



NEW CASTLE COUNTY COUNCIL BOARDS AND COMMISSIONS SUBCOMMITTEE MEETING

Chair: Dee Durham, Second District

June 20, 2023
2:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

AGENDA

A. Meeting Call to Order

B. Approval of Minutes

C. Boards & Commissions Interview

D. Boards & Commissions Re-appointments

R23- : CONSENTING TO THE REAPPOINTMENT OF ROSE PASSARELLA, Ph.D., J.D. TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE DEPARTMENT OF COMMUNITY SERVICES BOARD Introduced by: Ms. Durham

R23- : CONSENTING TO THE REAPPOINTMENT OF PARESH "PERRY" PATEL TO THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD Introduced by: Ms. Kilpatrick

R23- : CONSENTING TO THE REAPPOINTMENT OF FRANCIS E. WILLIAMS, III TO THE FIRE AND AMBULANCE ADVISORY BOARD Introduced by: Mr. Toole

R23- : CONSENTING TO THE REAPPOINTMENT OF MICHAEL SHAW TO THE FIRE AND AMBULANCE ADVISORY BOARD Introduced by: Mr. Smiley

R23- : CONSENTING TO THE REAPPOINTMENT OF PAUL WATTS TO THE NEW CASTLE COUNTY BOARD OF LICENSE INSPECTION AND REVIEW Introduced by: Mr. Bell

R23- : CONSENTING TO THE REAPPOINTMENT OF CHERYL RICE-MOORE TO THE NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE DEPARTMENT OF COMMUNITY SERVICES BOARD Introduced by: Mr. Tackett

R23- : RE-APPOINTING WILLIAM E. SMITH TO THE NEW CASTLE COUNTY FINANCIAL ADVISORY COUNCIL Introduced by: Mr. Cartier

R23- : REAPPOINTING JOHANNA BISHOP, Ed.D., TO THE NEW CASTLE COUNTY ETHICS COMMISSION Introduced by: Ms. Kilpatrick

R23- : REAPPOINTING SALLY JENSEN TO THE NEW CASTLE COUNTY ETHICS COMMISSION Introduced by: Mr. Toole

R23- : REAPPOINTING STEPHEN J. CORDANO TO THE NEW CASTLE COUNTY COUNCIL AUDIT COMMITTEE Introduced by: Ms. Durham

R23- : REAPPOINTING TERRY STONE TO THE NEW CASTLE COUNTY EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES Introduced by: Ms. Kilpatrick

R23- : REAPPOINTING ERASTUS MONG'ARE TO THE NEW CASTLE COUNTY DIVERSITY COMMISSION Introduced by: Mr. Tackett

R23- : REAPPOINTING ROBERT HICKS, CPA, PMP, TO THE NEW CASTLE COUNTY ETHICS COMMISSION Introduced by: Mr. Tackett

R23- : REAPPOINTING KARL BROCKENBROUGH TO THE NEW CASTLE COUNTY AUDIT COMMITTEE Introduced by: Mr. Tackett

E. Other

F. Public Comment

G. Adjournment

AGENDA POSTED: June 13, 2023

*The agenda is posted (7) seven days in advance of the scheduled meeting in compliance with 29 *Del. C.* Section 10004(e)(2). The meeting may go into Executive Session to address issues that arise at the time of the meeting.

**Under Title 29, Section 10006A of *Delaware Code*, New Castle County Council is holding this meeting as a

telephone and video conference, utilizing  Webinar. In addition, this meeting is open to the public in Council Chambers (800 N. French Street, Wilmington, DE 19801). The link to join the meeting via computer, smart device, or smart phone is : <https://zoom.us/j/377322142> You may also call into the meeting (audio) using the following call in numbers: 1-312-626-6799 or +1-646-558-8656 or +1-346-248-7799 or +1-669-900-9128 or +1-253-215-8782 or +1-301-715-8592. Then enter the Webinar ID: 377 322 142. If you do not have a good connection with one, please try the others. Additional information regarding phone functionality during the meeting is available at: <https://support.zoom.us/hc/en-us/articles/360029527911-Live-Training-Webinars>

Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://www.nccde.org/2351/Agendas-and-Minutes> Members of the public joining the meeting may be provided an opportunity to make comments in real time. A comment period will be administered by a moderator to ensure everyone may have an opportunity to comment.

