



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District

Co-Chair John Cartier, Eighth District

June 14, 2022

5:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

The meeting was called to order by Mr. Cartier at 5:01 PM.

Members present: David Carter, John Cartier, Karen Hartley-Nagle, Dee Durham, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street, David Tackett, Kenneth Woods

Members absent: J. William Bell, Lisa Diller, Penrose Hollins

B. Approval of Minutes

-Mr. Smiley moved to approve the Administrative-Finance meeting minutes. The motion was seconded by Mr. Carter and approved by voice vote.

C. Review/Discussion of Resolution(s)

R22-120: AUTHORIZING THE COUNTY EXECUTIVE TO SIGN THE COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE, NEW CASTLE COUNTY LODGE NO. 5 Introduced by: Ms. Hartley-Nagle

-Mr. Cartier read the resolution.

-Ms. Hartley-Nagle invited county officials to explain.

-NCC CFO Michael Smith explained the resolution.

-There was no public comment.

R22-121: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE AN AGREEMENT WITH THE DELAWARE RIVER & BAY AUTHORITY TO SHARE COSTS ASSOCIATED WITH THE VOLUNTARY CLEAN UP PROGRAM AGREEMENT ENTERED INTO ON OCTOBER 16, 2017 WITH THE DELAWARE DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL THE DELAWARE RIVER & BAY AUTHORITY Introduced by: Mr. Sheldon, Mr. Woods

-Mr. Cartier read the resolution.

-Mr. Woods commented.

-NCC Public Works Attorney Daniel Murray explained the resolution.

-Mr. Carter commented.

-There was no public comment.

R22-122: TO AMEND NEW CASTLE COUNTY COUNCIL EMPLOYEE HANDBOOK CHAPTER 7 ("LEAVES OF ABSENCE") RELATING TO LEAVES OF ABSENCE Introduced by: Ms. Kilpatrick, Mr. Sheldon

- Mr. Cariter read the resolution.
- Ms. Kilpatrick explained the resolution.
- Members of council and Counsel to Council Mike Migliore discussed the resolution.
- There was no public comment.

D. Review/Discussion of Ordinance(s)

°22-066: TO AMEND THE PAY PLAN AND RATES OF PAY FOR CLASSIFIED SERVICE MANAGERS AND ADMINISTRATORS, REPRESENTED BY THE DELAWARE PUBLIC EMPLOYEES COUNCIL 81, AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME), AFL-CIO, AFFILIATE LOCAL 3109, TO REVISE THE POSITION TITLE OF TREASURY OPERATIONS SUPERVISOR TO FINANCE OPERATIONS SUPERVISOR AND TO ADOPT THE REVISED CLASS SPECIFICATION Introduced by: Ms. Hartley-Nagle

- Mr. Cartier explained the ordinance.
- Ms. Hartley-Nagle invited county officials to explain.
- NCC CFO Michael Smith explained the ordinance.
- There was no public comment.

SUBSTITUTE NO. 1 TO °22-067: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM NEW CASTLE COUNTY COUNCIL FY2022 APPROVED OPERATING BUDGET TO THE 2022 NEW CASTLE COUNTY YOUTH EMPLOYMENT GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES Introduced by: Mr. Smiley

- Mr. Cartier explained the ordinance.
- Mr. Smiley commented.
- There was no public comment.

SUBSTITUTE NO. 1 TO °22-068: AMEND THE GRANTS BUDGET: APPROPRIATE FUNDING FROM THE NEW CASTLE COUNTY COUNCIL FY2022 APPROVED OPERATING BUDGET TO THE SENIOR HOME REPAIR PROGRAM GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES Introduced by: Mr. Smiley

- Mr. Cartier read the ordinance.
- Mr. Smiley indicated per title.
- Mr. Cartier and Mr. Tackett commented.
- There was no public comment.

SUBSTITUTE NO. 1 TO °22-069: AMEND THE FY2022 APPROVED OPERATING BUDGET: REDUCE THE GRANTS AND FIXED CHARGES BUDGET LINE ITEM OF COUNTY COUNCIL TO PROVIDE FUNDING FOR NEW CASTLE COUNTY GRANTS Introduced by: Mr. Smiley

- Mr. Cartier read the ordinance.
- Mr. Smiley indicated per title.
- There was no public comment.

°22-070: AMEND THE FY2022 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$106,226 IN FUNDING RECEIVED FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT AND \$54,801 IN FUNDING RECEIVED FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TO THE DEPARTMENT OF ADMINISTRATION, TECHNOLOGY ENHANCEMENTS 2022 CAPITAL PROJECT Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance.
- NCC Chief of Technology and Administrative Services Mike Hojnicky explained the ordinance.

- Mr. Cartier commented.
- There was no public comment.

°22-071: AMEND THE GRANTS BUDGET: REALIGN \$363,000 IN FUNDS FROM THE UNITED STATES DEPARTMENT OF THE TREASURY WITHIN THE AMERICAN RESCUE PLAN ACT GRANT FROM GRANTS AND FIXED CHARGES TO SALARIES AND WAGES AND EMPLOYEE BENEFITS, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the ordinance.
- NCC CFO Michael Smith explained the ordinance.
- Mr. Carter commented.
- There was no public comment.

E. New Castle County Grant Requests/Community Events

6/14/2022 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Harlan Park Civic Association	Mr. Hollins	\$2,500	Mr. Street*/Mr. Sheldon	Yes- 9 Absent-3 Not Voting- Mr. Smiley
No Limit Mentoring & Empowerment Program, Inc.	Mr. Hollins	\$2,000	Mr. Street*/Ms. Kilpatrick	Yes- 9 Absent-3 Not Voting- Mr. Smiley
Police Athletic League of Wilmington	Mr. Hollins	\$5,356	Mr. Street*/Ms. Kilpatrick **	Yes- 9 Absent-3 Not Voting- Mr. Smiley
Delaware Juneteenth Association	Mr. Hollins	\$2,500	Mr. Street*/Ms. Kilpatrick	Yes- 9 Absent-3 Not Voting- Mr. Smiley

* Mr. Street made motions for Mr. Hollins who was absent.

**Mr. Street moved to raise the cap for the Wilmington PAL grant; Mr. Smiley seconded. All in favor.

F. Expense and Revenue Round Table

-None

G. Other

-Mr. Street commented on the City of Wilmington's response to a shooting incident in Southbridge and expressed his concern for the paramedics stationed there.

H. Public Comment

-None.

I. Adjournment

- Mr. Smiley moved to adjourn the meeting. The motion was seconded by Ms. Kilpatrick and approved.
- Mr. Cartier adjourned the meeting at 5:35 pm.