



NEW CASTLE COUNTY COUNCIL ADMINISTRATIVE-FINANCE COMMITTEE MEETING

Co-Chair George Smiley, Seventh District
Co-Chair John Cartier, Eighth District

November 9, 2021
5:00 PM

VIRTUAL ZOOM WEBINAR MEETING*** &
LOUIS L. REDDING CITY/COUNTY BUILDING
1ST FLOOR COUNCIL CHAMBERS
800 N. FRENCH STREET, WILMINGTON, DE 19801

MINUTES

A. Call To Order/Roll Call

The meeting was called to order at 5:00 PM. Members present were: Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

B. Approval of Minutes

Finance Committee Minutes - 10/26/21

Motion by George Smiley, **second** by Janet Kilpatrick, to approve Finance Committee Minutes - 10/26/21. Motion approved.

C. Review/Discussion of Resolution(s)

R21-209: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACTED OF THE NEW CASTLE CONSERVATION DISTRICT FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF SEWER OPERATIONS ADMINISTRATION IN THE AMOUNT OF \$45,000.00 Introduced by: Mr. Smiley, Mr. Cartier

--Mr. Cartier read and explained the resolution.

--No public comment.

R21-210: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE NEW CASTLE CONSERVATION DISTRICT FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF SEWER OPERATIONS ADMINISTRATION IN THE AMOUNT OF \$75,000.00 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the resolution.
- No public comment.

R21-211: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT WITH THE STATE OF DELAWARE OFFICE OF MANAGEMENT AND BUDGET FOR THE DEPARTMENT OF PUBLIC WORKS, DIVISION OF PLANT OPERATIONS IN THE AMOUNT OF \$68,215.87 Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the resolution.
- No public comment.

D. Review/Discussion of Ordinance(s)

°21-123: AMEND THE GRANTS BUDGET: REALIGN \$204,802.92 IN FUNDING FROM THE DEPARTMENT OF STATE, DELAWARE DIVISION OF LIBRARIES IN THE FY2021 STATE AID FOR LIBRARIES GRANT, WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF LIBRARIES Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read and explained the ordinance.
- Mr. Smiley and Mr. Hollins commented.
- No public comment.

°21-124: AMEND THE GRANTS BUDGET: REALIGN \$122,952 IN THE FY2020 HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) GRANT WHICH IS ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY DEVELOPMENT AND HOUSING Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier introduced Mr. Hollins.
- Mr. Hollins read and explained the ordinance.
- No public comment.

°21-127: AMEND THE FY2022 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$316,834 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, CLOUD BACKUP CAPITAL PROJECT Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read and explained the ordinance.
- NCC Chief of Technology and Administrative Services Mile Hojnicky explained further and answered questions.
- Council members discussed the ordinance and asked questions.
- No public comment.

°21-128 : AMEND THE FY2022 CAPITAL PROGRAM AND BUDGET: APPROPRIATE \$200,000 FROM THE GENERAL FUND TAX STABILIZATION RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, CYBER SECURITY CAPITAL PROJECT Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance.
- NCC Chief of Technology and Administrative Services Mike Hojnicky explained.

--Mr. Cartier commented.
 --No public comment.

°21-129: AMEND THE GRANTS BUDGET: APPROPRIATE \$54,265,210 FROM THE UNITED STATES DEPARTMENT OF THE TREASURY TO THE AMERICAN RESCUE PLAN ACT GRANT TO RESPOND TO THE COVID-19 PUBLIC HEALTH EMERGENCY AND ITS ECONOMIC IMPACTS, TO BE ADMINISTERED BY THE DEPARTMENT OF ADMINISTRATION, OFFICE OF FINANCE Introduced by: Mr. Smiley , Mr. Cartier

--Mr. Cartier read and explained the ordinance.
 --NCC Chief of Staff Aundrea Almond and NCC ARPA Coordinator Ben Morris-Levenson gave a presentation.
 --Council members discussed the ordinance and asked questions of Ms. Almond and NCC CFO Michael Smith.
 --No public comment.

E. New Castle County Grant Requests/Community Events

11/9/21 Grant Matrix

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Euleutherian Mills-Hagley Foundation	Ms. Durham	\$2,500	Mr. Durham/Mr. Carter	Yes- 11 No-0 Mr. Smiley not voting
The Wilmington Jaycees*	Mr. Sheldon	\$2,000	Mr. Sheldon/Ms. Kilpatrick	Yes-11 No-0 Mr. Smiley not voting
ACLU Kandler Awards Sponsorship	Ms. Kilpatrick	\$2,500	Mr. Smiley/Ms. Diller	Yes-11 No-0 Mr. Smiley not voting

Council members present for grants: Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

* Mr. Smiley noted that funds had been set aside for this event from the Council budget.
 -Ms. Kilpatrick commented that she could not get grant report from March of Dimes as the Delaware office is closed. She would like report removed from her list of outstanding reports. Ms. Hill commented she was in touch with Philadelphia March of Dimes office and report would be coming.

- Mr. Smiley asked that written requests be sent to remove reports.
- Mr. Smiley and Mr. Hollins commented.

F. Expense and Revenue Round Table

None

G. Travel Request

Councilman Carter NACo request

- Mr. Carter made a motion to approve up to \$700 for his trip to NACo conference travel expenses. Ms. Durham seconded. Motion passed.

H. Other

- Mr. Smiley commented that if ordinance 21-129 was tabled he would put it as the sole item on the November 23 Ad-Finance meeting.
- Mr. Smiley reminded council members that the last council meeting would be on December 14.

I. Public Comment

- Nancy Willing, President, Civic League, expressed disappointment in not being able to comment on ordinance 21-129. She commented on the ordinance.

J. Adjournment

- Mr. Smiley made a motion to adjourn and Mr. Tackett seconded. Motion passed.