



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District

Co-Chair John Cartier, Eighth District

May 10, 2022

5:00 PM

VIRTUAL ZOOM WEBINAR MEETING &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801**

MINUTES

A. Call To Order/Roll Call

--The meeting was called to order by Mr. Cartier at 5:00 PM.

Members present: J. William Bell, David Carter, John Cartier, Karen Hartley-Nagle, Dee Durham, Penrose Hollins, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street, David Tackett, Kenneth Woods

Excused: Lisa Diller

B. Approval of Minutes

--Mr. Smiley moved to approve the minutes of the April 26, 2022 meeting. The motion was seconded by Ms. Kilpatrick. The vote to approve was unanimous.

C. Review/Discussion of Resolution(s)

R22-103: AUTHORIZING THE COUNTY EXECUTIVE TO SIGN AN AGREEMENT WITH THE CITY OF WILMINGTON CONCERNING WASTEWATER TREATMENT Introduced by: Mr. Sheldon, Mr. Woods, Mr. Hollins

--Mr. Cartier read the resolution.

--Mr. Sheldon indicated he intended to table the resolution.

--There was no public comment.

R22-104: APPROVING A CREDIT UNDER NEW CASTLE COUNTY CODE SEC. 14.03.003 OF COUNTY TAXES BILLED IN ERROR TO AND PAID BY BARRY EVANS AND DEE DURHAM Introduced by: Mr. Smiley

--Mr. Cartier read the resolution.

--Ms. Durham recused herself from the vote and discussion.

--Mr. Smiley explained the resolution.

--Mr. Cartier further explained.

--There was no public comment.

R22-106: URGING THE DELAWARE GENERAL ASSEMBLY TO AUTHORIZE NEW CASTLE COUNTY GOVERNMENT TO CONSIDER CERTAIN ENVIRONMENTAL CRITERIA IN

CONNECTION WITH THE PROCUREMENT PRACTICES OF NEW CASTLE COUNTY Introduced by: Ms. Durham

- Mr. Cartier read the resolution.
- Mr. Cartier recognized that Mr. Street joined the meeting.
- Ms. Durham explained.
- Council members and Counsel to Council Mike Migliore discussed the resolution.
- There was no public comment.

D. Review/Discussion of Ordinance(s)

°22-044: AMEND THE FY2022 APPROVED SEWER FUND OPERATING BUDGET: APPROPRIATE \$127,678 OF SEWER RATE STABILIZATION RESERVE TO THE DEPARTMENT OF PUBLIC WORKS SEWER FUND CONTRACTUAL SERVICES BUDGET LINE ITEM FOR INVESTIGATIVE WORK IN CONNECTION WITH THE ARMY CREEK LANDFILL SITE Introduced by: Mr. Sheldon, Mr. Woods

- Mr. Cartier read the ordinance.
- Mr. Sheldon explained.
- NCC Stormwater and Environmental programs manager Michael Harris commented.
- Mr. Cartier commented.
- There was no public comment.

°22-045: AMEND THE GRANTS BUDGET: FOR FY2023, APPROPRIATE ANTICIPATED \$2,557,072 FROM THE DEPARTMENT OF STATE, DELAWARE DIVISION OF LIBRARIES TO: (A) LIBRARY ADMINISTRATION \$2,291,722; (B) APPOQUINIMINK LIBRARY \$19,547; (C) BEAR LIBRARY \$34,431; (D) CLAYMONT LIBRARY \$14,431; (E) BRANDYWINE HUNDRED LIBRARY \$82,530; (F) ELSMERE LIBRARY \$14,430; (G) HOCKESSIN LIBRARY \$17,544; (H) KIRKWOOD LIBRARY \$21,748; (I) NEWARK LIBRARY \$30,353; (J) ROUTE 9 LIBRARY \$11,697; AND (K) WOODLAWN LIBRARY \$18,639 WHICH ARE ALL ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Hollins explained the ordinance.
- There was no public comment.

°22-046: AMEND THE GRANTS BUDGET: APPROPRIATE \$2,456,968 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND \$425,000 IN ESTIMATED PROGRAM INCOME TO THE COMMUNITY DEVELOPMENT BLOCK GRANT FY2023, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Hollins explained the ordinance.
- Mr. Cartier commented.
- There was no public comment.

