



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

April 25, 2023
4:00 PM

VIRTUAL ZOOM WEBINAR MEETING** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 4:00 pm by Co-Chair Smiley.

Members Present were: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Ms. George, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Street, Mr. Tackett, and Mr. Toole.

B. Approval of Minutes - April 11, 2023

Motion by Mr. Cartier, second by Ms. Kilpatrick, to approve the minutes from the April 11, 2023 meeting. The minutes were approved as provided.

C. Review/Discussion of Resolution(s)

R23-079: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX PARCEL NUMBER 06-049.000-14 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of the Resolution.

-Mr. Cartier explained the Resolution.

-No discussion or questions from Council or the public.

R23-080: APPROVING THE REFUND OF SEWER FEES PAID IN ERROR DUE TO OVERPAYMENT ON TAX PARCEL NUMBER 06-111.000-27 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of Resolution and explained it in detail.

-No discussion or questions from Council or the public.

R23-081: AUTHORIZING ENTRY INTO ACCOUNT TERMS WITH JPMORGAN CHASE BANK, N.A. RELATED TO BANKING SERVICES Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read the title of Resolution and explained it in detail.

-No discussion or questions from Council or the public.

R23-082: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH GRACE TRANSPORTATION TO PROVIDE TRANSPORTATION SERVICES FOR HOPE CENTER RESIDENTS FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$20,000.00 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley stated that this Resolution will not be read into the record and will be withdrawn.

- No discussion or questions from Council or the public.

D. Review/Discussion of Ordinance(s)

°23-039: (STATUS: TO BE TABLED) THE ANNUAL REVENUE ORDINANCE OF NEW CASTLE COUNTY FOR FISCAL YEAR 2024 BEGINNING JULY 1, 2023

Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read and explained the Ordinance.

-No discussion or questions from Council or the public.

°23-040: (STATUS: TO BE TABLED) CALCULATION OF SEWER SERVICE CHARGES EFFECTIVE JULY 1, 2023 FOR FISCAL YEAR 2024 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read and explained the Ordinance.

-No discussion or questions from Council or the public.

°23-041: (STATUS: TO BE TABLED) AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF NEW CASTLE COUNTY FOR THE PURPOSE OF FINANCING CERTAIN CAPITAL PROJECTS APPROVED IN THE FISCAL YEAR 2024 CAPITAL BUDGET Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read and explained the Ordinance. This Ordinance will require 10 votes to pass.

-No discussion or questions from Council or the public.

°23-042: (STATUS: TO BE TABLED) THE CAPITAL BUDGET ORDINANCE OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read and explained the Ordinance.

-No discussion or questions from Council or the public.

°23-043: (STATUS: TO BE TABLED) ADOPT THE ANNUAL OPERATING BUDGET OF NEW CASTLE COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Smiley read and explained the Ordinance.

-No discussion or questions from Council or the public.

°23-044: AMEND THE GRANTS BUDGET: APPROPRIATE NEW CASTLE COUNTY FUNDING OF \$64,800 FROM THE DEPARTMENT OF COMMUNITY SERVICES FY2023 APPROVED OPERATING BUDGET AND APPROPRIATE ACTUAL AND ANTICIPATED PROGRAM INCOME OF \$188,803.66 TO THE SUMMER RECREATION CAMPS GRANT Introduced by: Mr. Hollins , Mr. Street

-Mr. Smiley read the title of the Ordinance .

-Mr. Street explained the Ordinance.

-No discussion or questions from Council or the public.

°23-045: AMEND THE ANNUAL OPERATING BUDGET: APPROPRIATE \$64,800 FROM THE CONTRACTUAL SERVICES BUDGET LINE ITEM OF THE DEPARTMENT OF COMMUNITY SERVICES TO THE SUMMER RECREATION CAMPS GRANT Introduced by: Mr. Hollins, Mr. Street

-Mr. Smiley read the title of the Ordinance .

-Mr. Street explained the Ordinance.

-No discussion or questions from Council or the public.

E. New Castle County Grant Requests/Community Events**- 4/25/23 Grant Matrix**

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
-----------------	---------	-----------------	--------------------------------	------

Eco Plastic Products of Delaware	Toole	\$2,500 Toole - \$2,000 Kilpatrick - \$500.	Toole/Cartier	12 - Yes 1 - Not Voting
Marshallton United Methodist Church	Toole	\$2,500	Toole/Cartier	12 - Yes 1 - Not Voting
Newport Skatepark, Inc.	Toole	\$2,500	Toole/Kilpatrick	12 - Yes 1 - Not Voting
Southern New Castle County Rotary Club	Bell/Carter	\$600 Bell - \$300 Carter - \$300	Bell/Kilpatrick	12 - Yes 1 - Not Voting
I Can Do 26 Point 2 Kids	Hollins	\$2,200	Hollins/Cartier	12 - Yes 1 - Not Voting

Community Events:

- Rotary Club of Wilmington Stands with Ukraine Event – May 18, 2023 – Ms. Durham
- Ms. Durham withdrew this grant.

F. Expense and Revenue Round Table

-None

G. Other

- Finance/Audit(s) Update(s) - Michael Smith, CFO and Robert Wasserbach, County Auditor
- Mr. Smith, CFO, and Bob Wasserbaugh, County Auditor, presented to Council the findings of the audit report. Mr. Smith referenced the finding on page 149 of the Audit Report. This finding did not result in any misuse of funds or dishonestly by any County employee.
- Discussion and questions followed by Council.
- No Public Comment.

- Aundrea Almond, Chief of Staff, presented an ARPA update. This update was to review the current positions and the intent of adding one new position, ARPA Community Liaison.
- Discussion and questions followed by Council.
- No Public Comment.

H. Public Comment

-None

I. Adjournment

Motion by Mr. Cartier, second by Ms. Kilpatrick, to adjourn the Administrative-Finance Committee Meeting. The motion was approved and the meeting was adjourned at 05:00 pm.

Respectfully submitted by Christine Roberts, Legislative Assistant to Mr. Smiley, Co-Chair of the Finance Committee. The meeting was also recorded and is available online.