Wiggins Mill Park.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$3,000 from the New Castle County Council FY2023 Approved Operating Budget to the Department of Public Works, General Parkland Improvements 2021 Capital Project for park improvements at Wiggins Mill Park. **Ordinance No. 23-076 must be passed by County Council to complete this transaction.**

FISCAL NOTE: This Ordinance, if approved, will amend the FY2023 Capital Budget by appropriating \$3,000 from the New Castle County Council FY2023 Approved Operating Budget to the Department of Public Works, General Parkland Improvements 2021 Capital for park improvements at Wiggins Mill Park.

The revised FY2023 Capital Budget amount for the General Parkland Improvements 2021 Capital Project will be \$1,573,000.

The revised FY2023 New Castle County Capital Budget grand total will be \$56,534,591.

The appropriation of funding from the New Castle County Council FY2023 Approved Operating Budget is within the adopted Key Financial Policies.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-075

DEPARTMENT OF ADMINISTRATION

Human Resources Scanning	\$	200,000
Information Systems Expansion II		1,075,000
Reassessment 2024	\$	7,000,000
Recorder of Deeds HOA Portal		31,500
Subtotal	\$	8,306,500

DEPARTMENT OF COUNTY EXECUTIVE

Executive SF Capital Contingency	\$	500,000
Subtotal	\$	500,000

DEPARTMENT OF COMMUNITY SERVICES

Claymont Library	\$	(755,992)
Newark Library	\$	17,000,000
Subtotal	\$	16,244,008

DEPARTMENT OF PUBLIC SAFETY

Cardiac Monitors 2023	\$	472,000
Police Range / EVOC		4,999,670
Public Safety Equipment		416,000
Public Safety Vest Protection Program		235,061
Subtotal	\$	6,122,731

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Army Creek Landfill Upgrade	\$	275,000
Brandywine Library HVAC Upgrade		2,000,000
Fleet Equipment 2021		(604,876)
Fleet Equipment 2023		5,645,858
General Paving		200,000
Government Center Parking Lot		(1,375,000)
Subtotal	\$	6,140,982

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-075

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation		\$	1,722
Banning Park Improvements			900,000
Community Redevelopment and Reinvestment 2023			912,089
Game Court Improvements 2021			1,060,000
General Parkland Improvements			(570,000)
General Parkland Improvements 2021	1,570,000		<u>1,573,000</u>
Greenway Systems			1,690,300
Jester Walking Path			380,340
Middle Run Valley Reforestation			65,000
Open Space Preservation			1,000,000
Play Area Improvements 2021			200,000
Southern Regional Park			<u>4,500,000</u>
Subtotal	11,709,451	\$	<u>11,712,451</u>

Sewer/Stormwater

Airport Road System Rehabilitation		\$	1,250,000
Asset Management			100,000
Backwater Valve Improvement			50,000
Brandywine Hundred South Rehabilitation			(76,089)
Christina River Force Main			(1,340,995)
Countywide Drainage			500,000
DelDOT Coordination Project II			(148,920)
DelDOT Coordination Project 2021			153,727
General Sewer Improvements			396,153
General Stormwater Improvements			(393,415)
General Stormwater Improvements 2022			180,806
Market Street Rehabilitations (Bridge #9)			1,500,000
Public Works Complex			215,000
Pump Station Rehabilitation 2021			(600,000)
Pump Station Rehabilitation 2022-2023			1,600,000
Septage Receiving Station Upgrade			525,000
Sewer Fleet Equipment 2021			(509,680)
Sewer Fleet Equipment 2023			2,259,634
Sewer System Expansion			500,000
Stormwater Basin Renovation			(3,302)
Water Quality Improvement Plans			1,250,000
Wilmington System Rehabilitation			<u>100,000</u>
Subtotal		\$	7,507,919

CAPITAL BUDGET TOTAL

~~56,531,591~~ \$ 56,534,591

EXHIBIT B**PROJECT PROFILES
PUBLIC WORKS - PARKS (continued)**

Project Name (Number): General Parkland Improvements 2021 (C302101)					
Description: Improvements in parks, including Hann, Banning, Delcastle Quad and Northcrest parks.			Council Districts: All		
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ 1,100,000	\$ -	\$ 29,692	\$ 750,000	\$ 1,879,692
FY2023	570,000	-	-	1,000,000	1,570,000
				1,003,000	1,573,000
FY2024	1,250,000	-	-	-	1,250,000
FY2025	750,000	-	-	-	750,000
FY2026	1,250,000	-	-	-	1,250,000
FY2027	750,000	-	-	-	750,000
FY2028	1,050,000	-	-	-	1,050,000
Future Years	-	-	-	-	-
Total	\$ 6,720,000	\$ -	\$ 29,692	\$ 1,750,000	\$ 8,499,692
		\$ 1,753,000			\$ 8,502,692
Available Authorizations:		\$ 1,038,872			
Available Funding:		\$ 1,024,025			
Operating Budget Impact:		\$ 1,254			

*Available Authorizations / Funding as of February 28, 2022, net of obligations.

FY2023 Activity:

Small capital improvements including support of neighborhood park initiative; trail renovations in Penn Acres and Wilton Parks; stormwater pipe rehab in Hann Park; other minor capital improvements; and paving from Parks Open House Project List: Powell Ford Parking Lot and other paved surfaces for safety/ADA compliance. Park improvements at Wiggins Mill Park to include invasive species control/mowing around new plantings and material/stone for an improved parking area.

Future Activity:

Small capital improvements of neighborhood parks.

ORDINANCE NO. 23-076

**AMEND THE FY2023 APPROVED OPERATING BUDGET:
REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO
PROVIDE FUNDING FOR PARK IMPROVEMENTS AT WIGGINS MILL PARK**

WHEREAS, County Council has budgeted funding available in the Grants and Fixed Charges Budget Line Item; and

WHEREAS, New Castle County Council wishes to provide funding to the General Parkland Improvements 2021 Capital Project for park improvements at Wiggins Mill Park; and

WHEREAS, funds will be used for invasive species control/mowing around new plantings and material/stone for an improved parking area; and

WHEREAS, the revenue measures heretofore adopted by the County Council are, in the opinion of the County Executive, estimated to yield sums at least sufficient to balance the proposed expenditures as set forth in the Annual Operating Budget as hereinafter amended.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Annual Operating Budget Ordinance for the fiscal year beginning July 1, 2022, is hereby amended by deleting the material that is stricken and adding the material that is underscored on the attached Exhibit "A."

Section 2. The foregoing amendment shall be considered a part of the Annual Operating Budget for the fiscal year beginning July 1, 2022 and shall be effective as though incorporated initially in the Annual Operating Budget Ordinance.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will transfer \$3,000 from the County Council – Grants and Fixed Charges Budget Line Item within the FY2023 Approved Operating Budget and appropriate it to the General Parkland Improvements 2021 Capital Project to provide funding for park improvements at Wiggins Mill Park. **Ordinance No. 23-075 must be passed by County Council to complete this transaction.**

FISCAL NOTE: This Ordinance, if approved, will amend the FY2023 Approved Operating Budget by reducing the County Council – Grants and Fixed Charges Budget Line Item by \$3,000 and appropriating it to the General Parkland Improvements 2021 Capital Project to provide funding for park improvements at Wiggins Mill Park.