°22-047: AMEND THE GRANTS BUDGET: FOR FY2023, APPROPRIATE FEDERAL FUNDS OF \$207,012 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) TO THE EMERGENCY SOLUTIONS GRANT FY2023, WHICH WILL BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Hollins explained the ordinance.
- Mr. Cartier commented.
- There was no public comment.

°22-048: AMEND THE GRANTS BUDGET: FOR FY2023, APPROPRIATE FEDERAL FUNDS OF \$1,013,204 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND ESTIMATED PROGRAM INCOME OF \$100,000 TO THE FY2023 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME), WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Hollins explained the ordinance.
- Mr. Cartier commented.
- There was no public comment.

°22-049: AMEND THE GRANTS BUDGET: APPROPRIATE NEW CASTLE COUNTY FUNDING OF \$64,800 FROM THE DEPARTMENT OF COMMUNITY SERVICES FY2022 APPROVED OPERATING BUDGET TO THE SUMMER RECREATION CAMPS GRANT Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Hollins explained the ordinance.
- There was no public comment.

°22-050: AMEND THE ANNUAL OPERATING BUDGET: APPROPRIATE \$64,800 FROM THE CONTRACTUAL SERVICES BUDGET LINE ITEM OF THE DEPARTMENT OF COMMUNITY SERVICES TO THE SUMMER RECREATION CAMPS GRANT Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Mr. Hollins explained the ordinance.
- There was no public comment.

°22-054: ALLOW REALIGNMENT OF FUNDS FROM THE UNITED STATES DEPARTMENT OF THE TREASURY WITHIN THE AMERICAN RESCUE PLAN ACT GRANT FROM GRANTS AND FIXED CHARGES TO CONTRACTUAL SERVICES, WHICH IS ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance.
- Mr. Smiley explained.
- Members of Council and NCC CFO Michael Smith discussed the ordinance.
- There was no public comment.

E. New Castle County Grant Requests/Community Events

5/10/22 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Newark Art Alliance	Ms. Diller	\$1,000	Ms. Kilpatrick (for Ms. Diller)/Mr. Bell	11-YES 1-Absent (Diller) 1-Not Voting (Smiley)
Faulkland Heights Civic Association	Mr. Sheldon	\$487.50	Mr. Sheldon/Ms. Kilpatrick	11-YES 1-Absent (Diller)

				1-Not Voting (Smiley)
REVISED* Connecting F4milies Justice (CF4J)	Ms. Hartley-Nagle	\$1,500	Ms. Kilpatrick (for Ms. Hartley- Nagle)/Mr. Tackett	11-YES 1-Absent (Diller) 1-Not Voting (Smiley)
REVISED Casting with the Cops **	Mr. Tackett	\$250	Mr. Tackett/Ms. Kilpatrick	11-YES 1-Absent (Diller) 1-Not Voting (Smiley)

* Ms. Hartley Nagle moved to amend a previously approved grant for Connecting Families for Justice. DCC Tara Finnigan confirmed the original grant amount. During the discussion, Ms. Hartley- Nagle explained that COVID restrictions had delayed the use of grant funding, which was then used for other events. Mr. Smiley and Mr. Hollins commented on the revision. Motion was seconded by Mr. Tackett. The motion was approved.

** Mr. Tackett moved to amend a previously approved grant for the New Castle County Police Department's Casting with Cops event to change the intended use of the funds. Motion was seconded by Ms. Kilpatrick. During the discussion, Mr. Tackett clarified that funds will now be used for craft table supplies. The motion was approved.

F. Expense and Revenue Round Table

--None

G. Other

--Mr. Smiley indicated he would not be in the Council Chambers for committee meetings on May 17, 2022.

--Mr. Cartier indicated that he will be in Council Chambers.

H. Public Comment

--There was no public comment.

I. Adjournment

--Mr. Smiley moved and Mr. Carter seconded to adjourn the meeting. Vote to adjourn was unanimous.

--Mr. Cartier adjourned the meeting at 6:14 PM.