If permitted to comment, you will not be able to speak until called upon by the moderator. For those appearing virtually, there are functions in the program that allow you to do this. Please see the link in the previous paragraph.

RESOLUTION NO. 23-

**CONSENTING TO THE REAPPOINTMENT OF ROSE PASSARELLA, Ph.D., J.D. TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF THE
DEPARTMENT OF COMMUNITY SERVICES BOARD**

WHEREAS, there currently exists a vacancy on the New Castle County Library Advisory Board;
and

WHEREAS, the Library Advisory Board shall serve as a subcommittee to the Department of
Community Services Board (9 *Del. C.* Section 1352 and *New Castle County Code* Section 2.05.402(F));
and

WHEREAS, the Library Advisory Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council, shall appoint
twelve (12) members--one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or
9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, and six (6)
members from among existing friends groups, such members to be nominated by the friends groups,
particularly those associated with new and/or existing libraries currently under construction and/or
expansion and one (1) member representing all contractual libraries, all of whom shall serve for a term of
three (3) years pursuant to, *New Castle County Code* Section 2.05.403; and

WHEREAS, the Library Advisory Board shall advise the County Library Manager,
recommending programs concerning local library needs and the implementation of an effective County
Library System; and

WHEREAS, the Board also shall review and render recommendations on such matters as new
and modified administrative policies, the budget, long-range plans, site selection for new libraries,
conceptual plans for the construction and expansion of new and existing libraries, and material changes in
the Master Plan (Section 2.05.403); and

WHEREAS, the County Executive has submitted for the advice and consent of County Council
the appointment of, Rose Passarella, Ph.D., J.D., representing Council Districts 2 and 8 as a member of
the New Castle County Library Advisory Board; and

WHEREAS, Dr. Passarella is a resident of New Castle County's District 2 and has a strong
community presence serving as Vice President of the Friends of the Brandywine Hundred Library and
serving as President of her community's civic association.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle
County that County Council hereby consents to the appointment of Rose Passarella, Ph.D., J.D, as the
Districts 2 and 8 representative to the New Castle County Library Advisory Board for a term to begin
immediately upon adoption of this resolution and to expire May 12, 2026.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-

**CONSENTING TO THE REAPPOINTMENT OF PARESH “PERRY” PATEL TO
THE NEW CASTLE COUNTY HISTORIC REVIEW BOARD**

WHEREAS, Pursuant to *New Castle County Code* Section 40.30.330, the Historic Review Board is vested with the responsibility to make recommendations for historic district boundaries, maintain a survey of historic properties, review permits relative to historic properties, and to make recommendations to the County Executive, County Council, and to the Department of Land Use concerning the use of grants, gifts, and budgeting appropriations to promote the preservation of historic sites, among other duties; and

WHEREAS, the Historic Review Board shall consist of nine (9) members who shall be residents of the County and who shall be appointed by the County Executive with the advice and consent of a majority of County Council. The terms of office shall be four (4) years, provided that the terms of the members other than the Chairman shall be established in a manner that two (2) shall expire each year. The County Executive shall appoint one (1) member as Chairman who shall serve at the pleasure of the County Executive. One (1) member of the Historic Review Board shall be an architect and one (1) member shall be from the field of historic preservation. Seven (7) members shall be individuals who have demonstrated a concern in the field of historic preservation, have some knowledge of the County's history, or have reasonable knowledge of historic architecture or construction techniques; and