There will be no net fiscal impact if this Ordinance and its companion Ordinance are approved. The resulting effect will be the transfer of \$3,000 of FY2023 Approved Operating Budget spending authority to the Capital Budget. There is no fiscal impact beyond FY2023.

COUNTY COUNCIL

Salaries and Wages		\$	2,373,447
Benefits			1,419,731
Training and Civic Affairs			55,886
Communication and Utilities			19,436
Materials and Supplies			42,496
Contractual Services			291,874
Equipment			4,898
Grants and Fixed Charges	210,752		207,752
Operating Transfer Charges			144,715
Total	4,563,235	\$	<u>4,560,235</u>
Total Authorized Full-Time Positions	35		

COUNTY EXECUTIVE

Salaries and Wages		\$	1,643,091
Benefits			957,820
Training and Civic Affairs			36,904
Communication and Utilities			16,280
Materials and Supplies			22,236
Contractual Services			150,991
Equipment			1,000
Grants and Fixed Charges			1,893,000
Contingency			47,000
Operating Transfer Charges			76,382
Total		\$	<u>4,844,704</u>
Total Authorized Full-Time Positions	14		

DEPARTMENT OF ADMINISTRATION

Salaries and Wages		\$	12,042,398
Benefits			7,020,831
Training and Civic Affairs			126,031
Communication and Utilities			6,961,313
Materials and Supplies			165,417
Contractual Services			6,484,874
Equipment			510,745
Grants and Fixed Charges			3,830,289
Operating Transfer Charges			1,024,227
Operating Transfer Credits			(11,775,518)
Total		\$	<u>26,390,607</u>
Total Authorized Full-Time Positions	166		

DEPARTMENT OF PUBLIC WORKS

Salaries and Wages	\$	24,542,855
Benefits		14,385,376
Training and Civic Affairs		34,445
Communication and Utilities		24,792,906
Materials and Supplies		5,042,363
Contractual Services		9,478,752
Equipment		750,378
Grants and Fixed Charges		1,234,007
Land and Structures		35,000
Operating Transfer Charges		4,659,870
Operating Transfer Credits		(8,009,063)
Total	\$	76,946,889
Total Authorized Full-Time Positions		379

DEPARTMENT OF LAND USE

Salaries and Wages	\$	8,547,554
Benefits		5,025,008
Training and Civic Affairs		63,515
Communication and Utilities		112,975
Materials and Supplies		82,117
Contractual Services		1,539,061
Equipment		70,115
Grants and Fixed Charges		55,500
Operating Transfer Charges		1,126,134
Operating Transfer Credits		(800,651)
Total	\$	15,821,328
Total Authorized Full-Time Positions		118

DEPARTMENT OF COMMUNITY SERVICES

Salaries and Wages	\$	11,542,932
Benefits		5,184,613
Training and Civic Affairs		17,185
Communication and Utilities		1,043,172
Materials and Supplies		1,377,892
Contractual Services		2,142,299
Equipment		35,000
Grants and Fixed Charges		3,110,149
Operating Transfer Charges		1,216,453
Operating Transfer Credits		(188,230)
Total	\$	25,481,465
Total Authorized Full-Time Positions		161

DEPARTMENT OF PUBLIC SAFETY

Salaries and Wages	\$	62,634,574
Benefits		36,578,078
Training and Civic Affairs		177,092
Communication and Utilities		1,024,731
Materials and Supplies		1,160,237
Contractual Services		1,996,981
Equipment		1,655,383
Grants and Fixed Charges		6,458,350
Operating Transfer Charges		7,938,182
Total	\$	119,623,608
Total Authorized Full-Time Positions		711

REGISTER OF WILLS

Salaries and Wages	\$	1,108,686
Benefits		642,551
Training and Civic Affairs		35,150
Communication and Utilities		12,266
Materials and Supplies		8,384
Contractual Services		25,448
Equipment		1,950
Operating Transfer Charges		80,523
Total	\$	1,914,958
Total Authorized Full-Time Positions		19

RECORDER OF DEEDS

Salaries and Wages	\$	1,268,310
Benefits		737,299
Training and Civic Affairs		39,820
Communication and Utilities		33,977
Materials and Supplies		12,898
Contractual Services		84,446
Equipment		5,000
Grants and Fixed Charges		18,350
Operating Transfer Charges		150,152
Total	\$	2,350,252
Total Authorized Full-Time Positions	24	

SHERIFF

Salaries and Wages	\$	1,246,585
Benefits		732,842
Training and Civic Affairs		29,452
Communication and Utilities		16,181
Materials and Supplies		20,684
Contractual Services		56,398
Equipment		5,000
Operating Transfer Charges		163,243
Total	\$	2,270,385
Total Authorized Full-Time Positions	21	

CLERK OF THE PEACE

Salaries and Wages	\$	461,658
Benefits		272,804
Training and Civic Affairs		14,130
Communication and Utilities		5,256
Materials and Supplies		5,424
Contractual Services		23,593
Operating Transfer Charges		30,639
Total	\$	813,504
Total Authorized Full-Time Positions	7	

DEBT SERVICE

Debt Service	\$	46,374,026
Total	\$	46,374,026
Total Authorized Full-Time Positions		

ETHICS COMMISSION

Salaries and Wages	\$	39,500
Benefits		3,950
Training and Civic Affairs		10,500
Communication and Utilities		2,223
Materials and Supplies		2,450
Contractual Services		291,116
Equipment		500
Operating Transfer Charges		6,066
Total	\$	356,305
Total Authorized Full-Time Positions		0

COUNCIL CONTINGENCY

Contingency	\$	250,000
Total	\$	250,000
Total Authorized Full-Time Positions		

EXECUTIVE CONTINGENCY

Contingency	\$	0
Total	\$	0
Total Authorized Full-Time Positions		

PERSONNEL CONTINGENCY

Contingency	\$	295,800
Total	\$	295,800
Total Authorized Full-Time Positions		

ATTRITION CONTINGENCY

Personal Services - Salaries and Wages	\$	(4,924,511)
Personal Services - Employee Benefits	\$	(2,910,011)
Total	\$	(7,834,522)
Total Authorized Full-Time Positions		

ONE-TIME CONTINGENCY

Contingency	\$	276,840
Total	\$	276,840

NEW CASTLE COUNTY

Salaries and Wages		\$	122,527,079
Benefits			70,050,892
Training and Civic Affairs			640,110
Communication and Utilities			34,040,716
Materials and Supplies			7,942,598
Contractual Services			22,565,833
Equipment			3,039,969
Grants and Fixed Charges	16,810,397		<u>16,807,397</u>
Debt Service			46,374,026
Land and Structures			35,000
Contingency			869,640
Operating Transfer Charges			16,616,586
Operating Transfer Credits			(20,773,462)
Sub-Total New Castle County	<u>320,739,384</u>	\$	<u>320,736,384</u>
Total Authorized Full-Time Positions	1,655		

RESERVE ACCOUNTS AS OF MAY 23, 2023

Tax Stabilization Reserve Account	72,492,392
Sewer Rate Stabilization Reserve Account	10,663,702
General Fund Budget Reserve Account	44,845,412
Sewer Fund Budget Reserve Account	18,362,788
Total Reserves:	<u>146,364,294</u>

Introduced by: Mr. Sheldon, Mr. Carter
Date of introduction: June 13, 2023

ORDINANCE NO. 23-

**AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$125,000
IN FUNDING RECEIVED FROM THE STATE OF DELAWARE FISCAL YEAR 2022
BOND AND CAPITAL IMPROVEMENTS ACT TO THE DEPARTMENT OF PUBLIC
WORKS, GENERAL PARKLAND IMPROVEMENTS 2021 CAPITAL PROJECT**

WHEREAS, the Department of Public Works has received documentation certifying that the State of Delaware Fiscal Year 2022 Bond and Capital Improvements Act (151st General Assembly, Senate Bill 30, signed into law February 16, 2021) has appropriated \$125,000 to New Castle County from the Community Redevelopment/Reinvestment Fund; and

WHEREAS, this funding will be used for a North Brandywine Hundred Dog Park and related park improvements.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2022 is hereby amended by deleting the material that is stricken and adding the material that is underscored on the attached Exhibit "A."

