



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

January 11, 2022
5:00 PM

VIRTUAL ZOOM WEBINAR MEETING**

MINUTES

A. Call To Order/Roll Call

-The meeting was called to order at 05:04 PM by Mr. Cartier

Members present: John Cartier, Lisa Diller, Dee Durham, Janet Kilpatrick, George Smiley, Jea Street, David Tackett, Kenneth Woods, David Carter, Karen Hartley-Nagle, Timothy Sheldon

Excused: Bill Bell

B. Approval of Minutes

Minutes of Ad-Finance Meeting December 14, 2021

Mr. Smiley made a motion and Ms. Kilpatrick seconded to approve the minutes of the December 14, 2021 AD-Finance Meeting. The vote was unanimous.

C. Review/Discussion of Resolution(s)

R22-002: CONGRATULATING THE OFFICE OF FINANCE FOR EARNING THE DISTINGUISHED BUDGET PRESENTATION AWARD FOR NEW CASTLE COUNTY'S COMPREHENSIVE ANNUAL BUDGET SUMMARY FOR 32 CONSECUTIVE YEARS. Introduced by: Mr. Smiley, Mr. Cartier

-Mr. Cartier read the and explained the resolution.

-No public comment.

-Mr. Cartier then recognized Mr. Carter, Ms. Hartley-Nagle and Mr. Sheldon had joined the meeting.

R22-018: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH RAVE WIRELESS INC. FOR CAD-HUD INTEGRATION SOFTWARE FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY COMMUNICATIONS IN THE AMOUNT OF \$33,000.00 Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

- Mr. Cartier read and explained the resolution.
- Mr. Smiley commented and further explained the resolution.
- No public comment.

D. Review/Discussion of Ordinance(s)

°21-137: AMEND THE FY2022 APPROVED OPERATING BUDGET: APPROPRIATE \$18,600 IN FUNDING RECEIVED FROM THE NEW CASTLE COUNTY TECHNOLOGY FEE ACCOUNT WITHIN THE OFFICE OF THE RECORDER OF DEEDS TO THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES EQUIPMENT BUDGET LINE ITEM Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read and explained the ordinance.
- Ms. Diller further explained the ordinance.
- Mr. Smiley and Mr. Cartier commented.
- No public comment.

°21-144: TO AMEND NEW CASTLE COUNTY CODE TO CREATE A NEW CHAPTER 13 RELATING TO STORMWATER MAINTENANCE DISTRICTS Introduced by: Ms. Kilpatrick, Mr. Sheldon

- Mr. Cartier read the ordinance.
- Mr. Kilpatrick explained the ordinance.
- Members of Council and NCC General Manager of the Public Works Department Tracy Surles discussed the ordinance at length.
- No public comment.

E. New Castle County Grant Requests/Community Events

- Mr. Cartier noted there were no grant requests.
- Mr. Cartier made a motion to have a grant recipient removed from the list of outstanding reports as the party no longer exists and all attempts to obtain reports failed.
- Mr. Smiley suggested that Mr. Cartier submit the request to the Clerk of Council.

F. Expense and Revenue Round Table

- None

G. Travel Request

--Councilman David Carter, NACo Annual Conference, February 2022

- Mr. Cartier introduced Mr. Carter.
- Mr. Carter corrected the title of this item as a request for funds to attend the NACo Legislative Conference in February 2022, requesting \$1,950. He noted he will also be attending the Board of Director's meeting and the Energy, Environment and Land Use Committee meeting.
- Mr. Smiley made a motion and Mr. Woods seconded to approve \$1,950 to fund Mr. Carter's trip.
- The vote to approve was unanimous.

H. Other

-Mr. Smiley introduced NCC Chief Financial Officer Michael Smith, who provided an update on Cares Act spending and budgeting, including changes made in instructions from the US Treasury. He focused on the ongoing funding needs of NCC Volunteer Fire companies.

I. Public Comment

-None

J. Adjournment

-Motion by Mr. Smiley, **seconded** by Mr. Carter, to adjourn the **Administrative-Finance Committee Meeting**. The motion was approved and the meeting was adjourned at 05:42 pm.