WHEREAS, Mr. Patel has served on the Historic Review Board since 2019, and is a valued member bringing financial knowledge, skill and ability to the New Castle County Historic Review Board; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Paresch “Perry” Patel to the Historic Review Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the appointment of Paresch “Perry” Patel to the New Castle County Historic Review Board for a term to begin immediately upon adoption of this resolution and expire on June 25, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-

**CONSENTING TO THE REAPPOINTMENT OF FRANCIS E. WILLIAMS, III TO
THE FIRE AND AMBULANCE ADVISORY BOARD**

WHEREAS, Francis E. Williams, III has been highly recommended by the New Castle County Fire and Ambulance Advisory Board to be reappointed as the 6th Fire District representative board member; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(B), the Fire and Ambulance Advisory Board is vested with the responsibility to represent the needs of the County fire, ambulance, and rescue services, to propose equipment changes for the County Emergency Communication Center, to review and make recommendations on the proposed budget of the County Emergency Services Division and to act as a liaison between County government and the volunteer fire and ambulance service, among other duties; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(A), Mr. Williams was nominated by the active fire chiefs and presidents of fire companies in the 6th District; and

WHEREAS, the duties and powers of the Fire Ambulance Advisory Board are outlined in *New Castle County Code* Section 2.05.203(B); and

WHEREAS, the County Executive has advised that the nomination followed the process set forth in *New Castle County Code* Section 2.05.203(A); and

WHEREAS, the County Executive has submitted for the advice and consent of the County Council the reappointment of Francis E. Williams, III as the 6th Fire District representative of the Fire and Ambulance Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Francis E. Williams, III to the New Castle County Fire and Ambulance Advisory Board for a term to begin from May 28, 2023, and to expire on May 28, 2025.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: This resolution has no discernable fiscal impact.

RESOLUTION NO. 23-

**CONSENTING TO THE REAPPOINTMENT OF MICHAEL SHAW TO THE
FIRE AND AMBULANCE ADVISORY BOARD**

WHEREAS, Michael Shaw has come highly recommended by the New Castle County Fire and Ambulance Advisory Board as the 1st Fire District representative board member; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(B), the Fire and Ambulance Advisory Board is vested with the responsibility to represent the needs of the County fire, ambulance, and rescue services, to propose equipment changes for the County Emergency Communication Center, to review and make recommendations on the proposed budget of the County Emergency Services Division and to act as a liaison between County government and the volunteer fire and ambulance service, among other duties; and

WHEREAS, pursuant to *New Castle County Code* Section 2.05.203(A), Mr. Shaw was nominated by the active fire chiefs and presidents of fire companies in the 1st Fire District; and

WHEREAS, the duties and powers of the Fire Ambulance Advisory Board are outlined in *New Castle County Code* Section 2.05.203(B); and

WHEREAS, the County Executive has advised that the nomination followed the process set forth in *New Castle County Code* Section 2.05.203(A); and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Michael Shaw as the 1st Fire District representative for New Castle County's Fire and Ambulance Advisory Board.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Michael Shaw to the New Castle County Fire and Ambulance Advisory Board for a term to begin on June 9, 2023, and to expire on June 9, 2025.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL IMPACT: This resolution has no discernable fiscal impact.

Introduced by: Mr. Bell
Date of introduction: June 27, 2023

RESOLUTION NO. 23-

**CONSENTING TO THE REAPPOINTMENT OF PAUL WATTS TO THE
NEW CASTLE COUNTY BOARD OF LICENSE INSPECTION AND REVIEW**

WHEREAS, pursuant to 9 *Del. C.* § 1315, County Council, by ordinance, may provide for the establishment of a Board of License Inspection and Review, which shall have 5 members to be appointed by the County Executive; and

WHEREAS, pursuant to *New Castle County Code* § 2.05.103, the County Executive, with the advice and consent of County Council, shall appoint four (4) members who shall serve for terms of four (4) years, provided that the terms of the original members shall be established in a manner that one (1) shall expire each year. The County Executive shall appoint one (1) member who shall be Chairperson and who shall serve at the pleasure of the County Executive. Preference shall be given by the County Executive to appointing members who are qualified as professionals and are members of a recognized trade association in the fields of construction engineering, architecture, plumbing, sanitary engineering and the home building and construction industry; and