Section 2. The Capital Program Resolution for the fiscal year beginning July 1, 2022 is hereby amended by adding the material on the attached Exhibit "B," which shall be considered underscored in its entirety.

Section 3. State funding in the amount of \$125,000 is appropriated to the Department of Public Works, General Parkland Improvements 2021 Capital Project to fund a North Brandywine Hundred Dog Park.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$125,000 in funding received from the State of Delaware Fiscal Year 2022 Bond and Capital Improvements Act (151st General Assembly, Senate Bill 30, signed into law February 16, 2021) to the General Parkland Improvements 2021 Capital Project for a North Brandywine Hundred Dog Park.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2023 Capital Budget by appropriating \$125,000 in funding received from the State of Delaware Fiscal Year 2022 Bond and Capital Improvements Act (151st General Assembly, Senate Bill 30, signed into law February 16, 2021) to the General Parkland Improvements 2021 Capital Project for a North Brandywine Hundred Dog Park.

The revised FY2023 Capital Budget amount for the General Parkland Improvements 2021 Capital Project will be \$1,695,000.

The revised FY2023 New Castle County Capital Budget grand total will be \$56,656,591.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-077

DEPARTMENT OF ADMINISTRATION

Human Resources Scanning	\$	200,000
Information Systems Expansion II		1,075,000
Reassessment 2024	\$	7,000,000
Recorder of Deeds HOA Portal		31,500
Subtotal	\$	8,306,500

DEPARTMENT OF COUNTY EXECUTIVE

Executive SF Capital Contingency	\$	500,000
Subtotal	\$	500,000

DEPARTMENT OF COMMUNITY SERVICES

Claymont Library	\$	(755,992)
Newark Library	\$	17,000,000
Subtotal	\$	16,244,008

DEPARTMENT OF PUBLIC SAFETY

Cardiac Monitors 2023	\$	472,000
Police Range / EVOC		4,999,670
Public Safety Equipment		416,000
Public Safety Vest Protection Program		235,061
Subtotal	\$	6,122,731

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Army Creek Landfill Upgrade	\$	275,000
Brandywine Library HVAC Upgrade		2,000,000
Fleet Equipment 2021		(604,876)
Fleet Equipment 2023		5,645,858
General Paving		200,000
Government Center Parking Lot		(1,375,000)
Subtotal	\$	6,140,982

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-077

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation		\$	1,722
Banning Park Improvements			900,000
Community Redevelopment and Reinvestment 2023			912,089
Game Court Improvements 2021			1,060,000
General Parkland Improvements			(570,000)
General Parkland Improvements 2021	1,570,000		<u>1,695,000</u>
Greenway Systems			1,690,300
Jester Walking Path			380,340
Middle Run Valley Reforestation			65,000
Open Space Preservation			1,000,000
Play Area Improvements 2021			200,000
Southern Regional Park			<u>4,500,000</u>
Subtotal	11,709,451	\$	<u>11,834,451</u>

Sewer/Stormwater

Airport Road System Rehabilitation		\$	1,250,000
Asset Management			100,000
Backwater Valve Improvement			50,000
Brandywine Hundred South Rehabilitation			(76,089)
Christina River Force Main			(1,340,995)
Countywide Drainage			500,000
DelDOT Coordination Project II			(148,920)
DelDOT Coordination Project 2021			153,727
General Sewer Improvements			396,153
General Stormwater Improvements			(393,415)
General Stormwater Improvements 2022			180,806
Market Street Rehabilitations (Bridge #9)			1,500,000
Public Works Complex			215,000
Pump Station Rehabilitation 2021			(600,000)
Pump Station Rehabilitation 2022-2023			1,600,000
Septage Receiving Station Upgrade			525,000
Sewer Fleet Equipment 2021			(509,680)
Sewer Fleet Equipment 2023			2,259,634
Sewer System Expansion			500,000
Stormwater Basin Renovation			(3,302)
Water Quality Improvement Plans			1,250,000
Wilmington System Rehabilitation			<u>100,000</u>
Subtotal		\$	7,507,919

CAPITAL BUDGET TOTAL

~~56,531,591~~ \$ 56,656,591

EXHIBIT B**PROJECT PROFILES
PUBLIC WORKS - PARKS (continued)**

Project Name (Number): General Parkland Improvements 2021 (C302101)					
Description: Improvements in parks, including Hann, Banning, Delcastle Quad and Northcrest parks.			Council Districts: All		
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ 1,100,000	\$ -	\$ 29,692	\$ 750,000	\$ 1,879,692
FY2023	570,000	-		1,000,000	1,570,000
			125,000		1,695,000
FY2024	1,250,000	-	-	-	1,250,000
FY2025	750,000	-	-	-	750,000
FY2026	1,250,000	-	-	-	1,250,000
FY2027	750,000	-	-	-	750,000
FY2028	1,050,000	-	-	-	1,050,000
Future Years	-	-	-	-	-
Total	\$ 6,720,000	\$ -	\$ 29,692	\$ 1,750,000	\$ 8,499,692
		\$ 154,692			\$ 8,624,692
Available Authorizations:		\$ 1,038,872			
Available Funding:		\$ 1,024,025			
Operating Budget Impact:		\$ 1,254			

*Available Authorizations / Funding as of February 28, 2022, net of obligations.

FY2023 Activity:

Small capital improvements including support of neighborhood park initiative; trail renovations in Penn Acres and Wilton Parks; stormwater pipe rehab in Hann Park; other minor capital improvements; and paving from Parks Open House Project List: Powell Ford Parking Lot and other paved surfaces for safety/ADA compliance. North Brandywine Hundred Dog Park and related park improvements.

Future Activity:

Small capital improvements of neighborhood parks.

ORDINANCE NO. 23-078

AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$42,364 IN FUNDING RECEIVED FROM THE STATE OF DELAWARE, DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL (DNREC) THROUGH DELAWARE’S NONPOINT SOURCE PROGRAM TO THE DEPARTMENT OF PUBLIC WORKS, GENERAL PARKLAND IMPROVEMENTS CAPITAL PROJECT

WHEREAS, the Department of Public Works has received documentation certifying that the State of Delaware, Department of Natural Resources and Environmental Control (DNREC) has appropriated \$42,364 to New Castle County from Delaware’s Nonpoint Source Program; and

WHEREAS, this funding will be used to assist in the riparian forest buffer restoration project at Wiggins Mill Park; and

WHEREAS, this will provide additional water quality and habitat in the Appoquinimink watershed.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2022 is hereby amended by deleting the material that is stricken and adding the material that is underscored on the attached Exhibit “A.”

