



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District

Co-Chair John Cartier, Eighth District

November 29, 2022

5:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 05:28 PM by Co-Chair Smiley.

Members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Durham, Ms. George, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Street, Mr. Tackett, and Mr. Toole.

Members absent: Mr. Sheldon sent advance notice he would not be attending.

B. Approval of Minutes - 11-22-2022

- A motion was made by Mr. Cartier seconded by Ms. Kilpatrick to approve the minutes. All in favor.

C. Review/Discussion of Resolution(s)

R22-216: APPROVING THE REFUND OF A DUPLICATE TAX PAYMENT ON TAX PARCEL NUMBER 18-030.001-30 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Title into the record.
- Ms. George explained the Resolution.
- Discussion and questions from Council.
- No public comment.

R22-217: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH AVOLVE SOFTWARE CORPORATION FOR RENEWAL OF ANNUAL SOFTWARE MAINTENANCE FOR THE DEPARTMENT OF ADMINISTRATION, OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$65,185.00 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Title into the record and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

R22-218: AUTHORIZING THE EXECUTION OF TWO CONTRACTS WITH PICTOMETRY INTERNATIONAL CORPORATION FOR RENEWAL OF AERIAL PHOTOGRAPHY SOFTWARE

LICENSES FOR THE DEPARTMENT OF ADMINISTRATION IN THE TOTAL AMOUNT OF \$92,051.78 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Title into the record and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

R22-219: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH GOOD NEIGHBORS INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$150,000.00 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Title into the record and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

R22-220: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH INTERFAITH HOUSING DELAWARE INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN TOWNSEND, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$200,000.00 Introduced by: Mr. Smiley, Mr. Cartier, Mr. Carter

- Mr. Smiley read the Title into the record.
- Mr. Carter explained the Resolution.
- Discussion and questions from Council.
- No public comment.

R22-221: AUTHORIZING THE EXECUTION OF ONE CONTRACT WITH INTERFAITH HOUSING DELAWARE INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING IN OVERLOOK COLONY LOCATED IN CLAYMONT, DELAWARE FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$400,000.00 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Title into the record and explained the Resolution.
- No discussion or questions from Council.
- No public comment.

R22-212: (STATUS: TABLED) RESOLUTION APPROVING REISSUANCE OF CERTAIN BONDS OR NOTES BY THE HOLLOWAY TERRACE FIRE COMPANY Introduced by: Mr. Street

- Mr. Smiley read the Title into the record.
- Mr. Street stated that he will be lifting the Resolution from the table.
- No discussion or questions from Council.
- No public comment.

PUBLIC HEARING

D. Review/Discussion of Ordinance(s)

E. New Castle County Grant Requests/Community Events

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
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Centreville Civic Association	Durham	\$1,000	Durham/Kilpatrick	11 - Yes 1 - Not Voting 1 - Absent

11/29/22 Grant Matrix

F. Expense and Revenue Round Table

- None

G. Other

- Discussion of binders for Code Republication - Nellie Hill, Clerk of Council
- Nellie Hill, Clerk of Council, presented to Council the cost associated to purchasing new Code Book Binders.
- Mr. Smiley made a motion, seconded by Mr. Cartier to purchase new binders.
- Discussion and questions from Council. Ms. Durham and Mr. Street stated they did not want a new binder.
- If any Council member does not wish to receive a new binder, they should let Ms. Hill know by December 2.
- No public comment.
- Checkbook Presentation and CARES Act update - Michael Smith, CFO
- Mr. Smith, CFO, gave a presentation on the checkbook and CARES Act update. He provided this presentation to Council prior to the meeting by email.
- Discussion and questions followed by Council.
- No public comment.

H. Public Comment

- None

I. Adjournment

- A motion was made by Mr. Carter, seconded by Ms. George and unanimously carried to adjourn the meeting at 6:11 pm.
- Respectfully submitted by Christine Roberts, Legislative Assistant to Mr. Smiley, Co-Chair of the Finance Committee. The meeting was also recorded and is available online.