WHEREAS, the Board is authorized to provide an appeal procedure whereby any person aggrieved by the issuance, transfer, renewal, refusal, suspension, revocation or cancellation of any County license, or by any notice, order or other action as a result of any County inspection affecting him or her directly shall, upon request, be furnished with a written statement of the reasons for the action taken and afforded a hearing thereon by the Board; and

WHEREAS, the Board shall hear any evidence, which the aggrieved party or the County may desire to offer, shall make findings and render a decision in writing within 90 days of the filing of the appeal, and that the Board may affirm, modify, reverse, vacate or revoke the action from which the appeal was taken to it; and

WHEREAS, the Board shall have the power to make and revise or rescind such rules as it may deem necessary or appropriate to provide an appeal procedure and otherwise conduct its affairs; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Paul Watts to the Board; and

WHEREAS, Mr. Watts has more than 27 years of experience within the commercial real estate industry maximizing system performance, enhancing operating systems and providing overall management of operations within urban and suburban office portfolios.

WHEREAS, Mr. Watts has agreed to a term limit ending February 23, 2023, in order to maintain staggered appointment terms as defined in, *New Castle County Code* § 2.05.103.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Paul Watts to the New Castle County Board of License, Inspection and Review for a term to begin upon adoption of this resolution and to expire on February 23, 2027.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Tackett
Date of Introduction: June 27, 2023

RESOLUTION NO. 23-

**CONSENTING TO THE REAPPOINTMENT OF CHERYL RICE-MOORE TO THE
NEW CASTLE COUNTY LIBRARY ADVISORY BOARD, A SUBCOMMITTEE OF
THE DEPARTMENT OF COMMUNITY SERVICES BOARD**

WHEREAS, the New Castle County Library Advisory Board (“Board”) shall serve as a subcommittee to the Department of Community Services Board pursuant to 9 *Del. C.* § 1352 and *New Castle County Code* §2.05.402(F); and

WHEREAS, the Library Advisory Board shall consist of thirteen (13) members; and

WHEREAS, the County Executive, with the advice and consent of County Council, shall appoint twelve (12) members—one (1) from District 1 or 7, one (1) from District 2 or 8, one (1) from District 3 or 9, one (1) from District 4 or 10, one (1) from District 5 or 11, one (1) from District 6 or 12, and six (6) members from among existing friends groups, such members to be nominated by the friends groups, particularly those associated with new and/or existing libraries currently under construction and/or expansion, and one (1) member representing all contractual libraries, all of whom shall serve for a term of three (3) years, provided that the terms of the original members shall be established in a manner that four (4) shall expire each year pursuant to *New Castle County Code* § 2.05.403; and

WHEREAS, the Board shall advise the County Library Manager, recommending programs concerning local library needs and the implementation of an effective County Library System; and

WHEREAS, the Board also shall review and render recommendations on such matters as new and modified administrative policies, the budget, long-range plans, site selection for new libraries, conceptual plans for the construction and expansion of new and existing libraries, and material changes in the Master Plan; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Cheryl Rice-Moore representing the Friends of Appoquinimink Library; and

WHEREAS, Ms. Rice-Moore has served as a member of the Library Advisory Board since 2010 and serves as a member of the Friends of Appoquinimink Library.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Cheryl Rice-Moore, representing the Friends of Appoquinimink Library, to the New Castle County Library Advisory Board for a term to begin immediately upon adoption of this resolution and to expire May 25, 2026.