Section 2. The Capital Program Resolution for the fiscal year beginning July 1, 2022 is hereby amended by adding the material on the attached Exhibit “B,” which shall be considered underscored in its entirety.

Section 3. State funding in the amount of \$42,364 is appropriated to the Department of Public Works, General Parkland Improvements Capital Project to assist in the riparian forest buffer restoration project at Wiggins Mill Park.

Section 3. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate \$42,364 in funding received from the State of Delaware, Department of Natural Resources and Environmental Control (DNREC) through Delaware's Nonpoint Source Program to the General Parkland Improvements Capital Project to assist in the riparian forest buffer restoration project at Wiggins Mill Park.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2023 Capital Budget by appropriating \$42,364 in funding received from the State of Delaware, Department of Natural Resources and Environmental Control (DNREC) through Delaware's Nonpoint Source Program to the General Parkland Improvements Capital Project.

The revised FY2023 Capital Budget amount for the General Parkland Improvements Capital Project will be (\$527,636).

The revised FY2023 New Castle County Capital Budget grand total will be \$56,573,955.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-078

DEPARTMENT OF ADMINISTRATION

Human Resources Scanning	\$	200,000
Information Systems Expansion II		1,075,000
Reassessment 2024	\$	7,000,000
Recorder of Deeds HOA Portal		31,500
Subtotal	\$	8,306,500

DEPARTMENT OF COUNTY EXECUTIVE

Executive SF Capital Contingency	\$	500,000
Subtotal	\$	500,000

DEPARTMENT OF COMMUNITY SERVICES

Claymont Library	\$	(755,992)
Newark Library	\$	17,000,000
Subtotal	\$	16,244,008

DEPARTMENT OF PUBLIC SAFETY

Cardiac Monitors 2023	\$	472,000
Police Range / EVOC		4,999,670
Public Safety Equipment		416,000
Public Safety Vest Protection Program		235,061
Subtotal	\$	6,122,731

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Army Creek Landfill Upgrade	\$	275,000
Brandywine Library HVAC Upgrade		2,000,000
Fleet Equipment 2021		(604,876)
Fleet Equipment 2023		5,645,858
General Paving		200,000
Government Center Parking Lot		(1,375,000)
Subtotal	\$	6,140,982

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-078

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation		\$	1,722
Banning Park Improvements			900,000
Community Redevelopment and Reinvestment 2023			912,089
Game Court Improvements 2021			1,060,000
General Parkland Improvements	—— (570,000)		(527,636)
General Parkland Improvements 2021			1,570,000
Greenway Systems			1,690,300
Jester Walking Path			380,340
Middle Run Valley Reforestation			65,000
Open Space Preservation			1,000,000
Play Area Improvements 2021			200,000
Southern Regional Park			4,500,000
Subtotal	—— 11,709,451	\$	<u>11,751,815</u>

Sewer/Stormwater

Airport Road System Rehabilitation		\$	1,250,000
Asset Management			100,000
Backwater Valve Improvement			50,000
Brandywine Hundred South Rehabilitation			(76,089)
Christina River Force Main			(1,340,995)
Countywide Drainage			500,000
DelDOT Coordination Project II			(148,920)
DelDOT Coordination Project 2021			153,727
General Sewer Improvements			396,153
General Stormwater Improvements			(393,415)
General Stormwater Improvements 2022			180,806
Market Street Rehabilitations (Bridge #9)			1,500,000
Public Works Complex			215,000
Pump Station Rehabilitation 2021			(600,000)
Pump Station Rehabilitation 2022-2023			1,600,000
Septage Receiving Station Upgrade			525,000
Sewer Fleet Equipment 2021			(509,680)
Sewer Fleet Equipment 2023			2,259,634
Sewer System Expansion			500,000
Stormwater Basin Renovation			(3,302)
Water Quality Improvement Plans			1,250,000
Wilmington System Rehabilitation			100,000
Subtotal		\$	<u>7,507,919</u>

CAPITAL BUDGET TOTAL

—— **56,531,591** **\$** 56,573,955

EXHIBIT B**PROJECT PROFILES
PUBLIC WORKS - PARKS (continued)**

Project Name (Number): General Parkland Improvements (C300509)					
Description: Small capital improvements throughout the park system.				Council Districts: All	
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ 3,716,727	\$ -	\$ 718,912	\$ 131,321	\$ 4,566,960
FY2023	(570,000)	-		-	(570,000)
			42,364	-	(527,636)
FY2024	-	-	-	-	-
FY2025	-	-	-	-	-
FY2026	-	-	-	-	-
FY2027	-	-	-	-	-
FY2028	-	-	-	-	-
Future Years	-	-	-	-	-
Total	\$ 3,146,727	\$ -	\$ 718,912	\$ 131,321	\$ 3,996,960
		\$ 761,276			\$ 4,039,324
Available Authorizations:		\$ 1,489,805			
Available Funding:		\$ 299,773			
Operating Budget Impact:		\$ (1,254)			

*Available Authorizations / Funding as of February 28, 2022, net of obligations.

FY2023 Activity:

Payout balance due on project, nearing completion.

Future Activity:

No activity planned.

Introduced by: Mr. Sheldon, Mr. Carter
Date of introduction: June 13, 2023

ORDINANCE NO. 23-079

**AMEND THE GRANTS BUDGET:
AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND
APPROPRIATE \$498,786 FROM THE DELAWARE SUSTAINABLE ENERGY
UTILITY/ENERGIZE DELAWARE TO ENERGIZE DE EV FLEET AND
INFRASTRUCTURE GRANT FOR THE DEPARTMENT OF PUBLIC WORKS**

WHEREAS, funding has been awarded from the Sustainable Energy Utility/Energize Delaware to the Energize DE EV Fleet and Infrastructure Grant to offset the purchase of Electric Vehicles and EV Charging Stations; and

WHEREAS, authorization is requested for the County Executive to sign the agreement with the Delaware Sustainable Energy Utility/Energize Delaware; and

WHEREAS, the purpose of the grant is to promote the use of electric vehicles in county and local governments which supports the County's goal of increasing the amount of electric vehicles in the fleet inventory and reducing the County's carbon footprint; and

WHEREAS, New Castle County will use this funding to offset the purchase of Electric Vehicles and EV Charging Stations; and

WHEREAS, the County Executive has determined that funds received are sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby amended by adding the material on the attached "Exhibit A," which is considered to be underscored in its entirety.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Section 3. It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to April 12, 2023.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will authorize the County Executive to sign an agreement and appropriate \$498,786 from the Sustainable Energy Utility/Energize Delaware to the Energize DE EV Fleet and Infrastructure Grant to offset the purchase of Electric Vehicles and EV Charging Stations.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to April 12, 2023.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$498,786 from the Sustainable Energy Utility/Energize Delaware to the Energize DE EV Fleet and Infrastructure Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$498,786. This increase will impact FY2023 through FY2051, since the targeted program completion date of this award is September 30, 2050.

There will be no fiscal impact beyond FY2023 as a result of this grant award.

DEPARTMENT: Public Works

GRANT TITLE: Energize DE EV Fleet and Infrastructure

PROGRAM TITLE: Energize DE EV Fleet and Infrastructure

EXHIBIT: "A"

Ordinance No. 23-079

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -
Equipment	\$ 498,786.00	\$ -	\$ 498,786.00
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 498,786.00	\$ -	\$ 498,786.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ 498,786.00	\$ -	\$ 498,786.00
Total	\$ 498,786.00	\$ -	\$ 498,786.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 4/12/2023 **Estimated Program Completion:** 9/30/2050

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

Funding will be used to purchase electric vehicles, EV mowers and charging stations to promote the use of electric vehicles in county and local governments. This supports the County's goal of increasing the amount of electric vehicles in the fleet inventory and reducing the County's carbon footprint.

