



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District

Co-Chair John Cartier, Eighth District

December 14, 2021

5:00 PM

VIRTUAL ZOOM WEBINAR MEETING*** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 05:00 PM.

Members present: J. William Bell, David Carter, John Cartier, Lisa Diller, Dee Durham, Janet Kilpatrick, Timothy Sheldon, George Smiley, Jea Street, David Tackett

Members absent: Karen Hartley-Nagle, Penrose Hollins

B. Approval of Minutes

November 23, 2021 Minutes

Motion by Mr. Smiley, **seconded** by Ms. Kilpatrick, to November 23, 2021 Minutes.

C. Review/Discussion of Resolution(s)

R21-225: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH UVC EXPERTS LLC TO ASSIST WITH PURCHASE OF VEHICLE DISINFECTING LIGHTS FOR THE DEPARTMENT OF PUBLIC SAFETY, DIVISION OF POLICE IN THE AMOUNT OF \$175,000.00 Introduced by: Mr. Smiley, Mr. Cartier, Ms. Hartley-Nagle

Mr. Cartier read resolution and explained.

No Public Comment

R21-226: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH INTERFAITH HOUSING DELAWARE, INC. TO ASSIST WITH DEVELOPMENT OF AFFORDABLE HOUSING ALONG ROUTE 9 CORRIDOR FOR THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING IN THE AMOUNT OF \$25,000.00 Introduced by: Mr. Smiley, Mr. Cartier

Mr. Cartier read resolution and explained.
No Public Comment

R21-227: CONSENTING TO THE APPOINTMENT OF CARRIE SAWYER CASEY FOR THE POSITION OF GENERAL MANAGER OF THE DEPARTMENT OF COMMUNITY SERVICES Introduced by: Mr. Hollins, Ms. Diller

Mr. Cartier read resolution and explained.
Members of Council and NCC Community Development Housing Manager Carrie Casey discussed resolution.
Mr. Cartier Commented.
No Public Comment

Mr. Carter moved to recess the meeting due to fire alarm at City/County Building at 5:10 PM, and Ms. Kipartick seconded. All in favor.

Mr. Cartier moved to resume meeting at 5:30 PM after fire alarm was turned off and Mr. Smiley seconded. All in favor.

D. Review/Discussion of Ordinance(s)

°21-136: AMEND THE FY2022 APPROVED OPERATING BUDGET: APPROPRIATE UP TO \$2,100,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, OFFICE OF LAW TO FUND ATTORNEY FEES Introduced by: Mr. Smiley, Mr. Cartier

Mr. Cartier read ordinance and explained that he intended to table ordinance.
No Public Comment

E. New Castle County Grant Requests/Community Events

12/14/21 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Ridgewood Civic Association (Revised Grant)	Mr. Cartier	\$2,000	Mr. Cartier/Ms. Kilpartrick	Yes-10 No-0 Not Voting-Smiley
Church on Main	Mr. Carter	Mr. Carter-\$500 Mr. Bell-\$500 TOTAL- \$1,000	Mr. Carter/Ms. Kilpatrick	Yes-10 No-0 Not Voting-Smiley
Arden Craft Museum	Mr. Cartier	\$1,025	Mr. Cartier/Mr. Carter	Yes-10 No-0 Not Voting-Smiley

F. Telecommuting Agreements

Ms. Kilpatrick moved to approve a telecommuting application that she had previously pulled from last group of applicants. Mr. Diller seconded. All in favor.

Consideration of Council Staff Telecommuting Agreements Introduced by:

G. Expense and Revenue Round Table

None

H. Other

Ms. Kilpatrick asked a question about Council meeting continuing. Clerk of Council Nellie Hill that an announcement will be made at 6:30 pm on Zoom.

I. Public Comment

None

J. Adjournment

Mr. Smiley made a motion and Mr. Kilpatrick seconded to adjourn the meeting.
Mr. Cartier adjourned meeting at 5:42 PM.