Adopted by the County Council of
New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Cartier
Date of introduction: June 27, 2023

RESOLUTION NO. 23-

**RE-APPOINTING WILLIAM E. SMITH TO THE NEW CASTLE COUNTY
FINANCIAL ADVISORY COUNCIL**

WHEREAS, the New Castle County Financial Advisory Council ("NCCFAC") is composed of 9 residents of New Castle County. Pursuant to *New Castle County Code* §14.01.019, County Council shall appoint 4 members with the advice and consent of the County Executive, and 5 members shall be appointed by the County Executive with the advice and consent of County Council. The County Executive shall designate a Chairperson from among its members; and

WHEREAS, members of the NCCFAC shall possess the ability to review, comprehend, and comment on financial data and project future revenue and expenditures based on available data relevant to past trends and the current economic environment. No more than 3 of the members appointed by the County Executive or County Council shall be of the same political party. County Council and the County Executive may each appoint no more than one representative from New Castle County government; and

WHEREAS, members of the NCCFAC shall serve for a term of 3 years, with said term to begin from the date of appointment with no limitation on reappointment; and

WHEREAS, the NCCFAC advises the County Executive, County Council, and the Chief Financial Officer on current and projected economic conditions and trends, particularly as they affect New Castle County; and

WHEREAS, Mr. Smith is a resident of New Castle County and has brought a wealth of knowledge to the NCCFAC through the sharing of his experience serving as the Chief Financial Officer of the New Castle County Board of Realtors from 2000 until his installment as the current President of the New Castle County Board of Realtors in 2018; and

WHEREAS, County Council has submitted the re-appointment of Mr. Smith for the advice and consent of the County Executive and has received a positive response from the County Executive to the re-appointment of Mr. Smith to the NCCFAC.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby re-appoints William E. Smith to the New Castle County Financial Advisory Council for a term to begin on June 13, 2023 and to expire on June 13, 2026.

Adopted by County Council of
New Castle County on

President of
New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernable fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-

**REAPPOINTING JOHANNA BISHOP, Ed.D., TO THE NEW CASTLE COUNTY
ETHICS COMMISSION**

WHEREAS, pursuant to New Castle County Code Sections 2.04.101 and 2.01.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly. The Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, New Castle County Code Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, appoints four (4) members, who shall serve for a term of three (3) years; and

WHEREAS, this appointment fulfills the requirement in Section 5.04.101 (A) that no more than two members appointed by an entity shall be of the same political party and that the appointee must not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, Johanna Bishop's term on the New Castle County Ethics Commission has expired; and

WHEREAS, County Council has nominated Johanna Bishop for reappointment to the Ethics Commission.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council, subject to the consent of the County Executive, hereby reappoints Johanna Bishop as member of the New Castle County Ethics Commission for a term to begin on June 27, 2023 and to expire on June 27, 2026.

Adopted by the County Council of
New Castle County on: 6/27/2023

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

Introduced by: Mr. Toole
Date of Introduction: June 27, 2023

RESOLUTION NO. 23-

**REAPPOINTING SALLY JENSEN TO THE
NEW CASTLE COUNTY ETHICS COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Sections 2.04.101 and 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly, the Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, *New Castle County Code* Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, shall appoint four (4) members, and the County Executive, with the advice and consent of County Council, shall appoint three (3) members, each of whom shall serve for a term of three (3) years; and

WHEREAS, this reappointment fulfills the requirement in *New Castle County Code* Section 2.04.101.A that no more than two members appointed by an entity shall be of the same political party and that the appointee may not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, the third 3-year term of Sally Jensen is set to expire on July 8, 2023; and

WHEREAS, the County Executive has submitted for the advice and consent of County Council the reappointment of Sally Jensen to the Ethics Commission.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby consents to the reappointment of Sally Jensen as member of the New Castle County Ethics Commission for a term to begin effectively on July 8, 2023 and to expire on July 8, 2026.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernable fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-