6/13/2023

ORDINANCE NO. 23-080

AMEND THE GRANTS BUDGET:

**AUTHORIZE THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT AND
APPROPRIATE \$150,000 FROM THE STATE OF DELAWARE, DEPARTMENT OF
HEALTH AND SOCIAL SERVICES, DIVISION OF SUBSTANCE ABUSE AND
MENTAL HEALTH TO THE WASTEWATER GRANT DHSS GRANT FOR THE
DEPARTMENT OF PUBLIC WORKS**

WHEREAS, funding has been awarded from the State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health to the Wastewater Grant DHSS Grant; and

WHEREAS, authorization is requested for the County Executive to sign the agreement with the State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health; and

WHEREAS, the purpose of the grant is for New Castle County to track known overdoses along with wastewater high-risk substance data to observe any trends and create a dashboard to view trends and share data with Delaware and known associates; and

WHEREAS, the County Executive has determined that funds received are sufficient to cover the increase in the Grants Budget as hereinafter amended; and

WHEREAS, Council has determined that the provisions of this Ordinance substantially advance, and are reasonably and rationally related to, legitimate government interests (i.e., promoting the health, safety, morals, convenience, order prosperity and/or welfare of the present and future inhabitants of this State).

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Grants Budget, as adopted by Ordinance No. 75-173, is hereby amended by adding the material on the attached "Exhibit A," which is considered to be underscored in its entirety.

Section 2. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided by 9 *Del. C.* § 1156.

Section 3. It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to May 1, 2023.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will authorize the County Executive to sign an agreement and appropriate \$150,000 from the State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health to the Wastewater Grant DHSS Grant. This funding is for New Castle County to track known overdoses along with wastewater high-risk substance data to observe any trends and create a dashboard to view trends and share data with Delaware and known associates.

It is the intent of the County Council that the provisions of this Ordinance shall be effective retroactive to May 1, 2023.

FISCAL NOTE: This Ordinance, if approved, will amend the Grants Budget by appropriating \$150,000 from the State of Delaware, Department of Health and Social Services, Division of Substance Abuse and Mental Health to the Wastewater Grant DHSS Grant.

The fiscal impact of this Ordinance, if approved, will be an increase in the authorized spending authority of the Grants Budget of \$150,000. This increase will impact FY2023 and FY2024, since the targeted program completion date of this award is December 30, 2023.

There will be no fiscal impact beyond FY2024 as a result of this grant award.

DEPARTMENT: Public Works

GRANT TITLE: Wastewater Grant DHSS

PROGRAM TITLE: Wastewater Grant DHSS

EXHIBIT: "A"

Ordinance No. 23-080

Expense	Current	Change	Revised
Salaries and Wages	\$ -	\$ -	\$ -
Benefits	\$ -	\$ -	\$ -
Training/Civic Affairs	\$ -	\$ -	\$ -
Communication/Utilities	\$ -	\$ -	\$ -
Materials/Supplies	\$ -	\$ -	\$ -
Contractual Services	\$ 150,000.00	\$ -	\$ 150,000.00
Equipment	\$ -	\$ -	\$ -
Grants/Fixed Charges	\$ -	\$ -	\$ -
Land and Structures	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ -
Operating Transfer Charges	\$ -	\$ -	\$ -
Operating Transfer Credits	\$ -	\$ -	\$ -
Total	\$ 150,000.00	\$ -	\$ 150,000.00

Revenue	Current	Change	Revised
Federal	\$ -	\$ -	\$ -
State	\$ 150,000.00	\$ -	\$ 150,000.00
County	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -
Total	\$ 150,000.00	\$ -	\$ 150,000.00

SUPPLEMENTAL INFORMATION

Estimated Program Initiation: 5/1/2023 **Estimated Program Completion:** 12/30/2023

The Local Match: **Found in (ORG):**

Ordinance Passed: **Date Revised:**

PROGRAM DESCRIPTION:

New Castle County will track known overdoses along with wastewater high-risk substance data to observe any trends. A dashboard will be created to view trends and share data with Delaware and known associates.

6/13/2023

ORDINANCE NO. 23-081

AMEND THE FY2023 CAPITAL PROGRAM AND BUDGET: APPROPRIATE FUNDS FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT IN THE AMOUNT OF \$9,000 TO THE DEPARTMENT OF ADMINISTRATION, RECORDER OF DEEDS HOA PORTAL CAPITAL PROJECT AND \$66,210 TO THE DEPARTMENT OF PUBLIC SAFETY, PUBLIC SAFETY EQUIPMENT CAPITAL PROJECT

WHEREAS, this legislation will amend the FY2023 Capital Budget by appropriating \$9,000 in funds received from the Recorder of Deeds Technology Fee Account to the Department of Administration, Recorder of Deeds HOA Portal Capital Project; and

WHEREAS, this funding will be used to develop and deliver an informational video explaining the Community Association Portal (CAP) website resources, benefits for community association members and elected officials, and how to use the free document search tool; and

WHEREAS, this legislation will amend the FY2023 Capital Budget by appropriating \$66,210 in funds received from the Recorder of Deeds Technology Fee Account to the Department of Public Safety, Public Safety Equipment Capital Project; and

WHEREAS, this funding will be used to purchase nineteen (19) Ultrasound Probes to ensure every paramedic vehicle has the equipment available to make treatment decisions on critically ill patients.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Capital Budget Ordinance for the fiscal year beginning July 1, 2022 is hereby amended by deleting the material that is stricken and adding the material that is underscored on the attached Exhibit "A."

Section 2. The Capital Program Resolution for the fiscal year beginning July 1, 2022 is hereby amended by deleting the material stricken and adding the material underscored on the attached Exhibit "B" and "C."

Section 3. Funding in the amount of \$9,000 from the Recorder of Deeds Technology Fee Account is appropriated to the Department of Administration, Recorder of Deeds HOA Portal Capital Project, for the creation of introduction/instructional videos for the new Community Association Portal.

Section 4. Funding in the amount of \$66,210 from the Recorder of Deeds Technology Fee Account is appropriated to the Department of Public Safety, Public Safety Equipment Capital Project, for the purchase of nineteen (19) Ultrasound Probes.

Section 5. This Ordinance shall become effective immediately upon its adoption by County Council and approval by the County Executive, or as otherwise provided in 9 *Del. C.* § 1156.

Adopted by County Council of
New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, will appropriate funds from the Recorder of Deeds Technology Fee Account in the amount of \$9,000 to the Department of Administration, Recorder of Deeds HOA Portal Capital Project for the creation of introduction/instructional videos for the new Community Association Portal and \$66,210 to the Department of Public Safety, Public Safety Equipment Capital Project for the purchase of nineteen (19) Ultrasound Probes.

FISCAL NOTE: This Ordinance, if approved, will amend the FY2023 Capital Budget by appropriating funds from the Recorder of Deeds Technology Fee Account in the amount of \$9,000 to the Department of Administration, Recorder of Deeds HOA Portal Capital Project and \$66,210 to the Department of Public Safety, Public Safety Equipment Capital Project.

The revised FY2023 Capital Budget amount for the Recorder of Deeds HOA Portal Capital Project will be \$40,500.

The revised FY2023 Capital Budget amount for the Public Safety Equipment Capital Project will be \$482,210.

The revised FY2023 New Castle County Capital Budget grand total will be \$56,606,801.

The balance in the Recorder of Deeds Technology Fee Account as of May 30, 2023 is \$391,592.68. The revised balance after this appropriation of funding will be \$316,382.68.

The appropriation of funding from the Recorder of Deeds Technology Fee Escrow Account is within the adopted Key Financial Policies.

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-081

DEPARTMENT OF ADMINISTRATION

Human Resources Scanning		\$	200,000
Information Systems Expansion II			1,075,000
Reassessment 2024		\$	7,000,000
Recorder of Deeds HOA Portal	<u>31,500</u>		<u>40,500</u>
Subtotal	<u>8,306,500</u>	\$	<u>8,315,500</u>

DEPARTMENT OF COUNTY EXECUTIVE

Executive SF Capital Contingency		\$	<u>500,000</u>
Subtotal		\$	500,000

DEPARTMENT OF COMMUNITY SERVICES

Claymont Library		\$	(755,992)
Newark Library		\$	<u>17,000,000</u>
Subtotal		\$	16,244,008

DEPARTMENT OF PUBLIC SAFETY

Cardiac Monitors 2023		\$	472,000
Police Range / EVOC			4,999,670
Public Safety Equipment	<u>416,000</u>		<u>482,210</u>
Public Safety Vest Protection Program			<u>235,061</u>
Subtotal	<u>6,122,731</u>	\$	<u>6,188,941</u>

DEPARTMENT OF PUBLIC WORKS

Facilities/Equipment

Army Creek Landfill Upgrade		\$	275,000
Brandywine Library HVAC Upgrade			2,000,000
Fleet Equipment 2021			(604,876)
Fleet Equipment 2023			5,645,858
General Paving			200,000
Government Center Parking Lot			<u>(1,375,000)</u>
Subtotal		\$	6,140,982

EXHIBIT "A"
NEW CASTLE COUNTY
CAPITAL BUDGET - FY2023

23-081

DEPARTMENT OF PUBLIC WORKS (Continued)

Parks

Agricultural Preservation	\$	1,722
Banning Park Improvements		900,000
Community Redevelopment and Reinvestment 2023		912,089
Game Court Improvements 2021		1,060,000
General Parkland Improvements		(570,000)
General Parkland Improvements 2021		1,570,000
Greenway Systems		1,690,300
Jester Walking Path		380,340
Middle Run Valley Reforestation		65,000
Open Space Preservation		1,000,000
Play Area Improvements 2021		200,000
Southern Regional Park		4,500,000
Subtotal	\$	11,709,451

Sewer/Stormwater

Airport Road System Rehabilitation	\$	1,250,000
Asset Management		100,000
Backwater Valve Improvement		50,000
Brandywine Hundred South Rehabilitation		(76,089)
Christina River Force Main		(1,340,995)
Countywide Drainage		500,000
DelDOT Coordination Project II		(148,920)
DelDOT Coordination Project 2021		153,727
General Sewer Improvements		396,153
General Stormwater Improvements		(393,415)
General Stormwater Improvements 2022		180,806
Market Street Rehabilitations (Bridge #9)		1,500,000
Public Works Complex		215,000
Pump Station Rehabilitation 2021		(600,000)
Pump Station Rehabilitation 2022-2023		1,600,000
Septage Receiving Station Upgrade		525,000
Sewer Fleet Equipment 2021		(509,680)
Sewer Fleet Equipment 2023		2,259,634
Sewer System Expansion		500,000
Stormwater Basin Renovation		(3,302)
Water Quality Improvement Plans		1,250,000
Wilmington System Rehabilitation		100,000
Subtotal	\$	7,507,919

CAPITAL BUDGET TOTAL

56,531,591	\$	56,606,801
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EXHIBIT B**PROJECT PROFILES
ADMINISTRATION (continued)**

Project Name (Number): Recorder of Deeds HOA Portal (C122202)					
Description: Develop detailed business requirements and creation of the website for the Recorder of Deeds Homeowners Association portal.			Council Districts: All		
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
FY2023	-	-	-	31,500	31,500
				40,500	40,500
FY2024	-	-	-	-	-
FY2025	-	-	-	-	-
FY2026	-	-	-	-	-
FY2027	-	-	-	-	-
FY2028	-	-	-	-	-
Future Years	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 81,500	\$ 81,500
				\$ 90,500	\$ 90,500
Available Authorizations:		\$ -			
Available Funding:		\$ -			
Operating Budget Impact:		\$ -			

*Available Authorizations / Funding as of February 28, 2022, net of obligations.

FY2023 Activity:

Gather business requirements to determine best solution for a HOA Portal. Creation of the New Castle County HOA Portal Search Website. Creation of introduction/instructional videos for the new Community Association Portal

Future Activity:

Acquire, design/configure and implement an HOA Portal.

EXHIBIT C**PROJECT PROFILES
PUBLIC SAFETY (continued)**

Project Name (Number): Public Safety Equipment (C201607)					
Description: Purchase of specialized equipment such as AED's, tasers and technology.			Council Districts: All		
Funding Schedule					
	Bonds	Federal	State	Other	Total
Prior Authorizations	\$ 659,500	\$ 121,500	\$ 100,000	\$ 1,173,753	\$ 2,054,753
FY2023	-	-	-	416,000	416,000
	-		-	482,210	482,210
FY2024	-	-	-	121,000	121,000
FY2025	-	-	-	121,000	121,000
FY2026	-	-	-	121,000	121,000
FY2027	-	-	-	121,000	121,000
FY2028	-	-	-	121,000	121,000
Future Years	-	-	-	-	-
Total	\$ 659,500	\$ 121,500	\$ 100,000	\$ 2,194,753	\$ 3,075,753
		\$ 3,141,963			
Available Authorizations:		\$ 82,771			
Available Funding:		\$ 82,771			
Operating Budget Impact:		\$ -			

*Available Authorizations / Funding as of February 28, 2022, net of obligations.

FY2023 Activity:

Technology crimes computer equipment; turnkey camera upgrades; explosive ordnance detection and cnt equipment; additional and replacement AED units (equipment/batteries/parts). Purchase nineteen (19) Ultrasound Probes.

Future Activity:

Technology crimes computer equipment; explosive ordnance detection and cnt equipment; additional and replacement AED units (equipment/batteries/parts).

ORDINANCE NO. 23-082

**AMEND THE PAY PLAN AND RATES OF PAY FOR
UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL**

WHEREAS, the County Council amended the Pay Plan and Rates of Pay for Hourly Rated Classified Service Employees Represented by the Delaware Public Employees Council 81, AFSCME, Affiliate Local 459; and

WHEREAS, the County Council amended the Pay Plan and Rates of Pay for Classified Service Employees Represented by Fraternal Order of Police, New Castle County Lodge No. 5; and

WHEREAS, the County Council amended the Pay Plan and Rates of Pay for Classified Service Employees Represented by Fraternal Order of Police (FOP) Lodge #5 Sworn Deputy Sheriffs; and

WHEREAS, the County Council amended the Pay Plan and Rates of Pay for Fraternal Order of Police, New Castle County Lodge No. 5 Captains, Majors, and Lieutenant Colonel; and

WHEREAS, the County Executive has recommended amendments to the Pay Plan and Rates of Pay for Delaware Public Employees Council 81, AFSCME, Affiliate Local 3911; and

WHEREAS, the County Executive has recommended amendments to the Pay Plan and Rates of Pay for Non-Union Classified Service Employees, Pay Plan and Rates of Pay for Non-Union Unclassified Service Employees of the Executive Officer, Pay Plan and Rates of Pay for Non-Union Classified Service Row Office Employees and the Pay Plan and Rates of Pay for Non-Union Unclassified Service Row Office Employees; and

WHEREAS, the County Council is recommending an amendment to the Pay Plan and Rates of Pay for Unclassified Employees of County Council.