**REAPPOINTING STEPHEN J. CORDANO TO THE
NEW CASTLE COUNTY COUNCIL AUDIT COMMITTEE**

WHEREAS, pursuant to *New Castle County Code* Sec. 2.02.403, the County Council Audit Committee (the “Committee”) is a 5-member public board, mandated by County law that is responsible for: establishing an audit schedule for the coming year; monitoring the progress of ongoing audits; following up on audits previously completed; considering special audit requests or needs expressed by Council, the Executive, or the Chief Financial Officer; preparing an annual performance appraisal of the Auditor for consideration by Council in its annual performance review; assisting the Auditor with any issues encountered in the execution of his duties; ensuring maximum cooperation between the work of the Auditor and the auditing needs of the Council, the Executive, and external auditors; recommending to Council any staffing, equipment, or office needs necessary for improving the operation of the Auditor’s office; considering input from, and consulting with, when appropriate, the Office of Finance; and establishing a peer review of the Office of the County Auditor at least every 3 years; and

WHEREAS, the members of the Committee are appointed by County Council for terms of 4 years. When vacancies occur, they shall be filled for the unexpired term. No citizen member of the Committee may be an employee of the County, be under contract with the County, or enter into a contract with the County during their tenure on the Committee. Moreover, no citizen member of the Committee may be a candidate for public office; and

WHEREAS, the Committee is comprised of 5 members - all of whom must possess the skills necessary to oversee technical and complex financial reporting and the audit process; and

WHEREAS, New Castle County has nominated Stephen J. Cordano for an additional reappointment to the Audit Committee; and

WHEREAS, Mr. Cordano satisfies the requirement in Sec. 2.02.402(A) that each member of the Committee possess the necessary skills to oversee technical and complex financial reporting and the audit process.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby reappoints Stephen J. Cordano as a member of the County Council Audit Committee for a term to begin on July 25, 2023 and to expire on July 25, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-

**REAPPOINTING TERRY STONE TO THE NEW CASTLE COUNTY
EMPLOYEES' RETIREMENT SYSTEM BOARD OF TRUSTEES**

WHEREAS, Terry Stone's term on the New Castle County Employees' Retirement System Board of Trustees has expired; and

WHEREAS, pursuant to New Castle County Code Section 2.05.505, the Employees' Retirement System Board of Trustees is vested with the responsibility of directing and operating the County's Employees' Retirement System, among other duties; and

WHEREAS, Section 2.05.505 (A) (4) of the New Castle County Code states that County Council shall appoint four (4) members to the board. One of the four (4) Board appointments may be a general citizen member; and

WHEREAS, this appointment fulfills one (1) of County Council's four (4) appointments outlined in Section 2.05.505 (A) (4); and

WHEREAS, County Council nominates Terry Stone for reappointment to the New Castle County Employees' Retirement System Board of Trustees as a general citizen member.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby reappoints Terry Stone to the New Castle County Employees' Retirement System Board of Trustees as a general citizen member for a term to begin on June 27, 2023 and to expire on June 27, 2027.

Adopted by the County Council
of New Castle County on: 6/27/23

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: This resolution will have no discernible fiscal impact.

Introduced by: Mr. Tackett
Date of introduction: June 27, 2023

RESOLUTION NO. 23-

**REAPPOINTING ERASTUS MONG'ARE
TO THE NEW CASTLE COUNTY DIVERSITY COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Section 2.05.509, the Diversity Commission is vested with the responsibility of monitoring the County's policies to promote and encourage opportunities for minority and women-owned businesses, to ensure that all human resources activities are conducted in a manner to provide an opportunity for all, and to ensure that the workforce is representative of the community which it serves; and

WHEREAS, *New Castle County Code* Section 2.05.509 provides that the Diversity Commission shall consist of seven (7) members, of which County Council shall appoint four (4) members with the advice and consent of the County Executive, who shall serve for terms of two (2) years, except that members shall continue to serve until their successors are appointed and qualified; provided, however, that no member shall hold over more than six (6) months after the end of his or her term; and

WHEREAS, the County Council has nominated Erastus Mong'are for reappointment pending the consent of the County Executive.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby approves of the reappointment of Erastus Mong'are to the New Castle County Diversity Commission, and upon consent of the County Executive, for a term to begin September 28, 2023 and to expire on September 28, 2027.