NOW, THEREFORE, THE COUNTY OF NEW CASTLE HEREBY ORDAINS:

Section 1. The Pay Plan and Rates of Pay for Unclassified Employees of County Council, for the period July 1, 2023 through June 30, 2024 as set forth in Exhibit “A”, all of which shall be considered underscored, is hereby adopted in its entirety.

Section 2. The Pay Plan and Rates of Pay for Unclassified Employees of County Council, for the period July 1, 2024 through June 30, 2025 as set forth in Exhibit “B”, all of which shall be considered underscored, is hereby adopted in its entirety.

Section 3. The Pay Plan and Rates of Pay for Unclassified Employees of County Council, for the period July 1, 2025 through June 30, 2026 as set forth in Exhibit “C”, all of which shall be considered underscored, is hereby adopted in its entirety.

Section 4. The Pay Plan and Rates of Pay for Unclassified Employees of County Council, effective July 1, 2026 as set forth in Exhibit “D”, all of which shall be considered underscored, is hereby adopted in its entirety.

Section 5. This Ordinance shall become effective upon its adoption by County Council and approval of the County Executive, or as otherwise provided in 9 *Del. C.* §1156.

Adopted by County Council
of New Castle County on:

President of County Council
of New Castle County

Approved on:

County Executive
New Castle County

SYNOPSIS: This Ordinance, if approved, adopts pay plans that put into effect wage increases for Unclassified Employees of County Council. It provides for a 2.5% wage increase for the period July 1, 2023 through June 30, 2024; 2.5% wage increase for the period July 1, 2024 through June 30, 2025; 2.5% wage increase for the period July 1, 2025 through June 30, 2026; and a 2.5% wage increase effective July 1, 2026.

FISCAL NOTE: This Ordinance, if approved, adopts pay plans that put into effect wage increases for Unclassified Employees of County Council.

The estimated fiscal impacts (Salaries/Wages and Benefits) for the period of July 1, 2023 through June 30, 2027 are as follows:

FY2024	\$45,758
FY2025	\$92,660
FY2026	\$140,734
FY2027	\$190,010

EXHIBIT A
PAY PLAN AND RATES OF PAY FOR
UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ADMINISTRATIVE AIDE TO COUNTY COUNCIL	19	39,448	41,420	43,491	45,666	47,949	50,347	52,864	55,507	58,283	61,197	64,257
PARALEGAL ASSOCIATE AUDITOR	24	50,348	52,866	55,509	58,285	61,199	64,259	67,472	70,845	74,388	78,107	82,012
LEGISLATIVE AIDE TO COUNTY COUNCIL PRESIDENT LEGISLATIVE ASSISTANT TO COUNTY COUNCIL	25	52,868	55,511	58,287	61,201	64,261	67,474	70,848	74,390	78,109	82,015	86,116
STAFF AUDITOR	27	58,286	61,200	64,260	67,473	70,847	74,389	78,109	82,014	86,115	90,421	94,942
POLICY DIRECTOR DEPUTY CLERK OF COUNCIL SENIOR STAFF AUDITOR	30	67,474	70,847	74,390	78,109	82,015	86,115	90,421	94,942	99,689	104,674	109,908
FINANCIAL ADVISOR CLERK OF COUNCIL	32	74,392	78,111	82,017	86,118	90,424	94,945	99,692	104,677	109,910	115,406	121,176
COUNTY AUDITOR	35	86,117	90,423	94,944	99,691	104,676	109,910	115,405	121,176	127,234	133,596	140,276
COUNSEL TO COUNCIL	39	104,677	109,911	115,407	121,177	127,236	133,598	140,277	147,291	154,656	162,389	170,508

Effective: 7/1/2023 (Ordinance 23-082)

Council appointees who have completed at least twelve (12) months at the tenth (10th) step of their current pay grade and have been continuously employed by County Council for a minimum of twelve (12) years automatically will move to the eleventh (11th) step as of the effective date of this ordinance unless they provide a written request for exemption from the increase to the Clerk or Deputy Clerk of Council seven (7) days from the signing of this ordinance and/or thirty (30) days in advance of the beginning of each subsequent fiscal year; other council employees will also be eligible through this increase process.

EXHIBIT B
PAY PLAN AND RATES OF PAY FOR
UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ADMINISTRATIVE AIDE TO COUNTY COUNCIL	19	40,434	42,456	44,579	46,808	49,148	51,605	54,186	56,895	59,740	62,727	65,863
PARALEGAL ASSOCIATE AUDITOR	24	51,607	54,188	56,897	59,742	62,729	65,865	69,159	72,616	76,247	80,060	84,063
LEGISLATIVE AIDE TO COUNTY COUNCIL PRESIDENT LEGISLATIVE ASSISTANT TO COUNTY COUNCIL	25	54,189	56,899	59,744	62,731	65,867	69,161	72,619	76,250	80,062	84,065	88,269
STAFF AUDITOR	27	59,743	62,730	65,867	69,160	72,618	76,249	80,061	84,065	88,268	92,681	97,315
POLICY DIRECTOR DEPUTY CLERK OF COUNCIL SENIOR STAFF AUDITOR	30	69,161	72,619	76,249	80,062	84,065	88,268	92,682	97,316	102,182	107,291	112,655
FINANCIAL ADVISOR CLERK OF COUNCIL	32	76,251	80,064	84,067	88,271	92,684	97,318	102,184	107,293	112,658	118,291	124,206
COUNTY AUDITOR	35	88,270	92,684	97,318	102,184	107,293	112,658	118,290	124,205	130,415	136,936	143,783
COUNSEL TO COUNCIL	39	107,294	112,659	118,292	124,206	130,417	136,938	143,784	150,974	158,522	166,448	174,771

Effective: 7/1/2024 (Ordinance 23-082)

Council appointees who have completed at least twelve (12) months at the tenth (10th) step of their current pay grade and have been continuously employed by County Council for a minimum of twelve (12) years automatically will move to the eleventh (11th) step as of the effective date of this ordinance unless they provide a written request for exemption from the increase to the Clerk or Deputy Clerk of Council seven (7) days from the signing of this ordinance and/or thirty (30) days in advance of the beginning of each subsequent fiscal year; other council employees will also be eligible through this increase process.

EXHIBIT C
PAY PLAN AND RATES OF PAY FOR
UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ADMINISTRATIVE AIDE TO COUNTY COUNCIL	19	41,445	43,517	45,693	47,978	50,377	52,896	55,540	58,317	61,233	64,295	67,510
PARALEGAL ASSOCIATE AUDITOR	24	52,897	55,542	58,319	61,235	64,297	67,512	70,888	74,432	78,153	82,061	86,164
LEGISLATIVE AIDE TO COUNTY COUNCIL PRESIDENT LEGISLATIVE ASSISTANT TO COUNTY COUNCIL	25	55,544	58,321	61,237	64,299	67,514	70,890	74,434	78,156	82,064	86,167	90,475
STAFF AUDITOR	27	61,237	64,299	67,513	70,889	74,434	78,155	82,063	86,166	90,474	94,998	99,748
POLICY DIRECTOR DEPUTY CLERK OF COUNCIL SENIOR STAFF AUDITOR	30	70,890	74,434	78,156	82,063	86,167	90,475	94,999	99,749	104,736	109,973	115,472
FINANCIAL ADVISOR CLERK OF COUNCIL	32	78,158	82,066	86,169	90,477	95,001	99,751	104,739	109,976	115,475	121,248	127,311
COUNTY AUDITOR	35	90,477	95,001	99,751	104,738	109,975	115,474	121,248	127,310	133,676	140,359	147,377
COUNSEL TO COUNCIL	39	109,976	115,475	121,249	127,312	133,677	140,361	147,379	154,748	162,485	170,610	179,140

Effective: 7/1/2025 (Ordinance 23-082)

Council appointees who have completed at least twelve (12) months at the tenth (10th) step of their current pay grade and have been continuously employed by County Council for a minimum of twelve (12) years automatically will move to the eleventh (11th) step as of the effective date of this ordinance unless they provide a written request for exemption from the increase to the Clerk or Deputy Clerk of Council seven (7) days from the signing of this ordinance and/or thirty (30) days in advance of the beginning of each subsequent fiscal year; other council employees will also be eligible through this increase process.

EXHIBIT D
PAY PLAN AND RATES OF PAY FOR
UNCLASSIFIED EMPLOYEES OF COUNTY COUNCIL

CLASSIFICATION	PAY GRADE	1	2	3	4	5	6	7	8	9	10	11
ADMINISTRATIVE AIDE TO COUNTY COUNCIL	19	42,481	44,605	46,835	49,177	51,636	54,218	56,929	59,775	62,764	65,902	69,197
PARALEGAL ASSOCIATE AUDITOR	24	54,220	56,931	59,777	62,766	65,904	69,200	72,660	76,293	80,107	84,113	88,318
LEGISLATIVE AIDE TO COUNTY COUNCIL PRESIDENT LEGISLATIVE ASSISTANT TO COUNTY COUNCIL	25	56,933	59,779	62,768	65,907	69,202	72,662	76,295	80,110	84,115	88,321	92,737
STAFF AUDITOR	27	62,768	65,906	69,201	72,661	76,294	80,109	84,115	88,320	92,736	97,373	102,242
POLICY DIRECTOR DEPUTY CLERK OF COUNCIL SENIOR STAFF AUDITOR	30	72,662	76,295	80,110	84,115	88,321	92,737	97,374	102,242	107,355	112,722	118,358
FINANCIAL ADVISOR CLERK OF COUNCIL	32	80,112	84,117	88,323	92,739	97,376	102,245	107,357	112,725	118,361	124,280	130,493
COUNTY AUDITOR	35	92,739	97,376	102,245	107,357	112,725	118,361	124,279	130,493	137,017	143,868	151,062
COUNSEL TO COUNCIL	39	112,726	118,362	124,280	130,494	137,019	143,870	151,063	158,617	166,547	174,875	183,619

Effective: 7/1/2026 (Ordinance 23-082)

Council appointees who have completed at least twelve (12) months at the tenth (10th) step of their current pay grade and have been continuously employed by County Council for a minimum of twelve (12) years automatically will move to the eleventh (11th) step as of the effective date of this ordinance unless they provide a written request for exemption from the increase to the Clerk or Deputy Clerk of Council seven (7) days from the signing of this ordinance and/or thirty (30) days in advance of the beginning of each subsequent fiscal year; other council employees will also be eligible through this increase process.

Introduced by: Ms. Hartley-Nagle,
Mr. Hollins, Mr. Street,
Mr. Tackett, Mr. Toole,
Mr. Bell

Date of introduction: June 27, 2023

RESOLUTION NO. 23-122

HONORING THE DELAWARE JUNETEENTH ASSOCIATION AND CELEBRATING JUNETEENTH

WHEREAS, “Emancipation is the demand of civilization; liberty is the right of mankind,” as stated by Frederick Douglass, a visionary leader in the fight against slavery and advocate for human rights; and

WHEREAS, the Delaware Juneteenth Association (DEJA) is the oldest organization in Delaware dedicated to celebrating Juneteenth, founded in 1994 by the late Bernie Wilkins, a passionate advocate for Juneteenth awareness and the African American experience; and

WHEREAS, Juneteenth marks the historic day on June 19, 1865, when the last enslaved African Americans in the United States were freed, and it symbolizes the end of slavery and the ongoing fight for freedom, justice, and equality; and

WHEREAS, the DEJA has been diligently organizing and hosting a series of educational and commemorative events throughout the month of June to honor Juneteenth and educate the community about its significance; and

WHEREAS, the Juneteenth flag, created by Ben Haith, founder of the National Juneteenth Celebration Foundation, has become a powerful symbol of Juneteenth, and the flag raising ceremony on June 5th at the Route 9 Library & Innovation Center serves as a visible reminder of our commitment to equality and freedom; and

WHEREAS, the annual Juneteenth Freedom Gala, on June 11th, not only serves as a fundraiser for the Juneteenth Family Enrichment Program, but also fosters cultural awareness, education, and the promotion of healthy family values within our community; and

WHEREAS, the Juneteenth Freedom Festival & Parade, held on June 17th, provides an opportunity for the community to come together in celebration of liberation, with food, music, games, and a vibrant parade that spans from downtown Wilmington's Rodney Square to Tubman-Garret Park; and

WHEREAS, the DEJA's observance on June 19th, in conjunction with World Sickle Cell Day, demonstrates their commitment to addressing public health issues, educating about sickle cell anemia, and fostering unity and worship within our community; and

WHEREAS, the 26th Annual Delaware Juneteenth Pageant, held on June 24th, showcases the talent, intelligence, and cultural awareness of young women in our community, while instilling in them the values of leadership, self-esteem, and community service; and

WHEREAS, the DEJA's strategic prevention programming addresses important community issues such as substance abuse, domestic violence, teen pregnancy, and low self-esteem, through workshops and cultural events that celebrate the African American experience as a heritage shared by all people; and

WHEREAS, the dedication and tireless efforts of Sylvia Lewis-Harris, Sandy Clark, Brenda Timmon-Gunter, Nancy Taylor-Hall, Styna Marisa LeCompte, and all members of the DEJA have been instrumental in the success and growth of the organization; and

WHEREAS, the Delaware Juneteenth Association, through its founders, organizers, and volunteers, has touched countless lives, creating a lasting legacy of education, celebration, and empowerment.

NOW, THEREFORE, BE IT RESOLVED that County Council of New Castle County hereby celebrates Juneteenth and commends the Delaware Juneteenth Association for their outstanding contributions to the community and their unwavering commitment to promoting the history, culture, and values associated with Juneteenth; and

BE IT FURTHER RESOLVED that County Council of New Castle County recognizes and honors the late Bernie Wilkins for his vision, dedication, and lifelong commitment to advancing the understanding and celebration of Juneteenth.

Adopted by County Council of
New Castle County on: 6/27/2023

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: There is no discernible fiscal impact with the adoption of this resolution.