Adopted by County Council of New
Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There will be no discernible fiscal impact upon the adoption of this resolution.

RESOLUTION NO. 23-

**REAPPOINTING ROBERT HICKS, CPA, PMP, TO THE
NEW CASTLE COUNTY ETHICS COMMISSION**

WHEREAS, pursuant to *New Castle County Code* Sections 2.04.101 and 2.04.102, the Ethics Commission is vested with the responsibility of ensuring that all County business is conducted ethically and responsibly, the Ethics Commission may compile statements on financial interests, investigate claims, issue findings, hold hearings, make recommendations, and prepare reports regarding ethical concerns within the County; and

WHEREAS, *New Castle County Code* Section 2.04.101 provides that the Ethics Commission shall consist of seven (7) members, of which County Council, with the advice and consent of the County Executive, shall appoint four (4) members, and the County Executive, with the advice and consent of County Council, shall appoint three (3) members, each of whom shall serve for a term of three (3) years; and

WHEREAS, this appointment fulfills the requirement in *New Castle County Code* Section 2.04.101.A that no more than two members appointed by an entity shall be of the same political party and that the appointee may not be employed by New Castle County, hold or campaign for any County office or hold office in any political party, among other criteria; and

WHEREAS, the term of Mr. Hicks expired on May 12, 2023; and

WHEREAS, County Council has nominated Robert Hicks, CPA, PMP, for reappointment to the Ethics Commission; and

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby, subject to the consent of the County Executive, hereby reappoints Robert Hicks, CPA, PMP, as a member of the New Castle County Ethics Commission for a term to begin effectively on June 27, 2023, and to expire on June 27, 2026.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title.

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.

RESOLUTION NO. 23-

**REAPPOINTING KARL BROCKENBROUGH TO THE
NEW CASTLE COUNTY AUDIT COMMITTEE**

WHEREAS, pursuant to *New Castle County Code* Sec. 2.02.403, the Audit Committee (the Committee) is a 5-member public board, mandated by County law that is responsible for: establishing an audit schedule for the coming year; monitoring the progress of ongoing audits; following up on audits previously completed; considering special audit requests or needs expressed by Council, the Executive or the Chief Financial Officer; preparing an annual performance appraisal of the Auditor for consideration by Council in its annual performance review; assisting the Auditor with any problems encountered in the execution of his duties; ensuring maximum cooperation between the work of the Auditor and the auditing needs of the Council, the Executive and external auditors; recommending to Council any staffing, equipment or office needs necessary for improving the operation of the Auditor's office; considering input from, and consulting with, when appropriate, the County Office of Finance; and establishing a peer review of the Office of the County Auditor at least every three (3) years; and

WHEREAS, the members of the Committee will be appointed by County Council for terms of four (4) years, except that original terms shall be established so that two (2) terms expire at four (4) years, two (2) at three (3) years, and one in the second year. When vacancies occur, they shall be filled for the unexpired term. No citizen member of the Committee shall be an employee of the County, be under contract with the County, or enter into a contract with the County during their tenure on the committee. No citizen member of the Committee shall be a candidate for any public office; and

WHEREAS, the members of the Committee shall consist of five (5) members - all of whom possess the technical skills necessary to oversee the technical and complex financial reporting and audit process; and

WHEREAS, New Castle County has nominated Karl Brockenbrough for reappointment to the Audit Committee; and

WHEREAS, this reappointment fulfills the requirement in Sec. 2.02.402 (A) that all members must possess the necessary technical skills to oversee the technical and complex financial reporting and audit process.

NOW, THEREFORE, BE IT RESOLVED by and for the County Council of New Castle County that County Council hereby reappoints Martin Taylor as a member of the New Castle County Council Audit Committee for a term to begin on July 25, 2023, and expires on July 25, 2027.

Adopted by the County Council
of New Castle County on:

President of County Council
of New Castle County

SYNOPSIS: Same as title

FISCAL NOTE: There is no discernible fiscal impact upon the adoption of this legislation.